



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

**AGENDA**  
**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**  
**JULY 5, 2017**  
**5:30 P.M.**

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month or as required, as determined by the Commission Chair. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and at City Hall, the Library, Reservoir Park and Discovery Well Park and is available at each meeting.

During the meeting, agenda items are presented for Commission consideration. The public is allowed to address the Commission on all agenda items. The Chair may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Commission on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the Commission. The cards are provided at the rear of the Council Chambers. Please direct your comments or questions to the Chair.

Civil Service Commissioner Members are compensated \$65.00 per meeting.

### **CALL TO ORDER AND ROLL CALL OF MEMBERS**

COMMISSIONER GRIGGS  
COMMISSIONER HOPPER  
COMMISSIONER HOWARD  
VICE CHAIR PATTERSON  
CHAIR STRICHART

## **PLEDGE OF ALLEGIANCE**

The Chair will lead the audience in reciting the Pledge of Allegiance.

## **PUBLIC BUSINESS FROM THE FLOOR**

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

## **DISCUSSION ITEMS**

### 1) Swearing In of the Newly Appointed Civil Service Commissioner

Summary: At their June 27, 2017 meeting, the City Council appointed Ayda Howard to serve the unexpired two-year term on the Civil Service Commission.

Recommendation: Administer the Oath of Affirmation or Allegiance to the newly appointed Civil Service Commissioner.

### 2) Civil Service Commission Reorganization

Summary: Each year the Civil Service Commission is reorganized and a new Chair and Vice Chair are selected for the next year.

Recommendation: Proceed with the reorganization according to the specified guidelines.

## **CONSENT CALENDAR**

Items of a routine nature may be approved by the Commission in a single motion by adoption of the Consent Calendar. An item may be removed from the Consent Calendar for separate discussion and/or action.

### 1) Certification of Eligibility List – Recreation Coordinator

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

### 2) Certification of Eligibility List – Dispatcher/Jailer

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

3) Minutes of the Regular Meeting of June 7, 2017

Recommendation: Approve.

**COMMISSION AGENDA – NEW BUSINESS**

COMMISSIONER GRIGGS  
COMMISSIONER HOPPER  
COMMISSIONER HOWARD  
COMMISSIONER PATTERSON  
COMMISSIONER STRICHART

**ADJOURNMENT**

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, August 2, 2017, at 5:30 p.m. in the Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**CITIZEN PARTICIPATION**

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**CERTIFICATION**

I, Hannah Shin-Heydorn, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park and at Reservoir Park 72 hours in advance of this meeting.

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HANNAH SHIN-HEYDORN  
COMMISSION SECRETARY

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DATE