



**CITY OF SIGNAL HILL
CALIFORNIA**

**ADOPTED
OPERATING AND
CAPITAL BUDGET
FOR
FISCAL YEARS 2020-22**





CITY OF SIGNAL HILL CALIFORNIA

ANNUAL BUDGET FOR FISCAL YEAR 2020-2022

ELECTED OFFICIALS



Robert D. Copeland
Mayor



Tina L. Hansen
Vice Mayor



Keir Jones
Council Member



Edward H.J. Wilson
Council Member



Lori Y. Woods
Council Member



David Hopper
City Treasurer



Carmen Brooks
City Clerk

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CITY OF SIGNAL HILL CALIFORNIA

ANNUAL BUDGET FOR FISCAL YEAR 2020-2022

COMMISSIONERS AND STAFF

Civil Service Commission

Daritza Gonzalez
Ronald Griggs
Ayda Howard
Paul Patterson
Steve Strichart

Park and Recreation Commission

Tim Anhorn
Pam Dutch Hughes
Caroline Kiss-Lee
Nancy Lauer
Terry Rogers

Planning Commission

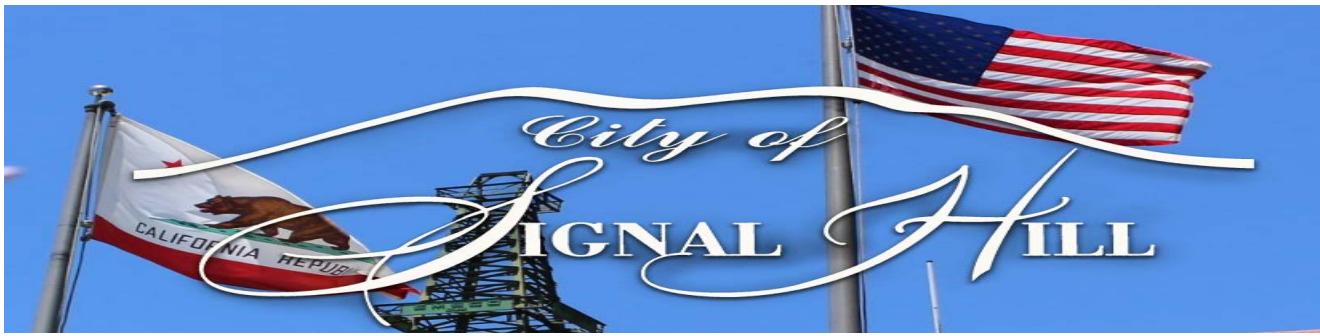
Perica Bell
Armando Lopez
Victor Parker
Rose Richard
Christopher Wilson

City Staff

Hannah Shin-Heydorn, City Manager
Scott Charney, Deputy City Manager

David Aleshire, City Attorney
Christopher Nunley, Police Chief
Collen Doan, Director of Community Development
Aly Mancini, Director of Community Services
Kelli Tunnicliff, Director of Public Works
Sharon del Rosario, Deputy Director of Finance

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Fiscal Year 2020-2022 Budget

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CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

June 30, 2020

MEMORANDUM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: HANNAH SHIN-HEYDORN
CITY MANAGER**

SUBJECT: FISCAL YEAR 2020-21 and 2021-2022 BUDGETS

I am pleased to present the Fiscal Year (FY) 2020-21 Operating Budget for your review and approval, the first year of the biennial Operating and Capital Budget. Thank you to the Mayor and the City Council for your leadership and support throughout the process and for setting a course that reflects the values and priorities of the community. Thank you to all the staff who worked tirelessly to present a balanced operating budget in these challenging times and who will work diligently throughout the year to implement and realize these budgeted goals and objectives.

The quality of life enjoyed by Signal Hill residents and businesses is directly related to the City's capacity to effectively deliver essential services, including the core services of public safety and infrastructure. How the City is funded, and how well it is funded, is vital to the delivery of these services. The City is constantly challenged to balance finite available resources against increasing costs and demands for services. Over the years, the City has been challenged by the Great Recession, the dissolution of redevelopment, the evolution of retail, increasing obligated expenses, and greater competition for talented employees. But a health pandemic was a new one.

Budgeting in the midst of Covid-19 presented unique challenges, between the forced closure of all non-essential businesses, executive orders and health orders that impacted City revenue streams, and now the ever-changing reopening and recovery process, the number of moving parts during this budget process was unprecedented. In developing the budget, staff relied on the City's long standing commitment to fiscal prudence and conservative budgeting, combined with historical performance data, past experience, and professional financial and economic analyses.

- The budget provides an informed estimate of anticipated costs and expenses, providing an overview of all operations and supporting coordinating the activities of all divisions.
- The budget supports continuous improvement, highlighting progress towards stated goals and areas for improvement.
- The budget builds upon past experience and performance, and also anticipates changes in levels of activities. Through the budget, we recognize population changes, increased demand for services, staffing requirements and more.
- The budget is a statement of policy and priorities, expressed in financial terms, and serves as a working guide for staff.
- The budget communicates the goals of the city into an operations plan and holds the City accountable.

Preparing the two-year budget is an extensive process that involves collaboration throughout the organization. The FY 2020-21 Operating and Capital Budget is the first budget year of the two-year FY 2020-22 Budget and reflects an operating budget of \$22.4 million and a capital budget of \$9.9 million. The City utilizes a two-year budget to:

- Integrate goal-setting with the budgetary process;
- Reinforce the City's commitment to long-term fiscal health by looking beyond a one-year time horizon; and
- Retain the flexibility and responsiveness by annual budget reviews.

Fiscal Year 2019-20 Review:

In planning and forecasting for FY 2019-20, the general consensus among economists was an optimistic yet cautious outlook. The economy was anticipated to continue to grow at a steady but modest pace, continuing the longest economic expansion in the country's history. Unemployment was low at around 4%, and was forecasted to hold steady for the next few years. Sales tax revenues coming in to the City for the first two quarters of the fiscal year (July – December) outperformed budgeted forecasts.

On March 4, 2020, Governor Gavin Newsom issued a Proclamation of a State of Emergency regarding Covid-19. On that same day, the Los Angeles County Board of Supervisors and the Los Angeles County Health Officer (Health Officer) each issued declarations of a local and public health emergency. On March 19, 2020, an Executive Order and a Public Health Order directed all Californians to stay home except to go to an essential job or to shop for essential needs to slow the spread of Covid-19. Schools throughout the state began to systematically transition to online learning, ultimately resulting in the cancellation of in-person learning for the remainder of the 2019-2020 school year. All non-essential businesses were ordered to close, and unemployment claims grew at an unprecedented rate.

After the initial Executive Order, the City immediately began adjusting internal operations and staffing levels to prepare for the anticipated economic impacts associated with the pandemic. Throughout this period the City continued to provide essential services and maintain operations while utilizing phone, online, and virtual points of service.

The Health Officer developed a five-stage reopening process that the City will follow. On May 8, 2020, the Health Officer issued a modified Public Health Order allowing low-risk businesses to reopen as part of Stage 2. On June 11, 2020, the Health Officer issued a further modified Public Health Order allowing several additional categories of business to reopen, moving the County into Stage 3 of the reopening process. The Los Angeles County Board of Supervisors has announced a goal of moving into Stage 4 by July 4, 2020. As the reopening and recovery process continues, the City will continue to monitor evolving economic indicators and available data to re-evaluate budgetary assumptions and make necessary adjustments to close out the year.

Despite the challenges of Covid-19, City staff continued to deliver those programs, projects, and services that contribute to the high quality of life enjoyed by residents and businesses. Highlights include the oversight of nearly \$12 million in capital improvement activities, including finalization of the Library and the Los Cerritos Channel Stormwater Project (both American Public Works Association award winning projects), the installation of 15 American Disabilities Act (ADA) curb ramps along Orange Avenue, and the installation of 18 new branded bus benches and solar poles. Staff completed a water rate study that supports the rehabilitation of Well No. 8 and ensures the ongoing delivery of safe, clean water, while continuing to maintain one of the lowest consumer water rates in the region. Staff issued almost 3,000 new library cards and hosted over 50 special activities and programs at the new library. Although many of the traditional recreation programs and events were deferred due to Covid-19, staff supported the community through an expansion of the City's food distribution program, delivering a total of 970 boxes of groceries to seniors and 400 boxes to low-income families. On the development front, the City welcomed a new high-end user car dealership to the Auto Center, as well as a new office building and sit-down restaurant.

Fiscal Year 2020-21:

The City has had a long tradition of fiscal prudence and conservative budgetary management, positioning itself to respond to unforeseen or uncontrollable economic events that may adversely impact the operating budget, such as Covid-19. The FY 2020-21 Operating and Capital Budget (Year 1 Budget) addresses the economic challenges related to Covid-19 and assumes a recessionary impact. In reviewing the economic recovery possibilities as we emerge from Covid-19, the Year 1 Budget assumes a "swoosh/tick"-shaped rebound, with a partial bounce out of the imposed economic contraction, followed by a more gradual recovery. However, the uncertainty surrounding the course of the virus and the nature and effects of the ongoing health official and executive orders has made forecasting particularly challenging. In developing the Year 1 Budget, staff relied on an analysis of previous recessions overlaid with actual performance and trends over the past few years and projected numbers, as well as industry, economist, and news reports.

General Fund

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include the general operating expenses and capital improvement costs which are not paid through other funds.

The Year 1 Budget is balanced and reflects estimated revenues and transfers-in totaling \$22,491,367 comprised of \$20,138,249 in operating revenues and \$2,353,118 in non-operating revenues; total appropriations and transfers-out in the amount of \$22,491,367 in operating expenses.

Table 1. General Fund Balance

Projected General Fund Balance at July 1, 2020		\$37,700,809
Operating Activity		
Adopted Revenues	\$20,138,249	
Transfers in	\$2,353,118	
Adopted Expenditures & Capital Outlay	\$22,441,367	
Transfers Out	\$50,000	
Surplus/(Deficit)		\$0
Projected General Fund Balance at June 30, 2021		\$37,700,809
Reserve Net Transfers to General Fd	\$1,264,552	
Reserve Net Transfers to Other Funds	\$1,032,552	
Projected General Fund Balance at June 30, 2021		\$35,403,704

It is estimated that the General Fund unassigned fund balance will complete FY 2020-21 at \$11,677,244 and the Economic Uncertainties Fund balance will be \$3,970,290. The total of the unassigned General Fund balance and the Economic Uncertainties Fund balance is estimated at \$15,647,534. This represents 70% of the General Fund budgeted expenses for FY 2020-21. Unused appropriations and/or revenues exceeding expenses at the end of every fiscal year revert back to fund balance. This residual fund balance can then be used for one-time expenses (non-operating) or put aside as a reserve for future purposes. It is proposed by staff that Council consider any unused appropriations for one-time uses or reserves when the final year-end audited financial results are completed for FY 2019-20, anticipated to be presented to the Council in December 2020.

Revenues

The Year 1 Budget as presented provides for a balanced operating budget, utilizing planned available revenues and transfers that are equal to planned operating expenditures for the budget year. Total FY 2020-21 General Fund revenues as

categorized below are estimated at \$21,176,814, a decrease of \$803,120 from the FY 2019-20 adopted budget. In projecting General Fund revenues, the following assumptions were utilized:

- Property taxes for Year 1 and Year 2 will remain flat as the tax rolls were established prior to Covid-19, but an increase in delinquencies is included.
- Sales taxes (including auto sales) will decline in Year 1 with a bounce in Year 2.
- Oil production taxes will decline slightly with reduced production, but the unique nature of our oil field operations and the high costs of permanently shuttering wells do not indicate a steep decline.
- Other taxes (including transient occupant tax) will decline in Year 1 with a modest bump in Year 2.

Table 2. General Fund Revenues

Funding Sources	2018 - 2019 Actuals	2019 - 2020 Adopted Budget	2019 - 2020 Projection	Year 1 Adopted Budget	Year 2 Approved Budget
Revenue Type					
Property Tax	2,284,880	2,290,150	2,377,765	2,193,637	2,239,026
Sales Tax	15,789,343	14,700,000	14,586,081	13,745,048	15,308,107
Oil Production Taxes	510,635	625,000	394,379	434,039	442,720
Other Taxes (TOT,etc)	1,154,968	950,000	1,056,053	812,500	893,750
Licenses and Permits	580,336	513,340	626,872	524,710	531,236
Intergovernmental Revenue	34,674	62,950	53,768	42,750	42,750
Charges for Services	1,066,418	852,010	918,686	791,791	813,692
Fines and Forfeitures	423,499	355,200	295,238	287,449	303,449
Use of Money and Property	1,293,708	1,016,284	1,243,081	946,938	946,938
Other Revenue	77,668	15,000	645,682	359,387	344,387
Transfers In*	439,744	600,000	569,756	1,038,565	750,477
Total Revenues	23,655,873	21,979,934	22,767,362	21,176,814	22,616,533

*Transfers In - do not include Reserve Transfer In

Expenditures

Although the Year 1 Budget includes for the provision of all essential services, it does include significant cuts to personnel costs and department operating budgets. Despite these significant cuts, increasing obligated costs related to insurance, legal costs, pension obligations, and unfunded mandates continue to drive expenditures up. Adopted FY 2020-21 expenditures of \$22,441,367 were budgeted \$102,203 higher than the previous fiscal year budgeted expenditures of \$22,339,164. The Capital Improvement Program includes funding for just under \$10 million in projects, including the Well No. 8 rehabilitation, the construction of View Park, and investments in the maintenance of the City's streets and water system.

Table 3. General Fund Expenditures

	2018 - 2019 Actuals	2019 - 2020 Adopted Budget	2019 - 2020 Year-End Projection	Year 1 Adopted Budget	Year 2 Approved Budget
Expenditures:					
Legislative and Administration	2,183,263	2,368,944	2,441,451	2,860,503	2,799,322
Community Development	888,691	974,792	828,878	987,550	807,690
Community Services	1,726,851	1,737,906	1,603,668	1,423,884	1,891,338
Finance	3,217,008	2,801,473	2,953,322	3,071,520	3,265,375
Police	9,121,191	9,584,562	10,014,074	9,382,506	9,960,339
Public Works	4,060,027	4,871,486	4,359,443	4,715,404	5,055,747
Total Expenditures	21,197,031	22,339,164	22,200,835	22,441,367	23,779,810

Reserves

Unused appropriations and/or revenues exceeding expenses at the end of every fiscal year revert back to fund balance. Each Fund's fund balance can then be used for one-time expenses (non-operating) or put aside as a reserve for future purposes. All Committed Reserve funds are represented in the table below.

Table 4. General Fund Reserves

	2018 - 2019 Actuals	% Res	2019 - 2020 Projection	% Res	Year 1 Adopted Budget	% Res	Year 2 Approved Budget	% Res
Economic Uncertainty	4,873,542		4,873,542		3,970,290		3,087,012	
Building and Land Acquisition	682,448		682,448		682,448		682,448	
Equipment & Furniture	590,393		522,376		522,376		522,376	
Capital Improvement Reserves	668,156		652,670		206,395		147,595	
Insurance Reserve	490,972		409,672		328,372		228,372	
CalPERS Reserve	2,087,225		1,887,225		1,837,225		1,637,225	
OPEB Future Costs	1,121,444		1,121,444		1,121,444		1,121,444	
Park Reserve Fund	57,846		57,846		57,846		57,846	
Police Radio Reserve	417,749		417,749		417,749		417,749	
Library Reserve	3,330,498		2,609,329		2,023,052		2,023,052	
100 th Anniversary	40,019		50,019		50,019		60,019	
General Plan	100,000		110,000		10,000		20,000	
Economic Development	650,000		672,650		542,650		542,650	
NPDES issues	1,456		1,456		1,456		1,456	
Total Reserves Committed	15,111,748	58%	14,068,426	55%	11,771,322	50%	10,549,244	47%
General Fund Unassigned Balance	10,804,050	42%	11,677,244	45%	11,677,244	50%	11,677,244	53%
Fund Balance Committed and Unassigned	25,915,798	100%	25,745,670	100%	23,448,566	100%	22,226,488	100%

To support the delivery of a balanced operating budget, the current budget includes five transfers from the General Fund Reserves as follows:

- Economic Uncertainty (\$903,252)
- Insurance Reserve (\$81,300)
- CalPERS Reserve (\$50,000)
- General Plan (\$150,000)
- Economic Development Reserve (\$130,000)

All other General Fund Reserve balances are retained at current levels. At the completion of the annual FY 2019-20 audit, recommendations for any available funds will be made for increases to reserve funds or one-time expenditures.

Capital Improvement Program

The Capital Reserve Fund is used to account for financial resources segregated for the development, construction and improvement of City facilities. The FY 2020-21 Capital Improvements Program (CIP) includes new and existing projects, or project phases representing an investment of \$9.9 million. Funding sources for each project are listed in the detailed CIP schedule.

Water Fund

The Water Fund is an enterprise fund, and is used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City Council is that the costs (expenses, including depreciation) of providing water utility services to the public be financed or recovered primarily through user charges.

In FY 2018-19, the City initiated an updated rate study to assess current rates and costs of the water system and infrastructure. Based on increasing water costs charged by the Metropolitan Water District and the Water Replenishment District, as well as the impacts of increasing expenses and reduced revenues due to conservation, the Water Fund's net position was forecasted to have a negative trend. After completing the water rate study and a subsequent Proposition 218 Hearing, the City implemented new water rates in 2020. The sale of water for FY 2020-21 is estimated at \$5,214,181. The Water Fund Budget Summary is as follows.

Table 5. Water Fund

	2018 - 2019 Actuals	2019 - 2020 Projection	Year 1 Adopted Budget	Year 2 Approved Budget
Beginning Cash Balance		2,663,664	2,693,471	1,421,273
Gross Revenues				
Water Sales	4,314,494	4,572,359	5,214,181	6,075,408
Other (Grants, Interest Income & Transfers)	358,191	77,386	3,353,787	23,869
Total Revenues	4,672,685	4,649,745	8,567,968	6,099,277
Operating Expenses				
Water billing & Operations	4,144,261	4,248,756	5,193,341	5,066,205
Capital Outlay	908,571	371,182	4,646,825	579,711
Total Operating Expenses	5,052,832	4,619,938	9,840,166	5,645,916
Surplus (Deficit)	(380,147)	29,807	(1,272,198)	453,361
Ending Cash Balance		2,693,471	1,421,273	1,874,634

Other Funds – Special Revenue

Special Revenue Funds are used to account for the revenues derived from specific revenue sources, which are legally restricted and usually required by law or administrative regulation to be accounted for in separate funds. Special Revenue Funds are distinguished from enterprise funds in that the services delivered are financed by a Special Revenue Fund (such as streets) and the user does not pay for the service based on actual use.

Gas Tax

Gas Tax revenues for FY 2020-21 are estimated to be \$151,395. Tax Sections 2104-2107 allocations are based on a fixed per gallon rate. As a result, those allocations are more stable, although they are subject to decline if consumption decreases due to fuel efficiency, increasing use of alternative transportation fuels or decreased economic activity. As previously noted, the Gas Tax Fund was increased due to a Los Angeles County ½ cent sales tax (Measure M), as well as AB-1 and SB-1 for transportation funding.

Internal Service Fund – Vehicle Replacement

The net position of the Vehicle Replacement Fund is estimated to be \$1,091,283 at the end of FY 2020-21. The following purchases are part of the approved budget based on the City's Vehicle Replacement Policy.

Table 6. Vehicle Replacement Fund

Vehicle	Replacement Cost	Department
Vehicle #74713 2013 Chevy Caprice Sedan	\$52,000	Police
Vehicle #74213 2013 Chevy Caprice Sedan	\$52,000	Police
Vehicle #75514 2014 Honda Odyssey Light Truck	\$52,000	Police
Vehicle #40700 2000 Water Service Truck	\$170,000	Water

Conclusion:

The City's budget was prepared in a conservative and prudent manner, incorporating current and future economic indicators regarding revenue estimates and expenditures. The City's fiscal practices, which include a consideration of future needs and strategic long-term planning, have enabled our City to achieve and maintain a positive, stable financial condition.

We approached the creation of this two-year budget in conjunction with the adopted Strategic Plan that is to be updated in the upcoming fiscal year. As always, the entire management team will continue seeking out opportunities to improve efficiencies, reduce costs, and respond effectively to the external economic forces that impact available resources. Staff will continue to build on the accomplishments that have resulted in the fiscal stability of the City of Signal Hill and continue to deliver those services that provide a high quality of life to residents and the business community.

The City's long-standing tradition of fiscal prudence and careful stewardship of financial resources has allowed the City to grow and thrive over the years. Signal Hill has maximized opportunities while meeting challenges, and continued to deliver quality municipal services and important capital projects. The City will continue to embrace the ideals of conservative fiscal policy, forward thinking, and strategic planning as we face the future.

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City of Signal Hill

Five Year Strategic Plan

2015-2019

Goal #1 – Ensure Long-Term Fiscal Stability

Goal #2 – Ensure Public Safety is High Priority

Goal #3 – Promote a Strong Local Economic Base

Goal # 4 – Maintain and Improve the Public Infrastructure

Goal # 5 – Ensure an Enhanced Quality of Life for the Residents

Goal # 6 – Promote a Transparent and Open Government

CITY OF SIGNAL HILL FINANCIAL POLICIES

For the past several years, the City Council and staff have followed prudent fiscal practices that have enabled the City to achieve and maintain a positive, long-term stable financial condition. These practices, which have guided the City's budgeting and financial planning, are stated as financial policies.

1. The Director of Finance shall annually prepare a General Fund Analysis of Structural Balance to determine that a structural deficit does not exist.
2. The City Manager shall submit a structurally balanced General Fund budget to the City Council. A structurally balanced budget requires that recurring revenues equal or exceed recurring expenditures.
3. The City shall maintain a combined General Fund reserve and Economic Uncertainties reserve equivalent to a minimum of six months operating expenses.
4. The General Fund and Economic Uncertainties reserves shall only be used for cash flow purposes, loans to other funds, major citywide emergencies (e.g., earthquakes, floods, or fire), severe economic downturns, or loss of a major sales tax provider.
5. When fiscally prudent, Special Reserve Funds should be established for identified, future major expenditures such as GASB 45, PERS, Library, and Police Building. These Reserves should be clearly identified in the Annual Budget.
6. Non-recurring resources will be used for non-recurring expenditures such as contributions to reserves, debt retirement, and/or capital projects.
7. The Annual Budget shall include a General Fund Five-Year Forecast of Revenues, Expenditures, and Fund Balances to help identify possible future financial problems.
8. The Annual Budget shall include assumptions covering such factors as projected CPI, interest rates, PERS Safety and Miscellaneous rates, new building activity etc. underlying budget estimates.



DESCRIPTION OF FUNDS

General Fund (100)

The General Fund is the operating fund of the City. All general tax revenues and other receipts allocated by law or contractual agreement to other funds are accounted for in this fund. Revenues deposited into the General Fund include, but are not limited to, property tax, sales tax, real property transfer tax, franchise tax, business license tax, oil production taxes, transient occupancy tax, NPDES tax, fines and forfeitures, and fees for services. This fund is used to finance most of the City's basic services including general administration, finance, community services, community development, public works, and public safety.

Special Revenue Funds

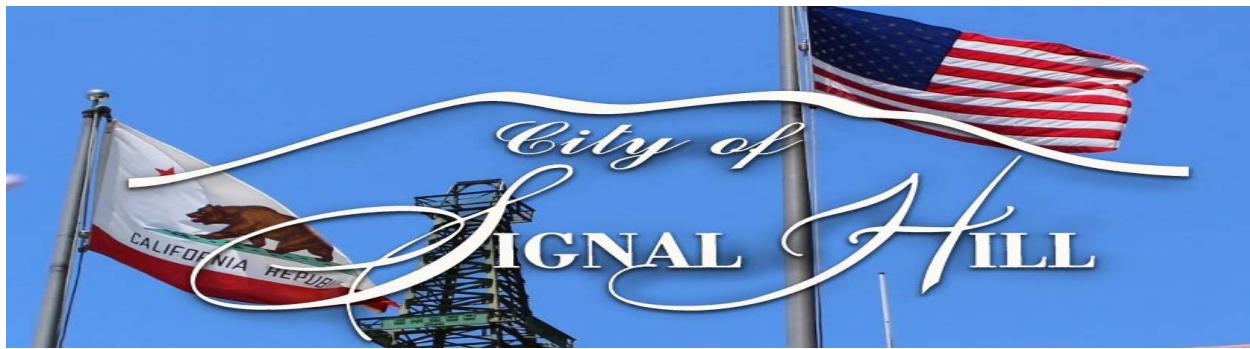
Special Revenue Funds are used to account for revenues derived from specific sources, which are usually required by law or administrative regulation, to be accounted for in a separate fund.

Community Development Block Grant Fund (CDBG) (201)

Enacted through the Housing and Community Development Act of 1974, the Community Development Block Grant Fund receives and disburses CDBG monies for administration, social service programs, and capital projects.

Proposition A Fund (202)

The Transportation Fund receives and disburses the City's share of the Los Angeles County sales tax of one half percent (.5%) for public transportation purposes in accordance with "Proposition A."



Proposition C Fund (203)

The Proposition C Fund receives and disburses the City's share of the Los Angeles County sales tax increase of one half percent (.5%) for public transportation purposes in accordance with "Proposition C." These funds are administered by the Metropolitan Transportation Authority (MTA).

Park Development Impact Fee Fund (204)

The Park Development Fees Fund receives and transfers the impact fees collected from residential and commercial developers under the provisions of the Chapter 21.40 of the Signal Hill Municipal Industrial Code to fund acquisition, industrial improvement, and expansion of park and recreational facilities within the City.

TDA Article III Fund (205)

The TDA Article III Fund receives the City's share of Transportation Development Act (TDA) Article III monies remitted by the Los Angeles County Metropolitan Transportation Authority. Funds are allocated annually on a per capita basis and may be used or placed on reserve to fund eligible projects.

Housing Impact Fee Fund (221)

The Housing Impact Fund receives and transfers the revenue from the sale of new residential properties, as specified in the Hilltop Disposition and Development Agreement, to assist in funding low income housing developments.



Housing Authority Fund (223)

The Housing Authority Fund is the successor to the Redevelopment Agency Low and Moderate Income Fund (LMI). The Housing Authority is the property manager for Authority owned properties, monitors affordable housing covenants, and works to develop affordable housing.

Civic Center Phase 2 Library Fund (224)

Funding sources for the design and construction of the Signal Hill Public Library.

Lease Revenue Bond Fund (225)

This fund was established in Fiscal Year 2017-18 to account for the proceeds from the sale of the Signal Hill Municipal Financing Authority's Lease Revenue Bonds (Library Project), Series 2018.

Gas Tax (230)

The Gas Tax Fund receives and disburses the state gasoline tax collected and apportioned to the City in accordance with the provisions of the State of California Streets and Highways Code, Sections 2104, 2105, 2106, 2107, and 2107.5.

Air Quality Improvement Trust (232)

The Air Quality Improvement Trust Fund receives and disburses the revenues apportioned to the City from the Southern California AQMD fees on motor vehicle registrations. These funds are used for programs designed to reduce air pollution from mobile sources.

Traffic Impact Fee Fund (233)

The Traffic Impact Fund receives and transfers the impact fees collected from residential and commercial developers under the provisions of the 21.48 of the Signal Hill Municipal Industrial Code to fund the acquisition, improvement and expansion of street, parkway, thoroughfare,



intersection, and other traffic and circulation improvements made necessary by certain new development projects.

Pipeline Removal Fund (234)

The Pipeline Removal Fund includes the fees paid by franchisees on idle pipelines for future removal costs.

MTA-STP Grant Fund (235)

The MTA-STP Grant Fund accounts for the receipts and disbursements of grant funds awarded by the Los Angeles County Metropolitan Transportation Authority for eligible capital improvement projects, such as the City's pavement management program.

Measure R Fund (236)

The Measure R Fund receives and disburses the City's share of the Los Angeles County sales tax increase of one half percent (.5%) for traffic improvement transportation projects in accordance with "Measure R."

Measure M Fund (237)

The Measure M Fund receives and disburses the City's share of the Los Angeles County sales tax increase of one half percent (.5%) for traffic improvement transportation projects in accordance with "Measure M," the Los Angeles County Traffic Improvement Plan. This plan is administrated by the Los Angeles County Metropolitan Transportation Authority (MTA). The one-half of one percent (.5%) Sales Tax within Los Angeles County will increase to one percent (1%) on July 1, 2039, when the Measure R tax of one-half of one percent (.5%) tax imposed by the MTA expires.



Road Maintenance Rehabilitation Account Fund (238)

On April 6, 2017 the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Signal Hill through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

Measure W Fund (239)

The Measure W Fund receives and disburses the City's share of the California parcel tax increase of \$0.025 per square foot of impermeable property for funding projects in accordance with the expenditure plan in an Ordinance amending the District Code establishing the Los Angeles Region, Safe, Clean Water Program. Projects include but are not limited to; increasing stormwater capture and reducing urban runoff pollution which may increase water supply; improve water quality; and provide community investment benefits as defined in the Ordinance. The County Auditor-Controller place the tax on the secured roll, and the County Treasurer and Tax Collector ("Treasurer") will collect the tax.

Capital Grants Fund (240)

The Capital Grants Fund was established to account for grants from external agencies to be used for capital projects.

Planning Grants Fund (241)

The Planning Grants Fund was established to account for grants from external agencies to be used for planning projects.

Lighting and Landscape Maintenance District #1 (260)

The Lighting and Landscape Maintenance District #1 Fund accounts for all financial activity related to the City's landscape and lighting district. Revenues include assessments to property



owners within the district and expenditures that relate to the maintenance and upkeep of the district.

Urban Areas Security Initiative (UASI) Grant (270)

The UASI Program assists high-threat, high-density Urban Areas in efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.

Asset Seizure Grants – Federal (271)

Department of Justice Asset Forfeiture Program encompasses the seizure and forfeiture of assets that represent the proceeds of, or were used to facilitate federal crimes.

L.A. Impact Grant (272)

The Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT) grant funds provide for a compilation of numerous federal, state and local law enforcement agencies in Los Angeles county whose primary focus is to investigate major crimes, with an emphasis on dismantling mid to major level drug trafficking organizations.

COPS Hiring Recovery Program Grants (273)

The COPS Hiring Recovery Grant Program Grant Fund receives and disburses the monies awarded to the City by the U.S. Department of Justice for the additional hiring and rehiring of career law enforcement officers.

Asset Seizure Fund - State (274)

The Asset Seizure Fund accounts for the portion of seized monies and property returned to the City for narcotic enforcement and other related activities, pursuant to Federal and State asset forfeiture laws.



State Police Grants Fund (275)

The DUI Checkpoint Grant Fund receives and disburses monies awarded to the City by the State of California Office of Traffic Safety for public safety overtime related to the enforcement of California's DUI laws.

Supplemental Law Enforcement Fund (277)

The Supplemental Law Enforcement Fund accounts for the receipts and disbursements of monies awarded to the City under the Citizens Option for Public Safety program (otherwise known as COPS). The grant was established by State Assembly Bill (AB) 3229 and is appropriated through its Supplemental Law Enforcement Fund.

Water Development Impact Fee Fund (550)

The Water Development Fund receives and transfers the impact fees collected from residential and commercial developers, under the provisions of the 21.44 Signal Hill Municipal Industrial Code, to fund the reasonable costs of constructing new water facilities made necessary by development projects.

Capital Project Funds

Capital Improvement Projects (CIP) Fund (400)

Capital Projects Funds are used to account for financial resources for capital outlay expenditures, including the acquisition or construction of capital facilities and other capital assets.



Enterprise Funds

Water Enterprise Fund (500)

The Water Enterprise Fund accounts for all financial activity relative to the purchase, production, storage, and distribution of water used by the community, as well as the maintenance, repair, and replacement of related equipment and pipelines. Revenues consist primarily of water sales.

Water Depreciation Reserve Fund (510)

The Water Depreciation Reserve Fund is reserved for the future replacement of the City Water Department's equipment used for the production, storage, and distribution of water used by the community.

Internal Service Funds

Vehicle Replacement Fund (601) The Garage Internal Service Fund accounts for the furnishing of vehicle and equipment services to the departments within the City. Costs of materials and services used are accumulated in this fund and charged to the user departments as such vehicles and equipment are used or services rendered.

Reserve Funds

The City retains Special Reserve Funds, of which two are specifically mandated for the Water Enterprise Fund. These funds are used to plan for replacement or improvement of current assets, or to provide stability due to unforeseen economic events.



