



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
December 3, 2013

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 p.m. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor. Each speaker is allowed three minutes make their comments.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR NOLL
VICE MAYOR WILSON
COUNCIL MEMBER FORESTER
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54957.6, to discuss labor negotiations with the Signal Hill Police Officers Association.
- b. A closed session will be held pursuant to Government Code Section 54956.9, existing litigation, regarding State Department of Finance v. Commission on State Mandates, Court of Appeal Case No. B237153.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) PRESENTATION

- a. Community Services will provide a presentation thanking community volunteers for their assistance in 2013, and Mayor Noll will present the volunteers of the year with a certificate of thanks.
- b. Mayor Noll will present a proclamation to Police Officer Alan Spiegel in recognition of his retirement. Officer Spiegel has been with the Signal Hill Police Department since April 1987.

(11) ORDINANCES

a. Ordinance Amending Signal Hill Municipal Code Chapter 3.28-Claims Against City: Payment Required Before Litigation

Summary: Ordinance No. 2013-11-1463 was introduced at the meeting of November 19, 2013, and is now presented for second reading and adoption. The Signal Hill Municipal Code does not contain an express requirement to pay taxes, fines or fees before pursuing litigation. This ordinance will impose a “pay first, litigate later” requirement for litigating tax refund claims or tax disputes concerning any City taxes-requiring persons challenging the payment of taxes, fees, fines, and other payments to the City to make such payments prior to commencing any actions to recover such payments. This ordinance will provide the City with the same benefits as the State, protecting the City against delay tactics that could preclude payment of taxes, fees or fines due and owing to the City for several years.

Recommendation: Waive further reading and adopt Ordinance No. 2013-11-1463 amending Chapter 3.28 of the Municipal Code entitled “Claims Against City” adding procedural requirements for claims made against city in compliance with the California Government Code.

b. Second Reading-Zoning Ordinance Amendment Gundry Avenue

Summary: Ordinance No. 2013-11-1464 was introduced at the City Council meeting of November 19, 2013 and is now presented for second reading and adoption. The ordinance approves Zoning Ordinance Amendment 13-04 regarding the affordable housing site at 1500 E. Hill Street and 2170 Gundry Avenue.

Recommendation: Waive further reading and adopt Ordinance 2013-11-1464 approving Zoning Ordinance Amendment 13-04, amending the official zoning map to change the designation of a .20-acre parcel at 2170 Gundry Avenue from “Light Industrial” to Area 6 of the “SP-7 Special Purpose Housing Specific Plan” and revising the development standards by increasing the density for Area 6 to 72 dwelling units.

(12) CITY MANAGER REPORTS

a. Contract Agreement For Comprehensive Information Service With BreaIT Solutions

Summary: The City of Signal Hill utilizes the services of a contractor to supply the City’s need for Comprehensive Information Technology (IT) Services and support for five office locations under the direction of the Administrative Services Officer/Finance Director: City Hall, Community Services Center, City Library, Police Department, and City Public Works Yard. The Police Department is exempt from this specific contract, per best practices, due to the sensitivity and

restriction of Police records. The City Council will consider a contract with BreaIT Solutions for IT services for all IT services, excluding the Police Department, for a period of five years, with a possible 3 year extension with City Council approval at that time.

Recommendation: Authorize the City Manager to enter into a five-year Contract Services Agreement between the City and BreaIT Solutions with a possible three year extension, subject to City Attorney approval as to form.

b. Police Station Public Art Piece Conceptual Design

Summary: Mr. Jon Cicchetti will present the conceptual design of the art piece for the Police Station.

Recommendation: Receive and file.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Resolution Supporting the 2014 Free Income Tax Preparation and Family Services Initiative as Part of the Volunteer Income Tax Assistance (VITA) Program

Summary: This year qualified taxpayers who earn less than \$51,567 may be eligible to receive a maximum of \$6,044 in Earned Income Tax Credit (EITC). The EITC is a refundable credit, and unlike other available tax credits, the EITC is a direct cash payment which is added to any refund due to qualifying individuals.

Recommendation: Waive further reading and adopt the resolution supporting the Volunteer Income Tax Assistance Program/Earned Income Tax Credit.

b. Contract Services Agreement with John L. Hunter and Associates, Inc., for Environmental Engineering Services

Summary: The City Council will consider entering into a Contract Services Agreement with John L. Hunter and Associates, Inc., to provide environmental engineering services as they relate to administration of the city's industrial waste program, and state mandated storm water quality programs.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and John L. Hunter and Associates, Inc., in a form approved by the City Attorney, to provide environmental engineering services.

c. Award of Contract for the Custodial Maintenance of City Buildings

Summary: The Public Works Department supplements its maintenance operations by utilizing a contractor to provide custodial maintenance for City owned buildings. Staff is recommending an award of contract to UMS, Inc., dba United Maintenance Systems.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement for Custodial Maintenance of City Buildings between the City of Signal Hill and UMS, Inc., in a form approved by the City Attorney.

d. Warrant Register Dated December 3, 2013

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated December 3, 2013.

e. Minutes of the Following Meeting(s)

Regular Meeting of November 19, 2013.

Recommendation: Approve.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER FORESTER
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS
VICE MAYOR WILSON
MAYOR NOLL

(15) ADJOURNMENT

The next regular meeting of the Signal Hill City Council will be held on Tuesday, December 17, 2013 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.