

RESOLUTION NO. 2021-09-6637

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SALARY RANGES FOR HOURLY, PART-TIME EMPLOYEES PREVIOUSLY ADOPTED BY RESOLUTION NUMBER 2020-12-6598, ESTABLISHING THE CLASSIFICATION AND SALARY RANGE OF PERMIT TECHNICIAN, AND REPEALING ALL OTHER RESOLUTIONS AND PORTIONS OF RESOLUTIONS IN CONFLICT HEREWITH

**THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
DOES HEREBY RESOLVE:**

Section 1. Salaries for Hourly, Part-time Employees. The following schedule of pay ranges amends and repeals all previously adopted salary ranges and hereby establishes new salary ranges for all hourly, part-time employees in the City of Signal Hill:

<u>Position</u>	<u>Hourly, Part-time Range</u>
Account Specialist	\$22.15 - \$28.27
Building Official	\$48.54 - \$61.96
Clerical Aide	\$14.05 - \$15.49
Communications Specialist	\$25.60 - \$32.67
Emergency Management Coordinator	\$37.01 - \$47.33
Intern	\$14.66 - \$16.98
Library Aide	\$14.05 - \$17.08
Library Specialist	\$15.49 - \$19.77
Maintenance Helper	\$14.05 - \$15.49
Maintenance Worker	\$22.15 - \$28.27
Management Analyst	\$35.37 - \$45.14
Management Assistant	\$30.54 - \$38.98
Parking Control Aide	\$17.85 - \$22.79
Permit Technician	\$26.33 - \$33.60
Police Aide	\$14.05 - \$17.08
Police Records Clerk	\$22.15 - \$28.27
Recreation Leader	\$14.05 - \$17.08
Senior Recreation Leader	\$14.75 - \$18.83
Recreation Specialist	\$15.49 - \$19.77

The appointing authority shall, with the concurrence of the Personnel Officer, set the specific pay rate for each hourly, part-time employee within the above listed ranges for that employee's classification (Exhibit A). Increases shall not be granted more often than once a year without the approval of the Personnel Officer, except that seasonal employees may receive increases for subsequent seasonal employment.

Section 2. Salaries for Hourly, Part-time Employees Not Included in Schedule. The Personnel Officer may authorize a department head to fill a regular budgeted position with an hourly, part-time employee for a period not to exceed six months when he/she determines that it is in the best interest of departmental operations or an emergency situation requires such action. The salary for such hourly, part-time employee not included in the schedule provided in Section 1 above shall be as determined by the department head with the approval of the Personnel Officer provided, however, that the rate shall not exceed the equivalent hourly, part-time rate for the regular budgeted position.

Section 3. Fringe Benefits – Hourly, Part-time Employees. Hourly, part-time employees shall not be entitled to annual vacation leave with pay, holiday pay or other fringe benefits normally provided to regular full-time employees unless specifically approved by the City Council or by the law.

Section 4. Effective Date. This schedule of pay ranges shall go into effect on September 25, 2021.

PASSED, APPROVED, AND ADOPTED, by the City Council of the City of Signal Hill, California, this 14th day of September, 2021.

EDWARD H.J. WILSON
MAYOR

ATTEST:

CARMEN R. BROOKS
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, do hereby certify that Resolution No. 2021-09-6637 was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 14th day of September 2021, and that the same was adopted by the following vote:

AYES: MAYOR EDWARD H.J. WILSON, VICE MAYOR KEIR JONES, COUNCIL MEMBERS ROBERT D. COPELAND, TINA L. HANSEN, LORI Y. WOODS

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

CARMEN R. BROOKS
CITY CLERK

PART-TIME SALARY SCHEDULE
Effective 09/25/2021

Position	Hourly Range					
	A	B	C	D	E	F
Account Specialist	\$ 22.15	\$ 23.26	\$ 24.42	\$ 25.64	\$ 26.93	\$ 28.27
Building Official	\$ 48.54	\$ 50.97	\$ 53.52	\$ 56.20	\$ 59.01	\$ 61.96
Clerical Aide				\$ 14.05	\$ 14.76	\$ 15.49
Communications Specialist	\$ 25.60	\$ 26.88	\$ 28.22	\$ 29.63	\$ 31.11	\$ 32.67
Emergency Management Coordinator	\$ 37.01	\$ 38.86	\$ 40.81	\$ 42.85	\$ 44.99	\$ 47.33
Intern			\$ 14.66	\$ 15.40	\$ 16.17	\$ 16.98
Library Aide		\$ 14.05	\$ 14.76	\$ 15.49	\$ 16.26	\$ 17.08
Library Specialist	\$ 15.49	\$ 16.26	\$ 17.07	\$ 17.93	\$ 18.83	\$ 19.77
Maintenance Helper				\$ 14.05	\$ 14.76	\$ 15.49
Maintenance Worker	\$ 22.15	\$ 23.26	\$ 24.42	\$ 25.64	\$ 26.93	\$ 28.27
Management Analyst	\$ 35.37	\$ 37.14	\$ 39.00	\$ 40.95	\$ 42.99	\$ 45.14
Management Assistant	\$ 30.54	\$ 32.06	\$ 33.67	\$ 35.35	\$ 37.12	\$ 38.98
Parking Control Aide	\$ 17.85	\$ 18.74	\$ 19.68	\$ 20.66	\$ 21.70	\$ 22.79
Permit Technician	\$ 26.33	\$ 27.65	\$ 29.03	\$ 30.48	\$ 32.00	\$ 33.60
Police Aide		\$ 14.05	\$ 14.75	\$ 15.49	\$ 16.26	\$ 17.08
Police Records Clerk	\$ 22.15	\$ 23.26	\$ 24.42	\$ 25.64	\$ 26.93	\$ 28.27
Recreation Leader		\$ 14.05	\$ 14.75	\$ 15.49	\$ 16.26	\$ 17.08
Senior Recreation Leader	\$ 14.75	\$ 15.49	\$ 16.26	\$ 17.08	\$ 17.93	\$ 18.83
Recreation Specialist	\$ 15.49	\$ 16.26	\$ 17.07	\$ 17.93	\$ 18.83	\$ 19.77