Economic Uncertainties Reserve Fund (110)

The Economic Uncertainties Reserve Fund is reserved for use, in the case of an unforeseen economic event, such as a major sales tax producer going out of business, relocating, or temporarily out of business.

Land and Building Reserve Fund (111)

The Land and Building Reserve Fund is reserved to fund future land and building purchases for the expansion of public facilities.

Equipment Reserve Fund (112)

The Equipment Reserve Fund is reserved for the future replacement of the City's computers and associated printers, scanners and displays, telephone system, and copiers.

Capital Improvement Fund (113)

The Capital Improvement Fund is reserved to contribute to the General Fund's portion of Capital Projects, primarily the pavement management program and major street projects.

Insurance Reserve Fund (114)

The Insurance Reserve Fund is reserved to level the effect of the rising cost of general liability and workers' compensation insurance and to provide funds, should insurance losses occur.

PERS Reserve Fund (115)

The PERS Reserve Fund is reserved to level the effect of the City's PERS liability cost.

OPEB Reserve Fund (116)

The Other Post-Employment Benefits (OPEB) Reserve Fund is purposed to level the effect of other post-employment benefits liabilities as required by GASB 45.



Park Reserve Fund (117)

The Park Reserve Fund is reserved to assist in providing matching funds for possible requirements of grants.

Police Radio Reserve Fund (118)

The Police Radio Reserve Fund is reserved for the future replacement of the City Police Department's communication equipment and technology.

Library Reserve Fund (119)

The Library Reserve Fund is reserved to replace the current building that houses the City's Library.

100th Anniversary Reserve Fund (120)

The 100th City Anniversary Reserve Fund is being funded \$10,000 a year until fiscal year 2023-24 when the City reaches its 100th Anniversary of incorporation. The \$100,000 will be used to host celebration events and to fund promotional materials and projects..

General Plan Update Reserve Fund (121)

The General Plan Reserve Fund is being funded \$50,000 a year to help fund the updates to the components of the General Plan.

Economic Development Reserve Fund (122)

The Economic Development Reserve Fund was established to promote economic growth in the City.



DESCRIPTION OF REVENUES

The City of Signal Hill receives revenue from a wide variety of sources. The following summary of the revenues will provide the reader insight into these sources, as well as provide a foundation for the budget estimates.

General Fund (100)

Property Tax

Property taxes, in the State of California, are administered at the county level for all local agencies, and consist of secured, unsecured, and utility tax rolls.

Sales and Use Tax

In accordance with the California Revenue and Taxation Code and the Bradley-Burns Uniform Local Sales Use Tax Law of 1955, the State of California imposes Sales and Use Tax on the taxable sales within the City. The City receives 1% of the Sales and Use Taxes collected, with the remaining portion shared by the State, County, and Transportation District.

Traffic Safety

This fund includes the City's portion of revenues from fines for violation of the California Vehicle Code. These funds are used for public safety expenditures.

Franchise Fees

This is revenue received for the right to use public property for oil and gas lines in the streets, on poles, and overhead lines for public utilities, and for the exclusive right to provide water, cable television, or refuse collection services.



Business License Tax

This is revenue from businesses and occupations that must be licensed prior to operating in the City. A provision for construction contractors allows for the purchase a business license for either six or twelve months.

Oil Production Taxes

This is revenue from the per barrel levy on oil production. The rate is adjusted annually based on changes in the Producer Price Index for Crude Oil Production.

Transient Occupancy Taxes

The City of Signal Hill Municipal Code authorizes the City to levy a tax for the privilege of occupying lodgings on a transient basis for thirty consecutive calendar days or less.

Dog Licenses

The City of Long Beach Animal Control Bureau issues licenses for the City of Signal Hill.

Building, Plumbing, and Electrical Permits

The Community Development Department, within the Planning and Building Safety programs, issues building, plumbing, electrical, and other types of building permits for the construction of residential and commercial/industrial structures to ensure Code compliance.

Alarm System Permit

This is revenue from issuance of alarm system permits for residential and commercial buildings.

Fines and Forfeitures

The California Vehicle Code and the City of Signal Hill Municipal Code allow for the imposition of civil penalties for parking violations. Parking penalties are collected by the City. Fines assessed for moving violations of the California Vehicle Code and non-parking violations of the City of



Signal Hill Municipal Code are collected by the Los Angeles County Municipal Court and partially remitted to the City. The City's towing service collects fines for police impound and towing fees.

False Alarms

This is revenue generated from police response to false alarms for residences and businesses.

Interest on Investments

The City of Signal Hill invests idle funds in various instruments allowed under the City's Investment Policy, which is governed by State law and reviewed annually by the City Council. Investment earnings are allocated to various funds on the basis of proportionate cash balances.

Rents and Concessions

Fees are charged for the use of City land, buildings, and equipment. Revenue is also generated from commissions from telephone and vending machine use.

Royalties

These are revenues generated from royalties earned on subsurface oil and gas leases.

Intergovernmental – State

This includes revenues that are collected by the State and returned to the City and reimbursement for State programs. Some of the revenues remitted from the State are Motor Vehicle In-Lieu Tax, POST Reimbursement, and Homeowners' Property Tax Exemption.

Intergovernmental – County

The County of Los Angeles remits one-half of the Documentary Transfer Tax collected by the County Recorder when property changes ownership.

Charges for Current Service

Administration - Fees are collected for elections.



Recreation and Parks – Fees are charged for special interest classes, sports leagues, community services events and excursions.

Library Fines and Fees – Fines and fees are charged for overdue or lost books and materials, as well as revenue from the sale of books.

Finance - Fees are charged for the processing of business licenses.

Planning and Building Safety – Fees are collected for services such as Developer Advances to pay for the time City staff spends processing development applications, plan checks, site plan, environmental and geotechnical reviews and building inspection fees.

Police - Fees are collected for bookings and vehicle impounds.

Other Revenue

These revenues include recovery of mandated costs, sale of property, insurance refunds, and other private contributions or grants.

Fund Transfers

These are fund transfers from special revenue funds or reserve funds to cover general fund expenditures to be reimbursed from these funds.

Community Development Block Grant Fund (201)

This fund includes grant funds received from the Federal Community Development Block Grant (CDBG) programs that are administered by the Los Angeles County Community Development Commission. These funds are used for social services, capital improvements, and the administration of these programs.



Proposition A Fund (202)

This fund includes the City's allocation of the $\frac{1}{2}$ cent Los Angeles County Transportation tax. The allocation is based on population and sales tax ratio and must be used for public transportation purposes. These funds are used to fund Recreational Transportation, the Bus Fare Subsidy, Dial-A-Ride, and bus stop maintenance programs.

Proposition C (203)

Revenues from the City's share of the Los Angeles County sales tax increase of one half percent (.5%) for public transportation purposes in accordance with Proposition C, administered by the Metropolitan Transportation Authority (MTA).

Park Development Fees (204)

This fund includes impact fees collected from residential and commercial developers, under the provisions of the Chapter 21.40 of the Signal Hill Municipal Industrial Code, to fund acquisition, industrial improvement and expansion of park and recreational facilities within the City.

Housing Impact Fund (221)

This fund includes the revenue from the sale of new residential properties, as specified in the Hilltop Disposition and Development Agreement, to assist in funding low income housing developments.

Gas Tax Fund (230)

This fund includes the City's allocation of gasoline tax revenues pursuant to Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways Code. These funds are used to reimburse the General Fund for street maintenance and repairs.



Air Quality Improvement Trust Fund (232)

This fund is used to support the South Coast Air Quality Management District's (SCAQMD) programs to reduce air pollution from motor vehicles. The funds are the result of an additional tax on motor vehicle registration.

Traffic Impact Fees Fund (233)

This fund includes impact fees collected from residential and commercial developers under the provisions of the 21.48 of the Signal Hill Municipal Industrial Code to fund the acquisition, improvement, and expansion of street, parkway, thoroughfare, intersection, and other traffic and circulation improvements made necessary by certain new development projects.

Pipeline Removal Fund (234)

This fund includes the fees paid by franchisees on idle pipelines for future removal costs.

MTA-STP Grant Fund (235)

This fund receives grant funds awarded by the Los Angeles County Metropolitan Transportation Authority for eligible capital improvement projects, such as the City's pavement management program.

Measure R Fund (236)

A ½ cent sales tax for traffic improvement transportation projects was approved by Los Angeles County voters in November 2008. These funds are administered by the Metropolitan Transportation Authority (MTA).

Measure M Fund (237)

The Measure M Fund receives and disburses the City's share of the Los Angeles County sales tax increase of one half percent (.5%) for traffic improvement transportation projects in accordance



with "Measure M," the Los Angeles County Traffic Improvement Plan. This plan is administrated by the Los Angeles County Metropolitan Transportation Authority (MTA). The one-half of one percent (.5%) Sales Tax within Los Angeles County will increase to one percent (1%) on July 1, 2039, when the Measure R tax of one-half of one percent (.5%) tax imposed by the MTA expires.

Road Maintenance Rehabilitation Account Fund (238)

On April 6, 2017 the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Signal Hill through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

Measure W Fund (239)

The Measure W Fund receives and disburses the City's share of the California parcel tax increase of \$0.025 per square foot of impermeable property for funding projects in accordance with the expenditure plan in an Ordinance amending the District Code establishing the Los Angeles Region, Safe, Clean Water Program. Projects include but are not limited to; increasing stormwater capture and reducing urban runoff pollution which may increase water supply; improve water quality; and provide community investment benefits as defined in the Ordinance. The County Auditor-Controller place the tax on the secured roll, and the County Treasurer and Tax Collector ("Treasurer") will collect the tax.

Lighting and Landscape District #1 (260)

Property owners in the Lighting and Landscape District (commonly known as the Californian Crown Development) are assessed to pay for the expenditures necessary to maintain the community lighting and landscaping located within the district. The assessment is billed by the County of Los Angeles as part of the annual property tax bill.



Asset Seizure Fund – State (274)

In accordance with Federal and State asset forfeiture laws, the City of Signal Hill receives funds from asset seized in criminal activities. These funds must be used for Federal and State approved police expenditures.

Supplemental Law Grant (277)

This fund includes the revenues received from AB3229 providing additional law enforcement support.

Water Fund (500)

The Water Fund receives the majority of its revenues from the sale of water, however, additional revenues are received for new service meters and installations and other service charges.

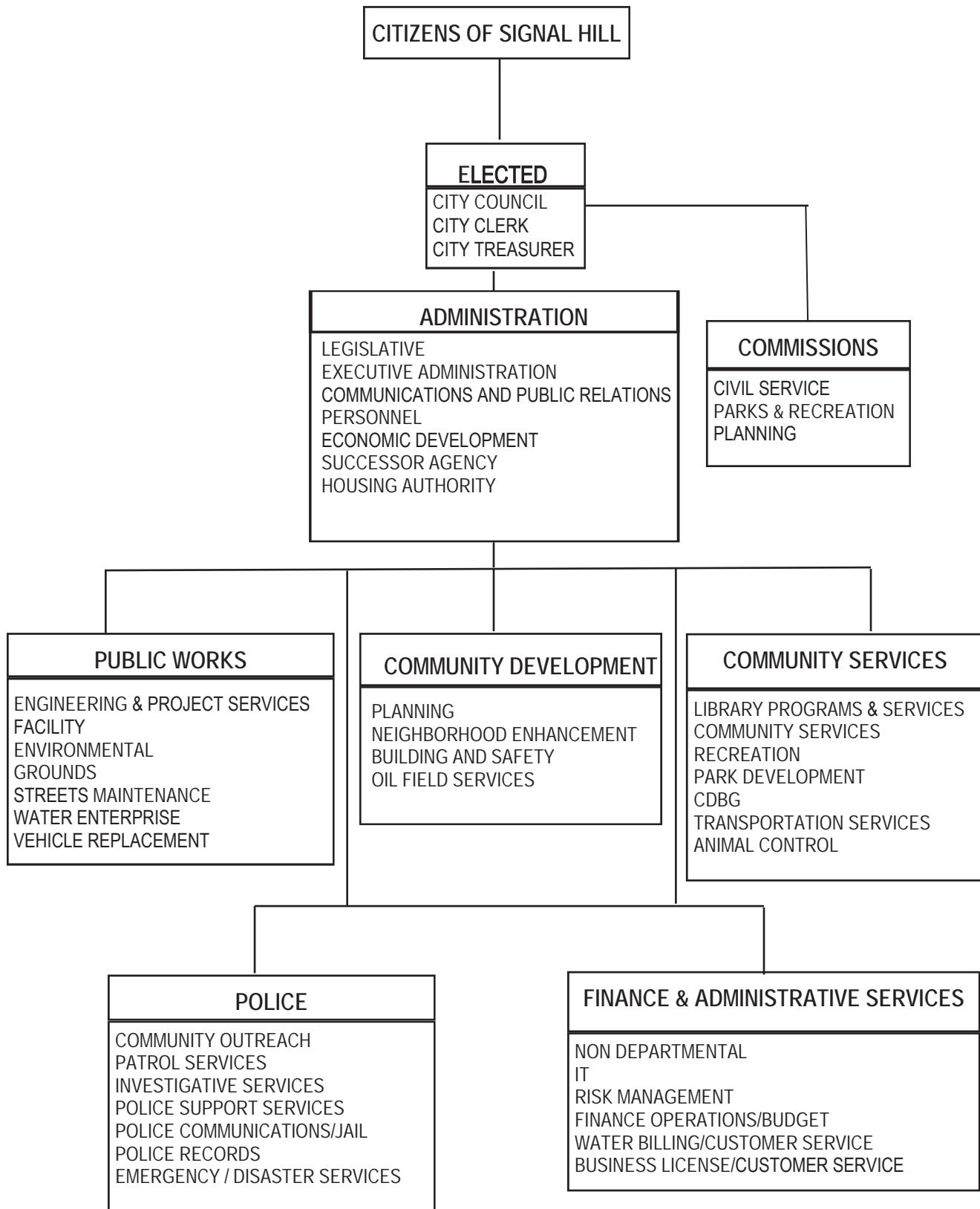
Water Development Impact Fees Fund (550)

This fund includes impact fees collected from residential and commercial developers, under the provisions of the 21.44 Signal Hill Municipal Industrial Code, to fund the reasonable costs of constructing new water facilities made necessary by development projects.

Vehicle Replacement Fund (601)

The Vehicle Replacement Fund charges the appropriate departments for maintenance and replacement of the City vehicles and major equipment. Additionally, the Vehicle Replacement Fund receives revenues from the proceeds of retired vehicles and equipment that are sold for surplus.

CITY OF SIGNAL HILL ORGANIZATIONAL CHART



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City of Signal Hill
Personnel Summary by Department
Full Time Equivalent Positions

<u>Department</u>	Budget FTE 2016-17	Budget FTE 2017-18	Budget FTE 2018-19	Budget FTE 2019-20	Adopted FTE 2020-21	Approved FTE 2021-22
Administration						
City Manager	1	1	1	1	1	1
Executive Assistant / Deputy City Clerk	1	1	1	1	1	1
Assistant to the CM/Deputy City Clerk	0	0	0	0	0	0
Deputy City Manager	1	1	1	1	1	1
Economic Development Manager	1	1	1	1	1	1
Human Resources Manager	0	0	0	0	1	1
Senior Management Analyst HR	1	0	0	0	0	0
Management Analyst HR	0	1	1	1	0	0
Administrative Assistant	1	1	1	1	1	1
Part-Time Communications Specialist	0	0.8	0.8	0.8	0.8	0.8
Total FTE Positions:	6.0	6.8	6.8	6.8	6.8	6.8
Administrative Services/Finance						
Director	1	1	1	1	1	1
Deputy Director	1	0	1	1	1	1
Accounting Manager	1	1	0	0	0	0
Accountant	1	1	1	1	1	1
Senior Account Specialist	1	1	0	0	1	1
Account Specialist II	1	1	2	2	1	1
Part-Time Account Specialist II	0.5	0.8	0.8	0.8	0.8	0.8
Account Specialist	0.5	0.7	0	0	0	0
Total FTE Positions:	7.0	6.5	5.8	5.8	5.8	5.8
Community Development						
Director	1	1	1	1	1	1
Planning Manager	0	0	0	1	1	1
Administrative Assistant	1	1	1	1	1	1
Associate Planner	0	0	0	0	0	0
Senior Planner	1	1	1	0	0	0
Assistant Planner	1	1	1	1	1	1
Total FTE Positions:	4.0	4.0	4.0	4.0	4.0	4.0
Community Services						
<u>Library</u>						
City Librarian	1	1	1	1	1	1
Library Assistant	1	1	1	1	1	1
Part-Time Library Aide	1.9	1.9	1.9	1.9	0.3	1.9
Part-Time Library Specialist	0.3	0.3	0.3	0.3	0.3	0.3

Department	Budget FTE 2016-17	Budget FTE 2017-18	Budget FTE 2018-19	Budget FTE 2019-20	Adopted FTE 2020-21	Approved FTE 2021-22
Community Services						
Director	1	1	1	1	1	1
Community Services Manager	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Recreation Coordinator	1	1	1	1	1	1
Recreation Specialist	1	1	1	1	1	1
Part-Time Recreation Leader	2.7	2.7	2.7	2.7	0.0	2.7
Recreation						
Recreation Coordinator	1	1	1	1	1	1
Part-Time Recreation Specialist	1	0.8	0.8	0.8	0.0	0.8
Part-Time Recreation Leader	4.9	4.9	4.9	4.9	0.3	4.9
Total FTE Positions:	18.6	18.6	18.5	18.5	8.8	18.5
Police						
Patrol Services						
Police Sergeant	4	4	4	5	5	5
Senior Police Officer	4	4	4	4	4	4
Police Officer	16	16	16	14	14	14
Police Traffic Officer	2	2	2	2	2	2
Police Recruit Officer	2	2	2	2	2	2
Parking Control	0.7	0.7	0.7	0.7	0.7	0.7
Investigative Services						
Detective Sergeant	1	1	1	1	1	1
Sr. Police Officer / Detective	1	1	1	1	1	1
Detective	3	3	3	3	3	3
Detective Secretary	1	1	1	1	1	1
Police Support Services						
Chief of Police	1	1	1	1	1	1
Captain	1	1	1	1	1	1
Lieutenant	2	2	2	2	2	2
Assistant to Police Chief	1	1	1	1	1	1
Maintenance Worker	1	1	1	0	0	0
Police Communications						
Dispatcher/Jailer	8	8	8	8	8	8
Police Records						
Police Records Supervisor	1	1	1	1	1	1
Police Records Clerk	2	2	2	2	2	2
Part-Time Police Aide	0.5	0.5	0.5	0.5	0.5	0.5
Part-Time Records Clerk	0.4	0.4	0.4	0.4	0.4	0.4

Department	Budget FTE 2016-17	Budget FTE 2017-18	Budget FTE 2018-19	Budget FTE 2019-20	Adopted FTE 2020-21	Approved FTE 2021-22
<u>Emergency/ Disaster Services</u>						
Emergency Operations Coordinator	0.5	0.5	0.5	0.5	0.5	0.5
FTE Positions:	53.0	53.0	53.1	51.1	51.1	51.1
Public Works						
<u>Engineering Department</u>						
Director	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	0	0
Contract Services Manager	0	0	0	0	1	1
Management Analyst	1	1	1	1	0	0
Associate Engineer	0	0	0	0	1	1
Public Works Inspector	1	1	1	1	1	1
Senior Engineering Technician	1	1	1	1	0	0
Engineering Technician	0	0	0	0	1	1
City Yard						
Deputy Director	1	1	1	1	1	1
Management Assistant	0	0	0	0	1	1
Administrative Assistant	1	1	1	1	0	0
Water Sys. Supervisor	0	0	0	0	0	0
Water Systems Superintendent	1	1	1	1	1	1
Water Systems Operator I	1	1	1	1	3	3
Water Systems Operator II	1	1	1	1	1	1
Senior Water Operator	1	1	1	1	2	2
Water Maintenance Worker I	2	2	2	2	1	1
Water Maintenance Worker II	2	2	2	2	1	1
Senior Water Maintenance Worker	1	1	1	1	0	0
Lead Mechanic	1	1	1	1	1	1
Maintenance Supervisor	2	2	2	2	2	2
Sr. Maintenance Worker	2	2	2	3	3	3
Maintenance Worker	7	7	7	6	5	5
Vehicle and Equip Svs. Supervisor	0	0	0	0	0	0
Total FTE Positions:	28	28	28	28	27	27
Grand Total	116.6	116.8	116.2	114.2	103.4	113.2

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2020-2021 SUMMARY OF CHANGES IN FUND BALANCE

Fund No.	Fund	Projected Fund Balance 7/1/20	FY20-21 Adopted Revenue	FY20-21 Adopted Operating Expenditures	FY20-21 Revenue Over Expenditures	FY20-21 Adopted Capital Outlay	FY20-21 Adopted Transfers In	FY20-21 Adopted Transfers Out	FY20-21 Adopted Net Transfers	Adopted Fund Balance 6/30/21
100	General Fund Nonspendable	11,955,139								11,955,139
	General Fund Unassigned									
100	General Fund Unassigned	11,677,244	20,138,249	22,316,367	(2,178,118)	125,000	2,353,118	50,000	2,303,118	11,677,244
	General Fund Committed for Contingencies									
110	Economic Uncertainties Reserve	4,873,542						903,252	(903,252)	3,970,290
111	Land & Building Reserve	682,448								682,448
112	Equipment & Furniture Reserve	522,376								522,376
113	Capital Improvement Reserves	652,670						446,275	(446,275)	206,395
114	Insurance Reserve	409,672						81,300	(81,300)	328,372
115	PERS Reserve	1,887,225						50,000	(50,000)	1,837,225
116	OPEB Reserve Fund	1,121,444								1,121,444
117	Park Reserve Fund	57,846								57,846
118	Police Radio Reserve	417,749								417,749
119	Library Reserve Fund	2,609,329						586,277	(586,277)	2,023,052
120	100th Anniversary Reserve Fund	50,019								50,019
121	General Plan Update Reserve	110,000					50,000	150,000	(100,000)	10,000
122	Economic Development Reserve	672,650						130,000	(130,000)	542,650
198	NPDES Trash Reserve	1,456								1,456
	Total Committed Reserve Funds	14,068,426					50,000	2,347,104	(2,297,104)	11,771,322
	General Fund Grand Total	37,700,809	20,138,249	22,316,367	(2,178,118)	125,000	2,403,118	2,397,104	6,013	35,403,704
	Special Revenue Funds									
201	CDBG	2,561	246,772	197,418	49,354	-	-	49,354	(49,354)	2,561
202	Prop A	463,449	207,704	186,131	21,573	-	-	-	-	485,022
203	Prop C	494,964	186,033	5,000	181,033	-	-	287,692	(287,692)	388,305
204	Park Development	1,104,130	27,742	-	27,742	-	-	308,044	(308,044)	823,828
205	TDA	200	8,958	-	8,958	-	-	8,958	(8,958)	200
221	Housing Impact	754,760	21,000	-	21,000	-	-	-	-	775,760
223	Housing Authority	5,991,748	38,000	15,000	23,000	-	-	-	-	6,014,748
224	Civic Center Phase II	13,022	-	-	-	-	-	13,022	(13,022)	-
225	Lease Revenue Bonds	3,208,080	7,500	-	7,500	-	-	233,419	(233,419)	2,982,161
230	Special Gas Tax	805,774	151,395	-	151,395	-	-	500,000	(500,000)	457,169
232	Air Quality Improvement	90,785	15,600	1,000	14,600	-	-	21,390	(21,390)	83,995
233	Traffic Impact	997,121	6,043	-	6,043	-	-	118,946	(118,946)	884,218
234	Pipeline Removal	2,368,854	11,000	-	11,000	-	-	-	-	2,379,854
235	MTA - STP	213,670	1,045	-	1,045	-	-	-	-	214,715
236	Measure R	473,088	140,175	-	140,175	-	-	264,521	(264,521)	348,742
237	Measure M	403,874	157,693	-	157,693	-	-	200,000	(200,000)	361,567
238	RMRA (SB1)	187,435	191,221	-	191,221	-	-	250,000	(250,000)	128,656
239	Measure W	290,000	280,000	-	280,000	-	-	219,477	(219,477)	350,523
240	Capital Grants Fund	(78,770)	4,186,616	-	4,186,616	-	-	3,789,344	(3,789,344)	318,502
241	Planning Grants	-	194,734	-	194,734	-	-	194,734	(194,734)	-
260	Lighting and Landscape	44,065	91,850	91,544	306	-	-	-	-	44,371
270	UASI Grant	-	-	-	-	-	-	-	-	-
271	Asset Seizure Fund-Federal	-	-	-	-	-	-	-	-	-
272	LA Impact Fund	-	-	-	-	-	-	-	-	-
273	DOJ Grant	-	-	-	-	-	-	-	-	-
274	Asset Seizure - State	199,863	1,000	-	1,000	-	-	75,000	(75,000)	125,863
275	Public Safety State Resources - OTS	-	60,000	60,000	-	-	-	-	-	-
277	Suppl Law Enforce	-	145,100	146,100	(1,000)	-	-	-	-	(1,000)
550	Water Development	581,241	18,939	-	18,939	-	-	581,241	(581,241)	18,939
	Total Special Revenues Funds	18,609,916	6,396,120	702,193	5,693,927	-	-	7,115,142	(7,115,142)	17,188,701
400	Capital Improvements	-	-	-	-	5,198,558	5,198,558	-	5,198,558	(0)
	Total Capital Projects Funds	-	-	-	-	5,198,558	5,198,558	-	5,198,558	(0)
500	Water Operations	1,842,375	6,676,181	5,193,341	1,482,840	4,646,825	2,740,277	-	2,740,277	1,418,667
510	Water Depreciation	851,096	2,606	-	2,606	-	-	851,096	(851,096)	2,606
	Total Enterprise Funds *	2,693,471	6,678,787	5,193,341	1,485,446	4,646,825	2,740,277	851,096	1,889,181	1,421,273
601	Vehicle Replacement Fund	1,260,180	545,134	409,422	135,713	326,000	21,390	-	21,390	1,091,283
	Total Internal Service Fund *	1,260,180	545,134	409,422	135,713	326,000	21,390	-	21,390	1,091,283
701	Spring Street JPA	(3,739)	-	-	-	-	-	-	-	(3,739)
	Total Fiduciary Fund	(3,739)	-	-	-	-	-	-	-	(3,739)
	Grand Total	60,260,637	33,758,290	28,621,322	5,136,968	10,296,383	10,363,343	10,363,343	0	55,101,222

* Budget presentation of these funds are on a cash basis and starting fund balance represents the cash balance

* This budget does not take into account capitalization of assets & depreciation expense

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2021-2022 SUMMARY OF CHANGES IN FUND BALANCE

Fund No.	Fund	Projected Fund Balance 7/1/21	FY21-22 Approved Revenue	FY21-22 Approved Operating Expenditures	FY21-22 Revenue Over Expenditures	FY21-22 Approved Capital Outlay	FY21-22 Approved Transfers In	FY21-22 Approved Transfers Out	FY21-22 Approved Net Transfers	Approved Fund Balance 6/30/22
100	General Fund Nonspendable	11,955,139								11,955,139
	General Fund Unassigned									
100	General Fund Unassigned	11,677,244	21,866,056	23,729,810	(1,863,754)	50,000	1,973,754	60,000	1,913,754	11,677,244
	General Fund Committed for Contingencies									
110	Economic Uncertainties Reserve	3,970,290					-	883,277	(883,277)	3,087,012
111	Land & Building Reserve	682,448					-	-	-	682,448
112	Equipment & Furniture Reserve	522,376					-	-	-	522,376
113	Capital Improvement Reserves	206,395					-	58,800	(58,800)	147,595
114	Insurance Reserve	328,372					-	100,000	(100,000)	228,372
115	PERS Reserve	1,837,225					-	200,000	(200,000)	1,637,225
116	OPEB Reserve Fund	1,121,444					-	-	-	1,121,444
117	Park Reserve Fund	57,846					-	-	-	57,846
118	Police Radio Reserve	417,749					-	-	-	417,749
119	Library Reserve Fund	2,023,052					-	-	-	2,023,052
120	100th Anniversary Reserve Fund	50,019					10,000	-	10,000	60,019
121	General Plan Update Reserve	10,000					50,000	40,000	10,000	20,000
122	Economic Development Reserve	542,650					-	-	-	542,650
198	NPDES Trash Reserve	1,456					-	-	-	1,456
	Total Committed Reserve Funds	11,771,322	-	-	-	-	60,000	1,282,077	(1,222,077)	10,549,244
	General Fund Grand Total	35,403,704	21,866,056	23,729,810	(1,863,754)	50,000	2,033,754	1,342,077	691,677	34,181,627
	Special Revenue Funds									
201	CDBG	2,561	79,833	21,833	58,000	-	-	-	-	60,561
202	Prop A	485,022	213,694	213,207	487	-	-	-	-	485,509
203	Prop C	388,305	190,731	5,000	185,731	-	-	-	-	574,036
204	Park Development	823,828	695,206	-	695,206	-	-	95,426	(95,426)	1,423,608
205	TDA	200	8,958	-	8,958	-	-	-	-	9,158
221	Housing Impact	775,760	21,000	-	21,000	-	-	-	-	796,760
223	Housing Authority	6,014,748	22,000	15,000	7,000	-	-	-	-	6,021,748
224	Civic Center Phase II	-	-	-	-	-	-	-	-	-
225	Lease Revenue Bonds	2,982,161	-	-	-	-	-	-	-	2,982,161
230	Special Gas Tax	457,169	305,908	-	305,908	-	-	500,000	(500,000)	263,077
232	Air Quality Improvement	83,995	15,800	1,000	14,800	-	-	-	-	98,795
233	Traffic Impact	884,218	140,086	-	140,086	-	-	584,304	(584,304)	440,000
234	Pipeline Removal	2,379,854	11,000	-	11,000	-	-	-	-	2,390,854
235	MTA - STP	214,715	1,045	-	1,045	-	-	-	-	215,760
236	Measure R	348,742	139,375	-	139,375	-	-	500,294	(500,294)	(12,177)
237	Measure M	361,567	157,694	-	157,694	-	-	139,631	(139,631)	379,630
238	RMRA (SB1)	128,656	218,502	-	218,502	-	-	346,666	(346,666)	492
239	Measure W	350,523	280,000	-	280,000	-	-	219,477	(219,477)	411,046
240	Capital Grants Fund	318,502	1,117,500	-	1,117,500	-	-	578,831	(578,831)	857,171
241	Planning Grants	-	16,000	-	16,000	-	-	16,000	(16,000)	-
260	Lighting and Landscape	44,371	95,000	94,762	238	-	-	-	-	44,609
270	UASI Grant	-	-	-	-	-	-	-	-	-
271	Asset Seizure Fund-Federal	-	-	-	-	-	-	-	-	-
272	LA Impact Fund	-	-	-	-	-	-	-	-	-
273	DOJ Grant	-	-	-	-	-	-	-	-	-
274	Asset Seizure - State	125,863	1,000	-	1,000	-	-	15,000	(15,000)	111,863
275	Public Safety State Resources - OTS	-	60,000	60,000	-	-	-	-	-	-
277	Suppl Law Enforce	(1,000)	148,500	148,500	-	-	-	-	-	(1,000)
550	Water Development	18,939	711,401	-	711,401	-	-	-	-	730,340
	Total Special Revenues Funds	17,188,701	4,650,233	559,302	4,090,931	-	-	2,995,629	(2,995,629)	18,284,003
400	Capital Improvements	(0)	-	-	-	2,292,082	2,292,082	-	2,292,082	(1)
	Total Capital Projects Funds	(0)	-	-	-	2,292,082	2,292,082	-	2,292,082	(1)
500	Water Operations	1,418,667	6,087,408	5,066,205	1,021,203	579,711	11,869	-	11,869	1,872,029
510	Water Depreciation	2,606	-	-	-	-	-	-	-	2,606
	Total Enterprise Funds *	1,421,273	6,087,408	5,066,205	1,021,203	579,711	11,869	-	11,869	1,874,635
601	Vehicle Replacement Fund	1,091,283	710,204	399,002	311,202	142,000	-	-	-	1,260,485
	Total Internal Service Fund *	1,091,283	710,204	399,002	311,202	142,000	-	-	-	1,260,485
701	Spring Street JPA	(3,739)	-	-	-	-	-	-	-	(3,739)
	Total Fiduciary Fund	(3,739)	-	-	-	-	-	-	-	(3,739)
	Grand Total	55,101,222	33,313,901	29,754,319	3,559,582	3,063,793	4,337,705	4,337,706	(1)	55,597,010

