

POLICE RECORDS BUREAU HOURS:

MONDAY – THURSDAY 7:30 A.M. – 5:30 P.M. / FRIDAY 7:30 A.M. – 4:30 P.M.

**NON-EMERGENCY ASSISTANCE
(562) 989-7200**

**EMERGENCY
9-1-1**

**INVESTIGATIONS
(562) 989-7220**

**RECORDS
(562) 989-7200**

**TRAFFIC
(562) 989-7263**

**WATCH COMMANDER
(562) 989-7203**

SIGNAL HILL

POLICE DEPARTMENT



SIGNAL HILL

POLICE DEPARTMENT

2745 Walnut Avenue • Signal Hill, CA 90755

www.cityofsignalhill.org

**BIENNIAL REPORT
2016 – 2017**

SIGNAL HILL LEADERSHIP



Tina L. Hansen
MAYOR



Larry Forester
VICE MAYOR



Robert D. Copeland
COUNCIL MEMBER



Edward H.J. Wilson
COUNCIL MEMBER



Lori Y. Woods
COUNCIL MEMBER

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A MESSAGE FROM THE CHIEF

As your Chief of Police, it is my pleasure to present the Signal Hill Police Department's 2016-2017 Biennial Report. I am honored to reflect on the accomplishments of the men and women of our fine Department. The Signal Hill Police Department has seen much change and adaptation throughout 2016-2017. From the transition to a new Police Chief and Command Staff, to staffing shortages from retirements and attrition, our personnel have worked extremely hard over the last two years in the form of spending more time at work protecting our citizens and less time being home with their families. These sacrifices are what personify the Signal Hill Police Department and the dedicated professionalism of the men and women who protect and serve this community.

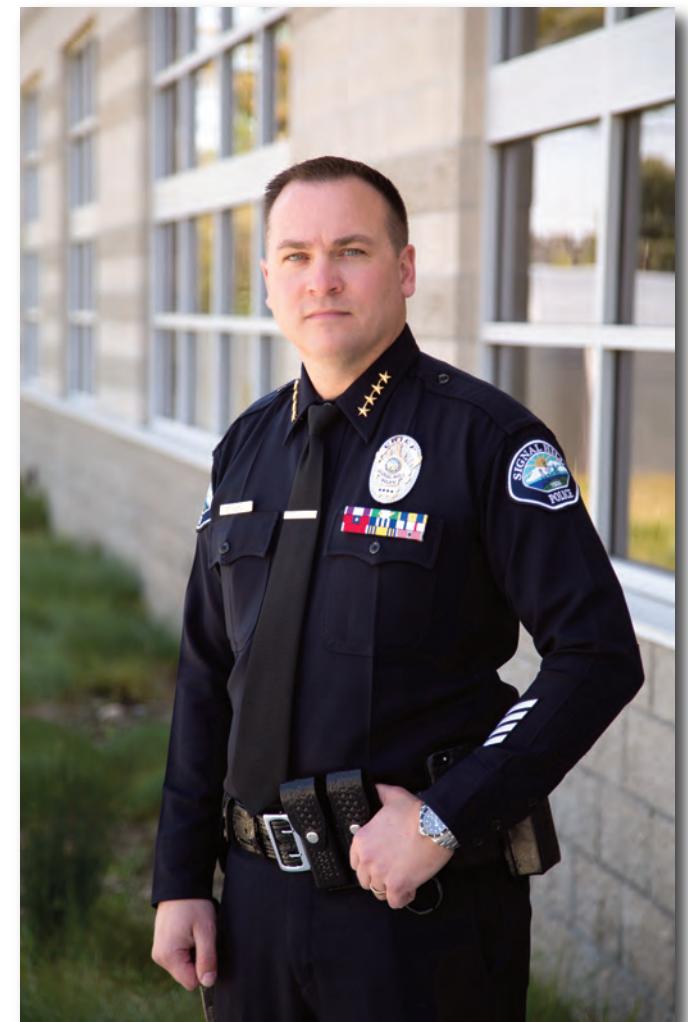
The Police Department has a budget of just over nine million dollars which is spread throughout several different programs. These programs: Community Outreach, Patrol Operations, Investigations, Administration, Records, Dispatch and Jail, and Emergency Operations, are what constitute the framework for your Police Department. The organization is further divided into two major divisions: the Operations Division and the Administration Division, each commanded by a lieutenant. The following pages of this report will introduce you to the different divisions and their respective bureaus.

Pursuant to our Mission Statement, the Signal Hill Police Department has consistently striven to become better at providing proactive and professional police service that seeks input from our community partners and at the same time provides transparency into operations. To that end, the Signal Hill Police Department is committed to improving the quality of life in our community by working in true partnership with our colleagues at other City Departments and with our community partners in order to reduce crime and provide a sense of safety and security for all.

As we move into 2018 and beyond, we are looking forward to drafting a new three-year strategic plan and shared organizational vision. Our partnership with the community will continue to be a priority as we explore new ways to successfully collaborate through social media platforms, traditional media outlets, and community outreach events. We will continue to embrace technology as a means to evaluate crime and efficiently deploy our resources, and will focus on increased training for our valuable team members.

I am extremely proud of all members of the Signal Hill Police Department and all of the accomplishments we achieved in 2016-2017. I am looking forward to an exceedingly bright future for the Signal Hill Police Department and the City of Signal Hill.

