



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
March 4, 2014

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 p.m. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor. Each speaker is allowed three minutes make their comments.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR NOLL  
VICE MAYOR WILSON  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.9(b)(3)(A), potential litigation in an undisclosed matter.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

Members of the Fire Dragons of Camp Fire USA will lead the flag salute.

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) PRESENTATION

- a. Members of Camp Fire USA will present the City Council with a birthday cake, and Mayor Noll will present a proclamation to Camp Fire USA Long Beach in recognition of Camp Fire USA's 104<sup>th</sup> Birthday.
- b. Mayor Noll will present representatives of the American Red Cross with a proclamation in recognition of "March is Red Cross Month."
- c. Don Pedersen, former Signal Hill Chief of Police, will make a presentation on the Taxpayers Right to Know and Vote initiative.

## (11) ORDINANCES

- a. Ordinance Introduction-Amendment to Signal Hill Municipal Code 2.90-Elections and Campaign Finance Ordinance-Political Action Committee

Summary: On June 4, 2013, City Council directed the City Attorney to draft an ordinance amending SHMC 2.90 to require that political action committees and independent expenditure committees report their financial supporters prior to municipal elections. The ordinance is now presented for council consideration and first reading.

Recommendation: Waive further reading and introduce the ordinance amending Chapter 2.90 of the Signal Hill Municipal Code, Elections and Campaign Contributions to disclose independent expenditures by outside parties.

## (12) CITY MANAGER REPORTS

- a. Opposition to HR 29 (Gomez)-Restrictions on Outsourcing City Services

Summary: Assembly Member Gomez has introduced a House Resolution that if adopted would require that the Assembly introduce and advocate for legislation restricting outsourcing of municipal services. As a small city, Signal Hill practices responsible outsourcing to provide cost-effective and specialized services that the City's taxpayers cannot afford to provide with municipal employees.

Recommendation: Direct the Mayor to execute a letter in opposition to HR 29.

- b. Comprehensive Annual Financial Report for Fiscal Year 2012-2013 and Carryover Appropriations from Fiscal Year 2012-13 to Fiscal Year 2013-14

Summary: City procedures require the completion of an independent Comprehensive Annual Financial Report that is formally reviewed by City Council and available to the public.

Recommendation: 1) Receive and file the City's Comprehensive Annual Financial Report for fiscal year ended June 30, 2013. 2) Discuss the audit and internal controls with the independent certified public accounting firm, White Nelson Diehl Evans LLP, who conducted the audit. 3) Approve the carryover of certain appropriations from fiscal year 2012-13 to 2013-14 and approve a budget adjustment to reflect necessary changes.

- c. Mid-Year 2013-2014 Budget Review

Summary: The City Council will conduct a mid-year budget review regarding the City's financial positions based on the first six months of the fiscal year as of December 31, 2013. Council will consider several mid-year adjustments that are being proposed at this time.

Recommendation: 1) City Council will provide any additional direction for staff on the 2013-14 mid-year budget review and receive and file. 2) Discuss reserve recommendation. 3) Approve budget adjustment 2014-03-04c.

d. Reclassification of Assistant to the City Manager/Personnel to Human Resources Director

Summary: The Assistant to the City Manager/Personnel classification was established in late 2001. At the time it was anticipated that the duties of the position would encompass both Administration and Personnel/Human Resources. Over the years, the complexities of the human resources function have increased resulting in a greater focus on these duties along with the need for a higher level of skills, knowledge, and experience. The resulting duties and responsibilities are more appropriately assigned to a Human Resources Manager.

Recommendation: 1) Waive further reading and adopt the resolution amending Resolution No. 2013-08-6033, deleting the classification of Assistant to the City Manager/Personnel and establishing the classification of Human Resources Manager. 2) Approve budget adjustment in the amount of \$5,850.

e. 2013 General Plan Annual Progress Report

Summary: Government Code Section 65400 mandates that all cities submit to their legislative bodies an annual report on the status of the General Plan and progress in the implementation.

Recommendation: Authorize submittal of the Annual Progress Report to the Governor's Office of Planning and Research and the Department of Housing and Community Development.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Resolution Amending Records Retention Schedule to Add Sustainable City Committee

Summary: The City's Records Retention schedule was amended in June 2013; however, the Sustainable City Committee was not included at that time. This amendment to the city's records retention schedule adds records for the Sustainable City Committee to the Community Development schedule.

Recommendation: Waive further reading and adopt the resolution amending the city's Records Retention Schedule previously adopted by Resolution No. 2013-06-6022, and repealing all prior resolutions.

b. Warrant Register Dated March 4, 2014

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 4, 2014

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c. Minutes of the Following Meeting(s)

Regular Meeting of February 18, 2014.

Recommendation: Approve.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS  
VICE MAYOR WILSON  
MAYOR NOLL

(15) ADJOURNMENT

The next regular meeting of the Signal Hill City Council will be held on Tuesday, March 18, 2014 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.