* Budget presentation of these funds are on a cash basis and starting fund balance represents the cash balance

* This budget does not take into account capitalization of assets & depreciation expense

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**ANALYSIS OF GENERAL FUND RESERVES
PROJECTED FOR JUNE 30, 2021**

RESERVES AT 6/30/2020 - Projected

Committed Reserve Balances	\$ 14,068,426
Undesignated Fund Balance	11,677,244
Total Fund Balance June 30, 2020	<u>25,745,670</u>

Add:	Estimated Revenues 2020-21	20,138,249
	Transfers in from Other Funds *	1,038,565
	Total Sources	<u>21,176,814</u>
Less:	Adopted Appropriations 2020-21	22,441,367
	Transfers out to Capital Improvement Projects **	1,032,552
	Transfers out to Other Funds	-
	Total Uses	<u>23,473,919</u>
	Projected Fund Balance June 30, 2021	<u><u>23,448,565</u></u>

RESERVES BY CATEGORY AT 6/30/2021 - Adopted

Committed Reserve Balances	11,771,322
Undesignated Fund Balance	11,677,244
Total Fund Balance	<u><u>\$ 23,448,565</u></u>

* - CDBG, Special Gas Tax, Measure W, Planning Grants

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2020-2022 GENERAL FUND PROGRAM REVENUES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget		
TAX REVENUE						
100-31-4101	Secured Property Taxes	591,404	647,692	599,900	651,266	618,687
100-31-4102	Unsecured Property Taxes	-	-	-	-	-
100-31-4103	Prior Year Property Taxes	176	4,056	6,500	(269)	6,500
100-31-4105	Property Tax Late Fee Revenue	3,460	2,923	3,500	2,478	3,500
100-31-4106	Supplemental Roll Taxes	25,994	52,591	35,000	21,800	25,000
100-31-4107	Prior Year Supplemental Taxes	(3)	1,230	750	573	750
100-31-4108	Homeowner Property Tax Exempt	3,499	3,335	3,500	1,638	3,500
100-31-4109	Real Property Transfer Tax	92,894	96,000	65,000	99,495	65,000
100-31-4110	Other Property Tax	335,621	301,612	300,000	306,730	306,000
100-31-4111	No-Low TEA Property Taxes	50,828	-	50,000	52,373	-
100-31-4360	VLF Property Tax In-Lieu	1,144,036	1,175,441	1,226,000	1,241,680	1,164,700
100-31-4130	Sales and Use Tax	17,903,444	18,647,905	17,350,000	17,160,096	16,170,645
100-31-4131	Contra Sales Tax Agreements	(2,836,635)	(2,858,563)	(2,650,000)	(2,574,014)	(2,425,597)
220-31-4310	Cable/Fios FTR	-	-	-	-	-
100-31-4150	Oil Production Taxes	425,515	510,635	625,000	394,379	434,039
100-31-4180	Franchise Taxes	486,729	900,594	725,000	849,094	700,000
100-31-4183	Transient Occupancy Taxes	218,321	254,371	225,000	206,959	112,500
TOTAL TAX REVENUE		18,445,282	19,739,823	18,565,150	18,414,279	17,185,224
						18,883,604

LICENSES AND PERMITS

100-31-4370	Business License Taxes	282,448	185,836	125,000	18,064	189,000	192,780
100-32-4100	Business License Renewal Fee	84,631	84,148	85,000	207,373	-	-
100-32-4110	Other Permits	1,964	1,480	1,500	904	1,500	1,500
100-32-4605	Development Review Processing (PW)	-	-	-	10,400	10,000	10,000
100-32-4631	Oil Operations Permits	148,370	148,853	148,000	164,359	169,222	169,222
100-32-4632	Building Permits	116,816	102,456	74,000	119,783	100,000	85,000
100-32-4633	Oil Code Compliance Permit	3,930	11,233	10,340	30,284	7,238	9,409
100-32-4701	Bicycle Licenses	-	3	-	-	-	-
100-32-4721	Alarm System Permit - Police	815	3,616	2,500	1,458	2,500	2,500
100-32-4911	Street & Curb Cut Permit - PW	26,986	23,559	20,000	25,004	10,000	15,000
100-32-4912	Reimbursement for Plan Ck/Insp. Fees	(3,000)	(19,109)	-	-	-	-
100-32-4913	Reimbursement for I/W Permit Fees	-	(9,920)	-	-	-	-
100-32-4931	Industrial Waste Permit	48,406	48,185	47,000	49,243	35,250	45,825
TOTAL LICENSES AND PERMITS		711,366	580,339	513,340	626,872	524,710	531,236

INTERGOVERNMENTAL

100-31-4181	Motor Vehicle In-Lieu Tax	-	5,640	5,250	9,335	5,250	5,250
100-33-4322	POST Reimbursement - Police	34,020	19,780	35,000	36,215	35,000	35,000
100-33-4323	PSAF	2,757	9,373	2,500	2,943	2,500	2,500
100-33-4324	STC Reimbursement	3,787	(119)	-	5,275	-	-
100-33-4700	Police Grants	6,792	-	4,000	-	-	-
100-33-4800	Community Service Grants	-	-	16,200	-	-	-
TOTAL INTERGOVERNMENTAL		47,355	34,674	62,950	53,768	42,750	42,750

CHARGES FOR SERVICES

100-34-4110	Sale of Maps & Publications	575	13,473	1,500	669	1,500	1,500
100-34-4430	Filing & Cert Fees	-	1,020	1,500	10	1,000	1,000
100-34-4431	Fees for Services	-	1,490	-	834	-	-
100-34-4490	NPDES Trash Fee	139,219	28,499	-	-	-	-
100-34-4600	Administrative Fee (CD)	-	24,904	-	14,000	5,978	5,978
100-34-4602	Planning Fees	7,670	6,796	4,000	6,126	2,000	3,000
100-34-4604	Planning Bus. Lic. Review Fee	9,418	6,653	4,000	4,150	2,000	3,000
100-34-4605	Development Review Processing (CD)	40,206	64,986	20,000	42,553	10,000	15,000
100-34-4631	Energy Fees - Building & Safety	638	122	650	434	325	488
100-34-4632	Plan Check Fees	18,119	67,297	67,500	40,000	82,989	66,640
100-34-4633	Bldg Inspection Fees 4+ Units	170	535	-	133	-	-
100-34-4634	SMIP Seismic Fee 5% City Share	85	-	1,400	1,400	700	1,050
100-34-4635	BSC Green Bldg- 10% City Share	36	-	840	840	420	630
100-34-4636	SB 1186 ADA Fee-70% City Share	6,283	7,403	120	464	200	200
100-34-4721	Booking Fees - Police	898	255	3,500	325	3,500	3,500

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2020-2022 GENERAL FUND PROGRAM REVENUES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
100-34-4722	Vehicle Impound Fees - Police	25,495	27,580	3,500	16,060	10,000
100-34-4723	Vehicle Towing Fees - Police	19,962	7,960	22,000	17,690	12,000
100-34-4725	Misc. Police Department Fees	17,376	14,267	15,000	21,899	15,000
100-34-4801	Library Fines & Fees	4,730	4,987	8,000	6,111	2,000
100-34-4802	Community Services: Community Svc	19,157	9,099	10,000	14,017	10,000
100-34-4803	Community Services: Facility	20,204	11,118	20,000	7,342	10,000
100-34-4804	Community Services: Excursion	18,875	17,144	20,000	3,465	-
100-34-4805	Youth Services	134,182	123,808	115,000	60,182	86,250
100-34-4806	Teen Services	5,877	6,972	5,000	3,361	5,000
100-34-4807	CSD XBP CC Transactions	-	-	-	26,823	-
100-34-4900	Administrative Fee (PW)	-	4,726	-	10,110	3,929
100-34-4911	Engineering & Inspection Fee	51,957	27,369	50,000	35,621	15,000
100-34-4912	Grading Plan Check Fee	851	1,058	10,000	-	5,000
100-34-4913	Miscellaneous Public Works Fee	524	3,338	1,000	2,290	1,000
100-34-4914	Engineering Development Review	104	-	5,000	-	1,000
100-34-4915	Electric Vehicle Charging Fee	-	507	-	1,562	-
100-34-4930	NPDES Trash Fee	-	15,479	-	-	-
100-34-4931	NPDES Inspection Fees	3,300	55	-	-	-
100-34-4932	NPDES Trash Fee	133,314	148,437	105,000	149,573	130,000
100-34-4933	Recycling Revenues	15,000	5,000	7,500	(1,614)	-
100-34-4934	EDCO Host Fees	369,728	414,080	350,000	432,256	375,000
TOTAL CHARGES FOR SERVICES		1,063,955	1,066,418	852,010	918,686	791,791
						813,692

FINES AND PENALTIES

100-35-4100	Court Fines	70,051	125,110	45,000	73,668	45,000	45,000
100-35-4621	Code Enforcement Fines	-	-	200	-	-	-
100-35-4723	Parking Citations - Police	183,065	187,302	185,000	149,992	150,000	150,000
100-35-4725	False Alarm Fines - Police	1,950	11,247	25,000	1,640	12,449	12,449
231-00-4612	Traffic Fines Revenue	56,940	99,840	100,000	69,939	80,000	96,000
TOTAL FINES AND PENALTIES		312,005	423,499	355,200	295,238	287,449	303,449

REVENUE FROM MONEY AND PROPERTY

100-36-4100	Interest Income	208,376	659,392	250,000	392,000	40,000	40,000
100-36-4400	Royalties	18,759	21,557	15,000	10,542	13,500	13,500
100-36-4620	Rent Revenue	615,067	602,192	750,084	832,464	891,938	891,938
220-00-4700	Interest Income	631	1,605	-	1,045	1,500	1,500
231-00-4700	Interest Income	2,910	8,962	1,200	7,030	-	-
TOTAL REVENUE FROM MONEY AND PROPERTY		845,743	1,293,708	1,016,284	1,243,081	946,938	946,938

MISCELLANEOUS REVENUE

100-37-4100	Other Revenue	360,768	42,705	9,500	599,305	359,387	344,387
100-37-4101	Workers Comp Refunds	54,367	30,501	5,500	44,872	-	-
100-37-4500	Recovery of Mandated Costs	1,870	4,478	-	516	-	-
100-37-4890	Cash - Over or Short	9	(16)	-	989	-	-
TOTAL MISCELLANEOUS REVENUE		417,013	77,668	15,000	645,682	359,387	344,387

TOTAL REVENUE		21,842,719	23,216,128	21,379,934	22,197,606	20,138,249	21,866,056
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TRANSFERS

100-39-4110	Transfer from Reserves	100,000	-	426,180	416,667	1,314,552	1,223,277
100-39-4120	Transfer from Special Revenue	-	439,744	600,000	569,756	1,038,565	750,477
100-39-4122	Transfer from Eco Dev Reserve Fund	-	-	-	-	-	-
100-48-4950	Release of Restricted Fund Balance	-	-	-	-	-	-
TOTAL TRANSFERS		100,000	439,744	1,026,180	986,423	2,353,118	1,973,754

TOTAL REVENUE WITH TRANSFERS		21,942,719	23,655,873	22,406,114	23,184,029	22,491,367	23,839,810
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2020-22 GENERAL FUND

OPERATING BUDGET

Department Summaries

Department Goals

Level of Staffing

Department Program Budgets

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2020-2022 GENERAL FUND PROGRAM EXPENDITURES

DEPARTMENT BUDGETS:	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted Budget	2019-2020 Projection	2020-2021 Adopted Budget	2021-2022 Approved Budget
General Government						
Legislative						
41 City Council	\$ 220,843	\$ 233,437	\$ 248,590	\$ 243,469	\$ 245,885	\$ 253,912
42 City Treasurer	\$ 7,869	\$ 7,182	\$ 14,600	\$ 5,730	\$ 8,190	\$ 8,307
43 City Clerk	\$ 101,231	\$ 191,054	\$ 170,545	\$ 171,771	\$ 177,734	\$ 135,072
	\$ 329,943	\$ 431,672	\$ 433,735	\$ 420,969	\$ 431,809	\$ 397,291
Administration						
44 Executive Administration	\$ 695,238	\$ 698,433	\$ 709,919	\$ 843,577	\$ 1,009,548	\$ 1,075,930
45 Communication/ Public Relations	\$ 270,984	\$ 251,685	\$ 284,812	\$ 285,522	\$ 239,221	\$ 245,371
46 Personnel	\$ 234,321	\$ 258,890	\$ 264,486	\$ 327,857	\$ 408,948	\$ 434,055
47 Economic Development	\$ 537,269	\$ 542,583	\$ 675,992	\$ 563,526	\$ 770,978	\$ 646,675
	\$ 1,737,811	\$ 1,751,591	\$ 1,935,209	\$ 2,020,482	\$ 2,428,694	\$ 2,402,031
Finance						
51 Non-Departmental	\$ 1,443,261	\$ 2,165,659	\$ 1,741,379	\$ 1,828,433	\$ 2,022,038	\$ 2,178,607
52 IT / Technology	\$ 290,188	\$ 261,840	\$ 257,170	\$ 393,610	\$ 268,666	\$ 270,397
53 Finance	\$ 710,452	\$ 789,509	\$ 802,924	\$ 731,278	\$ 780,816	\$ 816,371
	\$ 2,443,900	\$ 3,217,008	\$ 2,801,473	\$ 2,953,322	\$ 3,071,520	\$ 3,265,375
Total General Government	\$ 4,511,654	\$ 5,400,271	\$ 5,170,417	\$ 5,394,773	\$ 5,932,023	\$ 6,064,697
Community Development						
Planning						
61 Planning	\$ 333,741	\$ 308,460	\$ 434,169	\$ 337,495	\$ 544,591	\$ 361,641
62 Neighborhood Enhancement	\$ 95,105	\$ 171,924	\$ 117,053	\$ 150,547	\$ 90,590	\$ 95,011
63 Building Safety	\$ 200,772	\$ 235,252	\$ 258,383	\$ 206,160	\$ 234,829	\$ 228,291
64 Oil Field Services	\$ 141,517	\$ 173,054	\$ 165,188	\$ 134,675	\$ 117,540	\$ 122,747
Total Community Development	\$ 771,135	\$ 888,691	\$ 974,792	\$ 828,878	\$ 987,550	\$ 807,690
Police						
Police Community Outreach						
71 Police Community Outreach	\$ 73,331	\$ 78,176	\$ 81,992	\$ 74,925	\$ 35,566	\$ 42,924
72 Patrol Services	\$ 4,867,967	\$ 5,021,871	\$ 5,417,110	\$ 5,566,200	\$ 5,185,168	\$ 5,623,954
73 Investigative Services	\$ 1,190,744	\$ 1,195,248	\$ 1,083,269	\$ 1,254,965	\$ 1,040,000	\$ 1,082,404
74 Police Support Services	\$ 1,760,339	\$ 1,734,264	\$ 1,704,321	\$ 1,853,757	\$ 1,817,109	\$ 1,843,708
75 Police Communications	\$ 702,195	\$ 704,426	\$ 854,351	\$ 801,616	\$ 923,657	\$ 973,645
76 Police Records	\$ 351,209	\$ 361,204	\$ 384,628	\$ 392,024	\$ 322,116	\$ 334,814
77 Emergency / Disaster Services	\$ 49,912	\$ 26,002	\$ 58,890	\$ 70,586	\$ 58,890	\$ 58,890
Total Police	\$ 8,995,698	\$ 9,121,191	\$ 9,584,562	\$ 10,014,074	\$ 9,382,506	\$ 9,960,339
Community Services						
Library Programs & Services						
81 Library Programs & Services	\$ 367,448	\$ 425,927	\$ 467,756	\$ 466,580	\$ 372,602	\$ 492,865
82 Community Services	\$ 693,844	\$ 772,872	\$ 753,917	\$ 687,226	\$ 654,505	\$ 781,086
83 Recreation	\$ 531,102	\$ 528,052	\$ 516,233	\$ 449,862	\$ 396,778	\$ 617,388
Total Community Services	\$ 1,592,394	\$ 1,726,851	\$ 1,737,906	\$ 1,603,668	\$ 1,423,884	\$ 1,891,338
Public Works						
Engineering						
91 Engineering	\$ 635,727	\$ 644,284	\$ 838,756	\$ 687,694	\$ 632,158	\$ 716,013
92 Building	\$ 663,416	\$ 779,072	\$ 934,726	\$ 733,036	\$ 778,098	\$ 794,256
93 Environmental	\$ 514,953	\$ 479,260	\$ 562,828	\$ 502,593	\$ 729,755	\$ 743,911
94 Grounds	\$ 853,576	\$ 826,219	\$ 878,134	\$ 915,475	\$ 968,465	\$ 1,100,769
95 Street & Graffiti	\$ 1,371,636	\$ 1,331,193	\$ 1,657,042	\$ 1,520,645	\$ 1,606,928	\$ 1,700,798
Total Public Works	\$ 4,039,309	\$ 4,060,027	\$ 4,871,486	\$ 4,359,443	\$ 4,715,404	\$ 5,055,747
Total before Transfers	\$ 19,910,190	\$ 21,197,031	\$ 22,339,164	\$ 22,200,835	\$ 22,441,367	\$ 23,779,810
Operating Transfers Out*	\$ 861,654	\$ 1,967,410	\$ 1,494,080	\$ 736,656	\$ 1,032,552	\$ 58,800
Total Expenditures including Transfers	\$ 20,771,844	\$ 23,164,440	\$ 23,833,244	\$ 22,937,491	\$ 23,473,919	\$ 23,838,610

* Operating Transfers Out - do not include inter-transfers between the reserve funds and the General Fund

** Fiscal year 18-19 includes a Capital Outlay for Fund 110 so that Total Expenditures tie to the CAFR

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2020-22 OPERATING BUDGET

LEGISLATIVE

City Council

City Treasurer

City Clerk

Department Description:

The City's Legislative department section includes the elective offices of City Council, City Clerk, and City Treasurer. Executive Administration is responsible for recommending policy to the legislative body (City Council) and for implementing policy when set by the City Council. The City Clerk and the City Treasurer have oversight responsibilities in the areas of elections, records, and City funds as provided by State and local law.

Department Programs:

City Council

City Treasurer

City Clerk

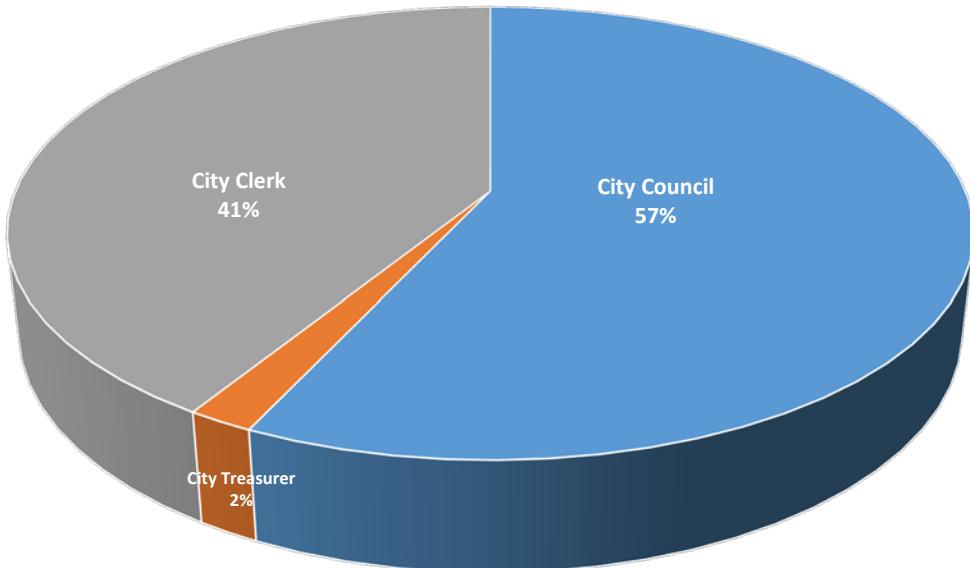
Departmental Goals:

To represent the citizens of Signal Hill by establishing policy and providing direction to the City Manager in developing and meeting municipal goals in a way that is consistent with the current City Strategic Plan.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted Budget	2019-2020 Projection	2020-2021 Adopted Budget	2021-2022 Approved Budget
Salaries and Benefits	235,014	256,553	271,610	261,190	254,684	260,166
Maintenance and Operations	94,929	175,119	162,125	159,779	177,125	137,125
Total Expenditures	329,943	431,672	433,735	420,969	431,809	397,291

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Legislative	7.0	7.0	7.0	7.0	7.0	7.0
Total Positions:	7.0	7.0	7.0	7.0	7.0	7.0



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Program: City Council (41)

Program Description:

The City Council provides policy direction for all departments and program activities within the City as a “Charter Law” City operating under the authority granted by the Constitution of the State of California. The City Council is comprised of five members elected at large for four-year terms.

Objectives:

1. Provide policy direction for all departments.
2. Provide policy direction and guide program activities.
3. Provide policy direction on proposed State and Federal legislation.

Department Budget Summary

Expenditure Category	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actuals	Actuals	Adopted Budget	Projection	Approved Budget
Salaries and Benefits	158,998	174,853	178,790	176,690	181,085
Maintenance and Operations	61,845	58,584	69,800	66,779	64,800
Total Expenditures	220,843	233,437	248,590	243,469	245,885

Departmental Staffing Levels	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Adopted	Adopted	Approved
City Council	5.0	5.0	5.0	5.0	5.0	5.0
Total Positions:	5.0	5.0	5.0	5.0	5.0	5.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CITY COUNCIL						
100-41-5110	Salaries & Wages	76,857	66,291	62,680	62,522	61,099
100-41-5130	Salaries - Overtime PW events	599	584	-	599	200
100-41-5160	Car Allowance	11,987	11,973	12,000	12,134	12,000
100-41-5220	FICA Contributions	2,458	2,617	2,556	2,763	2,133
100-41-5230	Retirement Contributions	15,194	23,582	26,710	17,085	14,757
100-41-5270	Other Employee Benefits	50,172	10,168	-	-	1,495
100-41-5271	Defined Contribution	-	19,033	20,733	25,603	3,250
100-41-5272	Workers' Compensation	-	1,629	1,537	1,846	2,188
100-41-5273	Health Benefits	-	34,345	45,174	49,343	81,300
100-41-5274	Dental Benefit	-	2,256	3,119	2,895	-
100-41-5275	Vision Benefit	-	676	943	989	-
100-41-5276	Life Insurance Benefit	-	-	-	168	163
100-41-5277	Other Optional Benefit	-	-	838	7	-
100-41-5280	Wellness Benefit	1,731	1,699	2,500	735	2,500
Total Salaries and Benefits		158,998	174,853	178,790	176,690	181,085
						184,112
100-41-5310	Dues & Memberships	30,129	28,543	36,000	36,000	36,000
100-41-5321	Council Development - Wilson	3,672	4,018	3,000	3,000	2,000
100-41-5322	Council Development - Hansen	156	33	3,000	1,000	2,000
100-41-5323	Council Development - Woods	2,887	3,063	3,000	3,000	2,000
100-41-5324	Council Development - Jones	2,923	3,741	3,000	3,000	2,000
100-41-5325	Council Development - Copeland	2,576	62	3,000	3,000	2,000
100-41-5330	Meetings	8,279	8,036	8,000	6,000	8,000
100-41-5340	Books & Periodicals	292	292	300	300	300
100-41-5511	Telephone	5,022	4,843	5,000	5,000	5,000
100-41-5513	Internet Services	2,781	2,951	3,000	4,479	3,000
100-41-5690	Miscellaneous	2,063	1,812	1,500	1,000	1,500
100-41-5740	General Supplies	1,065	1,190	1,000	1,000	1,000
100-41-5840	Capital Outlay	-	-	-	-	-
Total Maintenance and Operations		61,845	58,584	69,800	66,779	64,800
						69,800
TOTAL CITY COUNCIL (41)		220,843	233,437	248,590	243,469	245,885
						253,912

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Program: City Treasurer (42)

Program Description:

The City Treasurer is an elected City official who is responsible for the receipting and safeguarding of all funds which are remitted to the City. The City Treasurer provides oversight functions in terms of the City's finance operations.

Objectives:

1. Presents a semi-monthly report of disbursements made during the month, file it with the City Clerk, and present it to the City Council.
2. Presents a monthly Schedule of Investments Report listing all the City/Agency investments and present it to the City Council.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	6,002	5,566	11,700	5,130	5,290	5,407
Maintenance and Operations	1,867	1,615	2,900	600	2,900	2,900
Total Expenditures	7,869	7,182	14,600	5,730	8,190	8,307

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
City Treasurer	1.0	1.0	1.0	1.0	1.0	1.0
Total Positions:	1.0	1.0	1.0	1.0	1.0	1.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CITY TREASURER						
100-42-5110	Salaries & Wages	-	4,019	5,150	-	-
100-42-5115	Part-time Salaries	5,714	1,015	6,355	4,914	4,973
100-42-5220	FICA Contributions	78	150	69	-	72
100-42-5225	PARS Contributions	-	-	-	-	-
100-42-5230	Retirement Contributions	74	136	-	64	65
100-42-5270	Other Employee Benefits	136	76	-	-	-
100-42-5272	Workers' Compensation	-	134	126	152	180
100-42-5273	Health Benefits	-	37	-	-	-
100-42-5275	Vision Benefit	-	-	-	-	-
Total Salaries and Benefits		6,002	5,566	11,700	5,130	5,290
						5,407
100-42-5310	Dues & Memberships	50	150	200	200	200
100-42-5320	Travel & Training	1,681	1,240	2,000	100	2,000
100-42-5330	Meetings	45	86	500	100	500
100-42-5740	General Supplies	91	139	200	200	200
Total Maintenance and Operations		1,867	1,615	2,900	600	2,900
						2,900
TOTAL CITY TREASURER (42)		7,869	7,182	14,600	5,730	8,190
						8,307

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Program: City Clerk (43)

Program Description:

The City Clerk is an elected City official who is responsible for conducting all aspects of the election process. The official records of the City and the Successor Agency are maintained as a part of this program.

Objectives:

1. Ensure compliance of the City's Conflict of Interest code and update biennially.
2. Ensure Records Retention Schedules are updated biennially along with the destruction of records scheduled for destruction.
3. Continue to compile and document historical photographs of City Council and Commission members.
4. Continue to use video streaming to broadcast City meetings and other City programming to ensure the recording and maintaining of a true and formal record of all proceedings.
5. Manage the agenda posting and publishing process for City Council, Successor Agency, Municipal Financing Authority, Housing Authority, and Public Financing Authority.
6. Provide access to City records and all legislative actions to ensure transparency to the public.
7. Work with City Communication Specialists to expand the City's presence on social media.
8. Work with City Communications Specialist to ensure that other media outlets (e.g. posting, cable television, website) are up-to-date with the latest City information.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	70,014	76,133	81,120	79,371	68,309	70,647
Maintenance and Operations	31,217	114,920	89,425	92,400	109,425	64,425
Total Expenditures	101,231	191,054	170,545	171,771	177,734	135,072

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Total Positions:	1.0	1.0	1.0	1.0	1.0	1.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CITY CLERK						
100-43-5110	Salaries & Wages - Full-time	45,793	46,932	49,349	52,938	44,848
100-43-5115	Part-time Salaries	4,032	1,015	4,067	-	4,973
100-43-5130	Overtime Salaries	719	730	-	742	200
100-43-5160	Car Allowance	46	-	-	-	-
100-43-5220	FICA Contributions	3,562	3,608	3,501	4,208	3,503
100-43-5225	PARS Contributions	-	-	-	-	-
100-43-5230	Retirement Contributions	8,903	14,303	14,810	11,077	4,428
100-43-5270	Other Employee Benefits	6,959	1,793	-	-	669
100-43-5271	Defined Contribution	-	1,760	1,912	2,659	-
100-43-5272	Workers' Compensation	-	1,274	1,210	1,443	1,711
100-43-5273	Health Benefits	-	4,361	5,750	5,798	7,920
100-43-5274	Dental Benefit	-	278	399	395	-
100-43-5275	Vision Benefit	-	79	108	112	-
100-43-5276	Life Insurance Benefit	-	-	-	-	56
100-43-5277	Other Optional Benefit	-	-	14	-	-
Total Salaries and Benefits		70,014	76,133	81,120	79,371	68,309
						70,647
100-43-5310	Dues & Memberships	575	465	1,125	500	1,125
100-43-5320	Travel & Training	2,707	2,667	3,000	2,000	3,000
100-43-5330	Meetings	592	410	500	200	500
100-43-5340	Books & Periodicals	-	-	100	-	100
100-43-5400	Contract Services - General	11,445	32,645	32,000	32,000	32,000
100-43-5410	Legal Services	6,995	17,014	10,000	10,000	10,000
100-43-5420	Professional Services	1,792	1,781	2,000	2,000	2,000
100-43-5460	Elections	-	54,145	25,000	25,000	25,000
100-43-5461	Initiative Expenses	1,026	-	10,000	10,000	30,000
100-43-5560	Repair & Maintenance Services	-	168	300	300	300
100-43-5630	Media Services	-	-	5,000	5,000	5,000
100-43-5631	Software Purchases	5,874	5,161	-	5,000	-
100-43-5740	General Supplies	211	464	400	400	400
Total Maintenance and Operations		31,217	114,920	89,425	92,400	109,425
						64,425
TOTAL CITY CLERK (43)		101,231	191,054	170,545	171,771	177,734
						135,072

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2020-22 OPERATING BUDGET

ADMINISTRATION

Executive Administration

Communications and Public Relations

Personnel

Economic Development

Department Description:

The Administration Department includes the following programs: Executive Administration, Communications and Public Relations, Personnel, and Economic Development. Executive Administration is responsible for recommending policy to the legislative body (City Council) and for implementing policy when set by the City Council. Executive Administration is responsible for planning, coordinating, and directing the work of all City departments and programs. Communications and Public Relations develops, administers, directs, and oversees all program activities for the City including legislative and communication programs. Personnel administers human resources services for the City, including recruitment, classification, negotiations, benefits administration, compliance of safety and personnel policies, general training, employee development, and workers compensation. Personnel also provides staffing for the Civil Service Commission. Economic Development is responsible for the disposition of former redevelopment agency properties and project development, provides ombudsman services to developers, and works on increasing sales tax generation and diversification through business attraction and retaining current businesses.