*Christopher M. Nunley
Chief of Police*



MISSION STATEMENT

"COMMITTED TO EXCELLENCE IN SERVICE"

WE THE MEMBERS OF THE SIGNAL HILL POLICE DEPARTMENT ARE DEVOTED TO ENHANCING THE QUALITY OF LIFE IN THE CITY OF SIGNAL HILL BY:

PROVIDING A PROACTIVE AND PROFESSIONAL LEVEL OF POLICE SERVICE

TREATING ALL PERSONS WITH FAIRNESS, RESPECT AND DIGNITY

STRENGTHENING OUR PARTNERSHIP WITH THE COMMUNITY



ORGANIZATIONAL VALUES

INTEGRITY

WE HOLD OURSELVES TO A HIGHER STANDARD OF CONDUCT IN EVERYTHING WE DO, EVERYTHING WE SAY, AND EVERYTHING WE REPRESENT. WE RECOGNIZE THAT WE HOLD POSITIONS OF TRUST IN OUR COMMUNITY.

COMMUNICATION

WE PLEDGE TO MAINTAIN OPEN TWO WAY COMMUNICATION BY SHARING INFORMATION WITH ALL MEMBERS OF THE COMMUNITY IN A SUPPORTIVE AND CONSTRUCTIVE MANNER.

RESPONSIBILITY

WE ACCEPT THE FULL SCOPE OF OUR RESPONSIBILITIES. ALL ACTIONS WILL BE IN THE BEST INTEREST OF THE COMMUNITY AND DEPARTMENT.

LOYALTY

WE WILL PROVIDE FAITHFUL AND WILLING SERVICE AS A MEASURE OF OUR LOYALTY TO OUR COMMUNITY, TO OUR ORGANIZATION AND TO EACH OTHER.

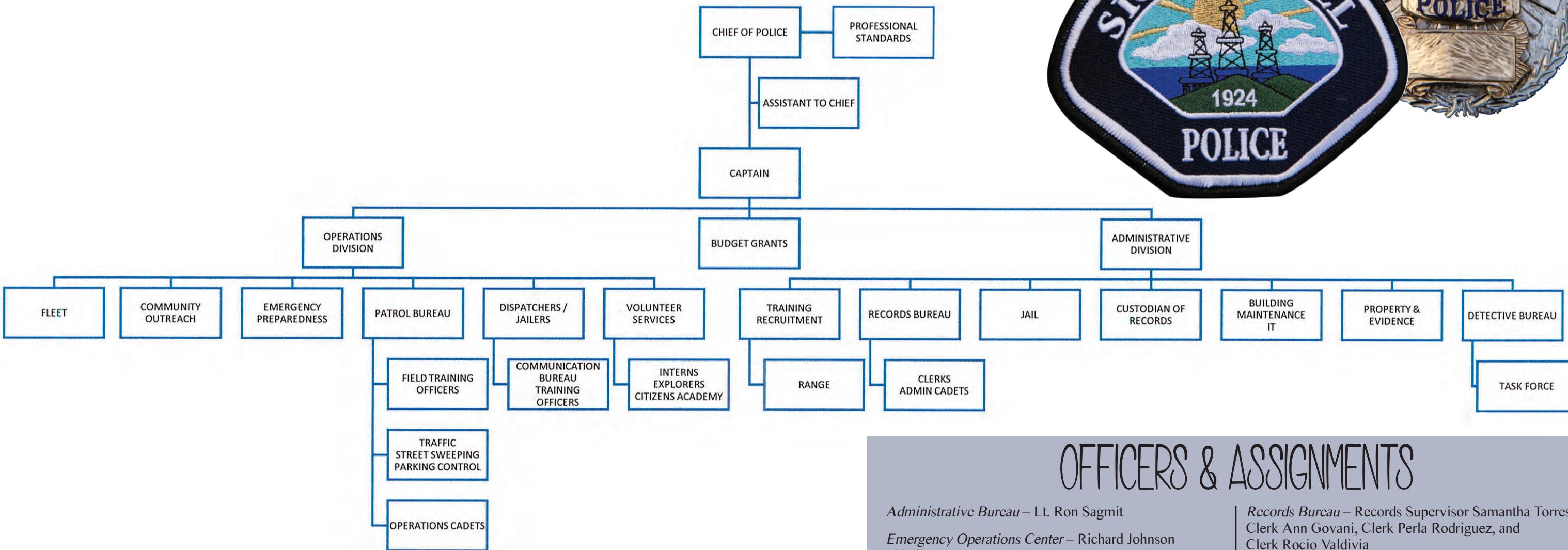
FAMILY

WE WILL PROMOTE FAMILY VALUES AS AN IMPORTANT ELEMENT FOR SUCCESS IN OUR COMMUNITY. OUR GOAL IS TO ACHIEVE A SAFE AND SECURE ENVIRONMENT FOR OUR DIVERSE POPULATION.



SIGNAL HILL POLICE DEPARTMENT

ORGANIZATION CHART



OFFICERS & ASSIGNMENTS

Administrative Bureau – Lt. Ron Sagmit

Emergency Operations Center – Richard Johnson (Civilian)

Detective Bureau – Sgt. Ricardo Oliveros, Det. Jeff Poor, Det. Andrew Serna, Det. Delia Martinez, and Admin Assistant *Gloria Munoz*

Dispatcher/Jailers (D/J's) – Carly Fisher, Ariane Wright-Johnson, Natalie Saenz, Shanika Taylor, Susan Inosanto, and Robin Gaines

Operations Division – Lt. Nick Davenport

Records Bureau – Records Supervisor Samantha Torres, Clerk Ann Govani, Clerk Perla Rodriguez, and Clerk Rocio Valdivia

Volunteers (VIPS) – Senior Ofc. Ramirez, Ofc. Thomas Nadal, and Ofc. Myles Taylor. VIPS – Romeo Cantos, Ronald Griggs, Judith Jacobus, Mary Patton, Helen Ridgewell, and Jack Schuman. Chaplains Bruce Garner and Wes Sullivan

