

AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
JUNE 2, 2010
5:30 P.M.

The City of Signal Hill Civil Service Commission meetings are held on the first Wednesday of each month. The agenda is the official business of the Commission and is posted 72 hours prior to each meeting.

CALL TO ORDER AND ROLL CALL OF MEMBERS

Commissioner Heffron
Commissioner Villanueva
Commissioner Virga
Vice Chair Strichart
Chair Parker

PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

DISCUSSION ITEMS

(1) **Civil Service Commission Reorganization**

Summary: Each year the Civil Service Commission is reorganized and a new Chair and Vice Chair are selected for the next year.

Recommendation: Proceed with the reorganization according to the specified guidelines.

(2) **Selection of Commission Representative and Alternate to the Sustainable City Committee**

Summary: The Sustainable City Committee has established two-year terms for members and the Commission needs to select its representative and alternate for the upcoming term.

Recommendation: Proceed with the selection of a representative and alternate to the Sustainable City Committee.

CONSENT CALENDAR

Items of a routine nature may be approved by the Commission in a single motion by adoption of the Consent Calendar. An item may be removed from the Consent Calendar for separate discussion and/or action.

(1) Certification of Eligibility List – Administrative Assistant

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

(2) Certification of Eligibility List – Police Records Clerk

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

(3) Certification of Eligibility List – Public Works Maintenance Supervisor

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

(4) Minutes of the Regular Meeting of April 7, 2010

Recommendation: Approve.

COMMISSION AGENDA – NEW BUSINESS

- Commissioner Heffron
- Commissioner Parker
- Commissioner Strichart
- Commissioner Villanueva
- Commissioner Virga

ADJOURNMENT

Adjourn to a Regular Meeting of the Civil Service Commission to be held on Wednesday, July 7, 2010 at 5:30 p.m. in the Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk’s Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

CERTIFICATION

I, Mary Gilmore, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library and at Reservoir Park 72 hours in advance of this meeting.

MARY GILMORE
COMMISSION SECRETARY

DATE