Department Programs:

Executive Administration

Communications and Public Relations

Personnel

Economic Development

Department Goals:

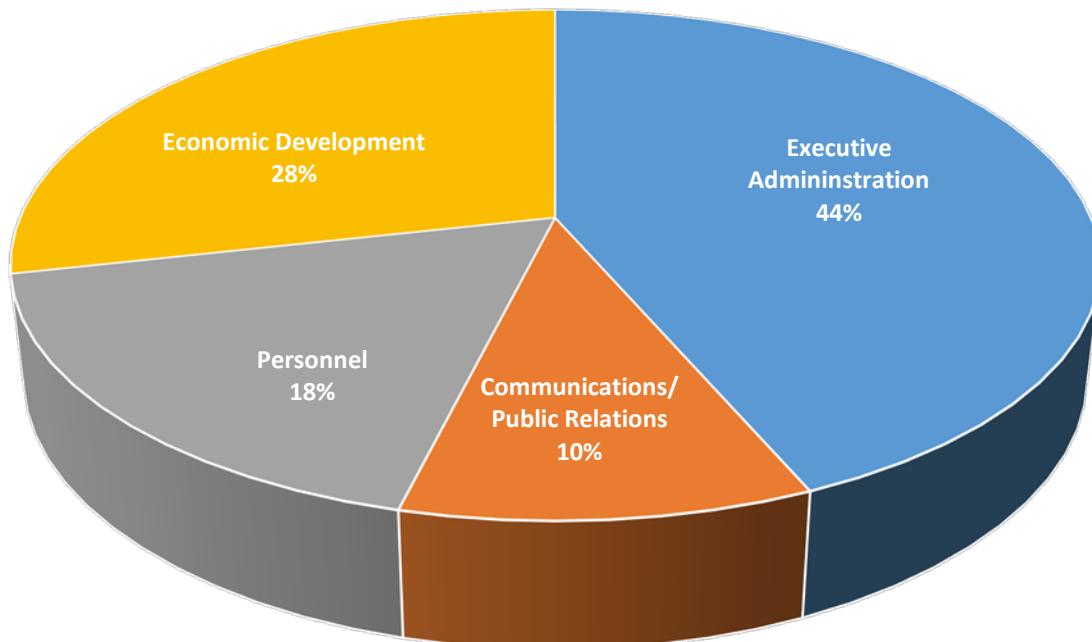
1. Represent the citizens of Signal Hill.
2. Recommend policy to elected officials and implement policy set by City Council.
3. Ensure operating departments are successfully delivering quality services to the community.
4. Coordinate the response to public records requests.
5. Monitor impacts of proposed Federal and State legislation.
6. Collaborate with other agencies on regional issues.
7. Administer the website, cable TV station, hardcopy newsletter, electronic newsletter, and various social media platforms.
8. Administer the personnel system.
9. Wind down the activities of the former Redevelopment Agency.
10. Increase and diversify revenue sources to the City through economic development activities.
11. Provide affordable housing opportunities to residents of the community.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	804,290	921,410	915,483	1,091,448	1,284,906	1,375,496
Maintenance and Operations	933,522	830,181	1,019,726	929,034	1,143,788	1,026,535
Total Expenditures	1,737,811	1,751,591	1,935,209	2,020,482	2,428,694	2,402,031

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Executive Assistant / Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
Assistant to the CM/Deputy City Clerk	-	-	-	-	-	-
Deputy City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	-	-	-	-	1.0	1.0
Senior Management Analyst HR	1.0	-	-	-	-	-
Management Analyst HR	-	1.0	1.0	1.0	-	-
Administrative Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Part-Time Communications Specialist	-	0.8	0.8	0.8	0.8	0.8
Total Positions:	6.0	6.8	6.8	6.8	6.8	6.8



Program: Executive Administration (44)

Program Description:

Executive Administration is responsible for recommending policy to the legislative body (City Council) and for implementing policy when set by the City Council. This department is responsible for planning, coordinating, and directing the work of all City departments and programs. Administration keeps the City Council and community informed on issues and represents the City's interests within the region.

Objectives:

1. Recommend policy to the City Council and implement policy set by the City Council.
2. Respond to Council/Citizen requests.
3. Direct work of all City Departments.
4. Monitor State legislative impacts on issues affecting local financing, housing, land use, etc.
5. Develop a budget strategy that responds to State and local economic conditions.
6. Manage the City's budget to respond to changing economic conditions.
7. Serve in an administrative capacity to the Successor Agency and Oversight Committee and work with the County and State in the wind down of the former Redevelopment Agency.
8. Oversee development and construction of View Park and other major capital improvement projects.
9. Represent City at various Council of Governments, League of California Cities, and other state and regional forums.
10. Coordinate implementation of Strategic Plan.
11. Monitor and apply for grants where eligible.
12. Manage labor relations with the Signal Hill Employees' Association and Signal Hill Police Officers' Association.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
EXECUTIVE ADMINISTRATION						
100-44-5110	Salaries & Wages - Full-time	341,217	336,124	318,506	435,503	452,759
100-44-5115	Part-time Salaries	18,689	41,712	39,000	53,071	-
100-44-5130	Overtime Salaries	839	877	2,459	1,400	250
100-44-5139	Compensated Absences	-	-	3,634	-	-
100-44-5160	Car Allowance	6,257	6,223	5,940	3,518	2,520
100-44-5220	FICA Contributions	20,591	23,710	25,157	27,616	34,636
100-44-5230	Retirement Contributions	71,913	114,811	107,810	101,532	245,113
100-44-5270	Other Employee Benefits	49,940	11,308	-	-	5,812
100-44-5271	Defined Contribution	-	15,368	16,210	14,571	9,150
100-44-5272	Workers' Compensation	-	8,342	7,809	9,449	11,204
100-44-5273	Health Benefits	-	26,087	32,685	39,600	45,900
100-44-5274	Dental Benefit	-	1,266	1,771	1,728	-
100-44-5275	Vision Benefit	-	306	410	437	-
100-44-5276	Life Insurance Benefit	-	-	496	2,910	1,344
100-44-5277	Other Optional Benefit	-	-	42	3,382	-
100-44-5280	Wellness Benefit	947	1,050	1,140	1,338	900
Total Salaries and Benefits		510,393	587,183	563,069	696,057	809,588
						871,884
100-44-5310	Dues & Memberships	5,237	135	1,600	1,600	1,600
100-44-5320	Travel & Training	-	-	-	-	-
100-44-5330	Meetings	7,523	4,047	7,200	2,500	7,200
100-44-5340	Books & Periodicals	892	1,364	-	150	500
100-44-5400	Contract Services - General	2,621	2,793	500	500	500
100-44-5410	Legal Services	142,082	81,237	120,000	120,000	175,000
100-44-5511	Telephone	-	-	-	-	-
100-44-5540	Vehicle Maintenance	494	-	-	-	-
100-44-5545	Small Equipment Maintenance	-	-	-	-	-
100-44-5590	Fleet Provision Charge	15,000	15,000	15,000	15,000	13,146
100-44-5630	Media Services	10,800	6,675	1,050	5,922	550
100-44-5740	General Supplies	166	-	-	216	-
100-44-5750	Gasoline, Oil, & Tires	29	-	1,500	1,633	1,464
100-44-5840	Capital Outlay	-	-	-	-	-
Total Maintenance and Operations		184,844	111,251	146,850	147,520	199,960
						204,046
TOTAL EXECUTIVE ADMINISTRATION (44)		695,238	698,433	709,919	843,577	1,009,548
						1,075,930

Program: Communications and Public Relations (45)

Program Description:

Communications and Public Relations oversees the City's legislative efforts in Washington, D.C. and Sacramento. Communications and Public Relations also maintains the City's website and social media platforms, provides programming for the City's Cable TV channel, and publishes the City Views newsletter and the monthly electronic newsletter.

Objectives:

1. Represent the City's positions at the State and Federal government levels.
2. Administer the City's cable TV channel (Spectrum 3/Verizon 38) and provide updates on a monthly basis.
3. Maintain City website.
4. Publish City Views newsletter three times annually.
5. Publish electronic newsletter monthly.
6. Maintain City social media platforms.
7. Develop opportunities for citizen engagement through various media platforms.
8. Produce video content to enhance the City's communication strategy.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
COMMUNICATION/ PUBLIC RELATIONS						
100-45-5110	Salaries & Wages - Full-time	99,728	97,301	96,576	117,878	41,137
100-45-5115	Part-time Salaries	-	-	-	-	48,410
100-45-5130	Overtime Salaries	240	270	-	268	2,559
100-45-5160	Car Allowance	1,685	1,676	1,680	1,288	360
100-45-5220	FICA Contributions	6,433	6,294	7,597	6,787	6,850
100-45-5230	Retirement Contributions	15,375	22,663	22,650	24,998	9,409
100-45-5270	Other Employee Benefits	11,834	3,248	-	-	517
100-45-5271	Defined Contribution	-	4,111	4,626	5,308	755
100-45-5272	Workers' Compensation	-	2,540	2,368	2,877	3,412
100-45-5273	Health Benefits	-	7,687	9,778	8,532	16,920
100-45-5274	Dental Benefit	-	427	612	572	-
100-45-5275	Vision Benefit	-	99	135	141	-
100-45-5276	Life Insurance Benefit	-	-	110	-	112
100-45-5280	Wellness Benefit	-	-	-	-	100
Total Salaries and Benefits		135,295	146,315	146,132	168,651	130,541
Total Salaries and Benefits		135,295	146,315	146,132	168,651	136,691
100-45-5310	Dues & Memberships	-	225	480	480	480
100-45-5320	Travel & Training	-	658	1,700	660	1,700
100-45-5330	Meetings	40	125	250	150	250
100-45-5340	Books & Periodicals	-	-	-	-	-
100-45-5400	Contract Services - General	72,000	72,000	77,000	55,000	53,000
100-45-5470	Historical Preservation Contra	-	-	150	-	150
100-45-5630	Media Services	40,880	12,709	31,100	31,100	25,100
100-45-5632	Newsletter	22,520	17,881	26,000	27,482	26,000
100-45-5740	General Supplies	248	1,771	2,000	2,000	2,000
Total Maintenance and Operations		135,689	105,369	138,680	116,872	108,680
Total Maintenance and Operations		135,689	105,369	138,680	116,872	108,680
Total COMMUNICATION/ PUBLIC RELATIONS (45)		270,984	251,685	284,812	285,522	239,221
Total COMMUNICATION/ PUBLIC RELATIONS (45)		270,984	251,685	284,812	285,522	245,371

Program: Personnel Program (46)

Description:

Personnel ensures the recruitment, retention, and training of a highly skilled and qualified workforce. Personnel is also responsible for negotiations, benefits administration, general training, employee development, and workers compensation. Personnel provides staffing for the Civil Service Commission.

Objectives:

1. Complete full-time and part-time recruitments.
2. Coordinate internship programs with local colleges.
3. Oversee benefits administration.
4. Provide staff development, wellness, and training programs.
5. Provide succession planning and training.
6. Conduct negotiations for Memorandums of Understanding with City bargaining groups.
7. Develop Student Liaison program.
8. Act as Safety Administrator and conduct regular safety trainings and meetings.
9. Update personnel policies and procedures.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
PERSONNEL						
100-46-5110	Salaries & Wages - Full-time	86,993	94,302	81,539	128,440	191,919
100-46-5130	Overtime Salaries	-	22	-	17	50
100-46-5150	Commission Meetings	3,211	2,860	3,000	2,225	4,200
100-46-5160	Car Allowance	963	958	660	560	360
100-46-5220	FICA Contributions	5,999	6,544	6,220	10,484	14,682
100-46-5230	Retirement Contributions	11,964	18,292	11,151	16,311	17,963
100-46-5270	Other Employee Benefits	13,380	4,637	-	-	2,679
100-46-5271	Defined Contribution	-	3,504	3,209	4,305	3,915
100-46-5272	Workers' Compensation	-	2,127	1,999	2,409	2,856
100-46-5273	Health Benefits	-	11,236	14,278	15,746	30,480
100-46-5274	Dental Benefit	-	372	488	501	-
100-46-5275	Vision Benefit	-	125	162	175	-
100-46-5276	Life Insurance Benefit	-	-	47	-	744
100-46-5277	Other Optional Benefit	-	-	83	-	-
100-46-5280	Wellness Benefit	-	-	250	-	375
Total Salaries and Benefits		122,510	144,977	123,086	181,173	270,223
						287,580
100-46-5310	Dues & Memberships	350	-	750	-	750
100-46-5320	Travel & Training	2,292	3,185	1,800	1,400	1,925
100-46-5330	Meetings	28	95	400	51	400
100-46-5340	Books & Periodicals	-	1,055	1,100	60	1,100
100-46-5350	Employee Recognition	16,963	11,745	18,050	10,000	14,450
100-46-5360	Education / General Employee T	3,872	2,216	10,000	5,500	7,000
100-46-5370	Safety Training	6,079	(278)	2,000	(46)	2,000
100-46-5400	Contract Services - General	4,189	6,566	22,100	6,000	14,100
100-46-5410	Legal Services	46,320	73,756	60,000	100,000	73,000
100-46-5420	Professional Services	-	-	-	-	-
100-46-5425	Medical Services	16,208	6,528	10,000	6,500	8,500
100-46-5630	Media Services	2,071	200	-	-	-
100-46-5631	Software Purchases	3,976	6,361	6,100	7,000	8,400
100-46-5721	Special Department Supplies	8,711	1,360	8,000	9,119	6,000
100-46-5740	General Supplies	751	1,123	1,100	1,100	1,100
Total Maintenance and Operations		111,811	113,912	141,400	146,684	138,725
						146,475
TOTAL PERSONNEL (46)		234,321	258,890	264,486	327,857	408,948
						434,055

Program: Economic Development Program (47)

Description:

Economic Development is responsible for generating and diversifying revenues for the City. Economic Development assists expanding businesses and works to retain current businesses.

Objectives:

1. Assist the Signal Hill Auto Center with its expansion efforts as well as finding additional storage space. Attract new car dealerships to the City.
2. Monitor sales tax generated in Signal Hill and top 25-sales tax producers.
3. Assist with the sale of former Redevelopment Agency properties and development of Exclusive Right to Negotiate Agreements and Disposition and Development Agreements.
4. Assist in the planning efforts for the development of retail outlets, commercial outlets, and hotels on former Redevelopment Agency properties.
5. Work to attract new businesses and generate and diversify revenue sources for the City by attending and participating in ICSC regional and national events.
6. Work with Signal Hill Petroleum on development opportunities to increase and diversify revenue opportunities.
7. Monitor the affordable housing developments in the City (Las Brisas I and II, Sea Breeze Manor, Zinnia) and prepare an annual report for the City Council.
8. Provide ombudsman services to developers interested or in the process of completing development projects in the City.
9. Conduct regular updates of the City's *Guide to Doing Business in Signal Hill*.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
ECONOMIC DEVELOPMENT						
100-47-5110	Salaries & Wages - Full-time	24,791	23,611	45,295	33,815	54,433
100-47-5160	Car Allowance	602	598	1,200	196	360
100-47-5220	FICA Contributions	1,187	1,199	3,664	1,216	4,164
100-47-5230	Retirement Contributions	7,522	12,523	24,970	6,284	7,661
100-47-5270	Other Employee Benefits	1,990	895	-	-	656
100-47-5271	Defined Contribution	-	1,348	2,873	615	755
100-47-5272	Workers' Compensation	-	1,178	1,111	1,334	1,582
100-47-5273	Health Benefits	-	1,505	3,487	2,000	4,680
100-47-5274	Dental Benefit	-	63	181	90	-
100-47-5275	Vision Benefit	-	13	36	19	-
100-47-5276	Life Insurance Benefit	-	-	129	-	140
100-47-5280	Wellness Benefit	-	-	250	-	125
Total Salaries and Benefits		36,091	42,935	83,196	45,568	74,555
100-47-5310	Dues & Memberships	-	500	750	500	750
100-47-5320	Travel & Training	-	-	-	-	-
100-47-5330	Meetings	-	4,273	7,410	1,500	3,300
100-47-5340	Books & Periodicals	-	244	1,000	-	1,000
100-47-5400	Contract Services - General	29,435	55,317	100,750	128,000	138,350
100-47-5410	Legal Services	-	3,889	-	11,534	60,000
100-47-5551	Rental of Land & Buildings Exp	471,743	432,431	471,743	376,424	485,945
100-47-5630	Media Services	-	2,995	1,500	-	1,500
100-47-5740	General Supplies	-	-	-	-	-
100-47-5910	Payments to Other Agencies	-	-	9,643	-	5,578
Total Maintenance and Operations		501,177	499,649	592,796	517,958	696,423
TOTAL ECONOMIC DEVELOPMENT (47)		537,269	542,583	675,992	563,526	770,978
						646,675

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2020-22 OPERATING BUDGET

FINANCE & ADMINISTRATIVE SERVICES

Non Departmental

Information Technology (IT)

Fiscal Services

Department Description:

The Finance Department is responsible for the fiscal affairs and overall financial management of the City to provide timely, accurate and relevant budgetary and financial information to the City Council, the City Administration, residents and customers. This includes establishing and maintaining strong internal controls that carry out City policies and ensure compliance with established accounting standards. Operational responsibilities include the handling of cash receipts, cash disbursements, recording of all financial transactions, payroll processing, preparation, development, maintenance and monitoring of the City budget, maintaining the general ledger, financial reporting, risk management, debt service, investment of surplus cash, and safeguarding the City's financial assets. The Finance Department is also responsible for providing billing and customer service to water customers and issuing business licenses.

Department Programs:

Non Departmental

Information Technology

Fiscal Services

Department Goals:

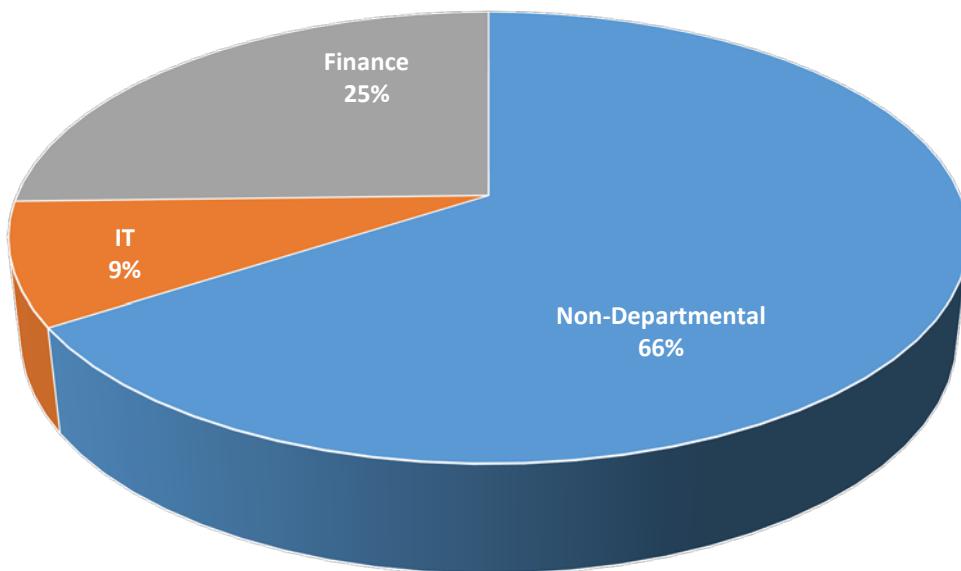
To provide the fiscal, technology and management support services necessary to ensure the efficient and effective performance of all City operations consistent with established laws and practices. To achieve this goal, the Finance Department is organized into three programs: Non Departmental, Information Technology, and Fiscal Services.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	1,196,489	1,435,654	1,488,794	1,384,389	1,558,338	1,559,586
Maintenance and Operations	1,247,412	1,222,924	1,312,679	1,568,933	1,513,183	1,705,789
Total Expenditures	2,443,900	2,658,578	2,801,473	2,953,322	3,071,520	3,265,375

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Director	1.0	1.0	1.0	1.0	1.0	1.0
Deputy Director	1.0	-	1.0	1.0	1.0	1.0
Accounting Manager	1.0	1.0	-	-	-	-
Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Senior Account Specialist	1.0	1.0	-	-	1.0	1.0
Account Specialist II	1.0	1.0	2.0	2.0	1.0	1.0
Part-Time Account Specialist II	0.5	0.8	0.8	0.8	0.8	0.8
Account Specialist	0.5	0.7	-	-	-	-
Total Positions:	7.0	6.5	5.8	5.8	5.8	5.8



Department: Finance

Program: Non Departmental (51)

Program Description:

Non Departmental provides services of printing, telecommunications, and risk management. These services are centralized to reduce costs, increase efficiencies, and maintain uniformity.

Objectives:

1. Process liability claims and administer City's Risk Management program in conjunction with the City's third party administrator.
2. Keep copiers and related technology fully operational.
3. Oversee telecommunications for the City.
4. Maintain supply inventory.
5. Provide contract administration and management.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
NON-DEPARTMENTAL						
100-51-5110	Salaries & Wages - Full-time	-	-	-	-	-
100-51-5139	Compensated Absences	-	-	-	-	-
100-51-5220	FICA Contributions	-	-	-	-	-
100-51-5230	Retirement Contributions	3,265	3,120	-	2,119	-
100-51-5270	Other Employee Benefits	4,753	-	-	-	60,000
100-51-5273	Health Benefits	-	15	-	2,396	-
100-51-5290	Retiree Medical Benefit	716,146	704,180	770,000	722,316	773,808
100-51-5295	OPEB Trust - City Portion	-	135,631	91,000	70,023	91,000
100-51-5296	OPEB Vacation Usage	-	194	-	13,001	-
100-51-5297	PERS Vacation In-Lieu	-	-	-	12,701	-
Total Salaries and Benefits		724,164	843,141	861,000	822,556	924,808
100-51-5320	Travel & Training	-	-	-	-	-
100-51-5400	Contract Services - General	4,602	4,329	5,000	4,797	5,200
100-51-5435	Banking Services	74,023	69,201	41,000	69,179	78,608
100-51-5511	Telephone/Internet	33,990	38,585	43,410	112,101	109,000
100-51-5540	Vehicle Maintenance	-	9	-	-	-
100-51-5545	Small Equipment Maintenance	3,747	3,955	3,500	1,796	3,500
100-51-5552	Rental/Lease of Equipment	37,605	37,321	30,700	20,028	30,700
100-51-5610	Insurance	432,938	547,157	716,319	712,031	822,172
100-51-5635	COVID-19 Emergency Reimbursement	-	-	-	51,431	15,000
100-51-5690	Reserved for Emergencies	-	-	-	-	-
100-51-5710	Office Supplies	7,349	7,085	7,800	6,530	7,800
100-51-5720	Postage	16,029	15,050	23,750	9,244	16,000
100-51-5900	Miscellaneous	283	16,500	-	9,985	-
100-51-5910	Payments to Other Agencies	108,531	24,897	8,900	8,757	9,250
Total Maintenance and Operations		719,097	764,088	880,379	1,005,878	1,097,230
TOTAL NON-DEPARTMENTAL (51)		1,443,261	1,607,229	1,741,379	1,828,433	2,022,038
						2,178,607

Department: Finance**Program: Information Technology (52)****Program Description:**

Information Technology is committed to maintaining and improving operations, services and communications through technology to support the City's operational needs and strategic plan. This division administers the operations of the City's centralized computer network, workstations and other infrastructure needs. It also provides customer service to all departments as well as implements the overall strategy for the development and deployment of technology infrastructure throughout the City.

Objectives:

1. Provide support for the use of designated software and hardware.
2. Develop and maintain an IT infrastructure replacement schedule.
3. License all software utilized by the City.
4. Connect users through an integrated accounting system that can be utilized by designated users.
5. Maintain the City's Local Area Network for e-mail and internet connectivity.
6. Upgrade the City's Windows based software.
7. Monitor the network for potential viruses.
8. Monitor the network to ensure proper use of the internet the City's policy.
9. Maintain the security of the City's Management Information System.
10. Manage the contract for the City's IT provider and collaborate with the firm to provide effective services to City departments.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
IT/ TECHNOLOGY						
100-52-5320	Travel & Training	-	-	-	-	-
100-52-5330	Meetings	-	-	-	-	-
100-52-5440	Technology Technical Services	142,972	49,561	104,920	89,058	108,037
100-52-5560	Repair & Maintenance Services	-	416	950	950	950
100-52-5570	Software Licensing & Support	55,990	100,613	96,300	82,474	104,680
100-52-5631	Software Purchases	-	-	-	-	-
100-52-5721	Special Department Supplies	1,246	1,080	3,500	3,480	3,500
100-52-5725	Software	-	-	-	31,000	-
100-52-5740	General Supplies	3,989	(368)	1,500	1,033	1,500
100-52-5840	Capital Outlay	85,991	110,538	50,000	185,614	50,000
Total Maintenance and Operations		290,188	261,840	257,170	393,610	268,666
TOTAL IT / TECHNOLOGY (52)		290,188	261,840	257,170	393,610	268,666
						270,397

Department: Finance**Program: Fiscal Services (53)****Program Description:**

Fiscal Services administers the financial operations of the City. It includes service delivery to both the public and internally to all City departments. These services include accounts receivable, accounts payable, business licensing, budgeting, and financial reporting for all City departments. Fiscal Services is responsible for creating, monitoring, and periodic reporting of the annual budget, creation of the annual financial report, investment of City funds, and debt issuance and management.

Objectives:

1. Complete the Comprehensive Annual Financial Report (CAFR) in a timely and accurate manner in order to meet the Government Finance Officers Association criteria for excellence in financial reporting and obtain a Certificate of Achievement Award.
2. Timely processing of invoices for payment.
3. Develop City's Annual Operating and Capital Budgets.
4. Complete year-end preliminary and carryover reports and provide mid-year review of the City's Budget.
5. Complete all required financial reports in an accurate and timely manner.
6. Service the debt for the City and Successor Agency bond debt.
7. Implement new pronouncements from the Governmental Accounting Standards Board as appropriate.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
FINANCE						
100-53-5110	Salaries & Wages - Full-time	259,978	386,504	421,058	323,639	391,738
100-53-5115	Part-time Salaries	-	28,698	-	39,062	43,487
100-53-5120	Part-time Salaries	96,413	21,837	39,213	-	-
100-53-5130	Overtime Salaries	76	1,673	885	4,624	2,900
100-53-5139	Compensated Absences	-	-	20,399	-	-
100-53-5160	Car Allowance	2,134	3,339	3,348	1,095	-
100-53-5220	FICA Contributions	24,443	29,964	32,233	25,680	33,295
100-53-5230	Retirement Contributions	34,353	36,578	27,605	74,511	41,462
100-53-5270	Other Employee Benefits	54,428	15,185	-	-	5,694
100-53-5271	Defined Contribution	-	12,675	13,931	13,590	8,013
100-53-5272	Workers' Compensation	-	10,792	10,328	12,223	14,493
100-53-5273	Health Benefits	-	42,360	53,251	58,879	90,480
100-53-5274	Dental Benefit	-	1,698	2,754	3,339	-
100-53-5275	Vision Benefit	-	465	694	932	-
100-53-5276	Life Insurance Benefit	-	-	642	1,522	1,270
100-53-5277	Other Optional Benefit	-	1	453	1,987	-
100-53-5280	Wellness Benefit	500	745	1,000	750	698
Total Salaries and Benefits		472,325	592,513	627,794	561,833	633,530
						667,106
100-53-5310	Dues & Memberships	1,030	835	1,700	505	800
100-53-5320	Travel & Training	1,215	2,563	6,300	1,055	5,050
100-53-5330	Meetings	514	553	1,150	-	1,150
100-53-5340	Books & Periodicals	1,836	123	100	-	100
100-53-5410	Legal Services	-	4,952	4,250	7,203	13,000
100-53-5420	Professional Services	136,656	62,897	33,000	75,683	33,000
100-53-5430	Audit Services	21,036	47,290	50,000	35,426	41,000
100-53-5450	Contract Professional Labor	25,849	24,715	30,000	-	10,000
100-53-5540	Vehicle Maintenance	-	-	-	-	-
100-53-5560	Repair & Maintenance Services	-	-	300	300	300
100-53-5590	Fleet Provision Charge	43,980	43,980	43,980	43,980	38,544
100-53-5740	General Supplies	6,010	9,088	4,000	4,913	4,000
100-53-5750	Gasoline, Oil, & Tires	-	-	350	381	342
Total Maintenance and Operations		238,126	196,995	175,130	169,445	147,286
						149,265
TOTAL FINANCE (53)		710,452	789,509	802,924	731,278	780,816
						816,371

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2020-22 OPERATING BUDGET

COMMUNITY DEVELOPMENT

Planning

Neighborhood Enhancement

Building Safety

Oil Field Services

Department Description:

The Community Development Department has four programs: Planning, Neighborhood Enhancement, Building Safety, and Oil Field Services. Planning includes coordination of development applications and project review for consistency with the General Plan and Municipal Code regulations and provides staffing for the Planning Commission. Neighborhood Enhancement includes code enforcement, provides staffing for the Sustainable City Committee and neighborhood improvement programs. Building Safety includes tracking of inter- and intradepartmental reviews for development projects, plan check of construction plans, issuance of permits, and property inspections. Oil Field Services includes oversight of compliance with provisions of the City's Oil and Gas Code, and inspection of oil field facilities.

Department Programs:

Planning

Neighborhood Enhancement

Building Safety

Oil Field Services

Departmental Goals:

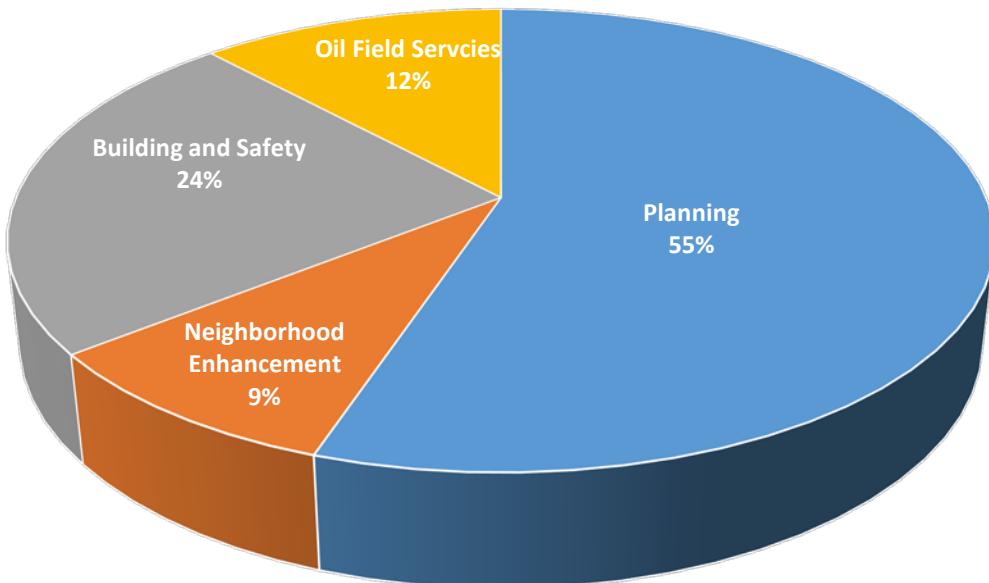
1. Coordinate review of development projects, fast track entitlements for economic development projects, assure that all new development is of high quality design and in conformance with the General Plan and relevant provisions of the Municipal Code such as the Zoning, and Oil and Gas Codes.
2. Proactively enforce the Municipal Code and amend it as necessary to maintain and enhance the appearance of the City.
3. Assure that all development projects are of sustainable design and high quality construction through plan review and inspections and assure conformance with California Building Codes.
4. Enforce the City's Oil and Gas Code, including provisions related to development of properties with abandoned oil wells and operational standards such as noise, safety and appearance.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	560,480	656,865	648,082	545,588	414,374	438,367
Maintenance and Operations	210,656	231,826	326,710	283,290	573,176	369,322
Total Expenditures	771,135	888,691	974,792	828,878	987,550	807,690

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Director	1.0	1.0	1.0	1.0	1.0	1.0
Planning Manager	-	-	-	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Associate Planner	-	-	-	-	-	-
Senior Planner	1.0	1.0	1.0	-	-	-
Assistant Planner	1.0	1.0	1.0	1.0	1.0	1.0
Total Positions:	4.0	4.0	4.0	4.0	4.0	4.0



Program: Planning Services (61)

Program Description:

Planning Services includes coordination of development applications and project review for consistency with the General Plan and Municipal Code regulations, including development standards, design review and water conservation.

Objectives:

1. Coordinate plan review and process entitlements for commercial, industrial and residential projects.
2. Coordinate the entitlements for economic development projects.
3. Maintain and regularly update Elements of the General Plan in accordance with State requirements and prepare the General Plan Annual Progress Report.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
PLANNING						
100-61-5110	Salaries & Wages - Full-time	215,464	174,900	218,850	154,529	149,092
100-61-5130	Overtime Salaries	676	835	735	2,590	1,035
100-61-5139	Compensated Absences	-	-	1,546	-	-
100-61-5150	Commission Meetings	10,136	8,392	11,800	23,597	11,800
100-61-5160	Car Allowance	2,166	2,154	2,160	2,018	2,160
100-61-5220	FICA Contributions	14,850	11,651	17,607	11,451	11,406
100-61-5230	Retirement Contributions	42,521	60,224	67,407	59,672	15,869
100-61-5270	Other Employee Benefits	18,391	4,632	-	-	2,129
100-61-5271	Defined Contribution	-	10,647	16,789	11,705	3,215
100-61-5272	Workers' Compensation	-	5,515	5,278	6,246	7,406
100-61-5273	Health Benefits	-	7,186	8,335	11,648	23,340
100-61-5274	Dental Benefit	-	620	1,139	697	-
100-61-5275	Vision Benefit	-	204	359	317	-
100-61-5276	Life Insurance Benefit	-	-	207	896	423
100-61-5277	Other Optional Benefit	-	-	97	1,455	-
100-61-5280	Wellness Benefit	500	633	750	-	300
Total Salaries and Benefits		304,705	287,591	353,059	286,819	228,175
100-61-5310	Dues & Memberships	669	479	700	700	700
100-61-5315	LAFCO Charge	878	1,236	1,000	1,211	1,300
100-61-5320	Travel & Training	507	349	500	50	500
100-61-5330	Meetings	1,868	2,779	2,400	2,388	2,400
100-61-5340	Books & Periodicals	600	532	560	231	260
100-61-5400	Contract Services - General	840	615	44,000	20,706	270,359
100-61-5410	Legal Services	15,577	9,168	21,000	17,312	32,000
100-61-5540	Vehicle Maintenance	9	-	-	-	-
100-61-5590	Fleet Provision Charge	2,950	2,950	2,950	2,950	2,585
100-61-5630	Media Services	3,637	827	4,000	2,943	4,000
100-61-5740	General Supplies	1,495	1,934	3,500	1,838	2,000
100-61-5750	Gasoline, Oil & Tires	6	-	500	347	312
Total Maintenance and Operations		29,036	20,868	81,110	50,676	316,416
TOTAL PLANNING (61)		333,741	308,460	434,169	337,495	544,591
						361,641

Program: Neighborhood Enhancement (62)

Program Description:

Neighborhood Enhancement includes code enforcement, administration of the Sustainable City Committee and neighborhood improvement programs including efforts to improve the residents' satisfaction with their neighborhoods such as the sustainability and beautification awards programs, Mayor's clean ups and community outreach.

