



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
June 4, 2013

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 p.m. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR NOLL  
VICE MAYOR WILSON  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54957.6 to discuss labor negotiations with the Signal Hill Employees' Association.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) INTRODUCTION(S) AND PRESENTATION(S)

- a. Mayor Noll will introduce Melissa Garcia, new Administrative Assistant with the Community Services Department.

(11) PUBLIC HEARING(S)

- a. Public Hearing-Introduction of Zoning Ordinance Amendment 13-02 to Establish Construction Time Limits to Assure the Completion of Approved Development Projects

Summary: The City Council will consider a zoning ordinance amendment to establish construction time limits for development projects. The ordinance will include construction time limits based on project size and project type, provisions for time extensions, extension approval processes, and fees and penalties.

Recommendations: 1. Waive further reading and adopt the resolution approving Negative Declaration 05/03/13(2), relative to Zoning Ordinance Amendment 13-02. 2. Waive further reading and introduce the ordinance approving Zoning Ordinance Amendment 13-02, adopting time limits for completion of construction projects based on project size and project type, including an extension approval process, and authorizing certain fees and penalties.

b. Public Hearing-Introduction of an Ordinance Amending Signal Hill Municipal Code Title 12 by Adding to Chapter 12.16: Low Impact Development Ordinance

Summary: Storm water and dry-weather urban runoff from the City of Signal Hill are subject to Waste Discharge Requirements issued by the Los Angeles Regional Water Quality Control Board (RWQCB). The current Municipal Separate Storm Sewer System (MS4) permit recently adopted by the RWQCB requires changes to Chapter 12.16 of the Signal Hill Municipal Code including incorporation of low impact development strategies to meet the more stringent permit requirements.

Recommendation: Open the public hearing to receive testimony and continue the public hearing to June 18, 2013.

## (12) CITY MANAGER REPORTS

a. Nonprofit Organization Fee Waiver Requests

Summary: The City Council will provide direction to the Parks and Recreation Commission regarding annual requests for waiver of fees for use of facilities.

Recommendations: 1. Authorize staff to prepare sample Memorandums of Understanding (MOUs) for nonprofit organizations seeking waivers of fees for use of City facilities, in a form approved by the City Attorney. 2. Authorize the Parks and Recreation Commission to grant a six-month waiver of fees to allow for completion of MOUs with each of the nonprofit organizations requesting waivers of fees.

b. Adoption of a Resolution of a Green Streets Policy

Summary: The purpose of this Resolution is to adopt a Green Streets Policy consistent with the requirements of the MS4 Permit.

Recommendation: Waive further reading and adopt the resolution approving a Green Streets Policy.

c. Amendment to SHMC 2.90-Elections and Campaign Finance Ordinance - Political Action Committees

Summary: The independent expenditure reporting requirements in Signal Hill Municipal Code 2.90 apply only to candidates for city offices, their controlled committees, committees formed or existing primarily to support or oppose the candidacy of a candidate for city office, to city general purpose committees, and to other committees' active only within the city. The City Council will consider authorizing work to begin on a code amendment that would require that political action committees and independent expenditure committees report their financial supporters prior to the municipal election.

Recommendation: Authorize the City Attorney to draft an ordinance amendment that would require the disclosure of financial supporters of general purpose and independent expenditure committees.

**(13) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

a. Resolution Amending Records Retention Schedules

Summary: The City's 2012 Records Retention process has been completed. Two changes have been submitted by the City Clerk to the Records Retention Schedule, which has been approved by the City Attorney and now requires City Council approval. This action would amend the records retention schedules of the Finance Department and Police Department.

Recommendation: Waive further reading and adopt the resolution amending the city's Records Retention Schedule previously adopted by Resolution No. 2012-09-5975, and repealing all prior resolutions.

b. Warrant Register Dated June 4, 2013

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 4, 2013.

c. Minutes of the Following Meeting(s)

Regular Meeting of the City Council, May 21, 2013.

Recommendation: Approve.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS  
VICE MAYOR WILSON  
MAYOR NOLL

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned in memory of Dorothy Nell Kitchens, mother-in-law to Council Member Hansen. The next regular meeting of the Signal Hill City Council will be held on Tuesday, June 18, 2013 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.