Explorers – Ofc. Jerry Maldonado, Tfc. Ofc. Mike Stone, Records Clerk Rocio Valdivia, and D/J Susan Inosanto

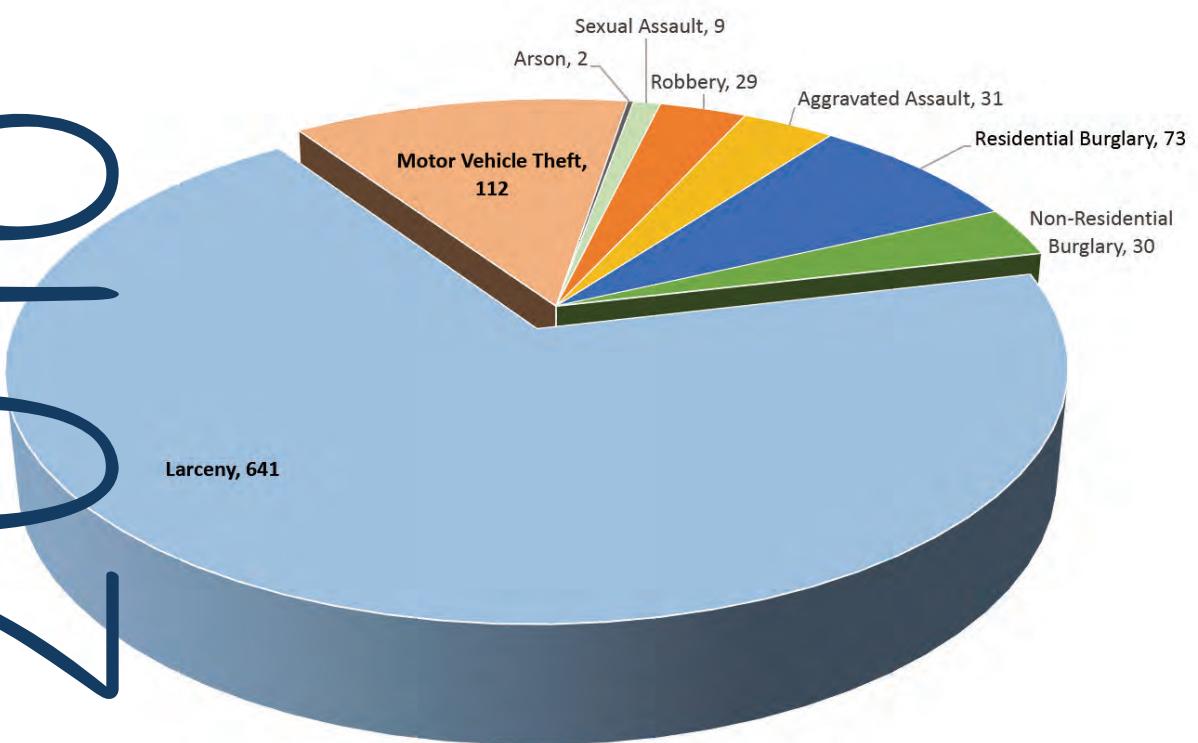
SIGNAL HILL POLICE DEPARTMENT

ON THE GO

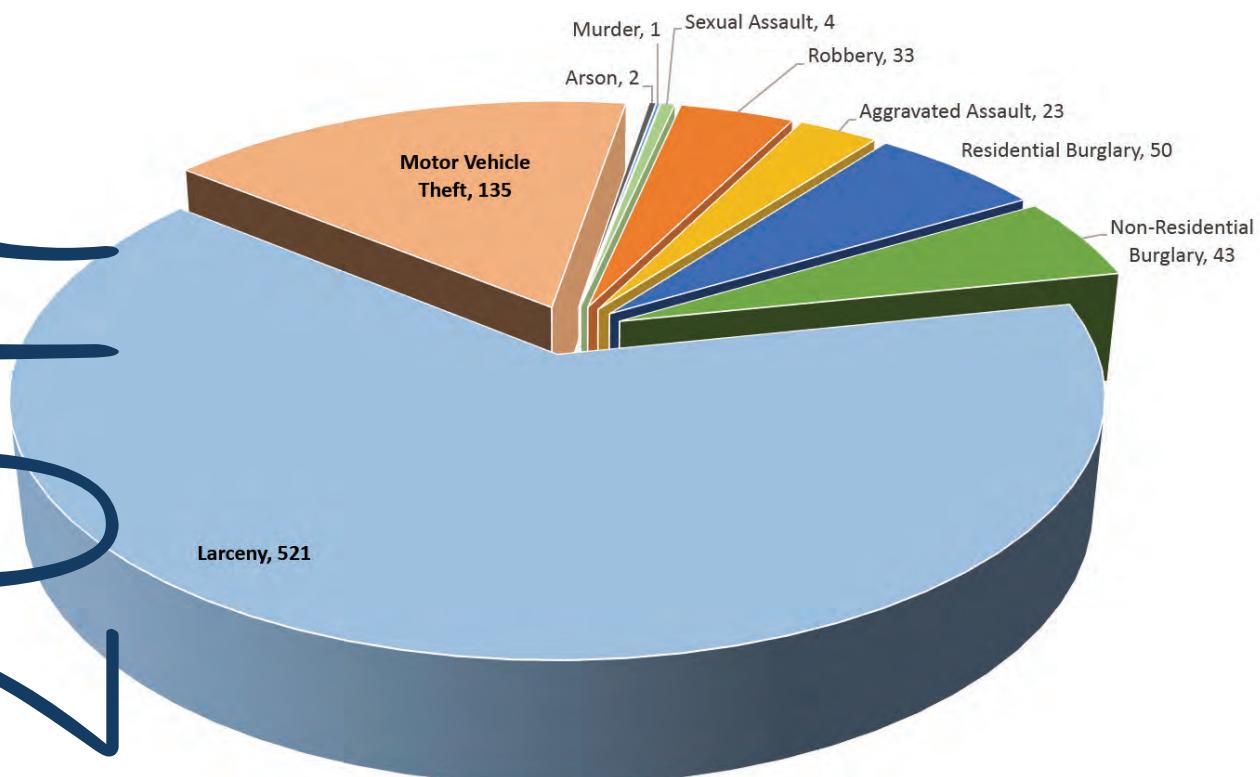


CRIME STATS

2016



2017



PROFESSIONAL STANDARDS



ALLEGED MISCONDUCT	# OF COMPLAINTS	DISPOSITION
Conduct	7	1 Sustained / 6 Unfounded
Damage to Property	1	Unfounded
Harassment	1	Unfounded
Illegal Search	1	Unfounded



ALLEGED MISCONDUCT	# OF COMPLAINTS	DISPOSITION
Conduct	9	1 Sustained / 5 Unfounded 3 Other



POLICE OPERATIONS

CAPTAIN'S REPORT

Throughout 2016-2017, the Signal Hill Police Department has advanced to one of the leading law enforcement agencies in Los Angeles County in the areas of community relations, training and technology. This is largely due to the outstanding work of the men and women of



this Department. The Police Department has embraced the community-based policing philosophy and strives to develop positive, trust-based relationships with all segments of the community we serve.

Signal Hill Police Department has hired a number of new

officers over the past couple years, transforming our agency. The new energy of the Department has catapulted this Department into participating in many community outreach events: National Night Out, Annual Sultan's Car Show, Tip-A-Cop, Special Olympics Torch Run, Annual Police

Department Open House, Spring Festival, Coffee With A Cop, Halloween Carnival, Miller Children's Hospital Beach Day and Santa's Workshop, Las Brisas' Holiday Party, Holiday Toy Drive, Senior Citizen Holiday Luncheon, Holiday Outreach Party, and numerous Neighborhood Watch meetings.

Social media has become a quick and viable way of communicating information to the public. Facebook, Twitter, and Nixle are the preferred way of disseminating and receiving information by both the Department and the public. Several of the Department's public information officers are well-versed in social media. Crime bulletins, traffic updates, and public service announcements are routinely sent out via the numerous social media outlets the Department is active on.

The Police Department has increased the training of officers to manage the growing homeless population. With advanced training on the homeless issue, along with our partnership with the Los Angeles County Mental Health Department, officers and mental health clinicians team up on a regularly scheduled basis to assist the homeless population with housing, medical needs, and mental health care. The time spent by the Police Department assisting the homeless has allowed our officers to gain the trust of the homeless community and allowed officers to have a better understanding of how to manage this issue with care and compassion.

I am very proud of the members of this Department. The work ethic and patience that is displayed on a day to day basis is impressive. I am truly happy I am part of the incredible team of men and women that serve this community.