Objectives:

1. Rapidly respond to citizen requests for code enforcement.
2. Coordinate Sustainable City Committee meetings and events.
3. Administer Sustainability and Beautification awards programs.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
NEIGHBORHOOD ENHANCEMENT						
100-62-5110	Salaries & Wages - Full-time	69,162	111,276	70,999	71,647	40,970
100-62-5130	Overtime Salaries	724	1,360	490	1,630	790
100-62-5160	Car Allowance	180	179	180	168	180
100-62-5220	FICA Contributions	5,198	8,858	5,806	5,789	3,134
100-62-5230	Retirement Contributions	7,185	13,333	9,471	6,397	3,191
100-62-5270	Other Employee Benefits	4,046	2,215	-	-	608
100-62-5271	Defined Contribution	-	6,119	5,891	4,478	268
100-62-5272	Workers' Compensation	-	1,800	1,741	2,038	2,417
100-62-5273	Health Benefits	-	7,415	2,651	7,267	6,840
100-62-5274	Dental Benefit	-	400	398	291	-
100-62-5275	Vision Benefit	-	151	144	144	-
100-62-5276	Life Insurance Benefit	-	-	17	-	70
100-62-5277	Other Optional Benefit	-	-	65	-	-
100-62-5280	Wellness Benefit	-	-	-	-	25
Total Salaries and Benefits		86,496	153,106	97,853	99,851	58,494
						62,357
100-62-5310	Dues & Memberships	95	95	100	95	100
100-62-5320	Travel & Training	-	728	750	-	750
100-62-5330	Meetings	390	584	1,100	272	1,100
100-62-5340	Books & Periodicals	100	-	100	270	100
100-62-5400	Contract Services - General	700	1,640	2,000	24,050	2,000
100-62-5410	Legal Services	3,789	12,821	12,500	23,359	25,000
100-62-5590	Fleet Provision Charge	2,050	2,050	2,050	2,050	1,797
100-62-5740	General Supplies	1,471	901	200	324	1,000
100-62-5750	Gasoline, Oil, & Tires	15	-	400	278	249
Total Maintenance and Operations		8,609	18,818	19,200	50,697	32,096
						32,654
TOTAL NEIGHBORHOOD ENHANCEMENT (62)		95,105	171,924	117,053	150,547	90,590
						95,011

Program: Building Safety (63)

Program Description:

Building Safety includes the review of construction plans, issuance of permits, and inspections.

Objectives:

1. Plan check review of “deemed complete” submittals for minor plan checks in 10 working days 90% of the time.
2. Plan check review of “deemed complete” submittals for major plan checks in 15 working days 90% of the time.
3. Rapidly respond to building inspection requests.
4. Enforce building codes and support code enforcement efforts.
5. Annually conduct inspections and prepare report for facilities with Institutional Permits.
6. Regularly update the building and related codes in response to State requirements.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
BUILDING SAFETY						
100-63-5110	Salaries & Wages - Full-time	47,016	48,274	47,163	39,958	34,111
100-63-5120	Part-time Salaries	-	914	-	-	-
100-63-5130	Overtime Salaries	150	309	130	572	230
100-63-5160	Car Allowance	361	359	360	336	360
100-63-5220	FICA Contributions	3,327	3,536	3,896	3,108	2,609
100-63-5230	Retirement Contributions	7,819	11,668	11,949	5,178	2,770
100-63-5270	Other Employee Benefits	2,471	1,041	-	-	495
100-63-5271	Defined Contribution	-	3,287	4,273	3,440	536
100-63-5272	Workers' Compensation	-	1,204	1,157	1,364	1,617
100-63-5273	Health Benefits	-	2,182	1,575	2,790	5,760
100-63-5274	Dental Benefit	-	191	283	209	-
100-63-5275	Vision Benefit	-	66	90	87	-
100-63-5276	Life Insurance Benefit	-	-	35	-	84
100-63-5277	Other Optional Benefit	-	-	22	-	-
100-63-5280	Wellness Benefit	-	-	-	50	50
Total Salaries and Benefits		61,144	73,032	70,933	57,041	48,623
						51,609
100-63-5310	Dues & Memberships	435	335	700	135	700
100-63-5320	Travel & Training	1,255	545	800	-	-
100-63-5340	Books & Periodicals	522	(134)	1,900	1,562	1,300
100-63-5400	Contract Services - General	102,023	89,321	100,000	100,000	100,000
100-63-5410	Legal Services	418	-	3,000	1,620	3,000
100-63-5421	Plan Check Professional Servic	15,679	51,942	56,500	22,323	58,092
100-63-5422	Building Code Enforcement	11,698	12,826	15,000	15,000	15,000
100-63-5540	Vehicle Maintenance	9	-	-	-	-
100-63-5590	Fleet Provision Charge	7,050	7,050	7,050	7,050	6,179
100-63-5620	Communications	-	-	-	-	-
100-63-5740	General Supplies	486	335	1,000	388	1,000
100-63-5750	Gasoline, Oil, & Tires	54	-	1,500	1,042	935
Total Maintenance and Operations		139,628	162,220	187,450	149,119	186,206
						176,682
TOTAL BUILDING & SAFETY (63)		200,772	235,252	258,383	206,160	234,829
						228,291

Program: Oil Field Services (64)

Program Description:

Oil Field Services includes oversight and coordination with the Planning Services Division for compliance with provisions of the City's Oil and Gas Code including development of properties with abandoned oil wells, citywide and site specific methane assessment and mitigation measures, inspection of oil field facilities and coordination of permits.

Objectives:

1. Oversight of compliance with the City's Oil and Gas Code including development on properties with abandoned oil wells, citywide methane assessment and mitigation.
2. Inspect oil field facilities for conformance with the City's Oil and Gas Code.
3. Rapidly respond to neighborhood complaint-initiated inspections of facilities and operations for noise, odor, maintenance, landscape, etc.

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
OIL FIELD SERVICES						
100-64-5110	Salaries & Wages - Full-time	79,952	93,976	79,598	70,621	55,407
100-64-5130	Overtime Salaries	225	587	145	830	245
100-64-5160	Car Allowance	903	897	900	841	900
100-64-5220	FICA Contributions	5,432	6,580	6,495	5,206	4,239
100-64-5230	Retirement Contributions	17,041	26,856	27,374	10,968	4,670
100-64-5270	Other Employee Benefits	4,581	1,943	-	-	785
100-64-5271	Defined Contribution	-	5,157	5,932	4,483	1,340
100-64-5272	Workers' Compensation	-	2,043	1,952	2,314	2,744
100-64-5273	Health Benefits	-	4,678	3,193	6,198	8,460
100-64-5274	Dental Benefit	-	314	405	285	-
100-64-5275	Vision Benefit	-	105	126	132	-
100-64-5276	Life Insurance Benefit	-	-	86	-	167
100-64-5277	Other Optional Benefit	-	-	32	-	-
100-64-5280	Wellness Benefit	-	-	-	-	125
Total Salaries and Benefits		108,135	143,135	126,238	101,877	79,081
100-64-5320	Travel & Training	68	-	500	-	500
100-64-5330	Meetings	-	-	100	-	100
100-64-5340	Books & Periodicals	-	-	200	-	200
100-64-5400	Contract Services - General	20,769	26,337	30,000	30,000	30,000
100-64-5410	Legal Services	10,077	1,121	5,000	-	5,000
100-64-5590	Fleet Provision Charge	2,450	2,450	2,450	2,450	2,147
100-64-5740	General Supplies	-	10	200	-	200
100-64-5750	Gasoline, Oil, & Tires	18	-	500	347	312
Total Maintenance and Operations		33,382	29,919	38,950	32,797	38,459
TOTAL OIL FIELD SERVICES (64)		141,517	173,054	165,188	134,675	117,540
						122,747

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2020-22 OPERATING BUDGET

POLICE

Community Outreach

Patrol Services

Investigative Services

Police Support Services

Police Communications/Jail

Police Records

Emergency/Disaster Services

Department Description:

The Signal Hill Police Department is a full-service law enforcement agency responsible for the prevention of crime, promotion of traffic safety, enforcement of all state and local laws, protection of life and property, preservation of peace, and apprehension of criminals. The Department responds to and investigates all reports of criminal activity and emergency situations, enforces state and local traffic ordinances, and performs public assistance as called upon to ensure public safety. In addition, the Police Department actively participates in Community Improvement Programs and Community-Oriented Policing Programs, such as the Police Community Volunteer Program, Explorers Program, "Too Good For Drugs" Program, Citizen Police Academy, and Neighborhood Watch. For management and budgetary purposes, the Police Department is divided into seven service programs: Community Outreach, Patrol Services, Investigative Services, Police Support Services, Police Communications/Jail, Police Records, and Emergency/Disaster Services.

Department Programs:

Community Outreach

Patrol Services

Investigative Services

Police Support Services

Police Communications/Jail

Police Records

Emergency/Disaster Services

Department Goals:

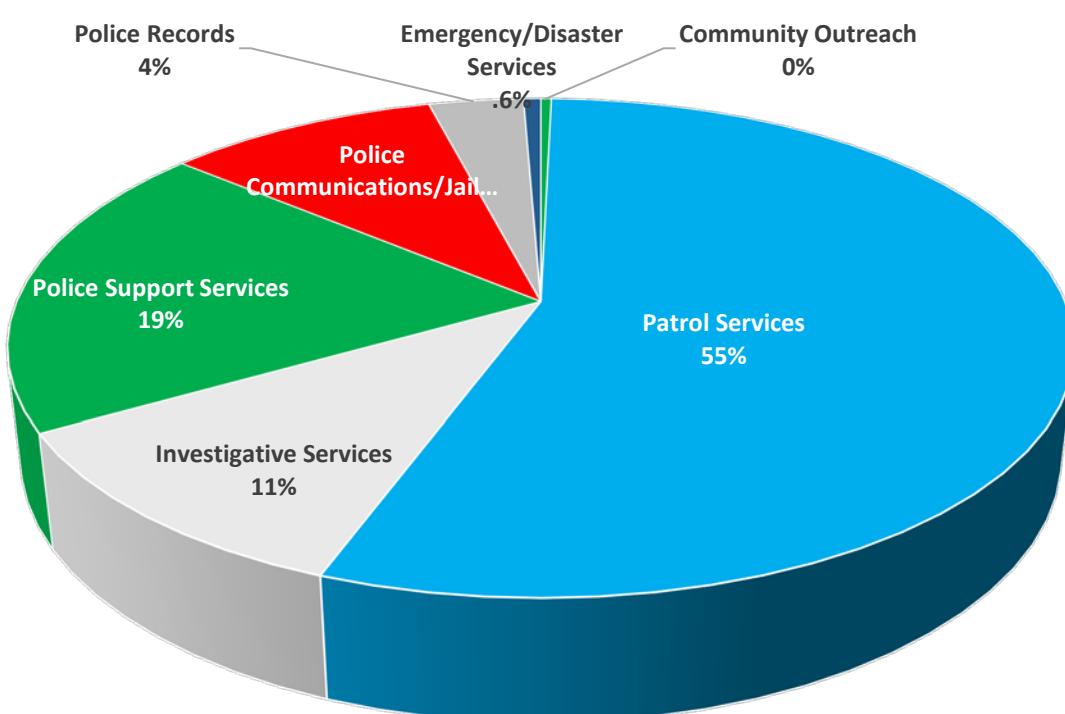
The Police Department is "Committed to Excellence in Service", and will provide a high level of public safety services, in a collaborative partnership with the community. The Police Department is proactively involved in Domestic Preparedness Planning. This includes Homeland Security training, First Responder Training, and the acquisition of equipment in order to be better prepared to respond to natural or manmade disasters.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	7,870,357	7,987,143	8,454,192	8,703,693	8,224,184	8,778,832
Maintenance and Operations	1,125,341	1,134,048	1,130,370	1,310,380	1,158,323	1,181,507
Total Expenditures	8,995,698	9,121,191	9,584,562	10,014,074	9,382,506	9,960,339

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Police Department All Divisions	53.0	53.0	53.1	51.1	51.1	51.1
Total Positions:	53.0	53.0	53.1	51.1	51.1	51.1



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Department: Police**Program: Community Outreach Program (71)****Description:**

The Community Outreach Program provides prevention programs in the community through Neighborhood and Business Watch Programs, the "Too Good For Drugs" Program taught in two schools, community partnership relations, the Police Community Volunteer Program, the Explorer Program, CERT Training, and the Citizen Police Academy.

Objectives:

1. Provide positive role models to children through interaction with Police Officers in the "Too Good for Drugs" Program.
2. Provide the following Community Outreach Programs:
 - a. Police Community Volunteer Program
 - b. Explorer Program
 - c. CERT Training
 - d. Christmas Outreach Program
 - e. National Night Out
 - f. Signal Hill Car Show
 - g. Disaster Preparedness

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Police Community Outreach (71)						
Salaries and Benefits	13,620	15,915	14,992	14,383	9,000	9,000
Maintenance and Operations	59,711	62,261	67,000	60,543	26,566	33,924
Total Expenditures	73,331	78,176	81,992	74,925	35,566	42,924

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Total Positions:	-	-	-	-	-	-

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
POLICE COMMUNITY OUTREACH						
100-71-5110	Salaries & Wages - Full-time	-	-	-	-	-
100-71-5130	Overtime Salaries	13,354	11,077	14,000	14,383	9,000
100-71-5220	FICA Contributions	47	137	-	-	-
100-71-5230	Retirement Contributions	3	3,645	992	-	-
100-71-5270	Other Employee Benefits	216	112	-	-	-
100-71-5271	Defined Contribution	-	50	-	-	-
100-71-5273	Health Benefits	-	839	-	-	-
100-71-5274	Dental Benefit	-	45	-	-	-
100-71-5275	Vision Benefit	-	10	-	-	-
100-71-5276	Life Insurance Benefit	-	-	-	-	-
Total Salaries and Benefits		13,620	15,915	14,992	14,383	9,000
100-71-5320	Travel & Training	345	-	500	-	500
100-71-5330	Meetings	882	636	3,100	1,246	3,100
100-71-5400	Contract Services - General	34,946	37,535	35,400	35,049	-
100-71-5540	Vehicle Maintenance	-	-	-	-	-
100-71-5590	Fleet Provision Charge	16,000	16,000	16,000	16,000	14,022
100-71-5730	Uniform Equipment & Supplies	1,459	1,103	2,000	1,304	2,000
100-71-5740	General Supplies	6,057	6,987	6,000	2,548	3,000
100-71-5750	Gasoline, Oil, & Tires	23	-	4,000	4,397	3,943
Total Maintenance and Operations		59,711	62,261	67,000	60,543	26,566
TOTAL POLICE COMMUNITY OUTREACH (71)		73,331	78,176	81,992	74,925	35,566
						42,924

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Department: Police

Program: Patrol Services (72)

Description:

Patrol Services provides highly visible uniformed police officers patrolling the City streets in a manner that maximizes the probability of deterring and/or apprehending criminals while providing the citizens with timely, courteous, and ethical service. Also within Patrol Services is the Traffic Safety unit charged with traffic enforcement and the promotion of traffic safety.

Objectives:

1. Respond to all emergency calls for service within four minutes of receiving the dispatch.
2. Focus on those hazardous moving violations most responsible for injury traffic collisions so that the number of injury traffic collisions is reduced.
3. Participate in grant opportunities.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Patrol Services (72)						
Salaries and Benefits	4,510,579	4,660,554	5,007,660	4,939,401	4,802,553	5,186,322
Maintenance and Operations	357,388	361,317	409,450	626,799	382,614	437,632
Total Expenditures	4,867,967	5,021,871	5,417,110	5,566,200	5,185,168	5,623,954

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Police Sergeant	4.0	4.0	4.0	5.0	5.0	5.0
Senior Police Officer	4.0	4.0	4.0	4.0	4.0	4.0
Police Officer	16.0	16.0	16.0	14.0	14.0	14.0
Police Traffic Officer	2.0	2.0	2.0	2.0	2.0	2.0
Police Recruit Officer	2.0	2.0	2.0	2.0	2.0	2.0
Parking Control	0.7	0.7	0.7	0.7	0.7	0.7
Total Positions:	28.7	28.7	28.7	27.7	27.7	27.7

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
PATROL SERVICES						
100-72-5110	Salaries & Wages - Full-time	2,619,926	2,587,439	2,950,171	2,698,830	2,680,503
100-72-5115	Part-time Salaries	17,955	5,177	18,652	7,093	23,205
100-72-5130	Overtime Salaries	228,946	315,925	85,964	261,667	77,964
100-72-5131	Court Overtime Salaries	-	25,833	42,229	30,432	32,229
100-72-5132	Briefing Overtime Salaries	-	27,192	41,039	21,006	31,039
100-72-5133	Emergency Overtime Salaries	-	12,331	50,000	8,932	25,000
100-72-5139	Compensated Absences	-	-	61,621	-	-
100-72-5140	Special Functions Salaries	115,180	1,229	-	2,341	-
100-72-5170	Uniform Allowance	19,116	23,008	26,827	20,326	23,125
100-72-5220	FICA Contributions	45,744	49,891	50,241	49,139	40,895
100-72-5225	PARS Contributions	-	-	-	-	-
100-72-5230	Retirement Contributions	1,004,820	944,123	1,003,113	1,151,045	1,095,741
100-72-5270	Other Employee Benefits	458,891	113,165	-	1,479	22,126
100-72-5271	Defined Contribution	-	45,635	74,683	57,447	-
100-72-5272	Workers' Compensation	-	274,911	260,786	311,375	369,200
100-72-5273	Health Benefits	-	217,659	310,683	289,228	379,200
100-72-5274	Dental Benefit	-	13,727	25,414	20,813	-
100-72-5275	Vision Benefit	-	3,129	5,211	4,640	-
100-72-5276	Life Insurance Benefit	-	-	-	2,687	2,325
100-72-5277	Other Optional Benefit	-	181	1,026	921	-
Total Salaries and Benefits		4,510,579	4,660,554	5,007,660	4,939,401	4,802,553
						5,186,322
100-72-5310	Dues & Memberships	500	500	500	1,533	500
100-72-5320	Travel & Training	23,048	37,709	28,000	12,922	28,000
100-72-5330	Meetings	40	200	200	-	200
100-72-5340	Books & Periodicals	-	399	450	313	450
100-72-5400	Contract Services - General	62,365	66,480	61,400	61,312	62,000
100-72-5511	Telephone	4,009	13,656	5,000	12,709	5,000
100-72-5540	Vehicle Maintenance	1,484	-	-	-	-
100-72-5590	Fleet Provision Charge	202,000	202,304	202,000	202,000	177,034
100-72-5721	Special Department Supplies	10,094	14,451	15,000	15,000	15,000
100-72-5730	Uniforms	34,292	10,483	12,000	11,911	12,000
100-72-5740	General Supplies	12,921	14,807	14,900	12,711	14,900
100-72-5750	Gasoline, Oil, & Tires	6,117	329	70,000	76,389	67,531
100-72-5840	Capital Outlay	518	-	-	220,000	-
Total Maintenance and Operations		357,388	361,317	409,450	626,799	382,614
						437,632
TOTAL PATROL SERVICES (72)		4,867,967	5,021,871	5,417,110	5,566,200	5,185,168
						5,623,954

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Department: Police**Program: Investigative Services (73)****Program Description:**

Investigative Services provides follow-up investigations of reported crimes, identifying, apprehending, and assisting in the prosecution of suspects, working closely with the District Attorney's Office and the judicial system. Investigative Services is responsible for property and evidence handling, investigating suspected drug, gang, and related vice activity, and coordinating special enforcement programs in the City, including the Crime Impact Team.

Objectives:

1. Maintain a 15% clearance rate of reported burglary offenses.
2. Maintain a 75% clearance rate of all Part I crimes against persons.
3. Maintain a 90% filing rate of cases submitted to the District Attorney's Office.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Investigative Services (73)						
Salaries and Benefits	1,142,031	1,138,421	1,024,419	1,214,292	985,004	1,021,648
Maintenance and Operations	48,713	56,827	58,850	40,672	54,996	60,757
Total Expenditures	1,190,744	1,195,248	1,083,269	1,254,965	1,040,000	1,082,404

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Detective Sergeant	1.0	1.0	1.0	1.0	1.0	1.0
Sr. Police Officer / Detective	1.0	1.0	1.0	1.0	1.0	1.0
Detective	3.0	3.0	3.0	3.0	3.0	3.0
Detective Secretary	1.0	1.0	1.0	1.0	1.0	1.0
Total Positions:	6.0	6.0	6.0	6.0	6.0	6.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
INVESTIGATIVE SERVICES						
100-73-5110	Salaries & Wages - Full-time	625,771	678,476	556,260	659,537	558,312
100-73-5130	Overtime Salaries	42,040	58,869	26,128	73,659	41,128
100-73-5131	Court Overtime Salaries	-	331	-	225	-
100-73-5139	Compensated Absences	-	-	1,476	-	-
100-73-5140	Special Functions Salaries	2,424	380	-	-	-
100-73-5170	Uniform Allowance	4,224	5,220	3,700	4,625	3,700
100-73-5220	FICA Contributions	13,859	15,056	12,226	15,465	12,349
100-73-5230	Retirement Contributions	335,975	243,710	301,895	311,383	226,542
100-73-5270	Other Employee Benefits	117,738	27,340	-	-	4,778
100-73-5271	Defined Contribution	-	11,986	10,859	18,210	-
100-73-5272	Workers' Compensation	-	48,943	46,096	55,435	65,730
100-73-5273	Health Benefits	-	44,157	59,772	68,342	72,000
100-73-5274	Dental Benefit	-	3,193	4,272	5,047	-
100-73-5275	Vision Benefit	-	759	899	1,201	-
100-73-5276	Life Insurance Benefit	-	-	-	672	465
100-73-5277	Other Optional Benefit	-	-	836	491	-
Total Salaries and Benefits		1,142,031	1,138,421	1,024,419	1,214,292	985,004
Maintenance and Operations						
100-73-5310	Dues & Memberships	215	750	400	450	400
100-73-5320	Travel & Training	4,269	13,424	6,000	2,989	6,000
100-73-5330	Meetings	119	-	200	-	200
100-73-5340	Books & Periodicals	215	-	-	-	-
100-73-5400	Contract Services - General	14,238	12,093	15,500	2,904	15,500
100-73-5511	Telephone	904	2,400	2,400	2,357	2,400
100-73-5540	Vehicle Maintenance	-	-	-	-	-
100-73-5590	Fleet Provision Charge	21,150	21,231	21,150	21,150	18,536
100-73-5721	Special Department Supplies	-	-	1,000	1,000	1,000
100-73-5730	Uniforms	197	11	350	448	350
100-73-5740	General Supplies	6,987	6,918	7,850	5,385	7,850
100-73-5750	Gasoline, Oil, & Tires	419	-	4,000	3,989	2,760
Total Maintenance and Operations		48,713	56,827	58,850	40,672	54,996
TOTAL INVESTIGATIVE SERVICES (73)						
		1,190,744	1,195,248	1,083,269	1,254,965	1,040,000

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Department: Police

Program: Police Support Services (74)

Description:

Police Support Services provides effective management, leadership, direction, and control to ensure the desired level of proactive and professional police service to a growing community. Police Support Services provides internal audits and control of the organization through personnel and internal affairs investigations, along with risk management analysis. The quality of life in the City of Signal Hill is enhanced by increased community involvement in decisions involving safety and security.

Objectives:

1. Continue to meet 95% of all mandated P.O.S.T. police officer training before the due date.
2. Complete review of 95% of all citizens' complaints within a sixty-day period.
3. Implement recruitment and retention strategies to fill vacant department positions.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Police Support Services (74)						
Salaries and Benefits	1,316,035	1,248,609	1,307,901	1,444,453	1,320,052	1,394,803
Maintenance and Operations	444,304	485,655	396,420	409,305	497,057	448,905
Total Expenditures	1,760,339	1,734,264	1,704,321	1,853,757	1,817,109	1,843,708

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Chief of Police	1.0	1.0	1.0	1.0	1.0	1.0
Captain	1.0	1.0	1.0	1.0	1.0	1.0
Lieutenant	2.0	2.0	2.0	2.0	2.0	2.0
Assistant to Police Chief	1.0	1.0	1.0	1.0	1.0	1.0
Maintenance Worker	1.0	1.0	1.0	-	-	-
Total Positions:	6.0	6.0	6.0	5.0	5.0	5.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
POLICE SUPPORT SERVICES						
100-74-5110	Salaries & Wages - Full-time	720,702	672,868	714,991	809,021	592,810
100-74-5115	Part-time Salaries	12,266	253	7,260	5,240	-
100-74-5130	Overtime Salaries	4,634	11,099	182	459	-
100-74-5139	Compensated Absences	-	-	31,784	-	-
100-74-5140	Special Functions Salaries	3,245	3,396	-	3,072	-
100-74-5170	Uniform Allowance	2,482	3,690	3,238	3,967	2,775
100-74-5220	FICA Contributions	19,436	14,725	14,264	14,653	12,782
100-74-5230	Retirement Contributions	405,519	395,196	416,777	461,892	577,769
100-74-5270	Other Employee Benefits	146,986	35,746	-	-	6,484
100-74-5271	Defined Contribution	-	14,905	1,601	24,637	17,468
100-74-5272	Workers' Compensation	-	28,740	25,960	32,552	38,597
100-74-5273	Health Benefits	-	64,261	84,476	78,932	69,600
100-74-5274	Dental Benefit	-	2,705	4,222	4,305	-
100-74-5275	Vision Benefit	-	608	898	952	-
100-74-5276	Life Insurance Benefit	-	-	810	2,127	1,767
100-74-5277	Other Optional Benefit	-	19	188	1,858	-
100-74-5280	Wellness Benefit	765	399	1,250	786	-
Total Salaries and Benefits		1,316,035	1,248,609	1,307,901	1,444,453	1,320,052
						1,394,803
100-74-5310	Dues & Memberships	3,800	1,212	1,800	2,755	1,800
100-74-5320	Travel & Training	11,607	7,456	6,500	6,316	6,500
100-74-5330	Meetings	1,773	1,135	1,600	669	1,600
100-74-5340	Books & Periodicals	1,486	834	500	573	500
100-74-5400	Contract Services - General	157,294	189,322	165,920	164,577	165,920
100-74-5410	Legal Services	40,514	43,958	28,000	54,757	60,000
100-74-5440	IT Services	43,366	92,157	85,000	85,000	85,000
100-74-5511	Telephone	70,196	44,921	3,600	1,172	3,600
100-74-5540	Vehicle Maintenance	309	2,592	500	32	500
100-74-5560	Repair & Maintenance Services	22,456	9,414	16,000	6,577	16,000
100-74-5570	Software Licensing & Support	27,325	26,368	20,000	19,978	20,000
100-74-5590	Fleet Provision Charge	43,500	43,540	43,500	43,606	38,124
100-74-5721	Special Department Supplies	30	(30)	500	1,000	500
100-74-5740	General Supplies	19,198	17,337	16,000	14,925	16,000
100-74-5750	Gasoline, Oil, & Tires	1,448	5,438	7,000	7,369	6,014
100-74-5840	Capital Outlay	-	-	-	-	75,000
Total Maintenance and Operations		444,304	485,655	396,420	409,305	497,057
						448,905
TOTAL POLICE SUPPORT SERVICES (74)		1,760,339	1,734,264	1,704,321	1,853,757	1,817,109
						1,843,708

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Department: Police

Program: Police Communications/Jail (75)

Program Description:

Police Communications/Jail provides effective, efficient communications and security to ensure the safety of all law enforcement employees and the well-being of prisoners in the City jail.

Objectives:

1. Continue to dispatch 95% of all emergency calls within one minute of receipt.
2. Continue to enter all calls into CAD within three minutes of receiving the call 95% of the time.
3. Keep the City jail in 100% conformance with the California Department of Corrections and Rehabilitation.
4. Continue to complete 95% of all prisoner identifications within twenty-four hours of bookings.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Police Communications (75)						
Salaries and Benefits	536,583	578,684	713,401	680,575	783,792	831,410
Maintenance and Operations	165,613	125,742	140,950	121,041	139,865	142,234
Total Expenditures	702,195	704,426	854,351	801,616	923,657	973,645

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Dispatcher/Jailer	8.0	8.0	8.0	8.0	8.0	8.0
Total Positions:	8.0	8.0	8.0	8.0	8.0	8.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
POLICE COMMUNICATIONS						
100-75-5110	Salaries & Wages - Full-time	328,011	337,089	413,969	425,222	410,763
100-75-5130	Overtime Salaries	60,988	43,101	75,760	43,095	57,400
100-75-5139	Compensated Absences	-	-	2,200	-	-
100-75-5140	Special Functions Salaries	3,593	(163)	-	-	-
100-75-5220	FICA Contributions	28,136	29,186	33,495	35,323	30,880
100-75-5230	Retirement Contributions	60,795	92,039	98,631	77,162	168,164
100-75-5270	Other Employee Benefits	55,060	15,134	-	-	6,295
100-75-5271	Defined Contribution	-	14,459	13,120	23,424	-
100-75-5272	Workers' Compensation	-	12,406	11,704	14,051	16,661
100-75-5273	Health Benefits	-	31,528	57,571	52,680	93,032
100-75-5274	Dental Benefit	-	2,792	3,886	5,037	-
100-75-5275	Vision Benefit	-	694	1,078	1,224	-
100-75-5276	Life Insurance Benefit	-	-	-	703	597
100-75-5277	Other Optional Benefit	-	421	1,987	2,653	603
Total Salaries and Benefits		536,583	578,684	713,401	680,575	783,792
						831,410
100-75-5320	Travel & Training	4,727	1,303	4,500	2,482	4,500
100-75-5330	Meetings	-	-	150	-	150
100-75-5340	Books & Periodicals	-	-	-	-	-
100-75-5400	Contract Services - General	626	250	3,000	84	3,000
100-75-5440	Technology Technical Services	-	-	-	-	-
100-75-5540	Vehicle Maintenance	-	-	-	-	-
100-75-5552	Rental of Equipment & Vehicles	17,237	17,783	14,000	13,997	14,000
100-75-5560	Repair & Maintenance Services	21,818	14,836	29,000	17,018	29,000
100-75-5570	Software Licensing & Support	100,500	67,000	67,000	67,000	67,000
100-75-5590	Fleet Provision Charge	8,700	8,700	8,700	8,800	7,625
100-75-5595	Comm. Inter-Dept Charge	-	-	-	-	-
100-75-5721	Special Department Supplies	6,872	10,044	8,500	7,193	8,500
100-75-5730	Uniforms	2,337	2,513	2,400	1,394	2,400
100-75-5740	General Supplies	2,742	3,313	3,000	2,305	3,000
100-75-5750	Gasoline, Oil, & Tires	54	-	700	769	690
Total Maintenance and Operations		165,613	125,742	140,950	121,041	139,865
						142,234
TOTAL POLICE COMMUNICATIONS (75)		702,195	704,426	854,351	801,616	923,657
						973,645

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Department: Police**Program: Police Records (76)****Program Description:**

Police Records provides and maintains a comprehensive, accurate, and reliable records management information system, automated crime reporting statistics, and analysis services. Records personnel assist citizens in the station lobby and answer the Police Department switchboard.

