



City of Signal Hill

2175 Cherry Avenue ♦ Signal Hill, CA 90755

AGENDA
CIVIL SERVICE COMMISSION
DISCIPLINARY APPEAL HEARING – REINA SCHAETZL
MONDAY, NOVEMBER 26, 2012
6:00 P.M.

The Signal Hill Civil Service Commission will meet to hear disciplinary appeal hearing of Reina Schaetzl. The meeting will take place in the Council Chambers located on the main floor of City Hall, 2175 Cherry Avenue, Signal Hill, CA.

CALL TO ORDER AND ROLL CALL OF MEMBERS

Commissioner Strichart

Commissioner Virga

Commissioner Yochum

Vice Chair Griggs

Chair Parker

PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

DISCIPLINARY APPEAL HEARING

- (1) **INTRODUCTION AND OPENING OF HEARING**
- (2) **COMMISSION REVIEW OF ALL DISPUTES**
If there are any items in dispute between the appellant and respondent, the Commission will review each party's written statement and announce its ruling(s) as its first order of business.
- (3) **FINAL STIPULATIONS OF FACTS OR ISSUES DISSEMINATED ALONG WITH ANY BRIEFS**
- (4) **OPENING STATEMENT - RESPONDENT**
- (5) **OPENING STATEMENT – APPELLANT**
- (6) **PRESENTATION OF EVIDENCE - RESPONDENT**

- (7) **CROSS EXAMINATION OF WITNESSES - APPELLANT**
- (8) **PRESENTATION OF EVIDENCE - APPELLANT**
- (9) **CROSS EXAMINATION OF WITNESSES - RESPONDENT**
- (10) **REBUTTAL EVIDENCE - RESPONDENT**
- (11) **REBUTTAL EVIDENCE - APPELLANT**
- (12) **CLOSING ARGUMENTS**
- (13) **CLOSE OF HEARING**
- (14) **COMMISSION DELIBERATION**

The Commission may deliberate its decision in closed session pursuant to Government Code 54957 (Public employee discipline/dismissal/release). The Commission will render its judgment as soon after the conclusion of the hearing as possible and in no event later than ten working days after conducting the hearing and shall direct staff or the Commission's Counsel to prepare written findings in accordance with its judgment. Action of the Commission will not be final until the document setting forth the Commission's findings is signed by the Commission.

ADJOURNMENT

If the proceedings are not completed by 10:00 p.m. on Monday, November 26, 2012 then the Commission will adjourn the hearing to Wednesday, November 28, 2012 at 6:00 p.m. in the Council Chambers to continue the appeal hearing of Reina Schaetzl.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

CERTIFICATION

I, Mary Gilmore, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, the Library, Reservoir Park and Discovery Well Park 72 hours in advance of this meeting.

MARY GILMORE
COMMISSION SECRETARY

DATE