



CARL CHARLES
Chief of Police

POLICE DEPARTMENT

WWW.SIGNALHILLPD.ORG

2745 Walnut Avenue • Signal Hill, California 90755 • (562) 989-7200 • FAX (562) 989-7293

Training Plan

Department-Wide (Sworn)

POST Perishable Skills Training:

- Mandatory: training courses must be completed in a 2-year POST cycle, current 21-22.
 - Category I – Tactical Firearms (4 hours)
 - Category II – Driver Training / Awareness (4 Hours)
 - Category III – Arrest and Control (4 Hours)
 - Category IV – Strategic Communication (2 Hours)
 - Category V – Use of Force (4 Hours)
- Agency Trainers
 - Update training to continue trainer status

Legislative-mandated Skills Training:

- Blood Borne Pathogens
- CPR/First Aid (every 2 years)
- Domestic Violence Complaints (every 2 years)
- Electronic Surveillance
- High-Speeded Vehicle Pursuit (recommended yearly)
- Racial and Identity Profiling update (every 5 years)
- Respiratory Protection / Fitting (Annually)

PATROL

Recruit/Lateral First Year

- Mandatory:
 - Patrol School
 - LiveScan
 - Wells Drug Kit Training
 - Datamaster/Intoxilyzer Training
 - AR-15/Shotgun Training Course
 - Taser and 40mm Training Course
 - Report Writing Class
- Desirable:
 - DUI School (Kavanagh and Associates)
 - Active Shooter Training (Repeated Every Three Years)
 - Course on Street Narcotics

Second-Fifth Year

- Mandatory:
 - Narcotics Training
 - Radar / Lidar Training Course
 - Basic Traffic Investigation Course
 - Interview and Interrogation Course
 - Tear Gas and/or Tear Gas Weapon
 - Crowd Management
 - Less lethal course
 - Ballistic Shield Operator
 - Mobile Field Force refresher training (internal training)
- Desirable:
 - Emotional Intelligence / Resiliency training
 - Active Shooter Training (Repeat Every Three Years)
 - Course on Street Narcotics
 - Drug Recognition Expert

Senior Police Officer

- Mandatory:
 - POST Supervisor Course
 - Legal Update Training
 - Field Training Officer Course
 - Officer-Involved Shooting Course
 - Internal Affairs Course
 - Title 15: Jail Supervisor Course
 - Watch Commander Duty and Jail Responsibilities (internal training)

- Evaluation Training Course (Every Two Years w/City Manager)
- Desirable:
 - Active Shooter Training (recommended every Three Years)
 - Leadership training
 - Tactical Emergency First Aid and Trauma Care (8 hours)

Sergeant

- Mandatory
 - Assertive Supervision
 - Legal Update
 - Title 15 Jail Supervisor Course
 - Sherman Block Leadership Institute (SLI) After Two Years as Sergeant
 - Supervision / Leadership courses
 - High Technology Crimes and Computer Seizure
 - Evaluation Training Course (Every Two Years w/City Manager)

DETECTIVES BUREAU

Detective Sergeant:

- Mandatory:
 - Detective Unit Supervisor Management Course
 - Property and Evidence Supervisory training
 - High Technology Crimes and Computer Seizure

Detectives

- Mandatory:
 - ICI Course – Investigators Core Course
 - ICI Courses within the assigned Investigation Field
 - Sexual Assault Investigative Procedures
 - Crime Scene Investigations
- Desirable:
 - Active Shooter Training (Repeat Every Three Years)
 - Child Abuse or Neglect

SPECIALIST ASSIGNMENTS

Field Training Officer Sergeant:

- Mandatory:
 - Field Training Program SAC Course
 - Legal Update Course

Field Training Officer

- Mandatory:
 - Field Training Officer Course
 - Update Field Training Officer Course (Every 2-3 Years)
 - Mental Health Training

Department Trainers:

- Mandatory instructor courses to maintain certification
 - Taser Instructor Certification
 - Intoximeter
 - Required First Aid/CPR Instructor Course
 - Arrest and control Instructor Course

Traffic Officers:

- Mandatory
 - Collision reporting
 - Intermediate Collision
 - Advanced Collision
 - Reconstruction
 - Commercial Enforcement
 - Radar / Lidar if not previously completed
- Desirable
 - Motorcycle enforcement training
 - Vehicle Racing / Modified Vehicle Enforcement

Homeless Liaison Officer

- Mandatory:
 - Homeless Liaison Officer training

Mental Health Officer

- Desirable
 - Mental Health Intervention Training
 - Mental Health Crisis Intervention II
 - Mental Health Crisis Intervention III
 - Crisis Intervention Behavioral Health Training (FTO)

Bike Team:

- Mandatory:
 - Bicycle patrol course

ADMINISTRATION (Sworn)