Objectives:

1. Enter 99% of data into the Records Management System within forty-eight hours.
2. Respond to 95% of citizens' requests for information within five days.
3. Process 99% of crime reports within twenty-four hours.
4. Process 99% of traffic citations for transmittal to court within forty-eight hours.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Police Records (76)						
Salaries and Benefits	310,358	328,459	344,828	357,974	282,792	294,659
Maintenance and Operations	40,852	32,745	39,800	34,050	39,324	40,155
Total Expenditures	351,209	361,204	384,628	392,024	322,116	334,814

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Police Records Clerk	2.0	2.0	2.0	2.0	2.0	2.0
Part-Time Police Aide	0.5	0.5	0.5	0.5	0.5	0.5
Part-Time Records Clerk	0.4	0.4	0.4	0.4	0.4	0.4
Total Positions:	3.9	3.9	3.9	3.9	3.9	3.9

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
POLICE RECORDS						
100-76-5110	Salaries & Wages - Full-time	186,212	192,255	200,609	203,698	188,582
100-76-5115	Part-time Salaries	60,550	52,991	66,197	36,439	-
100-76-5130	Overtime Salaries	2,514	3,437	1,436	3,755	3,377
100-76-5139	Compensated Absences	-	-	1,020	-	-
100-76-5170	Uniform Allowance	-	-	-	-	-
100-76-5220	FICA Contributions	15,029	16,838	16,431	16,596	14,427
100-76-5225	PARS Contributions	-	-	796	-	796
100-76-5230	Retirement Contributions	13,789	17,573	13,059	41,061	15,219
100-76-5270	Other Employee Benefits	32,263	8,067	-	-	2,906
100-76-5271	Defined Contribution	-	10,333	11,805	12,193	-
100-76-5272	Workers' Compensation	-	5,068	4,919	5,741	6,807
100-76-5273	Health Benefits	-	20,031	24,522	33,894	50,400
100-76-5274	Dental Benefit	-	1,473	2,524	2,445	-
100-76-5275	Vision Benefit	-	394	539	621	-
100-76-5276	Life Insurance Benefit	-	-	-	336	279
100-76-5277	Other Optional Benefit	-	-	972	1,195	-
Total Salaries and Benefits		310,358	328,459	344,828	357,974	282,792
100-76-5310	Dues & Memberships	50	52	100	-	100
100-76-5320	Travel & Training	3,018	943	3,500	170	3,500
100-76-5330	Meetings	-	39	100	-	100
100-76-5340	Books & Periodicals	100	-	-	-	-
100-76-5400	Contract Services - General	8,929	6,247	10,000	3,598	10,000
100-76-5420	Professional Services	16,856	12,846	5,000	9,629	5,000
100-76-5440	Technology Technical Services	-	-	-	-	-
100-76-5540	Vehicle Maintenance	-	-	-	-	-
100-76-5570	Software Licensing & Support	-	-	-	-	-
100-76-5590	Fleet Provision Charge	3,050	3,050	3,050	3,050	2,673
100-76-5730	Uniforms	1,333	1,420	1,200	1,006	1,200
100-76-5740	General Supplies	7,515	8,148	9,850	8,902	9,850
100-76-5750	Gasoline, Oil, & Tires	-	-	7,000	7,694	6,901
Total Maintenance and Operations		40,852	32,745	39,800	34,050	39,324
TOTAL POLICE RECORDS (76)		351,209	361,204	384,628	392,024	322,116

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Department: Police

Program: Emergency/Disaster Services (77)

Program Description:

Emergency/Disaster Services provides coordination for emergency and disaster preparedness for the City, including domestic preparedness planning, natural disasters, civil unrest, and hazardous materials. The division provides emergency supplies, equipment, and communications. Training topics include Homeland Security, First Responder, and Emergency Management, which help prepare employees and citizens in the event of a disaster.

Objectives:

1. Continue sending department heads and designated employees to the Earthquake Preparedness Training Program at C.S.T.I.
2. Provide continuing in-service training to department personnel.
3. Provide yearly emergency preparedness training for City employees.
4. Conduct yearly emergency preparedness exercise.
5. Continue public education on emergency preparedness.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Emergency/Disaster Services (77)						
Salaries and Benefits	41,152	16,500	40,990	52,615	40,990	40,990
Maintenance and Operations	8,760	9,501	17,900	17,970	17,900	17,900
Total Expenditures	49,912	26,002	58,890	70,586	58,890	58,890

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Emergency Operations Coordinator	0.5	0.5	0.5	0.5	0.5	0.5
Total Positions:	0.5	0.5	0.5	0.5	0.5	0.5

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
EMERGENCY/ DISASTER SERVICES						
100-77-5115	Part-time Salaries	39,106	15,955	40,990	51,260	40,990
100-77-5220	FICA Contributions	532	217	-	698	-
100-77-5230	Retirement Contributions	544	212	-	658	-
100-77-5270	Other Employee Benefits	971	115	-	-	-
Total Salaries and Benefits		41,152	16,500	40,990	52,615	40,990
100-77-5310	Dues & Memberships	-	-	500	-	500
100-77-5320	Travel & Training	3,069	973	6,800	790	6,800
100-77-5420	Professional Services	-	-	-	2,317	-
100-77-5511	Telephone	1,528	4,271	4,700	496	4,700
100-77-5740	General Supplies	4,163	4,257	5,900	14,368	5,900
Total Maintenance and Operations		8,760	9,501	17,900	17,970	17,900
TOTAL EMERGENCY/ DISASTER SVCS (77)		49,912	26,002	58,890	70,586	58,890
						58,890

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2020-22 OPERATING BUDGET

COMMUNITY SERVICES

Library Programs and Services

Community Services

Recreation

Department Description:

Community Services provides a variety of park, recreational, social, and library services. Parks include design, development, and rehabilitation of park property and community buildings. Recreation includes after school recreation programs, year-round programs for youth, teen activities, and youth sports. Community Services includes senior services, community-wide special events, transportation, Animal Control administration, Community Development Block Grant (CDBG) administration, and park facility scheduling. The Department also manages Library operations and provides staffing for the Parks and Recreation Commission.

Department Programs:

Library Programs and Services

Community Services

Recreation

Departmental Goals:

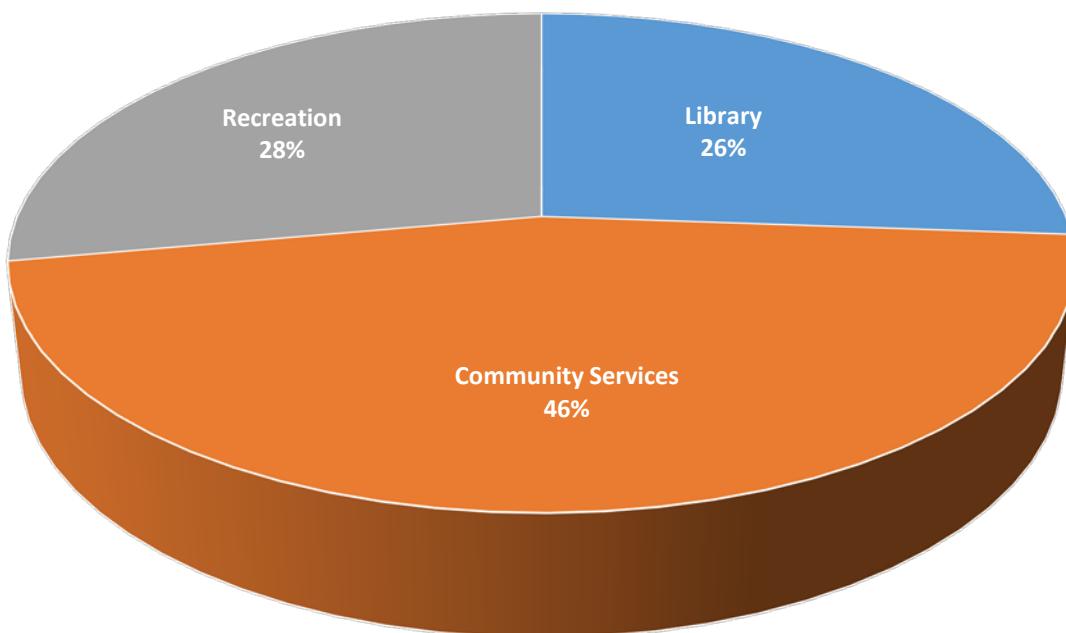
To provide a wide variety of recreational, social, and library services to meet the needs of residents of all ages, support local businesses, and further the image and livability of the City through its programs and park development activities.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	1,258,457	1,355,144	1,373,951	1,271,123	1,048,866	1,505,867
Maintenance and Operations	333,936	371,708	363,955	332,545	375,018	385,472
Total Expenditures	1,592,394	1,726,851	1,737,906	1,603,668	1,423,884	1,891,338

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
All Divisions	18.6	18.6	18.5	18.5	8.8	18.5
Total Positions:	18.6	18.6	18.5	18.5	8.8	18.5



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Department: Community Services

Program: Library Programs and Services (81)

Program Description:

The library is a safe and inviting place to learn, meet, and participate in civic and cultural activities. The library also supports formal education programs for children and youth, encouraging a life-long love of learning and reading, and provides materials, services and programs for all.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Library (81)						
Salaries and Benefits	304,275	358,068	378,586	387,954	317,006	411,044
Maintenance and Operations	63,172	67,860	89,170	78,626	55,596	81,821
Total Expenditures	367,448	425,927	467,756	466,580	372,602	492,865

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
City Librarian	1.0	1.0	1.0	1.0	1.0	1.0
Library Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Part-Time Library Aide	1.9	1.9	1.9	1.9	0.3	1.9
Part-Time Library Specialist	0.3	0.3	0.3	0.3	0.3	0.3
Total Positions:	4.2	4.2	4.2	4.2	2.5	4.2

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
LIBRARY						
100-81-5110	Salaries & Wages - Full-time	161,448	182,555	191,268	205,656	207,550
100-81-5115	Part-time Salaries	79,330	81,976	94,985	76,950	19,000
100-81-5130	Overtime Salaries	-	-	-	-	-
100-81-5160	Car Allowance	1,191	1,185	1,188	1,201	1,188
100-81-5220	FICA Contributions	13,102	12,899	14,832	18,131	15,878
100-81-5225	PARS Contributions	-	-	1,040	-	1,040
100-81-5230	Retirement Contributions	25,516	38,703	37,432	49,815	19,977
100-81-5270	Other Employee Benefits	23,688	6,125	-	-	3,001
100-81-5271	Defined Contribution	-	4,130	3,614	7,007	3,176
100-81-5272	Workers' Compensation	-	4,856	4,690	5,501	6,522
100-81-5273	Health Benefits	-	23,801	25,644	19,966	39,912
100-81-5274	Dental Benefit	-	1,494	2,306	2,349	-
100-81-5275	Vision Benefit	-	343	478	416	-
100-81-5276	Life Insurance Benefit	-	-	94	224	554
100-81-5277	Other Optional Benefit	-	-	1,015	738	-
100-81-5280	Wellness Benefit	-	-	-	-	248
Total Salaries and Benefits		304,275	358,068	378,586	387,954	317,006
						411,044
100-81-5310	Dues & Memberships	3,106	3,081	3,300	3,100	2,785
100-81-5320	Travel & Training	838	573	800	401	800
100-81-5330	Meetings	500	350	540	372	540
100-81-5400	Contract Services - General	-	-	18,000	3,779	3,780
100-81-5511	Telephone	-	-	-	-	-
100-81-5560	Repair & Maintenance Services	-	-	500	524	500
100-81-5570	Software Licensing & Support	12,733	12,841	14,445	15,550	14,806
100-81-5630	Media Services	550	(192)	550	-	550
100-81-5721	Special Department Supplies	34,793	39,827	37,000	44,094	19,200
100-81-5723	Event/Program Costs	5,073	6,229	8,535	5,914	3,135
100-81-5730	Uniforms	-	495	500	522	750
100-81-5740	General Supplies	5,580	4,655	5,000	4,370	9,300
Total Maintenance and Operations		63,172	67,860	89,170	78,626	55,596
						81,821
TOTAL LIBRARY (81)		367,448	425,927	467,756	466,580	372,602
						492,865

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Program: Community Services (82)

Program Description:

Community Services hosts community-wide special events, maintains and manages rentals for recreational facilities and parks, provides park patrol, provides active adult programs, oversees animal control services, offers social programs for elderly and disabled residents and acts as a community resource.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Community Services (82)						
Salaries and Benefits	493,079	526,183	552,272	481,458	462,265	552,912
Maintenance and Operations	200,765	246,689	201,645	205,768	192,240	228,174
Total Expenditures	693,844	772,872	753,917	687,226	654,505	781,086

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Director	1.0	1.0	1.0	1.0	1.0	1.0
Community Services Manager	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Part-Time Recreation Leaders	2.7	2.7	2.7	2.7	-	2.7
Total Positions:	7.7	7.7	7.7	7.7	5.0	7.7

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
COMMUNITY SERVICES						
100-82-5110	Salaries & Wages - Full-time	269,451	296,471	301,327	263,516	233,341
100-82-5115	Part-time Salaries	79,383	53,137	69,585	41,046	10,000
100-82-5130	Overtime Salaries	1,892	538	3,135	7,612	3,535
100-82-5139	Compensated Absences	-	-	6,203	-	-
100-82-5150	Commission Meeting Attendance	4,162	3,221	3,900	4,875	3,900
100-82-5160	Car Allowance	1,191	1,220	1,188	1,279	1,188
100-82-5220	FICA Contributions	21,473	23,313	22,853	21,026	17,851
100-82-5225	PARS Contributions	-	-	286	-	286
100-82-5230	Retirement Contributions	48,221	72,646	70,690	72,089	121,289
100-82-5270	Other Employee Benefits	67,306	15,576	-	-	3,373
100-82-5271	Defined Contribution	-	5,168	7,336	6,137	3,176
100-82-5272	Workers' Compensation	-	7,647	7,361	8,661	10,269
100-82-5273	Health Benefits	-	44,299	54,280	47,393	53,502
100-82-5274	Dental Benefit	-	1,891	2,261	2,986	-
100-82-5275	Vision Benefit	-	555	735	743	-
100-82-5276	Life Insurance Benefit	-	-	94	1,679	594
100-82-5277	Other Optional Benefit	-	26	538	2,415	-
100-82-5280	Wellness Benefit	-	475	500	-	248
Total Salaries and Benefits		493,079	526,183	552,272	481,458	462,265
552,912						
100-82-5310	Dues & Memberships	1,548	800	1,000	1,458	1,460
100-82-5320	Travel & Training	4,189	2,627	4,300	2,494	-
100-82-5330	Meetings	544	810	800	633	400
100-82-5340	Books & Periodicals	119	19	-	-	-
100-82-5390	Donations	10,000	11,250	10,000	10,000	10,000
100-82-5400	Contract Services - General	126,866	169,067	107,318	107,318	115,318
100-82-5410	Legal Services	-	6,110	10,000	32,779	35,000
100-82-5511	Telephone/Data	-	-	-	355	-
100-82-5540	Vehicle Maintenance	79	169	350	-	350
100-82-5560	Repair & Maintenance Services	-	-	500	-	500
100-82-5590	Fleet Provision Charge	2,200	2,200	2,200	2,200	1,928
100-82-5630	Media Services	2,028	2,251	4,400	613	2,000
100-82-5723	Event/Program Costs	44,670	42,377	51,735	38,620	21,000
100-82-5730	Uniforms	875	1,067	1,000	992	500
100-82-5740	General Supplies	7,606	7,941	8,000	8,034	3,540
100-82-5750	Gasoline, Oil, & Tires	42	-	42	272	244
Total Maintenance and Operations		200,765	246,689	201,645	205,768	192,240
228,174						
TOTAL COMMUNITY SERVICES (82)		693,844	772,872	753,917	687,226	654,505
781,086						

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Program: Recreation (83)

Program Description:

Recreation provides programming including after-school recreation programs, summer youth and food programs, youth sports, and teen programs.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Recreation (83)						
Salaries and Benefits	461,103	470,893	443,093	401,711	269,595	541,911
Maintenance and Operations	69,999	57,159	73,140	48,151	127,182	75,477
Total Expenditures	531,102	528,052	516,233	449,862	396,778	617,388

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Recreation Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Specialist	0.8	0.8	0.8	0.8	-	0.8
Part-Time Recreation Leaders	4.9	4.9	4.9	4.9	0.3	4.9
Total Positions:	6.7	6.7	6.7	6.7	1.3	6.7

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
RECREATION						
100-83-5110	Salaries & Wages - Full-time	106,895	113,011	118,215	139,018	178,292
100-83-5115	Part-time Salaries	258,015	239,886	256,915	174,946	-
100-83-5130	Overtime Salaries	2,595	169	-	2,274	-
100-83-5160	Car Allowance	1,191	1,185	1,188	1,201	1,188
100-83-5220	FICA Contributions	14,960	15,897	9,014	14,759	13,639
100-83-5225	PARS Contributions	-	-	1,040	-	1,040
100-83-5230	Retirement Contributions	42,020	63,425	34,852	37,131	30,720
100-83-5270	Other Employee Benefits	35,176	8,906	-	20	2,556
100-83-5271	Defined Contribution	-	2,576	3,937	5,717	3,176
100-83-5272	Workers' Compensation	-	2,986	2,899	3,381	4,009
100-83-5273	Health Benefits	-	22,220	13,445	21,297	35,262
100-83-5274	Dental Benefit	-	481	498	1,146	-
100-83-5275	Vision Benefit	-	151	205	321	-
100-83-5276	Life Insurance Benefit	-	-	94	-	505
100-83-5277	Other Optional Benefit	-	-	291	-	-
100-83-5280	Wellness Benefit	250	-	500	500	248
Total Salaries and Benefits		461,103	470,893	443,093	401,711	269,595
						541,911
100-83-5310	Dues & Memberships	732	849	1,000	880	460
100-83-5320	Travel & Training	3,305	3,675	3,300	1,847	-
100-83-5330	Meetings	533	334	650	203	-
100-83-5340	Books & Periodicals	129	151	200	42	100
100-83-5391	Fee Assistance	(200)	(200)	500	400	500
100-83-5511	Telephone	3,501	2,552	2,450	2,245	3,050
100-83-5540	Vehicle Maintenance	312	34	-	-	-
100-83-5560	Repair & Maintenance Services	-	-	-	-	-
100-83-5570	Software Licensing & Support	-	-	-	-	-
100-83-5590	Fleet Provision Charge	7,250	7,250	7,250	7,250	6,354
100-83-5620	Communications	2,447	398	2,450	483	1,450
100-83-5630	Media Services	495	2,186	200	-	200
100-83-5721	Special Department Supplies	4,286	-	-	-	-
100-83-5723	Event/Program Costs	40,194	28,144	42,500	27,706	108,250
100-83-5730	Uniforms	1,592	1,017	2,000	892	500
100-83-5740	General Supplies	5,284	10,768	10,500	5,290	5,500
100-83-5750	Gasoline, Oil, & Tires	140	-	140	912	818
100-83-5840	Capital Outlay	-	-	-	-	-
Total Maintenance and Operations		69,999	57,159	73,140	48,151	127,182
						75,477
TOTAL RECREATION (83)		531,102	528,052	516,233	449,862	396,778
						617,388

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2020-22 OPERATING BUDGET

PUBLIC WORKS

Engineering and Project Services

Facility

Environmental

Grounds

Streets Maintenance

Department Description:

Mission Statement:

The Public Works Department is responsible for providing reliable, well-maintained public facilities and essential services to residents and the business community. The responsibilities include the delivery of high quality drinking water, the design, construction, and maintenance of all City facilities, including the water system, streets, traffic signals, parks, buildings, and fleet of vehicles and heavy equipment.

The Public Works Department ensures that City-owned infrastructure and facilities, water services and capital improvement programs are designed, engineered, constructed, maintained and/or modified in a professional and safe condition. The Department coordinates a variety of activities and services including the preparation of plans and specifications for public works-related construction projects; the design and inspection of public facilities; ensures the proper installation of all public improvements made in new subdivisions, such as streets, curbs, gutters, sidewalks, water mains, sewer lines, and drainage; and provides custodial service to City facilities.

The Streets division is responsible for preventive and regular maintenance of streets and right-of-way. The Facilities and Grounds divisions maintain buildings and landscaping in the City's parks and facilities. In addition, the Grounds division oversees landscape contract activities in the California Crown Landscape and Lighting District. The Environmental division includes recycling and refuse collection, water conservation, and NPDES compliance.

Department Programs:

Engineering and Project Services

Facility

Environmental

Grounds

Streets Maintenance

Department Goals:

1. Proactively meet the policy directives of the City Council in the maintenance and improvement of public facilities.
2. Implement the goals and objectives of the City's Strategic Plan.
3. Ensure capital improvement projects are well designed and constructed through management and inspection.
4. Proactively monitor legislation affecting public works.
5. Provide high quality maintenance and repair of public facilities and infrastructure in a cost-effective manner.
6. Provide the reliable delivery of high quality drinking water that meets or exceeds State drinking water standards.
7. Manage the City's Water Conservation Program and continue the program's public education and outreach campaign to achieve a ten percent reduction in water usage.
8. Ensure compliance with environmental regulations through the implementation of effective policies and programs.
9. Provide thorough and expedient engineering plan checking services for all development projects and subdivisions.
10. Manage the exclusive franchise agreement for solid waste collection and recycling programs.

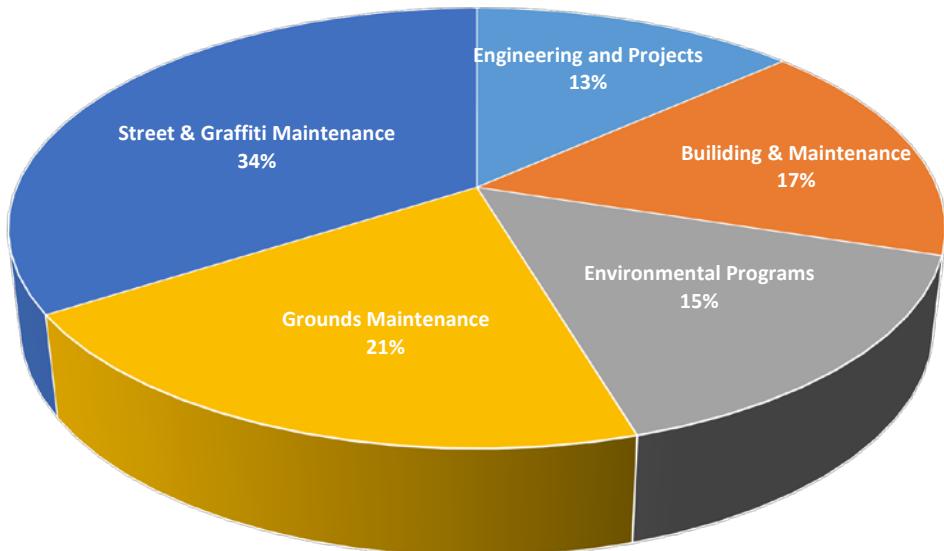
11. Ensure maintenance contractors provide a high level of service through thorough oversight and inspection.
12. Continue to improve emergency response capabilities.
13. Monitor the Public Works Department budget to ensure efficient use of City resources.
14. Apply for grants to provide supplemental funding for capital improvements.
15. Provide prompt and professional service in response to requests from the community and other City departments.
16. Continue to inform members of the City Council, city residents, and businesses about Public Works activities through timely updates on the City's website and/or the quarterly departmental newsletter.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	1,592,694	1,629,688	2,003,821	1,764,102	1,867,964	2,053,396
Maintenance and Operations	2,446,614	2,430,339	2,867,665	2,595,341	2,847,439	3,002,351
Total Expenditures	4,039,309	4,060,027	4,871,486	4,359,443	4,715,404	5,055,747

Departmental Staffing Levels

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
All Divisions	28.0	28.0	28.0	28.0	27.0	27.0
Total Positions:	28.0	28.0	28.0	28.0	27.0	27.0



Department: Public Works**Program: Engineering and Project Services (91)****Program Description:****Mission Statement:**

Engineering and Project Services seeks to implement the City's policies and procedures in support of professional project engineering and management that ensure ethical bidding processes resulting in cost-effective and timely project completion.

Primary Activities:

Engineering and Project Services is responsible for the planning, design, and construction of all public facilities, the engineering review of development projects and subdivisions, administering an assessment district, and providing engineering support services to other City departments. Activities include the development and management of the Capital Improvement Program and departmental budget, provision of traffic engineering, plan checking, survey and inspection services, management of contract services, management of pipeline franchises, permit issuance, and the administration of the California Crown Landscape and Lighting District.

Key Workload Indicators:

1. Complete the FY 2021 and FY 2022 Capital Improvement Program.
2. Complete construction of Well 8.
3. Complete construction of View Park.
4. Complete construction of Spring Street Overlay project.
5. Complete Orange Ave. improvements.
6. Advertise and bid construction projects included in the Capital Improvement Programs.
7. Participate in the planning efforts on the development of a recycled water system.
8. Continue the administration of the California Crown Landscape and Lighting Maintenance District.
9. Complete the engineering review of development applications.
10. Provide engineering support services to other City departments.
11. Manage the City's bus shelter program.
12. Update the Departmental link on the City's web homepage on a regular basis.
13. Conduct inspections to ensure work performed in the public right-of-way meets City standards.

Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Engineering (91)						
Salaries and Benefits	349,490	311,883	476,506	378,454	281,204	362,773
Maintenance and Operations	286,238	332,401	362,250	309,240	350,954	353,240
Total Expenditures	635,727	644,284	838,756	687,694	632,158	716,013

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Director	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	-	-
Contract Services Manager	-	-	-	-	1.0	1.0
Management Analyst	1.0	1.0	1.0	1.0	-	-
Associate Engineer	-	-	-	-	1.0	1.0
Public Works Inspector	1.0	1.0	1.0	1.0	1.0	1.0
Senior Engineering Technician	1.0	1.0	1.0	1.0	-	-
Engineering Technician	-	-	-	-	1.0	1.0
Total Positions:	5.0	5.0	5.0	5.0	5.0	5.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
ENGINEERING						
100-91-5110	Salaries & Wages - Full-time	227,568	197,860	267,895	222,855	170,401
100-91-5115	Part-time Salaries	14,819	-	20,154	26,000	-
100-91-5120	Part-time Salaries	9,809	-	2,313	-	2,313
100-91-5130	Overtime Salaries	2,115	423	319	2,107	2,700
100-91-5139	Compensated Absences	-	-	59,406	-	-
100-91-5160	Car Allowance	1,062	1,077	1,080	1,092	1,260
100-91-5220	FICA Contributions	17,696	17,232	21,071	17,787	13,036
100-91-5230	Retirement Contributions	37,589	50,893	48,077	65,795	55,078
100-91-5270	Other Employee Benefits	37,832	9,634	-	-	2,351
100-91-5271	Defined Contribution	-	16,365	16,714	18,475	4,030
100-91-5272	Workers' Compensation	-	6,965	6,538	7,889	9,354
100-91-5273	Health Benefits	-	9,291	27,902	10,572	19,920
100-91-5274	Dental Benefit	-	1,038	3,033	1,571	-
100-91-5275	Vision Benefit	-	355	570	497	-
100-91-5276	Life Insurance Benefit	-	-	455	1,457	486
100-91-5277	Other Optional Benefit	-	-	229	2,108	-
100-91-5280	Wellness Benefit	1,000	750	750	250	275
Total Salaries and Benefits		349,490	311,883	476,506	378,454	281,204
						362,773
100-91-5310	Dues & Memberships	2,161	2,137	2,000	245	2,800
100-91-5320	Travel & Training	3,525	2,355	7,000	1,243	7,000
100-91-5330	Meetings	777	(384)	-	-	-
100-91-5340	Books & Periodicals	1,067	40	650	-	650
100-91-5400	Contract Services - General	18,871	221,657	200,000	200,000	200,000
100-91-5410	Legal Services	16,808	39,833	30,000	51,927	62,500
100-91-5420	Professional Services	29,863	-	-	-	-
100-91-5421	Plan Check Services	3,024	-	20,000	-	-
100-91-5423	Engineering Services	168,326	21,693	50,000	11,315	25,000
100-91-5511	Telephone	21,128	18,327	16,500	10,856	16,500
100-91-5540	Vehicle Maintenance	-	-	-	-	-
100-91-5560	Repair & Maintenance Services	2,383	-	-	117	-
100-91-5590	Fleet Provision Charge	14,150	15,000	15,000	15,000	13,146
100-91-5595	Comm. Inter-Dept Charge	1,012	9,102	15,100	15,099	18,358
100-91-5630	Media Services	-	148	2,000	1,000	1,000
100-91-5740	General Supplies	3,142	2,493	4,000	2,439	4,000
100-91-5750	Gasoline, Oil, & Tires	-	-	-	-	-
Total Maintenance and Operations		286,238	332,401	362,250	309,240	350,954
						353,240
TOTAL ENGINEERING (91)		635,727	644,284	838,756	687,694	632,158
						716,013

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Department: Public Works

Program: Facility, Environmental, Grounds and Streets Maintenance (92-95)

Description:

Mission Statement:

The Maintenance divisions implement maintenance, repair and improvement programs to sustain the public infrastructure in a well-maintained and attractive condition through continuous monitoring, maintenance and repairs.

Primary Activities:

The Maintenance divisions conduct maintenance of the City's parks, grounds, street trees, buildings, streets, and alleys as well as hazardous material response and graffiti removal. Environmental activities include recycling and refuse collection, water conservation, and NPDES compliance. These services are augmented by used motor oil, household hazardous waste, and E-waste collection activities.

Key Workload Indicators:

1. Inspect the condition of City sidewalks on a biannual basis, and develop a priority list for replacements, utilizing CJPIA standards.
2. Complete routine tree trimming.
3. Continue monthly playground equipment inspections and repair as needed to ensure compliance with safety regulations.
4. Respond to citizen complaints/concerns relating to safety hazards within 24 hours.
5. Repair reported potholes in a timely manner.
6. Conduct bi-monthly alley maintenance, which includes trimming overgrown vegetation and removing weeds and trash.
7. Maintain a safe work environment and continue safety training in order to stay in compliance with OSHA regulations.

8. Ensure all City parks, landscape areas, and facilities are being properly maintained per the contract specifications by performing routine scheduled inspections.
9. Provide timely removal of graffiti on all City facilities. Continue to maintain a database identifying the area and specific location.
10. Administer the Street Tree Policy.
11. Maintain the inventory of all City street marking and legends using electronic marking program.
12. Provide support to the Community Services Department and Police Department for community events.
13. Provide weed control for City-owned property, including lots, alleys and right-of-ways.

Key Workload Indicators (Environmental):

1. Manage and enforce the City's Water Conservation Program, with an emphasis on public outreach and education campaigns.
2. Continue implementing programs to maintain the City's compliance with NPDES regulations including restaurant and industrial waste inspections.
3. Participate in the LA River Watershed and Los Cerritos Channel Watershed working groups.
4. Ensure the cleaning of catch basins citywide per NPDES requirements.
5. Continue the management of the Solid Waste Management Agreement with exclusive franchise hauler.
6. Meet the State's (CalRecycle) target of waste generation each reporting year.
7. Encourage additional participation by multi-family complexes in the City's recycling program.
8. Seek and apply for grants to offset the costs of environmental programs and submit annual reports for grants awarded.
9. Encourage residents to utilize programs offered by the EDCO Transfer and Recycling Facility with information and updates on City homepage and other means of communication.