Captain Brian Leyn

OPERATIONS DIVISION

Community Outreach.

The Operations Division is an integral part of the Police Department. The Operations Division was led by Lieutenant Ron Sagmit in 2016. Lieutenant Brian Leyn assumed command of the Operations in late 2016 until his promotion to the position of Captain in November of 2017. At that time, Sergeant Nick Davenport was assigned as the acting Lieutenant for the Operations Division.

The Operations Division oversees the following areas of the Department: Patrol Bureau, Dispatcher/Jailers, Field Training Officers and Communication Training Officers, Traffic, Emergency Preparedness, Fleet, Volunteers, Explorers, Citizens' Academy, Interns, Operation Cadets, Parking Control, and

The common goal for all the areas of oversight listed above is to promote and enhance Community Policing. It helps maintain the Department's transparency with the citizens in the way we enforce the law and provide service to the community. One of the big steps we took during this reporting period of 2016-2017 was to build on our existing Neighborhood Watch programs. With the combined efforts of our officers and community members, we were able to increase the number of Neighborhood Watch groups from three to eleven adding extra eyes and ears working together and bringing citizens and the officers closer.

The officers worked closely with the

citizens on calls for service, especially when it came to crime reduction. Crime Prevention Through Environmental Design (C.P.T.E.D.) became the theme for the patrol officers. Many ideas were given to home and business owners on ways to prevent crime in their area. Knox boxes for easier access into apartment complexes, landscaping suggestions, and lighting were just a few tips.

The Department's social media platform was expanded in 2016. Facebook, Twitter, and Nextdoor were added. This enhanced the public's ability to be aware of what was occurring with the Police Department. It also gave the Department several more options to advise the public of crime prevention and emergency alerts.



OPERATIONS DIVISION

ARREST/TRAFFIC CITATIONS

The Signal Hill Police Department's Traffic Safety Bureau consists of one Sergeant, two Traffic Safety (Police) Officers, and a part-time Parking Control Officer. Traffic Safety Officers have received specialized training in areas such as basic collision investigation, advanced traffic collision investigation, accident reconstruction and commercial vehicle enforcement. In addition to investigating most traffic collisions, Traffic Safety Officers are tasked with reviewing all traffic collision reports written by the patrol officers, parking citation reviews and impound hearings. The Traffic Safety Officers also work closely with the Los Angeles County District Attorney's office for filing

considerations of traffic collisions which involve a crime element such as hit and runs, impaired drivers and vehicular manslaughter cases.

