



Signal Hill Police Department

CITIZEN'S COMPLAINT QUESTIONNAIRE

Date	Time	Last Name	First Name	MI	Date of Birth
Residence Address		City/State/Zip			Home/Cell Phone #
Work Address		City/State/Zip			Work Phone #
Date of Incident	Time of Incident	Location of Incident			Supervisor Contacted (if any)
If injured – Describe injuries					
If seen by a Doctor – Doctor's name & phone number					
Employee/Officer Name(s)					Badge # (s)
If delay in reporting – Please explain reason for delay					
List any evidence (Video – Photographs, etc)					
Witness Name			Address & Phone Number		
Witness Name			Address & Phone Number		
Witness Name			Address & Phone Number		

Office Use Only

Medical Release Form Yes No Date:

Photographs Taken Yes No DR# _____ Received by: _____

Please list all details regarding this incident: (use additional pages if necessary) _____

CALIFORNIA PENAL CODE SECTION 148.6

You have the right to make a complaint against a police officer for any improper police conduct: California law requires this agency to have a procedure to investigate citizen's complaints. You have a right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint; even if that is the case, you have the right to make the complaint and have it investigated if you believe the officer behaved improperly. Citizen's complaints and any reports or findings relating to complaints must be retained by this agency for at least five years.

I have read and understand the above statement:

Complainant's Signature

Parent/Guardian Signature