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Department Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Facility, Environmental, Grounds and Streets Maintenance (92-95)						
Salaries and Benefits	1,243,204	1,317,805	1,527,315	1,385,648	1,586,760	1,690,623
Maintenance and Operations	2,160,377	2,097,938	2,505,415	2,286,101	2,496,485	2,649,112
Total Expenditures	3,403,581	3,415,743	4,032,730	3,671,749	4,083,245	4,339,734

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Deputy Director	1.0	1.0	1.0	1.0	1.0	1.0
Management Assistant	-	-	-	-	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	-	-
Senior Water Maintenance Worker	1.0	1.0	1.0	1.0	-	-
Lead Mechanic	1.0	1.0	1.0	1.0	1.0	1.0
Maintenance Supervisor	2.0	2.0	2.0	2.0	2.0	2.0
Sr. Maintenance Worker	2.0	2.0	2.0	3.0	3.0	3.0
Maintenance Worker	7.0	7.0	7.0	6.0	5.0	5.0
Vehicle and Equip Svs. Supervisor	-	-	-	-	-	-
Total Positions:	15.0	15.0	15.0	15.0	13.0	13.0

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
BUILDING MAINTENANCE						
100-92-5110	Salaries & Wages - Full-time	135,620	114,817	187,564	144,754	152,713
100-92-5130	Overtime Salaries	7,369	5,144	13,710	13,896	16,210
100-92-5160	Car Allowance	177	179	180	182	360
100-92-5220	FICA Contributions	10,577	9,132	15,752	10,094	11,683
100-92-5230	Retirement Contributions	35,504	40,703	90,883	62,685	15,131
100-92-5270	Other Employee Benefits	24,397	3,909	-	-	2,203
100-92-5271	Defined Contribution	-	2,584	3,602	5,199	1,691
100-92-5272	Workers' Compensation	-	4,720	4,658	5,346	6,339
100-92-5273	Health Benefits	-	9,479	26,048	17,019	29,220
100-92-5274	Dental Benefit	-	593	2,200	1,070	-
100-92-5275	Vision Benefit	-	167	390	313	-
100-92-5276	Life Insurance Benefit	-	-	38	672	329
100-92-5277	Other Optional Benefit	-	-	401	619	-
100-92-5280	Wellness Benefit	-	-	-	-	106
Total Salaries and Benefits		213,645	191,428	345,426	261,850	235,984
						252,142
100-92-5310	Dues & Memberships	27	130	700	300	650
100-92-5320	Travel & Training	897	399	7,000	2,075	2,000
100-92-5330	Meetings	40	-	500	-	500
100-92-5340	Books & Periodicals	49	-	100	-	100
100-92-5400	Contract Services - General	45,513	78,694	100,000	70,748	80,000
100-92-5420	Professional Services	-	69,750	80,250	-	-
100-92-5511	Telephone/Data	1,182	851	1,200	1,200	1,200
100-92-5512	Utility Services	260,055	318,755	225,000	225,000	285,000
100-92-5520	Building Maintenance	19,328	(3,735)	-	-	-
100-92-5521	Cleaning Services	56,803	85,758	134,000	134,000	134,000
100-92-5560	Repair & Maintenance Services	21,279	-	-	4,288	-
100-92-5595	Comm. Inter-Dept Charge	-	-	1,600	-	-
100-92-5730	Uniforms	2,197	2,436	1,950	1,964	2,200
100-92-5740	General Supplies	41,896	31,943	35,000	26,948	32,000
100-92-5742	Tools	507	2,661	2,000	2,000	2,000
100-92-5750	Gasoline, Oil, & Tires	-	-	-	2,663	2,463
100-92-5840	Capital Outlay	-	-	-	-	-
Total Maintenance and Operations		449,771	587,644	589,300	471,186	542,113
						542,113
TOTAL BUILDING MAINTENANCE (92)		663,416	779,072	934,726	733,036	778,098
						794,256

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
ENVIRONMENTAL PROGRAMS						
100-93-5110	Salaries & Wages - Full-time	34,156	34,710	70,734	35,184	111,760
100-93-5130	Overtime Salaries	32	46	-	53	-
100-93-5160	Car Allowance	166	191	912	63	360
100-93-5220	FICA Contributions	2,463	2,633	5,671	2,475	8,550
100-93-5230	Retirement Contributions	4,004	6,216	8,106	3,789	10,297
100-93-5270	Other Employee Benefits	3,772	1,448	-	-	1,589
100-93-5271	Defined Contribution	-	2,233	4,113	2,445	2,222
100-93-5272	Workers' Compensation	-	1,817	1,733	2,058	2,440
100-93-5273	Health Benefits	-	2,530	5,041	2,976	15,264
100-93-5274	Dental Benefit	-	174	420	252	-
100-93-5275	Vision Benefit	-	50	104	69	-
100-93-5276	Life Insurance Benefit	-	-	96	-	338
100-93-5277	Other Optional Benefit	-	-	8	-	-
100-93-5280	Wellness Benefit	-	-	-	-	158
Total Salaries and Benefits		44,594	52,047	96,938	49,363	152,978
100-93-5310	Dues & Memberships	25	11,500	14,140	14,140	16,500
100-93-5320	Travel & Training	40	1,852	1,850	741	2,850
100-93-5330	Meetings	220	-	-	-	-
100-93-5340	Books & Periodicals	238	-	250	-	250
100-93-5400	Contract Services - General	49,652	166,808	182,500	172,456	221,550
100-93-5410	Legal Services	29,321	19,670	20,000	20,000	35,000
100-93-5420	Professional Services	87,274	-	-	-	-
100-93-5425	TMDL Watershed Professional Se	156,891	98,160	86,000	96,044	135,477
100-93-5522	Bus Shelter Cleaning	1,660	-	-	848	-
100-93-5525	Street Sweeping Services	137,776	124,939	140,000	140,000	140,000
100-93-5630	Media Services	-	-	700	-	700
100-93-5633	Public Education	7,225	4,267	11,650	9,000	15,650
100-93-5691	NPDES Fee	-	-	8,500	-	8,500
100-93-5740	General Supplies	38	17	300	-	300
Total Maintenance and Operations		470,360	427,213	465,890	453,229	576,777
TOTAL ENVIRONMENTAL PROGRAMS (93)		514,953	479,260	562,828	502,593	729,755

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
GROUND MAINTENANCE						
100-94-5110	Salaries & Wages - Full-time	182,138	162,080	105,866	178,946	201,058
100-94-5130	Overtime Salaries	3,461	1,746	1,521	1,349	2,021
100-94-5160	Car Allowance	885	898	180	910	360
100-94-5220	FICA Contributions	13,869	11,911	8,147	11,857	15,381
100-94-5230	Retirement Contributions	39,500	43,584	36,469	33,710	17,619
100-94-5270	Other Employee Benefits	27,549	5,653	-	-	2,933
100-94-5271	Defined Contribution	-	3,026	1,523	5,410	1,691
100-94-5272	Workers' Compensation	-	2,675	2,539	3,029	3,592
100-94-5273	Health Benefits	-	15,889	18,729	23,293	44,250
100-94-5274	Dental Benefit	-	771	918	1,179	-
100-94-5275	Vision Benefit	-	225	238	356	-
100-94-5276	Life Insurance Benefit	-	-	36	-	406
100-94-5277	Other Optional Benefit	-	-	168	-	-
100-94-5280	Wellness Benefit	-	-	-	-	106
Total Salaries and Benefits		267,403	248,458	176,334	260,039	289,418
						307,721
Maintenance and Operations						
100-94-5310	Dues & Memberships	320	180	250	-	600
100-94-5320	Travel & Training	1,006	788	2,700	90	3,700
100-94-5330	Meetings	-	-	500	-	500
100-94-5340	Books & Periodicals	-	27	100	-	100
100-94-5400	Contract Services - General	22,176	16,572	40,000	12,672	25,800
100-94-5511	Telephone/Data	-	-	-	-	-
100-94-5512	Utility Services	154,566	155,762	160,000	160,000	160,000
100-94-5530	Lawn Care Services	352,202	370,818	437,000	437,000	437,000
100-94-5531	Arborist Services	11,655	12,738	18,000	18,000	18,000
100-94-5560	Repair & Maintenance Services	3,557	-	-	-	-
100-94-5730	Uniforms	1,234	1,146	1,250	1,250	1,250
100-94-5740	General Supplies	38,959	19,054	40,000	24,320	30,000
100-94-5742	Tools	498	676	2,000	2,000	2,000
100-94-5750	Gasoline, Oil, & Tires	-	-	-	105	97
100-94-5840	Capital Outlay	-	-	-	-	-
Total Maintenance and Operations		586,173	577,761	701,800	655,437	679,047
						793,047
TOTAL GROUNDS MAINTENANCE (94)		853,576	826,219	878,134	915,475	968,465
						1,100,769

2020-2022 GENERAL FUND PROGRAM EXPENDITURES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	Projection	Approved Budget
STREET & GRAFFITI MAINTENANCE						
100-95-5110	Salaries & Wages - Full-time	448,270	467,986	537,833	478,434	481,951
100-95-5115	Part-time Salaries	-	-	-	-	-
100-95-5130	Overtime Salaries	18,989	32,292	30,000	33,551	31,123
100-95-5139	Compensated Absences	-	-	3,739	-	-
100-95-5160	Car Allowance	177	179	180	182	360
100-95-5220	FICA Contributions	35,190	38,438	37,429	43,229	36,869
100-95-5225	PARS Contributions	-	-	-	-	-
100-95-5230	Retirement Contributions	105,220	153,424	165,835	100,692	213,298
100-95-5270	Other Employee Benefits	109,717	28,886	-	-	7,150
100-95-5271	Defined Contribution	-	5,987	8,346	13,013	1,691
100-95-5272	Workers' Compensation	-	12,144	11,655	13,755	16,309
100-95-5273	Health Benefits	-	81,793	105,878	118,676	118,710
100-95-5274	Dental Benefit	-	3,763	5,343	6,266	-
100-95-5275	Vision Benefit	-	981	1,371	1,563	-
100-95-5276	Life Insurance Benefit	-	-	31	1,119	813
100-95-5277	Other Optional Benefit	-	-	977	3,916	-
100-95-5280	Wellness Benefit	-	-	-	-	106
Total Salaries and Benefits		717,563	825,872	908,617	814,396	908,381
967,825						
100-95-5310	Dues & Memberships	1,422	(296)	1,200	200	1,200
100-95-5320	Travel & Training	3,241	9,284	9,000	2,930	7,300
100-95-5330	Meetings	880	553	800	-	800
100-95-5340	Books & Periodicals	-	75	125	73	125
100-95-5370	Safety Training	8,677	-	-	-	-
100-95-5400	Contract Services - General	7,035	77,493	110,800	75,800	74,800
100-95-5420	Contract Professional Service	1,319	-	-	-	-
100-95-5510	Electricity	185,300	96,795	160,000	160,000	160,000
100-95-5511	Telephone/Data	3,621	3,485	5,000	5,000	5,000
100-95-5512	Utility Services	27,787	41,702	30,000	30,000	30,000
100-95-5531	Arborist Services	138,555	69,952	150,000	150,000	150,000
100-95-5540	Vehicle Maintenance	54	36	100	-	100
100-95-5552	Rental/Lease of Equipment	-	-	1,500	1,500	1,500
100-95-5560	Repair & Maintenance Services	61,905	-	-	-	-
100-95-5581	Street Maintenance	-	10,890	25,000	25,000	40,000
100-95-5582	Public Right of Way Maintenance	15,486	15,421	28,000	28,000	23,000
100-95-5590	Fleet Provision Charge	126,400	126,400	126,400	126,400	110,778
100-95-5620	Communications	116	(116)	5,700	5,700	5,700
100-95-5721	Special Dept Supplies-Graffiti	28,407	12,169	25,000	25,000	19,000
100-95-5730	Uniforms	4,459	4,277	6,300	6,300	6,300
100-95-5740	General Supplies	37,423	35,622	50,000	50,000	50,000
100-95-5742	Tools	913	1,578	1,500	1,500	1,500
100-95-5750	Gasoline, Oil, & Tires	1,075	-	12,000	12,846	11,444
Total Maintenance and Operations		654,073	505,321	748,425	706,249	698,547
TOTAL STREET & GRAFFITI MTCE (95)		1,371,636	1,331,193	1,657,042	1,520,645	1,606,928
						1,700,798

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2020-22

SCHEDULE OF TRANSFERS

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2020-2022 TRANSFERS

			2020-2021 Adopted	2021-2022 Approved
<u>TRANSFERS IN</u>				
General Fund	100-39-4110	Transfer from Reserves	1,314,552	1,223,277
General Fund	100-39-4120	Transfer from Special Revenue	1,038,565	750,477
100th Anniversary Reserve Fund	120-39-6933	Transfer from General Fund	-	10,000
General Plan Update Reserve	121-39-6933	Transfer from General Fund	50,000	50,000
Capital Improvement Fund	400-00-6946	Transfer from GF Reserve Funds	977,047	46,930
Capital Improvement Fund	400-00-6948	Transfer from Special Revenue	4,221,511	2,245,152
Water Operations Fund	500-00-6949	Transfer from Reserve Funds	906,601	11,869
Water Operations Fund	500-39-6948	Transfer from Special Revenue	1,833,676	-
Vehicle Replacement Fund	601-39-6948	Transfer from Special Revenue	21,390	-
TOTAL TRANSFERS IN			10,363,343	4,337,705
<u>TRANSFERS OUT</u>				
General Fund	100-99-7947	Transfer to Reserves	50,000	60,000
Economic Uncertainties Reserve	110-99-7900	Transfer to General Fund	903,252	883,277
Capital Improvement Reserves	113-99-7939	Transfer to Capital Projects	446,275	58,800
Insurance Reserve	114-99-7900	Transfer to General Fund	81,300	100,000
PERS Reserve	115-99-7900	Transfer to General Fund	50,000	200,000
Library Reserve Fund	119-99-7939	Transfer to Capital Projects	586,277	-
General Plan Update Reserve	121-00-7900	Transfer to General Fund	150,000	40,000
Economic Development Reserve	122-99-7900	Transfer to General Fund	130,000	-
CDBG	201-99-7900	Transfer to General Fund	49,354	-
Prop C	203-99-7939	Transfer to Capital Projects	287,692	-
Park Development	204-99-7939	Transfer to Capital Projects	308,044	95,426
TDA	205-99-7939	Transfer to Capital Projects	8,958	-
Civic Center Phase II	224-99-7939	Transfer to Capital Projects	13,022	-
Lease Revenue Bonds	225-99-7939	Transfer to Capital Projects	233,419	-
Special Gas Tax	230-99-7900	Transfer to General Fund	500,000	500,000
Air Quality Improvement	232-99-7943	Transfer to Internal Service Fund	21,390	-
Traffic Impact	233-99-7939	Transfer to Capital Projects	118,946	584,304
Measure R	236-99-7939	Transfer to Capital Projects	264,521	500,294
Measure M	237-99-7939	Transfer to Capital Projects	200,000	139,631
RMRA (SB1)	238-99-7939	Transfer to Capital Projects	250,000	346,666
Measure W	239-99-7900	Transfer to General Fund	219,477	219,477
Capital Grants Fund	240-99-7939	Transfer to Capital Projects	2,536,909	578,831
Capital Grants Fund	240-99-7942	Transfer to Enterprise Fund	1,252,435	-
Planning Grants	241-99-7900	Transfer to General Fund	194,734	16,000
Asset Seizure - State	274-99-7900	Transfer to General Fund	75,000	15,000
Water Depreciation	510-99-7942	Transfer to Enterprise Fund	851,096	-
Water Development	550-99-7942	Transfer to Enterprise Fund	581,241	-
TOTAL TRANSFERS OUT			10,363,343	4,337,706

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2020-22 OPERATING BUDGET

PUBLIC WORKS

Water Enterprise Fund

Vehicle Replacement Fund

Special Fund Description:

The Water Enterprise Fund provides water service to the City's residents and businesses. This includes routine operation, maintenance, repairs and capital improvement projects related to the City's three wells and over 50 miles of pipeline.

The Vehicle Replacement Fund provides citywide vehicle maintenance and repair services. This includes police, street repair, water service and pool cars totaling approximately 75 vehicles.

Special Funds:

Water Enterprise Fund

Vehicle Replacement Fund

Special Fund Activity:

Provide for the reliable delivery of high quality drinking water that meets or exceeds State drinking water standards. Provide citywide vehicle maintenance and repair services.

Department: Public Works

Special Fund: Water Enterprise Fund (500)

Program Description:

Mission Statement:

The Water Division provides the City with potable water in quality and quantity for a comfortable lifestyle. To maintain existing lines and provide timely response to emergency, staff and citizen requests. To provide water that is in compliance with Federal, State and County regulations and to participate in ongoing activities to improve the way water is distributed City-wide that will improve and meet the expected needs for existing conditions and future growth.

Primary Activities:

The Water Division oversees the City's water utility. Staff is responsible for the administration and customer service of the water system, delivering water to approximately 3,150 accounts in the City. The Water Division is also responsible for the production, distribution, operation, and maintenance of three wells, two treatment facilities, three reservoir facilities, and approximately 50 miles of pipelines.

Key Workload Indicators:

1. Test 33% of water valves annually.
2. Perform maintenance on all fire hydrants annually.
3. Continue to operate the Well #9/Advanced Water Treatment plant.
4. Construct projects consistent with the Water Capital Improvement Program.
5. Complete water service installations to new developments upon request/receipt of deposit.
6. Provide timely response to customer service matters.
7. Provide safety training and cross training to employees to improve the overall efficiency of the operation.
8. Support staff efforts to obtain ongoing education and secure higher-level State operator

certifications.

9. Develop policies and procedures regarding the critical functions of the water treatment and delivery systems.
10. Continue implementing programs to maintain the City's compliance with regulatory agencies such as AQMD, SWQCB, LARWQCB, and OSHA.

Water Department Operations Budget Summary

Expenditure Category	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
Salaries and Benefits	1,680,066	2,224,477	1,487,779	1,555,108	1,445,291	1,526,364
Maintenance and Operations	2,350,262	1,803,994	2,446,083	2,025,618	2,984,463	2,856,800
Capital and Depreciation	797,992	943,530	734,664	694,664	694,664	894,664
Total Expenditures	4,828,319	4,972,001	4,668,526	4,275,389	5,124,418	5,277,828

Departmental Staffing Levels	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted	2021-22 Approved
Deputy Director	-	-	-	-	-	-
Water Sys. Supervisor	-	-	-	-	-	-
Water Systems Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Water Systems Operator I	1.0	1.0	1.0	1.0	3.0	3.0
Water Systems Operator II	1.0	1.0	1.0	1.0	1.0	1.0
Senior Water Operator	1.0	1.0	1.0	1.0	2.0	2.0
Water Maintenance Worker I	2.0	2.0	2.0	2.0	1.0	1.0
Water Maintenance Worker II	2.0	2.0	2.0	2.0	1.0	1.0
Total Positions:	8.0	8.0	8.0	8.0	9.0	9.0

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2020-2022 WATER ENTERPRISE FUND REVENUES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	Projection	Approved Budget
500-00-4700	Interest Income	80	32,307	-	27,386	12,000
510-00-4700	Interest Income	28,385	35,857	-	-	2,606
500-00-4701	Interest Earned - Fiscal Agent	69	196	75	75	-
500-00-4830	Other Revenue	404,489	20,305	50,000	50,000	1,450,000
500-21-4132	State Grants	41,758	239,671	-	-	-
500-21-4402	Water Sales	3,753,172	4,025,691	4,348,667	4,264,893	4,855,542
500-21-4403	Water Low Income Discount	(3,795)	(3,801)	(3,829)	(3,041)	(3,829)
500-21-4404	Fire Suppression Charge	265,448	282,986	245,000	306,164	360,000
500-21-4405	Hydrant Flow Test Charge	-	8,560	1,569	3,052	1,569
500-31-4406	Meter/Temp Meter Installation	525	1,058	900	1,216	900
TOTAL REVENUE		4,490,131	4,642,831	4,642,381	4,649,745	6,678,787
500-00-6949	Transfer from Reserve Funds	1,219,173	22,024	439,930	371,182	906,601
500-39-6933	Transfer from General Fund	-	-	-	-	-
500-39-6948	Transfer from Special Revenue	-	29,855	-	-	1,833,676
TOTAL TRANSFERS IN		1,219,173	51,878	439,930	371,182	2,740,277
TOTAL REVENUE WITH TRANSFERS		5,709,304	4,694,710	5,082,311	5,020,927	9,419,064
						6,099,277

2020-2022 WATER ENTERPRISE FUND EXPENSES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
WATER OPERATIONS						
500-40-5110	Salaries & Wages - Full-time	914,255	852,393	838,484	902,058	805,773
500-40-5130	Overtime Salaries	72,923	42,204	30,137	47,204	46,500
500-40-5135	Standby Pay	-	11,580	-	14,834	12,000
500-40-5136	Salaries and Wages	-	14,301	-	11,352	-
500-40-5139	Compensated Absences	-	-	2,105	-	-
500-40-5140	Special Functions Salaries	-	-	-	173	-
500-40-5160	Car Allowance	885	898	900	910	720
500-40-5220	FICA Contributions	72,884	69,389	67,935	73,079	61,642
500-40-5230	Retirement Contributions	283,944	235,392	265,371	187,124	253,825
500-40-5270	Other Employee Benefits	183,101	759,110	-	-	11,914
500-40-5271	Defined Contribution	-	24,905	20,409	30,819	2,716
500-40-5272	Workers' Compensation	-	21,396	20,414	24,234	28,735
500-40-5273	Health Benefits	-	101,271	126,032	150,423	168,180
500-40-5274	Dental Benefit	-	4,855	6,727	6,398	-
500-40-5275	Vision Benefit	-	1,454	1,869	2,254	-
500-40-5276	Life Insurance Benefit	-	-	134	1,007	1,163
500-40-5277	Other Optional Benefit	-	-	2,199	4,170	-
500-40-5280	Wellness Benefit	-	-	500	-	175
500-40-5290	Retiree Medical Benefit	-	-	-	-	-
Total Salaries and Benefits		1,527,993	2,139,148	1,383,216	1,456,038	1,393,342
						1,467,146
500-40-5310	Dues & Memberships	1,357	16,891	20,420	19,585	5,420
500-40-5320	Travel & Training	12,637	5,499	10,000	3,795	5,000
500-40-5330	Meetings	260	113	500	132	500
500-40-5340	Books & Periodicals	-	183	500	400	500
500-40-5360	Education	350	-	-	-	-
500-40-5400	Contract Services - General	265,090	250,419	192,600	223,175	178,700
500-40-5410	Legal Services	6,047	16,445	10,000	7,864	10,000
500-40-5420	Professional Services	-	4,000	-	-	-
500-40-5423	Engineering Services	22,137	6,604	25,000	19,709	200,000
500-40-5450	Contract Professional Labor	-	-	-	-	-
500-40-5511	Telephone/Data	37,156	30,706	40,000	36,000	40,000
500-40-5512	Utility Services	185,349	148,818	315,000	177,336	240,000
500-40-5540	Vehicle Maintenance	-	-	-	-	-
500-40-5552	Rental/Lease of Equipment	-	-	1,500	-	1,500
500-40-5560	Repair & Maintenance Services	163,565	63,413	250,000	170,100	200,000
500-40-5570	Software Licensing & Support	1,304	1,696	5,000	2,783	5,000
500-40-5581	Street Maintenance	-	-	-	-	-
500-40-5590	Fleet Provision Charge	89,590	89,590	89,590	89,590	78,517
500-40-5610	Insurance	210,470	269,449	351,110	351,383	406,308
500-40-5633	Public Education	10,515	3,726	10,000	4,000	10,000
500-40-5692	Property Taxes	1,218	1,287	6,000	3,105	6,000
500-40-5721	Special Department Supplies	60,766	74,719	100,000	79,593	90,000
500-40-5730	Uniforms	7,586	6,166	8,700	5,937	8,700
500-40-5740	General Supplies	73,946	36,191	100,000	63,569	85,000
500-40-5742	Tools	-	2,255	3,000	3,000	3,000
500-40-5750	Gasoline, Oil, & Tires	983	-	15,000	14,827	13,298
500-40-5780	Water Supply Costs	1,026,780	670,930	724,000	631,151	1,281,434
Total Maintenance and Operations		2,177,105	1,699,098	2,277,920	1,907,034	2,868,877
						2,733,945
500-99-7947	Transfer to Reserves	-	-	-	-	-
510-99-7942	Transfer to Enterprise Fund	1,219,173	22,024	439,930	371,182	851,096
TOTAL TRANSFERS OUT		1,219,173	22,024	439,930	371,182	851,096
TOTAL EXPENSES WITH TRANSFERS		4,924,270	3,860,270	4,101,066	3,734,253	5,113,315
						4,201,091

2020-2022 WATER ENTERPRISE FUND EXPENSES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CAPITAL AND DEPRECIATION						
500-40-5801	Capital Outlay	-	-	-	-	-
500-40-5811	Capital Outlay	-	-	-	-	-
500-40-5840	Capital Outlay	30,070	1,251	439,930	371,182	4,646,825
500-40-5842	Capitalization of Assets	(133,283)	-	(439,930)	(371,182)	(4,646,825)
500-40-5850	Equipment-General	105,816	20,773	-	-	-
500-40-5861	Capital	-	-	25,000	-	-
500-40-5862	Capital Outlay	-	12,936	15,000	-	-
500-40-5890	Well # 9 & Treatment Facility	113,213	-	-	-	-
500-40-5891	Sidewalk & ADA Improvements	-	-	-	-	-
500-40-5893	Bus Stop Improvements	-	-	-	-	-
500-40-5894	Street Capital Improvements	-	-	-	-	-
500-40-5990	Depreciation Expense	682,176	908,571	694,664	694,664	894,664
TOTAL CAPITAL AND DEPRECIATION		797,992	943,530	734,664	694,664	894,664
WATER BILLING ADMINISTRATION						
500-45-5110	Salaries & Wages - Full-time	110,993	61,475	74,564	69,721	33,850
500-45-5130	Overtime Salaries	687	56	508	2,180	708
500-45-5160	Car Allowance	115	179	180	59	-
500-45-5220	FICA Contributions	8,381	4,663	5,792	4,129	2,590
500-45-5230	Retirement Contributions	7,432	4,887	4,613	4,631	2,694
500-45-5270	Other Employee Benefits	24,466	3,877	-	-	536
500-45-5271	Defined Contribution	-	1,896	1,998	3,337	431
500-45-5272	Workers' Compensation	-	1,937	1,875	2,194	2,601
500-45-5273	Health Benefits	-	5,858	13,593	11,709	8,400
500-45-5274	Dental Benefit	-	401	876	879	-
500-45-5275	Vision Benefit	-	99	198	232	-
500-45-5276	Life Insurance Benefit	-	-	35	-	102
500-45-5277	Other Optional Benefit	-	-	331	-	-
500-45-5280	Wellness Benefit	-	-	-	-	38
Total Salaries and Benefits		152,073	85,329	104,563	99,070	51,949
TOTAL MAINTENANCE AND OPERATIONS		173,157	104,896	168,163	118,584	115,586
TOTAL WATER BILLING ADMINISTRATION		325,230	190,225	272,726	217,654	167,535
DEBT SERVICE						
500-45-5970	Costs of Issuance	-	-	-	-	-
500-45-5980	Interest Expense	197,929	200,881	122,101	122,101	156,894
500-45-5981	Bond Amortization Expense	(34,721)	(34,721)	(17,334)	(17,334)	(17,334)
500-45-5985	Bond Principal Payments	-	-	445,000	445,000	460,000
500-45-5986	Note Payments	-	-	200,000	200,000	198,680
500-45-5987	Capitalization Bond Proceeds	-	-	(445,000)	(445,000)	(460,000)
TOTAL DEBT SERVICE		163,208	166,160	304,767	304,767	338,239
						264,962

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Department: Public Works**Program: Vehicle and Replacement Fund (601)****Program Description:****Division Purpose:**

The Fleet Division provides quality and timely service to the City fleet to maintain efficient and safe transportation and equipment to serve staff and community needs.

Primary Activities:

The Fleet Division is responsible for the inspection, maintenance, and repair of all City vehicles including passenger cars, trucks, police vehicles, heavy equipment and miscellaneous rolling stock. Staff is responsible for monitoring Federal, State and County regulations for compliance, as well as monitoring vendor services to assure receipt of economical and high quality services. The Division is also responsible for vehicle purchasing and outfitting as well as all aspects of fuel purchasing/management. As equipment and vehicles reach the end of their useful lives, they are replaced using Fund reserves.

Key Workload Indicators:

1. Operate a preventive maintenance program for all vehicles and equipment with a goal of no more than two consecutive workdays out of service for routine maintenance.
2. Administer the City's vehicle maintenance program in a way that assures all vehicles are maintained as scheduled. Notify department representatives of their respective vehicles scheduled maintenance requirements.
3. Maintain a safe work area and continue training to comply with OSHA regulations.
4. Manage all aspects of the City's fuel program including AQMD compliance. Replace three (3) police units in FY 20-21.
5. Prepare specifications and complete purchases of all budgeted vehicles and equipment.
6. Maintain compliance with all applicable regulations and requirements governed by respective regulatory agencies.