Chief

- Mandatory
 - (P-JPIA) Preventing Discrimination
- Desirable:
 - Employee Assistance Program
 - Post Trauma Support
 - Effective Discipline
 - Civil Liability
 - Officer-Involved Shooting
 - Tools for Tolerance (Command Staff)
 - Command College
 - FBI National Academy
 - Hazardous Materials
 - Civil Emergency
 - Executive Development
 - CA Chief Conference
 - Strategic Planning

Captain

- Mandatory
 - Role of the Chief
 - (P-JPIA) – Preventing Discrimination
 - POST Mandated training
- Desirable:
 - Employee Assistance Program
 - Post Trauma Support
 - Effective Discipline
 - Civil Liability
 - Officer-Involved Shooting
 - Tools for Tolerance (Command Staff)
 - Command College
 - FBI National Academy
 - Hazardous Materials
 - Civil Emergency
 - Executive Development
 - CA Chief Conference
 - Title 15 Review
 - Strategic Planning

Operations Lieutenant

- Mandatory:
 - POST-Management School
 - (P-JPIA) – Preventing Discrimination
 - Employee Assistance Program
 - Post Trauma Support
 - Effective Discipline
 - Civil Liability
 - Legal Update
 - POST Mandated training
- Desirable:
 - Tools for Tolerance (Command Staff)
 - Command College
 - FBI National Academy
 - Hazardous Materials
 - Civil Emergency
 - Tools for Tolerance
 - Command College
 - Title 15 Review
 - STC Training Managers Seminar

Professional Staff Training Plan

RECORDS

Records Supervisor

- Mandatory:
 - Records Supervisor Course
 - Public Records Acts
 - CIBRS Training
 - CLETS Training
 - Subpoena Training
 - RIPA
- Desirable:
 - California Law Enforcement Association of Records Supervisors (CLEARs) Training Conference
 - CLEARs Records training and networking
 - Leadership courses
 - California CLETS User Group (CCUG) Training
 - Civilian Leadership Institute
 - Emotional Intelligence / Resiliency training

Records Clerk

- Mandatory
 - Records training course
 - CLETS Training
 - DMV records training
 - RAP Sheet Training
 - Public Record Act
 - CIBRS Training
 - Restraining Order training
- Desirable:
 - RIPA
 - Subpoena Training
 - Customer Service
 - Leadership Courses
 - Emotional Intelligence / Resiliency training

DISPATCH / JAIL OPERATIONS

Dispatcher/Jailer

- Mandatory 1st year training
 - 1st year training
 - Dispatcher School (Orange County)
 - Jail School (Orange County)
 - CLETS Training
 - Food Handlers Certificate
 - Continual training
 - 24 hours of POST credits per POST cycle
 - 24 hours of STC Dispatcher/Jailer Certified Courses yearly
 - First Aid / CPR / AED (every 2 years)
 - Correctional Training Officers
 - Correctional Training Officer course
- Desirable:
 - Leadership courses
 - Emotional Intelligence / Resiliency training

DETECTIVES BUREAU

Detective Secretary

- Mandatory:
 - IAPE Property Course
 - Property and Evidence training
 - Public Records
 - Property Room Management (POST)
- Desirable
 - California Association of Property and Evidence (C.A.P.E.)
 - Courses offered by the International Association for Property and Evidence (IAPE)
 - Customer Service courses
 - Subpoena
 - Emotional Intelligence / Resiliency training

PART-TIME PROFESSIONAL STAFF

Part-Time Police Aide (Cadet)

- Mandatory
 - CLETS training
 - DMV Training
 - PRA training (basic)
 - Radio training (Dept)
- Desirable
 - Training related to assignment
 - Report writing
 - Customer service
 - Detail specific training
 - Pepper Spray Training
 - Emotional Intelligence / Resiliency training

Part-Time Parking Enforcement

- Mandatory
 - CLETS Training
 - DMV Training
 - Department Citation process
 - Pepper Spray Training
 - Radio training (Dept)
- Desirable
 - Collision report writing – basic
 - Emotional Intelligence / Resiliency training

ADMINISTRATION

Support Services Manager

- Mandatory
 - POST Civilian Management
 - POST Training Coordinator Course (EDI)
 - Property and Evidence Management Training
 - Notary Certification
 - Training on City Software
 - Tyler
 - Legistar
 - TeleStaff
- Desirable
 - Social Media courses
 - Budget training courses
 - Leadership courses
 - Civil liability courses
 - Records Management courses

Management Assistant

- Mandatory
 - Standards and Training for Corrections
 - Notary certification
 - POST Training Coordinator Course (EDI)
 - Role of the Police Chief's Executive Assistant Course (CPCA)
 - Advanced Spreadsheet (Excel)
- Desirable
 - Social Media courses
 - Budget training
 - Crystal Reports – analytical software