



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
July 1, 2014

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 p.m. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor. Each speaker is allowed three minutes to make their comments.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WOODS

(3) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(4) PRESENTATIONS & INTRODUCTIONS

- a. Mayor Wilson and the City Council will present a proclamation to Emerson Fersch in recognition of his service as City Treasurer from 2003 to 2014.
- b. Mayor Wilson will present a proclamation to the Community Services Department in recognition of July as Parks Make Life Better Month!©.
- c. Mayor Wilson present a certificate of recognition to Judy Jacobus, recipient of the 2014 Woman of Distinction Award.
- d. Mayor Wilson will present certificates of recognition to Carol and George Apt, recipients of the 2014 Older American Award.
- e. Mayor Wilson will present a certificate of recognition to Dyana Dulin, recipient of the 2014 Volunteer Merit Award.

(5) PUBLIC HEARING(S)

- a. Public Hearing-Resolution Finding the City to be in Conformance with the Congestion Management Program

Summary: The Los Angeles County Congestion Management Program (CMP) requires that each city must self-certify its conformance to the CMP, annually, at a noticed public hearing. The resolution states that the City of Signal Hill is in conformance with all CMP requirements for the 2013-14 program year.

Recommendation: Waive further reading and adopt the resolution finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report (LDR), in accordance with California Government Code Section 65089.

## (6) CITY MANAGER REPORTS

### a. FY 2014-2015 Agreement for Children's Health Services

Summary: Contract Services Agreements have been prepared for Miller Children's and Women's Hospital and The Children's Clinic, "Serving Children and Their Families," to provide partial funding for uninsured children of low income Signal Hill families to access health and hospitalization care.

Recommendations: 1. Authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney. 2. Authorize the City Manager to execute a Contract Services Agreement between the City and The Children's Clinic, "Serving Children and Their Families," in an amount not to exceed \$5,000, in a form approved by the City Attorney.

### b. Resignation Of City Treasurer

Summary: Signal Hill City Treasurer Emerson Fersch, has submitted his resignation effective July 2, 2014, as he will be relocating outside of Signal Hill. Government Code Section 36512(b) requires that the City Council either appoint a City Treasurer or determine an election date by August 31, 2014. This report discusses the options available to the City Council.

Recommendations: 1. Appoint Administrative Services/Finance Director Terri Marsh as the Interim City Treasurer during the "gap" period, assumed to be from July 2, 2014 to August 31, 2014. 2. Provide direction to staff.

### c. Award of Contract for Integrated Finance and Other City Related Application Software with Yearly Maintenance and Support Services with Caselle Incorporated is Being Requested

Summary: Staff recommends that the City of Signal Hill enter into an agreement with Caselle Inc. to provide the City with integrated accounting and special applications software. Staff also requests approval of a yearly maintenance and support services agreement with Caselle, Inc.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement, between City of Signal Hill and Caselle Inc., subject to City Attorney approval as to form.

## (7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Resolution Accepting Sewer Easements

Summary: County Sanitation District No. 29 of Los Angeles County (Sanitation District No. 29) owns and operates the sewer collection system in the City of Signal Hill. Sanitation District No. 29 informed staff that a total six (6) additional maintenance easements would be needed to provide adequate maintenance access to the sewer system. This resolution accepts these six (6) sewer easements for the purpose of accessing, operating, and maintaining sewer lines within private property.

Recommendation: Waive further reading and adopt the resolution accepting sewer easements for the purpose of owning, operating, and maintaining the associated underlying sewer lines.

b. Resolution Granting an Easement to County Sanitation Districts of Los Angeles County for Access to Sewer Force Main for Construction, Operation, and Maintenance Purposes

Summary: The County Sanitation Districts of Los Angeles County (Sanitation District) will be constructing a new force main sewer line to service their sewer pump station located at the corner of Spring Street and Jones Place. This resolution will grant the Sanitation District a permanent easement through the City's Corporation Yard that will be required for the construction, operation, and maintenance for this new sewer line.

Recommendation: Waive further reading and adopt the resolution granting an easement to County Sanitation Districts of Los Angeles County for construction, operation, and maintenance upon land in the City of Signal Hill for a sewer force main.

c. FY 2014-2015 Contract Agreements for Proposition A Transportation Programs

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation related programs. Agreements have been prepared for Long Beach Public Transportation Company to provide Fixed Route and Dial-A-Lift services, and Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendations: 1. Authorize the City Manager to execute an Agreement between the City and Long Beach Public Transportation Company (Long Beach Transit) in the amount of \$38,808 for Fixed Route Bus Subsidy, in a form approved by the City Attorney. 2. Authorize the City Manager to execute an Agreement between the City, Long Beach Yellow Cab Corporation and Long Beach Public Transportation Company in the amount of \$20,000 for Dial-A-Lift Subsidy, in a form approved by the City Attorney. 3. Authorize the City Manager to execute an Agreement between the City and Administrative Services Cooperative (ASC) in the amount of \$15,000 to provide Dial-A-Taxi services, in a form approved by the City Attorney. 4. Approve a budget adjustment for the Dial-A-Lift Subsidy program to meet the \$20,000 anticipated program cost.

d. Certification of Understanding with the Community Development Commission of Los Angeles Regarding CDBG Funds

Summary: The City Council will consider a request by the Community Development Commission to certify the City's understanding of a change in practice regarding the exchange of Community Development Block Grant Funds.

Recommendation: Authorize the Mayor to sign the Certificate of Understanding Concerning Prohibition of Exchange of CDBG Funds.

e. Warrant Register Dated July 1, 2014

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 1, 2014.

f. Minutes of the Following Meeting(s)

Regular Meeting of June 17, 2014.

Recommendation: Approve.

(8) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER HANSEN  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WOODS  
VICE MAYOR FORESTER  
MAYOR WILSON

(9) ADJOURNMENT

Tonight's meeting will be adjourned in memory of Brenda Kelly, Signal Hill resident. The next regular meeting of the Signal Hill City Council will be held on Tuesday, July 15, 2014 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.