

# COVID-19

## Temporary Outdoor Business Areas



Community Development Department

## Guide for Establishing Temporary Outdoor Business Areas

### **A. COVID-19 ALLOWANCE FOR TEMPORARY OUTDOOR BUSINESS AREAS**

Due to COVID-19 indoor operations for many businesses are prohibited; however, temporary outdoor business areas may be established for existing businesses with current business licenses on private property, in private parking, or landscape areas, **until further notice**.

**Temporary outdoor business areas are subject to the Los Angeles County Department of Public Health re-opening protocols which can be reviewed at <http://publichealth.lacounty.gov/media/coronavirus>. A copy of this protocol must be posted at all public entrances to the facility. For questions or clarifications on protocols, please contact the Los Angeles County Department of Public Health at (888) 397-3993 or (213)240-7821.**

In addition, the location, design, size and other aspects of the outdoor business areas are subject to review by the Community Development Director. The following information is requested for review and can be submitted online to [CommDev@cityofsignalhill.org](mailto:CommDev@cityofsignalhill.org):

### **B. SUBMITTAL PACKAGE**

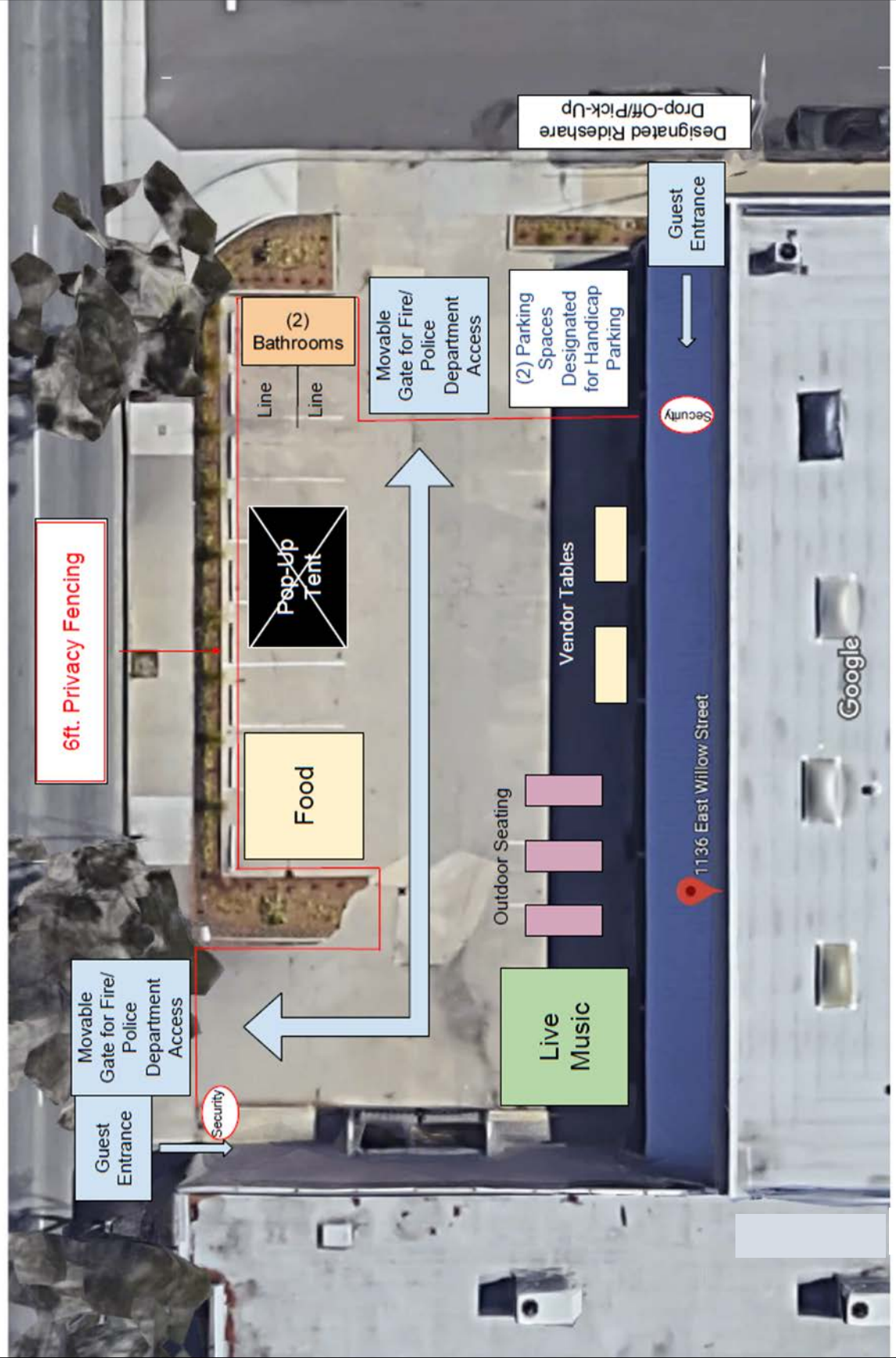
- Submit a modest site plan with the following information:
  - Identify the area to be used for outdoor business activities;
  - Note the size of the area and portion of assigned parking area proposed for use as well as number of parking spaces proposed to be temporarily eliminated;
  - Label entrances, exits, of area and note the location of any proposed temporary staff service stations, chairs etc;
  - Identify spacing distances between customer service areas;
  - Identify any proposed traffic barriers or installation of perimeter materials to separate the customer service area from the parking lot drive aisle or other parking spaces/outdoor business areas (sturdy barriers such as K-rails, or traffic drums are recommended);
  - Note proposed lighting, canopy or other covering, plants, decorations, etc. (see attached example);