The primary goal of the Traffic Safety Bureau is to make our streets and roadways safe for motorists and pedestrians. In an effort to reduce collisions in Signal Hill, our officers are encouraged to document traffic collisions to help build data to identify locations in the City that have a high volume of collisions so officers can focus their attention in those areas to reduce collisions and injuries associated with them. The Signal Hill Police Department utilizes the three "E's" of traffic safety: Education, Enforcement, and Engineering.

The Traffic Safety Bureau participates in educational outreach efforts like the annual Distracted Driver Awareness Campaign, Click It or Ticket Campaign, National Bicycle Safety, and National Motorcycle Safety, which are national programs sponsored by the National Highway Traffic Safety Administration (NHTSA). These outreach efforts are designed to educate the public on the dangers of distracted driving (cell phone), not wearing a seatbelt when in a motor vehicle, and the proper rules and laws of riding a bicycle on the roadways. Social media is also used for education means to spread the word on traffic safety.

Enforcement efforts are focused in high collision areas in an effort to reduce the number of violations most often associated with the cause of traffic collisions: unsafe speed, following too closely, failure to yield the right of way, unsafe turns, red light

violations, distracted driving, and driving under the influence of alcohol and/or drugs. Traffic Safety Officers work with the City's Traffic Safety Committee on prevention techniques to identify unsafe road conditions that might be mitigated through roadway design and engineering.

During 2016 and 2017, the Signal Hill Police Department received over \$164,000 in grant funds through California's Office of Traffic Safety (OTS). These grant funds are used to supplement our regular traffic safety enforcement efforts and address traffic safety concerns. On average, the Department conducts 3 DUI Checkpoints, 34 DUI Saturation Patrols, 14 Traffic Enforcement operations, and 10 Distracted Driving Enforcement operations per year. These grant funds are also utilized to provide officers with specialized traffic related training and to purchase specialized equipment specific to traffic enforcement. The Department recently purchased a new radar trailer. The radar trailer is an excellent way to increase speed awareness and reduce traffic problems in areas of concern. It helps control traffic speeds without requiring the presence of an officer. The radar trailer also promotes traffic safety by controlling speeding in a way that is informative but not intimidating. The Department also purchased two new hand held Light Detection and Ranging (LIDAR) devices. These devices help with recording driver's speed and range, and record data in high speed areas. For the past three years, the Department has been using handheld digital citation devices. The automated citations have reduced the amount of time necessary to issue a citation, improve readability, and completely eliminate the manual entry of citation data into the records management system.

In 2016 and 2017 the Signal Hill Police Department issued 5,512 hazardous moving citations, 1,197 non-hazardous citations, 8,058 parking citations, issued 15 traffic arrest warrants for misdemeanor and/or felony hit and run traffic collisions, and impounded 1,162 vehicles.

COLLISIONS STATISTICS (TOTAL STATISTICS 2016-2017)	
Total Collisions	361
Total Non-Injury Collisions	136
Total Injury Collisions	126
Complaint of Pain	180
Other Visible Injury	43
Fatal Injuries	1
Drunk Driving Arrests	92
	396
	136
	154
	197
	77
	3
	153

ARRESTS & CITATIONS

2016

MONTH	Adult Felony	Adult Misdemeanor	Misdemeanor Cites	Juvenile Felony	Juvenile Misdemeanor
January	28	53	22	0	2
February	8	45	41	0	2
March	17	45	13	0	2
April	22	64	18	1	1
May	20	71	24	0	3
June	14	94	24	0	0
July	15	102	19	0	2
August	27	102	28	3	4
September	11	22	49	1	0
October	17	62	49	0	5
November	31	56	17	0	1
December	18	79	29	0	0
Total	228	795	333	5	22

ARRESTS & CITATIONS

2017

MONTH	Adult Felony	Adult Misdemeanor	Misdemeanor Cites	Juvenile Felony	Juvenile Misdemeanor
January	23	62	38	0	4
February	13	56	25	2	0
March	25	40	34	2	2
April	11	33	34	3	11
May	7	40	32	3	3
June	13	41	20	0	2
July	8	57	34	2	2
August	22	88	48	0	1
September	24	45	20	1	0
October	12	56	26	2	1
November	9	45	36	0	0
December	12	33	23	2	0
Total	179	596	370	17	26

OPERATIONS DIVISION

DISPATCHERS/DETENTION FACILITY

DISPATCHERS

The Signal Hill Police Department Communications Center is a Public Safety Answering Point (PSAP) responsible for answering all emergency 9-1-1 and non-emergency public safety calls within the City of Signal Hill. The Communications Center operates on a 24 hours a day, seven days a week basis.

Public Safety Dispatchers who staff the PSAP are often not only the Department's first contact with the public but serve as the critical conduit between the community and the police officers in the field. Dispatchers relay important



information, provide support, and are often a caller's best friend during an emotional event. They are an integral part of our law enforcement team.

In 2016 and 2017, the Signal Hill Communications Center received over 49,000 phone calls for service, with 18,412 of them being 9-1-1 calls.

The Communications Bureau operates on an 800 MHz trunked radio system.

The Department is currently exploring opportunities with the Los Angeles Regional Interoperable Communications System (LA – RICS). Participation in LA – RICS potentially opens up our ability to communicate with our public safety entities throughout Los Angeles County via our radio system. Our Dispatchers receive state-certified classroom training and ongoing in service training in order to maintain their high level of competence. At the end of 2017, the Department implemented Text-to-911 to the public. This system allows individuals with hearing impairments to text the Police Department in

Community Corrections (BSCC). The jail operates 365 days a year and is staffed 24 hours a day by Jailers. Signal Hill is unique in that our Public Safety Dispatchers are cross trained as Jailers and receive ongoing training sponsored by the Board and State of Community Corrections (BSCC).

