



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
June 5, 2019
5:30 P.M.
(REVISED)

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month or as required, as determined by the Commission Chair. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and at City Hall, the Library, Reservoir Park and Discovery Well Park and is available at each meeting.

During the meeting, agenda items are presented for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chambers. Please direct your comments or questions to the Chair.

Civil Service Commissioner Members are compensated \$65.00 per meeting.

CALL TO ORDER AND ROLL CALL OF MEMBERS

VICE CHAIR HOWARD
COMMISSIONER GRIGGS
COMMISSIONER PATTERSON
COMMISSIONER STRICHART

PLEDGE OF ALLEGIANCE

The Vice Chair will lead the audience in reciting the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

ANNOUNCEMENT OF UPCOMING CITY EVENTS

DISCUSSION ITEMS

1) Swearing In of the Newly Appointed Civil Service Commissioners

Summary: At its May 14, 2019 meeting, the City Council reappointed Ronald Griggs and Ayda Howard to four-year terms (terms to expire on 5/31/2023) on the Civil Service Commission, and Daritza Gonzalez to serve the unexpired two-year term (term to expire on 5/31/2021) on the Civil Service Commission. Accordingly, the three Commissioners will take the Oath of Office and assume their duties.

Recommendation: Administer the Oath of Affirmation or Allegiance to the newly appointed Civil Service Commissioners.

2) Civil Service Commission Reorganization

Summary: Annually at this time, the Commission selects members to serve one-year terms as Chair and Vice Chair. Commission Secretary Hannah Shin-Heydorn will call for nominations for Chair, and once seated the Chair will call for nominations for Vice Chair to serve the 2019/20 term of office.

Recommendation: Proceed with the reorganization according to the standard procedures.

3) Selection of the Sustainable City Committee Civil Service Commission Representative and Alternate

Summary: For the past two years, Paul Patterson has served as Civil Service Commission representative on the Sustainable City Committee (SCC). David Hopper served as the alternate until being elected City Treasurer. Pursuant to SCC rules, the two-year terms for both members expire on June 30, 2019. Accordingly, the Commission is asked to consider nominations and select a representative and alternate. SCC will conduct interviews for SCC Community Members at its upcoming meeting on July 2, 2019.

Recommendation: Select a representative and an alternate to attend quarterly SCC meetings.

CONSENT CALENDAR

Items of a routine nature may be approved by the Commission in a single motion by adoption of the Consent Calendar. An item may be removed from the Consent Calendar for separate discussion and/or action.

1) **(added at the time of the meeting) Certification of Eligibility List – Police Lieutenant**

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

2) **Certification of Eligibility List – Police Recruit**

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

3) **Certification of Eligibility List – Dispatcher/Jailer**

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

4) **Minutes of the Regular Meeting of May 1, 2019**

Recommendation: Approve.

COMMISSION AGENDA – NEW BUSINESS

COMMISSIONERS
VICE CHAIR
CHAIR

ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, July 3, 2019, at 5:30 p.m. in the Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the

meeting to inform us of your particular needs and to determine if accommodation is feasible.

CERTIFICATION

I, Hannah Shin-Heydorn, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park and at Reservoir Park 72 hours in advance of this meeting.

HANNAH SHIN-HEYDORN
COMMISSION SECRETARY

DATE