

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL
PLANNING COMMISSION
April 17, 2018
7:00 P.M.**

CALL TO ORDER

Chair Richárd called the meeting to order at 7:00 p.m.

ROLL CALL

The Commission Secretary conducted roll call.

Present: Commissioner Carmen Brooks (late arrival)
 Commissioner Jane Fallon
 Commissioner Chris Wilson
 Vice Chair Victor Parker
 Chair Rose Richárd

Staff present:

- 1) Senior Planner Colleen Doan
- 2) Assistant Planner Ryan Agbayani
- 3) Assistant City Attorney Elena Gerli

In addition, there was one person in attendance.

PLEDGE OF ALLEGIANCE

Chair Richárd led the audience in reciting the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

PUBLIC HEARING

- a. Construction Time Limit Extension

Senior Planner Colleen Doan gave the staff report.

Commissioner Wilson asked when the 90 day extension would begin and if the applicant was confident that the work could be completed in the time frame.

Staff confirmed that the extension will begin from the expiration date of the first extension and that the applicant expressed confidence that the work would be finished in the 90 day period.

Chair Richárd called for a motion to approve staff's recommended of a 90 day extension.

It was moved by Commissioner Fallon and seconded by Commissioner Wilson.

The motion carried 4/0 (Commissioner Brooks was absent).

COMMUNITY DEVELOPMENT DIRECTOR'S REPORTS

a. General Plan Annual Progress Report

Senior Planner Colleen Doan and Assistant Planner Ryan Agbayani gave the staff report.

Commissioner Brooks arrived during the staff presentation.

There were no questions from the Commission or comments from members of the public.

Chair Richárd called for a voice vote to receive and file the report.

The motion carried 5/0.

b. City Award Programs

Assistant Planner Ryan Agbayani gave the staff report.

Commissioner Wilson confirmed that he will be submitting a nomination to staff later in the week.

The Commission also nominated the Zinnia project for a Beautification Award.

Chair Richárd called for a voice vote to receive and file the report.

The motion carried 5/0.

c. 2018 Planning Commissioners Academy Conference Highlights

Senior Planner Colleen Doan gave the staff report and opened the floor to Vice Chair Parker to present to the public.

Vice Chair Parker discussed his experience at the conference and listed the numerous seminars that he attended which covered topics such as: the roles of commissioners, interaction with City staff, common planning terms, and new housing legislation.

Lastly, he stated that the conference was enjoyable and informative, and thanked the Commission for their support in selecting him to attend the event.

CONSENT CALENDAR

Chair Richárd called for a motion to receive and file the consent calendar.

It was moved by Vice Chair Parker and seconded by Commissioner Wilson.

The motion carried 5/0.

COMMISSION NEW BUSINESS

Commissioner Brooks informed staff that well activity had been occurring on a Signal Hill Petroleum site near her residence for numerous weeks, but she had not received a notification regarding the work. Staff confirmed that they would follow-up with Signal Hill Petroleum personnel regarding this matter.

Commissioner Wilson reminded the public that Earth Day is April 22, and encouraged residents to participate in the Ellen Ward Community Yard Sale on Saturday, May 5, 2018 from 8:00 AM to 12:00 PM at Signal Hill Park.

Vice Chair Parker reported potholes on Orange Avenue just south of E. Willow Street. Staff confirmed that they would relay the information to the Public Works Department.

Chair Richárd asked about the status of some pending projects. Staff provided a brief status report for each.

ADJOURNMENT

It was moved by Commissioner Fallon and seconded by Commissioner Wilson to adjourn to the next regular meeting of the Planning Commission to be held on Tuesday, May 15, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The motion carried 5/0.

Chair Richárd adjourned the meeting at 7:45 p.m.

Chair Rose Richárd

Attest:

Scott Charney
Commission Secretary