



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
June 2, 2014

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 p.m. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor. Each speaker is allowed three minutes make their comments.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR FORESTER
COUNCIL MEMBER HANSEN
COUNCIL MEMBER NOLL
COUNCIL MEMBER WOODS

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) CITY MANAGER REPORTS

a. Budget Workshop Presentation

Summary: The FY 2014-2016 preliminary budget will be presented for City Council review and discussion.

b. Resignation of the City Clerk

Summary: Signal Hill's City Clerk, Kathleen Pacheco, has submitted her resignation effective June 18, 2014, as she will be relocating outside of Signal Hill. Government Code Section 36512(b) requires that the City Council either appoint a City Clerk or determine an election date by August 15, 2014. This report discusses the options available to the City Council.

Recommendations: 1. Appoint Deputy City Clerk Rebecca Burleson as the interim City Clerk during the "gap" period, assumed to be from June 18th to August 15th. 2. Provide direction to staff.

(6) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Contract Services Agreement for Project Management Services for the Cherry Avenue Widening Project, Phase 1

Summary: At times, the Public Works Department utilizes the services of professional consultants to provide specialized services for the City. Staff is seeking authorization to enter into a Contract Services Agreement with LAE Associates, Inc. to provide grant administration services for the construction phase of the Cherry Avenue Widening Project.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and LAE Associates, Inc. to provide grant administration services for the for the Cherry Avenue Widening Project, in a form approved by the City Attorney.

b. Resolution Amending Records Retention Schedule

Summary: This amendment to the city's records retention schedule includes changes to the retention periods of certain records in the City Clerk Department.

Recommendation: Waive further reading and adopt a resolution amending the city's records retention schedule previously adopted by Resolution No. 2014-03-6071, and repealing all prior resolutions.

c. Warrant Register Dated June 2, 2014

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 2, 2014.

d. Minutes of the Following Meeting(s)

Regular Meeting of May 20, 2014

Recommendation: Approve.

(7) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER HANSEN
COUNCIL MEMBER NOLL
COUNCIL MEMBER WOODS
VICE MAYOR FORESTER
MAYOR WILSON

(8) ADJOURNMENT

Adjourn tonight's meeting to Tuesday, June 17, 2014, at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.