- Provide a brief written description with the following information:
  - Business name, type of business and business activity to be conducted outdoors
  - Address/location of business;
  - Business contact information;
  - Hours of operation for outdoor business area;
  - Proposed changes to the area, including area size, number of seats tables, or other equipment, lighting, canopies etc.;
  - Note whether the Americans with Disabilities Act (ADA) access is provided;
    - **Compliance with ADA is the responsibility of the business.**
  - Note which LA County Health Protocol your business will be following and provide the listed protocols;
    - **Compliance with the LA County Health Department Re-opening Protocols is the responsibility of the business.**
  - Describe any proposed safety and security, health and social distancing measures (traffic barriers, spacing methods for customers, etc.);
- Submit written permission from the property owner, or management company, along with confirmation of notice to all businesses directly adjacent;
- Submit the provided Indemnification Form signed by the “Indemnitor” (tenant, property management representative, property owner or agent etc.) (see attached);
- Upon receipt of a submittal package for temporary outdoor business operations, City staff will be in touch regarding review procedures.

**For questions regarding the submittal package please contact the Community Development Department at (562) 989-7340, or email at [CommDev@cityofsignalhill.org](mailto:CommDev@cityofsignalhill.org).**



SAMPLE SITE PLAN



6ft. Privacy Fencing

Food

Pop-Up Tent

(2) Bathrooms

Line  
Line

Movable Gate for Fire/Police Department Access

Guest Entrance

Security

Live Music

Outdoor Seating

Vendor Tables

Movable Gate for Fire/Police Department Access

(2) Parking Spaces Designated for Handicap for Handicap Parking

Security

Guest Entrance

Designated Rideshare Drop-Off/Pick-Up

1136 East Willow Street

Google

INDEMNIFICATION AGREEMENT

This Indemnification Agreement (“Agreement”) is dated as of \_\_\_\_\_, 2020 and is made by \_\_\_\_\_ (“Indemnitor”) in favor of the City of Signal Hill (“City”).

The Indemnitor on behalf of itself and all of its contractors, agents, and representatives (each an “Indemnitor Party”) hereby agrees fully indemnify, reimburse, protect, defend, and hold the City (and its employees, representatives, and agents) harmless from and against any and all liabilities (including injuries to persons or property), claims, demands, damages, expenses or costs of any kind (including attorneys’ fees, court costs and all other costs of defense) which result from, or arise out of, or are claimed to result from or arise out of Indemnitor’s actions to construct, operate and/or provide for outdoor business operations or services on its property, the public right of way or on other public property (the “Outdoor Dining Use”). The Indemnitor acknowledges and agrees that City has not authorized such Outdoor Business Operations and shall in no way be liable for such Outdoor Business Operations or the construction/operation thereof.

By signing this Agreement, the undersigned represents and warrants that it has the legal capacity to enter into this Agreement on behalf of the Indemnitor, it is duly authorized to execute and deliver this Agreement on behalf of the Indemnitor in accordance with the authority granted under the organizational documents of the Indemnitor, and the Indemnitor is bound under the terms of this Agreement.

INDEMNITOR:

\_\_\_\_\_

\_\_\_\_\_

Name:

Title: