



# Application For Use of Outdoor City Facilities Park Picnic Shelters

(APPLICATION MUST BE SUBMITTED IN PERSON)

Name Applicant \_\_\_\_\_

Address \_\_\_\_\_ Unit # \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone numbers: Cell \_\_\_\_\_ Email \_\_\_\_\_

A valid picture I.D. is required at the time of application to verify age and/or residency.

Proof of Signal Hill Residency (if applicable):  Driver's License  Current Utility Bill  Employed in Signal Hill

I certify that I am a resident of Signal Hill and that I will be onsite at the event for the entire duration of the event. I understand that if I am found to be renting the facility for a non-resident, the non-resident fees will be deducted from my deposit.

→ Initials: \_\_\_\_\_

**Refundable damage deposit will be mailed to the address you provide 6 to 8 weeks after event**

Description of Event: \_\_\_\_\_

*Event time should reflect setup and cleanup.*

Event day: \_\_\_\_\_ Event date: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Picnic Shelter rental must be made in increments of 4 hours

### Choose a Park :

**Discovery Well Park** (Residents Only) (25 capacity)

Picnic Shelter #1 or #2 (circle one)  Jumper  Amphitheatre \*REQUIRES PARKS AND RECREATION COMMISSION APPROVAL

**Signal Hill Park**

Picnic Shelter (circle one) (50 capacity) #1 or #3  Jumper (choose from approved vendor list)  
(25 capacity) #4

Amphitheatre  with electricity \*REQUIRES PARKS AND RECREATION COMMISSION APPROVAL

Open Space \*REQUIRES PARKS AND RECREATION COMMISSION APPROVAL

**Reservoir Park**

Picnic Shelter (50 capacity)  Jumper (choose from approved vendor list)

Open Space \*REQUIRES PARKS AND RECREATION COMMISSION APPROVAL

**Hilltop Park** (Adults only)

Picnic Shelter #1 or #2 (circle one)  Wedding Open Space (max of 75 people)  
(25 capacity)

**EXPECTED ATTENDANCE:** Adults \_\_\_\_\_ Children \_\_\_\_\_ **Total Attendance** \_\_\_\_\_

Fundraising Event?  Yes  No      Is the public invited?  Yes  No

Will admission/donations be charged/accepted?  Yes  No

**APPLICANT VERIFICATION**

I, the undersigned, on behalf of the above named organization, do hereby agree to indemnify the City of Signal Hill, according to the attached indemnification form, and to abide and enforce the rules, regulations and policies governing the facility as set forth by the City of Signal Hill.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_