The jail operations are overseen on a day-to-day basis by the on-duty Watch Commander and managed by the Administrative Division Lieutenant. The Signal Hill Jail can house a total of 14 inmates at any given time. Inmates may be held up to 96 hours or less before they are released, transferred to court, or moved to another facility.

The Signal Hill Police Department Jail provides constitutional, safe, secure and humane facilities, which are an appropriate place for the temporary detention of persons charged with crimes that require pre-trial detention. The Signal Hill Police Department Jail is inspected annually by several oversight entities including BSCC, LA County Grand Jury, LA County Superior Court, and LA County Department of Health. The jail facility meets all mandates by the oversight bodies and the Department makes an effort to meet recommendations by the oversight bodies.

Juveniles who have been detained are transported to the station for processing then either released to their parent or guardian or detained at the Los Padrinos Juvenile Hall for housing. Detention decisions are generally made by juvenile probation authorities.

In 2016, Signal Hill Police booked and/or housed 1,050 inmates in the jail. In 2017, Signal Hill Police booked and/or housed 846 inmates in the jail.

time of need, as well as individuals who may not be able to verbally communicate an emergency.

DETENTION FACILITY

The City of Signal Hill operates a temporary detention facility which is classified as a Type 1 Jail by the California Board of State and Commu-

The Signal Hill Police Department prides itself with developing and maintaining positive relationships within the community it protects and serves. The Department continuously holds events and programs that provide opportunities for community members and police officers to talk to one another and discuss issues within the community.

Throughout the year, the Department hosts Coffee with a Cop, which is typically held at the police station. This event gives the Police Department a chance to welcome the public through their doors and discuss crime prevention, introduce the men and women of the Police Department, and to build trust by having conversations. In May, the Department hosts an Open House, which allows community members to take a tour of the police station, view police vehicles and equipment on display, and to visit various information booths, including a recruitment booth for positions of Police Officer, Police Cadet, Police Volunteer, and Police Explorer. In August, the Department hosts National Night Out at a local park. This event is an annual nationwide campaign that

promotes police-community partnerships to make neighborhoods safer and better places to live. Many City Departments are involved with the National Night Out event, as well as local businesses, civic organizations, and community members.

The Signal Hill Police Department conducts numerous holiday outreach events every year. In 2016, the Department hosted its first Toy Drive at the Signal Hill Target. Toys were donated to local families in need, the Miller's Children Hospital, and children living in the Las Brisas communities. Additionally, the Department hosted its first Holiday Luncheon in which 15-20 local families were invited to the police station for a catered meal and they were provided with wrapped gifts for each family member and trees complete with lights and decorations.

The Signal Hill Police Department often participates in events hosted by other organizations. For example, each year the Department attends the Miller Children's Hospital of Long Beach Annual Beach Day and Santa's Workshop. During the spring time, the Signal Hill Police Department partners with the Special Olympics by hosting a Tip-A-Cop fundraiser event at Signal Hill Applebee's. Members of the Department work side by side with the Applebee's food servers to serve the community their meals in order to help raise money for the Special Olympic athletes. Additionally, members of the Department participate in the Special Olympics Torch Run to kick-off the Special Olympics weekend. In 2017, for the first time, the Special Olympics athletes and law enforcement members ran through a section of Signal Hill.



thinking, peer pressure, bullying, and drug prevention. The Signal Hill Police Department also offers a Citizens' Academy where citizens can learn about the various Departments including communications, patrol operations, and investigations; and topics such as the criminal justice system, use of force, officer

involved shootings, traffic enforcement, and crime prevention. Lastly, the Signal Hill Police Department continues its efforts on crime prevention by promoting the Neighborhood Watch Program which provides an opportunity for citizens to get to know their neighbors and report criminal activity within their neighborhood. These groups meet regularly with the Police Department to discuss any issues within their communities. For more information on how to start a Neighborhood Watch program, please contact Lieutenant Nick Davenport at (562) 989-7210.

OPERATIONS DIVISION

EXPLORERS/ VOLUNTEERS IN POLICING

EXPLORERS

The Signal Hill Police Department Explorer Program is comprised of young men and women between the ages of 14 and 20. The program is designed to teach the inner workings of the Police Department that could lead to a career in law enforcement. This program works towards developing leadership skills, learning responsibility through hard work and commitment, and serving the community through dedication. The Explorers work side by side with police officers at community events such as the National Night Out, Tip-A-Cop, the Signal Hill Car Show, and Spring Fest. The Explorers can also go on a ride-along with the officers. Explorers assist with DUI Checkpoints and role play in scenario based training for police officers.

The Explorers meet on a regular basis to learn law enforcement skills such as laws and how to apply them, radio codes, and they work to maintain their physical fitness through physical training. During 2016, four Explorers attended the Los Angeles County Sheriff Explorer Academy. This intense 18 week academy covers a wide range of topics which include academics, physical training, defensive tactics, firearm safety and familiarization, and drill. For additional information concerning the Signal Hill Police Department Explorer Program, contact the Explorer Advisor at (562) 989-7222 ext. 5116.



VOLUNTEERS

The Signal Hill Police Volunteers or VIPs (Volunteers in Policing) are a key component in the everyday operations of the Signal Hill Police Department. VIPs are members of our local community that volunteer their time to work with our Police



During the past two years, the VIPs have focused on subpoena service, delivering booking paperwork to and from Long Beach Police Department, and vacation watches. On occasion the VIPs have assisted patrol by supervising children in temporary protective custody.