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2020-2022 VEHICLE REPLACEMENT FUND REVENUES

Account	Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	Projection	Approved Budget
VEHICLE REPLACEMENT						
601-00-4700	Interest Income	16,403	36,418	-	16,996	12,000
601-00-4831	Damage to Property Vehicle	-	-	-	-	-
601-00-4865	Property Sales	27,200	21,265	-	-	-
601-21-4407	Fleet Fees	607,470	608,320	608,590	608,320	533,134
601-39-6948	Transfer from Special Revenue	-	159,637	52,000	-	21,390
TOTAL REVENUE		651,073	825,639	660,590	625,316	566,524
601-40-5110	Salaries & Wages - Full-time	116,822	117,511	140,089	109,982	131,426
601-40-5130	Overtime Salaries	8,560	4,614	6,863	1,798	7,063
601-40-5160	Car Allowance	354	359	360	364	180
601-40-5220	FICA Contributions	9,462	9,170	10,572	8,095	10,054
601-40-5230	Retirement Contributions	47,735	43,920	53,024	13,122	11,315
601-40-5270	Other Employee Benefits	14,132	(21,389)	-	-	1,904
601-40-5271	Defined Contribution	-	1,617	2,053	3,835	1,431
601-40-5272	Workers' Compensation	-	3,704	3,484	4,195	4,974
601-40-5273	Health Benefits	-	17,236	23,955	15,664	23,580
601-40-5274	Dental Benefit	-	604	1,011	829	-
601-40-5275	Vision Benefit	-	186	288	304	-
601-40-5276	Life Insurance Benefit	-	-	62	112	295
601-40-5277	Other Optional Benefit	-	-	197	370	-
601-40-5280	Wellness Benefit	-	-	-	-	88
601-40-5290	Retiree Medical Benefit	-	-	-	-	-
Total Salaries and Benefits		197,064	177,532	241,958	158,671	192,309
601-40-5310	Dues & Memberships	52	275	275	275	275
601-40-5320	Travel & Training	4,396	(679)	2,000	300	2,000
601-40-5330	Meetings	-	-	-	-	-
601-40-5340	Books & Periodicals	-	-	100	-	100
601-40-5400	Contract Services - General	28,748	34,784	31,000	22,500	31,000
601-40-5420	Professional Services	3,431	-	-	-	-
601-40-5511	Telephone	628	412	360	360	360
601-40-5512	Utility Services	-	-	5,600	5,600	5,600
601-40-5540	Vehicle Maintenance	17,212	46,710	60,000	54,924	60,000
601-40-5542	Vehicle Body Work Services	15,094	4,042	10,000	9,641	10,000
601-40-5560	Repair & Maintenance Services	31,430	-	-	-	-
601-40-5570	Software Licensing & Support	1,200	3,486	9,700	9,700	29,090
601-40-5610	Insurance	3,430	10,649	4,500	12,991	15,022
601-40-5721	Vehicle Supplies	25,491	11,936	22,000	19,994	22,000
601-40-5730	Uniforms	838	476	800	800	800
601-40-5740	General Supplies	10,549	8,300	13,000	7,591	13,000
601-40-5742	Tools	3,163	2,791	2,500	2,489	2,500
601-40-5750	Gasoline, Oil, & Tires	17,385	10,541	25,000	14,783	25,183
601-40-5754	Fuel Purchases	-	-	-	-	120,000
601-40-5755	Fuel Cost Clearing	99,532	126,628	120,000	7,545	(119,817)
601-40-5790	Loss on Disposal of Fixed Asset	-	35,342	-	-	-
601-40-5805	Capitalize Assets	-	(451,855)	-	-	-
601-40-5840	Capital Outlay	(272,454)	189,533	(248,000)	(369,304)	(326,000)
601-40-5842	Vehicles & Large Equipment	328,834	248,586	248,000	369,304	326,000
601-40-5844	2700 CHERRY AVE (WALKER)	-	-	-	-	-
601-40-5990	Depreciation Expense	136,609	172,436	148,000	172,436	148,000
Total Maintenance and Operations		455,568	454,394	454,835	341,930	365,113
TOTAL EXPENSES		652,632	631,926	696,793	500,601	557,422

Vehicle	Replacement Cost	Department
Vehicle #74713 2013 Chevy Caprice Sedan	\$52,000	Police
Vehicle #74213 2013 Chevy Caprice Sedan	\$52,000	Police
Vehicle #75514 2014 Honda Odyssey Light Truck	\$52,000	Police
Vehicle #40700 2000 Water Service Truck	\$170,000	Water

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2020-22 SPECIAL FUNDS

201-400

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CDBG FUND						
201-00-6947	Transfer from Reserves	4,771	-	-	-	-
201-11-4310	Grants: CDBG	12,536	90,387	67,037	9,037	181,810
201-11-4311	Grants: CDBG - CARES			-	-	64,962
201-36-4700	Interest Income	-	-	-	-	-
201-39-6933	Transfer from General Fund	9,680	2,205	-	-	-
TOTAL REVENUES AND TRANSFERS		26,987	92,592	67,037	9,037	246,772
						79,833
201-40-5723	Food Distribution Costs	8,716	8,542	9,299	12,513	197,418
201-40-5890	Dog Park	-	-	-	-	-
201-40-5891	23rd ST/TEMPLE/28th ADA IMP	4,771	-	-	-	-
201-40-5895	Park Capital Improvements	9,680	2,205	-	-	-
201-99-7900	Transfer to General Fund			-	-	49,354
201-99-7939	Transfer to Capital Projects	-	81,845	58,000	-	-
TOTAL EXPENDITURES AND TRANSFERS		23,167	92,592	67,299	12,513	246,772
						21,833
PROP A FUND						
202-00-4700	Interest Income	8,572	20,573	-	2,250	2,250
202-31-4160	Public Transportation Tax Reve	217,757	233,046	231,156	211,831	205,454
202-81-4476	Passenger Fare Revenue-Prop A	1,569	1,483	-	1,681	-
TOTAL REVENUES AND TRANSFERS		227,898	255,101	231,156	215,762	207,704
						213,694
202-40-5110	Salaries & Wages - Full-time	10,506	-	10,370	10,370	9,569
202-40-5130	Overtime Salaries	32	-	-	94	100
202-40-5160	Car Allowance	36	-	36	36	36
202-40-5220	FICA Contributions	782	-	792	792	732
202-40-5230	Retirement Contributions	1,908	-	2,953	2,953	934
202-40-5270	Other Employee Benefits	2,194	-	-	-	138
202-40-5271	Defined Contribution	-	-	329	329	114
202-40-5272	Workers' Compensation	-	-	258	258	-
202-40-5273	Health Benefits	-	-	1,911	1,911	2,190
202-40-5274	Dental Benefit	-	-	82	82	-
202-40-5275	Vision Benefit	-	-	25	25	-
202-40-5276	Life Insurance Benefit	-	-	3	3	23
202-40-5277	Other Optional Benefit	-	-	9	9	-
202-40-5280	Wellness Benefit	-	-	-	-	9
202-40-5310	Dues & Memberships	9,000	-	10,000	10,000	10,000
202-40-5400	Contract Services - General	32,770	-	32,500	32,500	33,357
202-40-5670	Recreational Transit	32,154	53,686	42,000	42,000	15,000
202-40-5671	Bus Fare Subsidy	1,932	1,296	2,250	2,250	5,000
202-40-5672	Dial-A-Lift	18,787	37,191	31,000	31,000	42,790
202-40-5673	Fixed Route Subsidy	46,396	49,854	50,000	53,640	53,640
202-40-5674	DIAL-A-TAXI	8,109	6,675	8,000	9,540	12,500
202-40-5910	Payments to Other Agencies	-	380,000	-	-	-
202-99-7939	Transfer to Capital Projects	400	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		165,007	528,702	192,518	197,792	186,131
						213,207

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
PROP C FUND						
203-00-4700	Interest Income	6,352	16,622	-	2,500	2,500
203-31-4161	County Public Transportation T	181,762	193,320	192,329	178,270	183,533
203-39-4100	Gateway JPA	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		188,113	209,942	192,329	180,770	186,033
203-40-5310	Dues & Memberships	-	-	5,000	5,000	5,000
203-99-7900	Transfer to General Fund	-	-	-	-	-
203-99-7939	Transfer to Capital Projects	75,000	179,500	179,500	179,500	287,692
TOTAL EXPENDITURES AND TRANSFERS		75,000	179,500	184,500	184,500	292,692
PARK DEVELOPMENT FUND						
204-00-4500	Park Development Fee	-	510,225	107,395	-	21,715
204-00-4700	Interest Income	37,426	74,816	-	21,376	6,027
204-31-4350	Other Grants	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		37,426	585,041	107,395	21,376	27,742
204-40-5400	Contract Services - General	-	-	-	-	-
204-47-5895	Park Capital Improvements	-	758,557	-	-	-
204-99-7900	Transfer to General Fund	-	-	-	-	-
204-99-7939	Transfer to Capital Projects	844,547	1,057,782	225,096	42,318	308,044
204-99-7942	Transfer to Enterprise Fund	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		844,547	1,816,339	225,096	42,318	308,044
TDA FUND						
205-00-4700	Interest Income	-	-	-	200	-
205-31-4366	TDA Article 3	-	-	-	-	8,958
TOTAL REVENUES AND TRANSFERS		-	-	-	200	8,958
205-99-7900	Transfer to General Fund	-	-	-	-	-
205-99-7939	Transfer to Capital Projects	-	-	-	11,523	8,958
TOTAL EXPENDITURES AND TRANSFERS		-	-	-	11,523	8,958
HOUSING IMPACT FUND						
221-00-4700	Interest Income	8,410	21,376	-	14,073	21,000
TOTAL REVENUES AND TRANSFERS		8,410	21,376	-	14,073	21,000
HOUSING AUTHORITY FUND						
223-00-4700	Interest Income	22,716	108,706	22,716	22,716	22,000
223-00-4800	Rental Income	76,005	50,578	76,005	76,005	16,000
223-37-4100	Gateway JPA	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		98,721	159,284	98,721	98,721	38,000
223-40-5400	Contract Services - General	3,626	4,929	7,500	7,500	15,000
223-40-5902	Gundry	-	-	-	-	-
223-40-5903	2170 Gundry Expense - CO	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		3,626	4,929	7,500	7,500	15,000

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CIVIC CENTER - PHASE 2 BOND FUND						
224-00-4700	Interest Income	70,011	53,622	-	-	-
224-37-4100	Other Revenue	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		70,011	53,622	-	-	-
224-99-7939	Transfer to Capital Projects	3,543,527	3,415,169	-	-	13,022
TOTAL EXPENDITURES AND TRANSFERS		3,543,527	3,415,169	-	-	13,022
LEASE REVENUE BOND FUND						
225-36-4100	Interest Income	29,321	146,884	-	59,817	7,500
225-38-4100	Proceeds of Long Term Debt	8,985,729	-	-	-	-
TOTAL REVENUES AND TRANSFERS		9,015,050	146,884	-	59,817	7,500
225-00-5980	Interest Expense	82,381	244,100	-	-	-
225-00-5985	Principal Payments	-	100,000	-	-	-
225-40-5920	Cost of Issuance	170,123	-	-	-	-
225-99-7939	Transfer to Capital Projects	-	5,417,068	1,614,380	-	233,419
TOTAL EXPENDITURES AND TRANSFERS		252,504	5,761,168	1,614,380	-	233,419
GAS TAX FUND						
230-00-4700	Interest Income	8,867	26,017	-	19,259	4,000
230-21-4310	Gas Tax Intergovernmental	15,000	-	8,619	8,619	-
230-33-4201	GAS TAX - 2103	45,208	39,250	100,204	85,173	50,102
230-33-4202	GAS TAX - 2105	62,998	64,462	65,362	55,558	32,681
230-33-4203	GAS TAX - 2107	81,988	81,068	82,830	70,406	41,415
230-33-4204	GAS TAX - 2107.5	3,000	3,000	3,000	3,000	1,500
230-33-4205	GAS TAX - 2106	42,634	43,242	43,393	36,884	21,697
230-33-4311	TCRF Loan Repayment	13,197	13,249	-	13,260	-
TOTAL REVENUES AND TRANSFERS		272,893	270,289	303,408	292,159	151,395
230-99-7900	Transfer to General Fund	-	-	500,000	500,000	500,000
230-99-7939	Transfer to Capital Projects	7,500	7,500	7,500	-	-
TOTAL EXPENDITURES AND TRANSFERS		7,500	7,500	507,500	500,000	500,000
AQMD FUND						
232-00-4700	Interest Income	1,939	5,185	600	1,435	400
232-21-4340	Grant Revenue-State	14,643	61,318	15,100	15,100	15,200
TOTAL REVENUES AND TRANSFERS		16,582	66,503	15,700	16,535	15,600
232-40-5310	Dues & Memberships	1,000	1,000	1,000	1,300	1,000
232-99-7943	Transfer to Internal Service Fund	-	159,637	52,000	-	21,390
TOTAL EXPENDITURES AND TRANSFERS		1,000	160,637	53,000	1,300	22,390
						1,000

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
TRAFFIC IMPACT FUND						
233-00-4505	Traffic Impact Fees	-	12,850	132,997	-	543
233-00-4700	Interest Income	16,410	41,888	5,300	20,283	5,500
233-39-4120	Transfer from Special Revenue	440	-	-	-	-
TOTAL REVENUES AND TRANSFERS		16,850	54,738	138,297	20,283	6,043
233-99-7939	Transfer to Capital Projects	260	33,425	435,306	90,684	118,946
233-99-7948	Transfer to Special Revenue	-	357,490	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		260	390,915	435,306	90,684	118,946
Pipeline Removal Fund						
234-00-4700	Interest Income	26,397	67,089	26,397	44,169	11,000
234-31-4605	Abandoned Pipe Removal Revenue	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		26,397	67,089	26,397	44,169	11,000
MTA STPL TRANSFER FUND						
235-00-4700	Interest Income	2,381	6,052	800	3,984	1,045
235-31-4360	STPL Exchange Revenue	-	-	-	-	-
235-39-4120	Transfer from Special Revenue	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		2,381	6,052	800	3,984	1,045
235-99-7939	Transfer to Capital Projects	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		-	-	-	-	-
MEASURE R FUND						
236-00-4700	Interest Income	6,186	17,566	6,186	8,003	2,665
236-31-4163	Public Transportation Tax	136,849	143,457	149,262	132,307	137,510
TOTAL REVENUES AND TRANSFERS		143,035	161,023	155,448	140,309	140,175
236-99-7939	Transfer to Capital Projects	2,654	275,911	585,000	88,408	264,521
TOTAL EXPENDITURES AND TRANSFERS		2,654	275,911	585,000	88,408	264,521
MEASURE M FUND						
237-00-4700	Interest Income	-	4,988	-	4,685	1,866
237-33-4163	Public Transportation Tax	121,015	164,991	169,163	152,630	155,827
237-36-4100	Gateway JPA	2,626	-	-	-	-
TOTAL REVENUES AND TRANSFERS		123,640	169,979	169,163	157,315	157,693
237-99-5140	Special Functions Salaries	47,061	-	-	-	-
237-99-7939	Transfer to Capital Projects	-	-	-	200,000	139,631
TOTAL EXPENDITURES AND TRANSFERS		47,061	-	-	200,000	139,631
RMRA - SB1 FUND						
238-00-4700	Interest Income	-	4,458	-	5,490	1,866
238-33-4206	RMRA State Road Maint	68,024	215,455	194,465	167,981	189,355
238-33-4208	Prop 42 TCR	-	-	-	-	-
238-36-4100	Gateway JPA	1,027	-	-	-	-
TOTAL REVENUES AND TRANSFERS		69,051	219,914	194,465	173,471	191,221
238-99-7939	Transfer to Capital Projects	-	-	399,200	275,000	250,000
TOTAL EXPENDITURES AND TRANSFERS		-	-	399,200	275,000	250,000
						346,666
						346,666

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
MEASURE W FUND						
239-00-4111	LA County Flood Control - Ad Valorem	-	-	300,000	290,000	280,000
TOTAL REVENUES AND TRANSFERS		-	-	300,000	290,000	280,000
239-93-5400	Contract Services - General	-	-	30,000	-	-
239-99-7900	Transfer to General Fund	-	-	-	-	219,477
TOTAL EXPENDITURES AND TRANSFERS		-	-	30,000	-	219,477
CIP GRANT FUND						
240-00-6946	Transfer from GF Reserves	-	22,000	-	-	-
240-31-4363	Other Grants	147,191	864,129	4,300,800	-	4,186,616
240-31-4365	Stormwater Compliance Grant	4,609,329	6,618,869	1,916,188	4,635,267	-
240-31-4366	TDA Article 3	-	9,077	-	-	-
240-33-4315	LCC Compliance Grant	-	-	-	-	-
240-33-4316	Expense Reimbursements	-	-	-	-	-
240-39-4120	Transfer from Special Revenue	-	357,490	-	-	-
TOTAL REVENUES AND TRANSFERS		4,756,520	7,871,564	6,216,988	4,635,267	4,186,616
						1,117,500
240-99-5140	Special Functions Salaries	6,295,371	-	-	-	-
240-99-7900	Transfer to General Fund	-	439,744	-	55,490	-
240-99-7939	Transfer to Capital Projects	-	9,621,460	6,216,988	387,843	2,536,909
240-99-7942	Transfer to Enterprise Fund	-	-	-	-	578,831
240-99-7948	Transfer to Special Revenue	440	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		6,295,811	10,061,205	6,216,988	443,333	3,789,344
						578,831
PLANNING GRANTS FUND						
241-21-4340	Grant Revenue - SB2	-	-	-	14,266	145,734
241-21-4341	Grant Revenue - LEAP	-	-	-	-	49,000
TOTAL REVENUES AND TRANSFERS		-	-	-	14,266	194,734
						16,000
241-99-7900	Transfer to General Fund	-	-	-	14,266	194,734
TOTAL EXPENDITURES AND TRANSFERS		-	-	-	14,266	194,734
						16,000
LIGHTING AND LANDSCAPE DISTRICT FUND						
260-00-4700	Interest Income	1,819	1,631	1,000	1,020	250
260-31-4159	Lighting & Landscape Assessment	58,430	60,062	60,000	60,000	91,600
TOTAL REVENUES AND TRANSFERS		60,249	61,693	61,000	61,020	91,850
						95,000
260-40-5110	Salaries & Wages - Full-time	-	3,227	8,600	8,884	10,051
260-40-5220	FICA Contributions	-	54	-	86	145
260-40-5230	Retirement Contributions	-	65	100	101	217
260-40-5270	Other Employee Benefits	-	-	-	-	233
260-40-5271	Defined Contribution	-	13	-	39	-
260-40-5272	Workers' Compensation	-	-	-	-	-
260-40-5273	Health Benefits	-	69	-	125	330
260-40-5274	Dental Benefit	-	2	-	3	-
260-40-5275	Vision Benefit	-	1	-	2	-
260-40-5276	Life Insurance Benefit	-	-	-	-	2
260-40-5277	Other Optional Benefit	-	-	-	-	-
260-40-5400	Contract Services - General	3,980	12,925	3,200	3,200	6,000
260-40-5512	Utility Services	10,405	16,312	11,000	11,000	15,000
260-40-5520	Maintenance in L&L District	36,900	4,865	4,000	4,000	14,600
260-40-5530	Lawn Care Services	38,387	42,455	43,000	43,000	45,000
260-40-5740	General Supplies	212	-	200	200	200
TOTAL EXPENDITURES AND TRANSFERS		89,883	79,987	70,100	70,641	91,544
						94,762

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
UASI GRANT FUND						
270-33-4110	UASI Grant Intergovernmental	60,755	81,450	-	-	-
TOTAL REVENUES AND TRANSFERS		60,755	81,450	-	-	-
270-40-5170	Uniform Allowance	-	-	-	-	-
270-40-5400	Contract Services - General	-	-	-	-	-
270-40-5740	General Supplies	68,523	26,934	-	-	-
270-40-5840	Capital Outlay	46,748	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		115,271	26,934	-	-	-
LA IMPACT						
272-33-4200	LA Impact Salary Reimbursement	-	-	-	21,475	-
272-33-4700	Interest Income	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		-	-	-	21,475	-
272-39-6933	Transfer from General Fund	-	-	-	-	-
272-40-5110	Salaries & Wages - Full-time	-	-	-	-	-
272-40-5130	Overtime Salaries	-	-	-	21,475	-
272-40-5140	Special Functions Salaries	-	-	-	-	-
272-40-5170	Uniform Allowance	-	-	-	-	-
272-40-5220	FICA Contributions	-	-	-	-	-
272-40-5230	Retirement Contributions	-	-	-	-	-
272-40-5270	Other Employee Benefits	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		-	-	-	21,475	-
ASSET SEIZURE - STATE FUND						
274-00-4202	LA IMPACT SALARY REIMB	-	-	-	-	-
274-00-4342	Grant Revenue-State	-	9,320	-	-	-
274-00-4700	Interest Income	2,151	5,593	-	-	1,000
274-33-4200	Business License Renewal Fee	-	-	-	-	-
274-33-4250	Non-Fed Asst Seizure	-	-	-	-	-
274-33-4340	Grant Revenue-State	-	-	-	1,024	-
TOTAL REVENUES AND TRANSFERS		2,151	14,913	-	1,024	1,000
274-40-5130	Overtime Salaries	-	-	-	-	-
274-40-5721	Special Department Charges	-	-	-	-	-
274-99-7948	Transfer to Special Revenue	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		-	-	-	-	-

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
STATE POLICE GRANT FUND						
275-00-6935	Transfer from General Fund	24,133	17,339	-	-	-
275-21-4210	STC Reimbursement	-	-	-	-	-
275-21-4341	Grant Revenue-State	77,146	96,060	-	49,171	60,000
TOTAL REVENUES AND TRANSFERS		101,278	113,399	-	49,171	60,000
275-40-5110	Salaries & Wages - Full-time	-	-	-	-	-
275-40-5130	Overtime Salaries	80,902	76,041	60,000	48,464	60,000
275-40-5140	Special Functions Salaries	-	-	-	-	-
275-40-5220	FICA Contributions	1,271	1,103	-	707	-
275-40-5230	Retirement Contributions	256	9,588	-	-	-
275-40-5270	Other Employee Benefits	5,085	2,088	-	-	-
275-40-5271	Defined Contribution	-	1,148	-	-	-
275-40-5273	Health Benefits	-	3,327	-	-	-
275-40-5274	Dental Benefit	-	270	-	-	-
275-40-5275	Vision Benefit	-	58	-	-	-
275-40-5320	Travel & Training	-	-	-	-	-
275-40-5740	General Supplies	14,457	-	-	-	-
275-40-5742	Tools	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		101,972	93,622	60,000	49,171	60,000
SLESF FUND						
277-00-6937	Transfer from General Fund	107,262	129,542	-	-	-
277-21-4341	Grant Revenue-State SLESA	139,416	142,261	145,100	155,948	145,100
277-74-4310	Grants: CDBG	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		246,679	271,803	145,100	155,948	145,100
277-40-5110	Salaries & Wages - Full-time	151,487	145,816	141,586	102,102	98,247
277-40-5130	Overtime Salaries	21,866	20,632	3,706	3,347	4,706
277-40-5140	Special Functions Salaries	1,685	2,394	-	-	-
277-40-5220	FICA Contributions	13,296	13,167	12,014	6,481	7,799
277-40-5230	Retirement Contributions	48,163	72,235	81,383	30,104	10,262
277-40-5270	Other Employee Benefits	10,183	2,202	-	157	1,572
277-40-5271	Defined Contribution	-	6,250	9,844	7,422	-
277-40-5272	Workers' Compensation	-	-	3,629	-	-
277-40-5273	Health Benefits	-	8,335	8,300	5,175	23,368
277-40-5274	Dental Benefit	-	509	715	310	-
277-40-5275	Vision Benefit	-	263	359	236	-
277-40-5276	Life Insurance Benefit	-	-	-	-	147
277-40-5277	Other Optional Benefit	-	-	512	614	-
TOTAL EXPENDITURES AND TRANSFERS		246,679	271,803	262,048	155,948	146,100
						148,500

ACCOUNT	DESCRIPTION	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
		Actuals	Actuals	Adopted Budget	2019-2020 Projection	Adopted Budget
CAPITAL IMPROVEMENT FUND						
400-00-4315	Stormwater Compliance Grant	-	-	-	-	-
400-00-6939	Transfer from General Fund	167,947	13,607	46,000	-	-
400-00-6946	Transfer from GF Reserve Funds	547,861	1,782,717	1,448,080	736,656	977,047
400-00-6948	Transfer from Special Revenue	10,816,319	20,089,660	9,678,720	1,075,275	4,221,511
400-11-4211	TDA - Pedestrian & Bike Trails	-	-	-	-	-
400-11-4350	Other Grants	-	-	-	-	-
400-11-4390	Other Revenue	2	-	10,000	-	-
400-33-4311	LCC STORMWATER PROJ. #90.1601	-	-	-	-	-
400-33-4365	Stormwater Compliance Grant	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS		11,532,130	21,885,984	11,182,800	1,811,931	5,198,558
TOTAL EXPENDITURES AND TRANSFERS						
400-40-5100	LosCerritos Channel Stormwater	6,292,625	9,527,174	-	389,420	-
400-40-5803	Capital Outlay	-	-	2,600,000	-	-
400-40-5805	Capital Outlay	-	-	-	-	62,095
400-40-5808	Other	108,641	13,607	-	-	-
400-40-5809	View Park Recycled WaterSystem	-	-	-	-	-
400-40-5890	Dog Park	788,778	52,042	-	-	-
400-40-5891	Sidewalk & ADA Improvements	54,561	-	-	24,057	-
400-40-5892	Yearly Pavement Mangement Capi	2,654	-	-	-	-
400-40-5893	Bus Stop Improvements	400	-	-	-	-
400-40-5894	Street Capital Improvements	601,918	519,603	1,250,000	627,355	2,866,292
400-40-5895	Park Capital Improvements	123,805	282,216	10,000	42,318	308,044
400-40-5896	Facilities Capital Improvement	3,705,184	10,783,470	357,000	721,169	1,408,511
400-40-5897	Storm Water Capital Imp.	4,251	34,627	2,067,558	7,612	553,616
400-40-5898	CALIF AVE-WILLOW TO SPRING	-	-	-	-	-
400-99-7942	Transfer to Enterprise Fund	-	29,855	-	-	-
TOTAL EXPENDITURES AND TRANSFERS		11,682,816	21,242,594	6,284,558	1,811,931	5,198,558
TOTAL REVENUES AND TRANSFERS						

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2020-22 CAPITAL IMPROVEMENTS PROGRAM

Program Description:

The Capital Projects Fund is used to account for financial resources segregated for the development, construction and improvement of City facilities. The FY 2020-21 Capital Improvements Program (CIP) includes a total of 13 projects for total of \$9.8 million.

Funding sources for each project are listed in the detailed CIP schedule. Below is a summary of all grant funding and capital project by fund:

Funding Sources	2020-2021	2021-2022
Capital Reserve	113	446,275
Library Reserve	119	586,277
CDBG	201	-
Prop C	203	287,692
Park Dev	204	308,044
TDA	205	8,958
2011 Bonds	224	13,022
2018 Bonds	225	233,419
Traffic Imp	233	118,946
Meas R	236	264,521
Meas M	237	200,000
RMRA	238	250,000
CIP Grants	240	2,536,909
Water*	500	4,010,079
Water Dev	550	581,241
Garage	601	-
Total	9,845,383	2,871,794

* Water includes portion of RMC Grant

Capital by Fund	2020-2021	2021-2022
CIP	400	5,198,558
Water	500	4,646,825
Garage	601	-
Total	9,845,383	2,871,794

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CAPITAL IMPROVEMENT PROJECTS
2019-2020 Projections and FY2020-2022 Adopted

Cat	PROJECT #	DESCRIPTION	Current Budget	Inception To Date Spend	Source Fund	Funding Split	2019-2020 Projection	2020-2021 Adopted	2021-2022 Approved
ST	90.19001	20th & Molino Erosion Control	100,000	14,190	CIP Res	113	7,135	78,675	
ST					Meas R	236	5,034	41,042	50,000
ST					TDA	205	11,523	8,958	
ST	90.19007	Side Walk Repair - Annual Budget	50,000		CIP Grants	240	(1,577)		
ST					CDBG	201			
					Total		14,980	50,000	50,000
W	90.17008	Temple Quality Improvement Phase I	15,000	-	Water	500	15,000		
W	95.18001	Walnut Vault Repairs	50,000	20,070	Water	500	29,930		
ST					Meas R	236	-	24,960	24,960
W	95.16016	GIS (split 50/50 between 113 and 500)	49,920	28,960	Water	500		24,960	24,960
					Total		-	49,920	49,920
W	95.18012	Water System Replacements - Infrastructure - Meters/Valves/Hyd Phase II	200,000	1,251	Water	500	50,000	-	200,000
W	95.20008	Water Service Replacements (Phase III)	200,000	-	Water	500	-	-	250,000
W		Membrane Replacement Reserve	478,759		Water	500	-	90,177	92,882
P					Park Dev	204	42,318	308,044	95,426
W	80.15002	View Park - Park Development	2,400,000	266,676	Water	500	-	1,252,435	
F			3,000,000	442,652	CIP Grants	240		325,793	533,331
					Total		42,318	1,886,272	628,757
F					Libr Res	119	721,169	586,277	
F	90.16011	Civic Center Phase II (Library)	17,673,000	16,119,113	2018 Bonds	225		233,419	
					2011 Bonds	224		13,022	
					Total		721,169	832,718	-
ST					RMRA	238	275,000	250,000	346,666
ST					Meas R	236			425,334
ST	90.18003	Spring Street Overlay	3,000,000	-	CIP Grants	240		1,657,500	45,500
					Total		275,000	1,907,500	817,500
ST	90.18005	California & 27th - Street Widening Project	150,000	-	Traffic Imp	233	-		150,000
ST	90.19002	PCH & Junipero Traffic Signal Upgrades	217,250	33,685	Traf Imp	233	64,619	118,946	
SW	90.19010	Los Cerritos Channel Stormwater Capture - Phase III	7,500,000	6,556,964	CIP Grants	240	389,420	553,616	
ST					Meas R	236	83,374		
ST	90.19011	Orange Ave Improvements - Pavement Mgmt	961,820	411,254	Prop C	203	179,500	287,692	
					Total		262,874	287,692	-
W					Water	500	276,252	2,642,507	
W	95.18011	Well 8 Rehabilitation	3,500,000	-	Water Dev	550		581,241	
					Total		276,252	3,223,748	-
ST					Traffic Imp	233	26,065		434,304
ST	90.20007	Redondo & 20th Traffic Signal	600,000	-	Meas M	237			139,631
					Total		26,065	-	573,935
ST					Meas R	236	-	198,519	
ST		Temple Paving - City of Long Beach MOU - Part of Pavement Management Program	398,519		Meas M	237		200,000	
					Prop C	203		398,519	-
					Total		-		
F		City Hall Doors and Alarms	250,000		CIP Res	113	-	250,000	-
N		Part-time Administration Staff - Annually	120,000		CIP Res	113		117,600	58,800
							2,174,761	9,845,383	2,871,794

Category:

F **FACILITIES**

P **PARKS**

SW **STORMWATER**

ST **STREETS**

W **WATER**

N **ALL PROJECTS**

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RESOLUTION NO. 2020-06-6571

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, APPROVING AND
ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2020-21**

WHEREAS, the voters of California on November 6, 1979, added Article XIII B to the State Constitution placing a restriction on the amount of proceeds of tax revenue which can be appropriated by State and local governments during a fiscal year; and

WHEREAS, Article XIII B provides that the appropriations limit for Fiscal Year 2019-20 is calculated by adjusting the actual appropriations of Fiscal Year 1978-79 for changes in the cost of living and population; and

WHEREAS, the City Council may choose to use as adjustment factors either the annual growth in California Per Capita Income or the growth in the non-residential assessed valuation due to new construction within the City and the City's population growth or the population growth of the County of Los Angeles, as provided by the State Department of Finance; and

WHEREAS, the City of Signal Hill has complied with all provisions of Article XIII B in determining and establishing the appropriations limit for Fiscal Year 2020-21.

NOW THEREFORE, BE IT RESOLVED, that the appropriations limit for Fiscal Year 2020-21 shall be \$81,163,576 for the City of Signal Hill attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that for Fiscal Year 2020-21 the City of Signal Hill has selected 1) the County population growth for the population factor and 2) the California change in per capita personal income for the inflation factor. The City reserves the right to change the factors selected.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 23rd day of June 2020.

ROBERT D. COPELAND
MAYOR

ATTEST:

D. Brooks CARMEN R. BROOKS
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2019-06-6571 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 23rd day of June 2020, and that the same was adopted by the following vote:

AYES: MAYOR ROBERT D. COPELAND, VICE MAYOR TINA L. HANSEN, COUNCIL MEMBERS KEIR JONES, EDWARD H.J. WILSON, LORI Y. WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

D. Brooks CARMEN R. BROOKS
CITY CLERK

CITY OF SIGNAL HILL
Appropriations Limit
Fiscal Year 2020-21

Calculation of Limitation	Limit Amount
Appropriation Limitation 1990-91	\$ 19,494,362
Annual Adjustment Factors:	

Fiscal Year	Population Factor	Inflation Factor	Combined Factor	
1991-92	1.0173 *	1.0414	1.05941622	20,652,643
1992-93	1.0149 *	0.9936	1.00840464	20,826,221
1993-94	1.027	1.0272	1.05493440	21,970,297
1994-95	1.017	1.0071	1.02422070	22,502,433
1995-96	1.0123 *	1.0472	1.06008056	23,854,392
1996-97	1.0048 *	1.0467	1.05172416	25,088,240
1997-98	1.0124 *	1.0467	1.05967908	26,585,484
1998-99	1.0183	1.0415	1.06055945	28,195,486
1999-00	1.0178 *	1.0453	1.06390634	29,997,356
2000-01	1.0175 *	1.0491	1.06745925	32,020,955
2001-02	1.0351	1.0782	1.11604482	35,736,821
2002-03	1.0325	0.9873	1.01938725	36,429,660
2003-04	1.0363	1.0231	1.06023853	38,624,129
2004-05	1.0349	1.0328	1.06884472	41,283,197
2005-06	1.0296	1.0526	1.08375696	44,740,952
2006-07	1.0189	1.0396	1.05924844	47,391,783
2007-08	1.0112	1.0442	1.05589504	50,040,749
2008-09	1.0212	1.0429	1.06500948	53,293,872
2009-10	1.0082	1.0062	1.01445084	54,064,013
2010-11	1.0067	0.9746	0.98112982	53,043,815
2011-12	1.0045	1.0251	1.02971295	54,619,904
2012-13	1.0062	1.0377	1.04413374	57,030,484
2013-14	1.0075	1.0512	1.05908400	60,400,073
2014-15	1.0165	0.9977	1.01416205	61,255,462
2015-16	1.0149	1.0382	1.05366918	64,542,993
2016-17	1.0042	1.0537	1.05812554	68,294,589
2017-18	1.0057 *	1.0369	1.04283824	71,220,209
2018-19	1.0168 *	1.0367	1.05411656	75,074,402
2019-20	1.0047 *	1.0385	1.04338095	78,331,201
2020-21	0.9989 *	1.0373	1.03615897	81,163,576

Population and Inflation Factors are provided annually by the State Department of Finance.

* Indicates City used the County's annual percentage change in population.

Exhibit A

RESOLUTION NO. 2020-06-6570

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2020-21 AND APPROVING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2021-22

WHEREAS, the City Manager has submitted a proposed ANNUAL OPERATING AND CAPITAL BUDGET for the fiscal years 2020-21 and 2021-22; and

WHEREAS, the City Council has reviewed the proposed budget and made recommendations and changes; and

WHEREAS, revenues for all funds are estimated to be \$33,758,290 and appropriations total \$38,747,705 for Fiscal Year 2020-21. Fiscal Year 2021-22 revenues for all funds are estimated to be \$33,313,901 and appropriations total \$32,988,112.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

THE ANNUAL OPERATING AND CAPITAL BUDGET for Fiscal Year 2020-21 is hereby adopted and for Fiscal Year 2020-21 is hereby approved.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 23rd day of June, 2020.

ROBERT D. COPELAND
MAYOR

ATTEST:


CARMEN R. BROOKS
CITY CLERK

Resolution No. 2020-06-6570
June 23, 2020
Page 1 of 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2020-06-6570 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 23rd day of June, 2020, and that the same was adopted by the following vote:

AYES: MAYOR ROBERT D. COPELAND, VICE MAYOR TINA L.
 HANSEN, COUNCIL MEMBERS KEIR JONES, EDWARD
 H. J. WILSON, LORI Y. WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Carmen R. Brooks
CARMEN R. BROOKS
CITY CLERK