

**AGENDA**  
**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**  
**JANUARY 5, 2011**  
**5:30 P.M.**

The City of Signal Hill Civil Service Commission meetings are held on the first Wednesday of each month. The agenda is the official business of the Commission and is posted 72 hours prior to each meeting.

**CALL TO ORDER AND ROLL CALL OF MEMBERS**

Commissioner Parker  
Commissioner Virga  
Commissioner Yochum  
Vice Chair Villanueva  
Chair Strichart

**PUBLIC BUSINESS FROM THE FLOOR**

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

**DISCUSSION ITEMS**

(1) **Swearing-In of Newly Appointed Civil Service Commissioner**

**Summary:** At the November 16, 2010 meeting, the City Council appointed Mr. William Yochum to fill the vacancy on the Civil Service Commission created by David Heffron's resignation.

**Recommendation:** Administer the Oath or Affirmation of Allegiance to the newly appointed Civil Service Commissioner.

## **CONSENT CALENDAR**

Items of a routine nature may be approved by the Commission in a single motion by adoption of the Consent Calendar. An item may be removed from the Consent Calendar for separate discussion and/or action.

(1) Certification of Eligibility List – Librarian

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

(2) Minutes of the Regular Meeting of November 3, 2010

Recommendation: Approve.

## **PRESENTATION**

The Commission Secretary will provide an overview of the City's online application system, NEOGOV.

## **COMMISSION AGENDA – NEW BUSINESS**

COMMISSIONER PARKER  
COMMISSIONER VIRGA  
COMMISSIONER YOCHUM  
VICE CHAIR VILLANUEVA  
CHAIR STRICHART

## **ADJOURNMENT**

Adjourn to a Regular Meeting of the Civil Service Commission to be held on Wednesday, February 2, 2011 at 5:30 p.m. in the Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

## **CITIZEN PARTICIPATION**

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

## **CERTIFICATION**

I, Mary Gilmore, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library and at Reservoir Park 72 hours in advance of this meeting.

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MARY GILMORE  
COMMISSION SECRETARY

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DATE