Recently the program was expanded to

Department and serve the community. They are responsible for a wide range of tasks and

include HAM radio operators (Call sign "K6SHP"). They conduct weekly radio communication checks with the Los Angeles County Sheriff's Communications Center (SCC). HAM radio operators are on staff and ready to assist with radio communications during major incidents such as earthquakes that may disrupt normal radio operations.

have become firmly integrated into the Department's infrastructure. VIPs are given the opportunity to work hand-in-hand with the officers during community events, DUI Checkpoints, and with the various bureaus within the Department. The Department benefits from the VIPs handling some of the smaller tasks which helps free up the officers to focus on calls for service and other high priority assignments.

In 2016, our VIPs donated 1485 hours. This is a salary savings to the City of \$39,901 based on the national hourly rate average for volunteers, if they were paid.

In 2017, our VIPs donated 1021 hours. This is a salary savings to the City of \$29,057 based on the national hourly rate average for volunteers, if they were paid.

OPERATIONS DIVISION

COMMUNICATIONS BUREAU

2016

MOST COMMON CALLS FOR SERVICE

Burglary Alarms	732
Suspicious Person	1,131
Noise Disturbance	499
Parking Violation	1301
Citizen Assist	666

2017

MOST COMMON CALLS FOR SERVICE

Burglary Alarms	865
Suspicious Person	1,027
Noise Disturbance	682
Parking Violation	1279
Citizen Assist	902

NUMBER OF 911 CALLS ANSWERED WITHIN 10 SECONDS

January	668
February	662
March	687
April	636
May	550
June	675
July	737
August	660
September	639
October	701
November	623
December	577

NUMBER OF 911 CALLS ANSWERED WITHIN 10 SECONDS

January	601
February	587
March	747
April	699
May	571
June	752
July	743
August	691
September	659
October	682
November	586
December	632

CALLS FOR SERVICE

Priority 1	765
Priority 2	5,350
Priority 3	4,298
Total	10,413

CALLS FOR SERVICE

Priority 1	755
Priority 2	5,826
Priority 3	4,735
Total	11,316

OPERATIONS DIVISION

EMERGENCY OPERATIONS

TEAMWORK

The Signal Hill Police Department is committed to being prepared to handle any emergency situation that comes our way, whether it is a natural disaster or large scale criminal attack. As emergency situations become more commonplace in today's society, emergency operations capabilities in Signal Hill continue to evolve to maintain a state of readiness along with the ongoing emergency services needed to deal with any situation. The Emergency Operations Center (EOC) stands ready to activate at a moment's notice to any one of the three levels identified in SEMS/NIMS requirements.

The Signal Hill Police Department is fortunate to have a part-time Emergency Operations Coordinator, Richard Johnson, who oversees the day to day operations of the EOC.

In 2016, Mr. Johnson completed the annual revision of the City's Emergency Operations Plan (EOP). This comprehensive document is in full compliance with state and federal standards for content and format. Copies of the EOP were distributed to all City Departments, surrounding jurisdictions and the county Operational Area Emergency Operations Center. Additionally, the EOP can be viewed on the City's web page. The plan is updated when new requirements are posted by SEMS/NIMS.

Signal Hill Emergency Operations regularly provides training to all City employees on emergency response, preparedness, and functions of the EOC. During the past year, SHPD began to bring City staff into compliance with SEMS/NIMS training requirements for



field responders and employees who have responsibilities staffing the EOC. Progress has been significant toward achieving full compliance with these requirements.

Signal Hill Emergency Operations continues to promote and maintain readiness status of the City's Community Emergency Response Team (CERT). The CERT team consists of volunteers from the community that have been given specialized emergency training that can be utilized in the event of an emergency. The CERT team makes it possible for a neighborhood to be self-sufficient until first responders can arrive. In 2017, the Signal Hill and Long Beach CERT, along with the Long Beach Search and Rescue Team, joined together to participate in a full response scenario at Fox Studios exterior "New York" street film set. The teams attended refresher skills workshops before engaging in search, rescue,

treatment, and transportation operations of injured "victims" located throughout the buildings on the film set. The all-day event was exciting and allowed our team to meet and train with our surrounding jurisdictions as well as work within a realistic neighborhood setting.

In 2017, a new and welcomed addition joined the Emergency Management staff. Volunteer Angel Hernandez works on a part-time voluntarily basis with the Emergency Management team. Angel holds a Bachelor of Science degree in Emergency Management and continues to pursue training opportunities by attending CSTI training courses.

Both Mr. Johnson and Mr. Hernandez have taken a personal interest in making sure the Signal Hill Police Department is ready to respond to any and all emergency situations. The Emergency Operations have proven to be invaluable to the members of this Department, City, and community.



ADMINISTRATIVE DIVISION

The Signal Hill Police Department is a full service law enforcement agency responsible for the prevention of crime, promotion and enforcement of traffic safety, the enforcement of all local, state, and federal laws, the protection of life and property, the preservation of peace within the community, and the apprehension of criminals. The Administrative Division of the Signal Hill Police Department is led by Lieutenant Ron Sagmit.

The Administration Division oversees the following areas:



Recruitment and Hiring, Department Training, Professional Standards, Jail Operations, Building Maintenance, Information Technology, the Detective Bureau, Property and Evidence, the Police Range, and the Records Bureau. The Administrative Division strives to insure the highest quality of service to the community through effective management, leadership, and strategic planning.

The Signal Hill Police Department is "Committed to

Excellence in Service" and provides a high level of public safety services, in a collaborative partnership with the community. The Signal Hill Police Department recognizes that excellence in service provided to the community starts with recruitment and hiring of applicants with impeccable integrity and character. After hiring, the Department places a strong emphasis on providing superior training for all of its personnel. With regard to recruitment and training, the Signal Hill Police Department consistently meets and often exceeds

the standards set by the State of California Peace Officer Standards and Training (POST). All applicants endure a very comprehensive and competitive pre-employment process which includes written tests, physical agility testing, multiple interviews, an extensive background investigation including a polygraph exam, and pre-employment medical and psychological testing.

