

Temporary Street Closure (Block Party) Application Procedure

Per City of Signal Hill Res. No. 92-07-4341 (see for details)

1. Provide application and copy of Res. No. 92-07-4341 to applicant.
2. Receive completed application provided by Public Works Department.
3. Receive petition completed by affected neighbors. Confirm signatures, addresses and telephone numbers on sheet provided in application.
4. Receive the completed application not less than 30 days prior to the event.
5. Collect fees when application is filed:
 - a. \$108 non-refundable fee for application processing, barricade placement and removal, and placement and removal of safety warning devices.
Account No. 100-34-913
 - b. \$250 refundable deposit to be paid by the Responsible Applicant (RA)
Account No. 804-23-000
6. Issue or deny permit to the RA within 14 days of receipt of application.
7. The Director of Public Works may waive any requirement except the petition of each affected household.
8. Provide a copy of the resolution to each applicant at the time the application is requested.