In past years, the Department has implemented several technology based programs that enhance its efficiency, effectiveness, and transparency. Those programs included the use of body worn cameras and e-citation writers. We remain committed

to these programs and are seeking to improve current technologies. In 2016, the Department implemented a new Computer Aided Dispatch and Records Management Software system. Lastly, the Department established a technology committee tasked with finding new technologies within the law enforcement profession, evaluating the need to update existing technologies, and researching best practices with regard to technology use in law enforcement.

ADMINISTRATIVE DIVISION

DETECTIVE BUREAU

Signal Hill Police Detectives are responsible for conducting comprehensive follow-up investigations for those cases where the matter was not closed with an arrest by the initial responding Officer. Cases are typically divided into the categories of crimes against persons, fraud, property crimes and special crimes. Detectives also proactively investigate and enforce vice, narcotics, and laws related to criminal enterprises. Detectives are responsible for monitoring sex registrants for compliance. Detectives are on-call 24 hours a day to respond to crime scenes throughout the City. The Detective Bureau is supported by a

Property and Evidence Clerk who also coordinates processing of subpoenas.

Once a case has been thoroughly investigated, it is the Detective Bureau's responsibility to present both misdemeanor and felony cases to the District Attorney's office for filing consideration. With the increased use of technology (dash cameras and body worn cameras) throughout the Department, there is a need to provide copies of video/audio footage for court-room proceedings. Detectives are responsible for providing copies of electronic evidence to prosecutorial and defense attorneys through the discovery process.

In 2016, the Detective Bureau received, investigated and presented 736 misdemeanor and felony cases to the District Attorney's Office, resulting in the filing of 78 felony criminal complaints and 640 misdemeanor criminal complaints. In 2017, there were 1,031 misdemeanor and felony cases presented to the District Attorney's Office, resulting in 83 felony criminal complaints and 774 misdemeanor criminal complaints.

In 2016, the Detective Bureau was supervised by Detective Sergeant Russ Hefte. In 2017, Detective Sergeant Ricardo Oliveros assumed supervision of the Detective Bureau.



ADMINISTRATIVE DIVISION

RECORDS BUREAU

The Records Bureau is in charge of maintaining all records that are created by the Police Officers, Detectives, and Cadets. These records include crime reports, arrest reports, traffic collision reports, and traffic/parking citations. The Records Bureau consists of Records Supervisor Samantha Torres and Records Clerks Ann Govoni, Perla Rodriguez, and Rocio Valdivia. In addition, there are five Police Cadets assigned to the Records Bureau.

The Records Bureau provides and maintains a comprehensive, accurate, and reliable records management information system which is responsible for the analytical data needed to identify and to proactively respond to developing crime

trends. The Records Bureau prepares copies of criminal reports for submission to the District Attorney's Office. Records personnel process requests from the public for copies of reports pursuant to the Public Records Act.

The Records Bureau is responsible for reporting crime statistics to the Department of Justice – Uniform Crime Reporting and Monthly Arrest & Citation Register. Cadets assigned to the Records Bureau assist with interoffice mail delivery, filing of police reports, transfer of evidence to the crime lab, and the enforcement of street sweeping laws.

The Records Bureau processed 5,161 reports in 2016 and 5,359 reports in 2017.



SERVICE TO THE COMMUNITY



SHPD AWARDS

Police Volunteer of the Year: Chaplain Bruce Garner

Professional Employee of the Year: Assistant to the Chief, Kristi Morgan

Professional Employee of the Year: Police Cadet Noel Gonzalez

Police Officer of the Year: Officer Myles Taylor

Police Award of Excellence: Dispatcher/Jailer Susan Inosanto

Police Award of Excellence: Traffic Officer Jerry Maldonado

Police Award of Excellence: Officer Michael Stone

Police Award of Excellence: Cadet Rocio Valdivia

Purple Heart Medal: Captain Chris Nunley

Medal of Valor: Officer Nick Butler

Meritorious Conduct Medal - Gold: Senior Officer Alex Gabaldon and Officer Serna

Meritorious Conduct Medal - Silver: Officer Raul Ramirez

Police Officer of the Year: Officer Erik Grove

Police Volunteer of the Year: Helen Ridgewell

Professional Employee of the Year: Records Clerk Perla Rodriguez

Police Award of Excellence: John Jones

Police Award of Excellence: Dispatcher/Jailer Susan Inosanto

Police Award of Excellence: Dispatcher/Jailer Robin Gaines

Police Award of Excellence: Dispatcher/Jailer Carly Fisher

Police Award of Excellence: Dispatcher/Jailer Shanika Taylor

Police Award of Excellence: Dispatcher/Jailer Natalie Saenz

Police Award of Excellence: Ariane Wright-Johnson

Police Award of Excellence: Ramvinski Sovann

Meritorious Conduct Medal - Gold: Officer Casey Blair and Officer David Jeong

Meritorious Conduct Medal - Silver: Senior Police Officer Steve Noble

Chief's Exemplary Leadership Award: Lieutenant Brian Leyn

2017

2017

SHPD RETIREMENTS



Robert Cravens
LAST DAY
07/06/2016



Michael Langston
LAST DAY
12/30/2016



Mel Krizo
LAST DAY
01/31/2016



Richard Rocchi
LAST DAY
12/14/2017



Bruce Wolfe
LAST DAY
02/25/2016



Art Smith
LAST DAY
03/10/2016