

**MINUTES**  
**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**  
**JUNE 2, 2010**  
**5:30 P.M.**

A Regular Meeting of the Signal Hill Civil Service Commission was held on Wednesday, June 2, 2010 at 5:30 p.m. in the Council Chambers located on the main floor of City Hall.

**CALL TO ORDER**

Chair Parker called the meeting to order for the Civil Service Commission at 5:30 p.m.

PRESENT:                   COMMISSIONER VILLANUEVA  
                                 COMMISSIONER VIRGA  
                                 VICE CHAIR STRICHART  
                                 CHAIR PARKER

ABSENT:                   COMMISSIONER HEFFRON - Excused

**PLEDGE OF ALLEGIANCE**

Chair Parker lead the audience in reciting the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor.

**DISCUSSION ITEMS**

(1)    Civil Service Commission Reorganization

The Commission Secretary accepted nominations for the position of Chair of the Civil Service Commission. Vice Chair Strichart was nominated. No other nominations were received.

The following vote resulted:

AYES:                   COMMISSIONER PARKER  
                                 COMMISSIONER VILLANUEVA  
                                 COMMISSIONER VIRGA

NOES:                   NONE

ABSENT:                   COMMISSIONER HEFFRON

ABSTAIN:                VICE CHAIR STRICHART

The Commission Secretary turned the meeting over to Chair Strichart who conducted the election for the position of Vice Chair of the Civil Service Commission. Commissioner Villanueva was nominated. No other nominations were received.

The following vote resulted:

AYES:            COMMISSIONER PARKER  
                  COMMISSIONER VIRGA  
                  CHAIR STRICHART

NOES:            NONE

ABSENT:        COMMISSIONER HEFFRON

ABSTAIN:       COMMISSIONER VILLANUEVA

(2) Selection of Commission Representative and Alternate to the Sustainable City Committee

Commissioner Virga, who currently serves as the Civil Service Commission's Representative on the Sustainable City Committee indicated he would like to continue to serve on the committee. In addition, Chair Strichart, currently serving as the Alternate, announced he will be unable to continue in that capacity. Commissioner Parker volunteered to serve as Alternate.

The Civil Service Commission unanimously agreed to appoint Commissioner Virga as the Commission's Representative and Commissioner Parker as the Commission's Alternate to the Sustainable City Committee.

**COMMISSION APPROVES THE CONSENT CALENDAR ITEMS NO. 1 THROUGH NO. 3**

(1) Certification of Eligibility List – Administrative Assistant

Recommendation:    Certify the list.

(2) Certification of Eligibility List – Police Records Clerk

Recommendation:    Certify the list.

(3) Certification of Eligibility List – Public Works Maintenance Supervisor

Recommendation:    Certify the list.

It was moved by Commissioner Virga, seconded by Vice Chair Villanueva to approve the Consent Calendar Items No. 1 through No. 3.

The following vote resulted:

AYES: COMMISSIONER PARKER  
COMMISSIONER VIRGA  
VICE CHAIR VILLANUEVA  
CHAIR STRICHART

NOES: NONE

ABSENT: COMMISSIONER HEFFRON

ABSTAIN: NONE

#### **COMMISSION APPROVES CONSENT CALENDAR ITEM NO. 4**

(4) Minutes of the Regular Meeting of April 7, 2010

Recommendation: Approve.

It was moved by Commissioner Parker, seconded by Vice Chair Villanueva, to approve Consent Calendar Item No. 4.

The following vote resulted:

AYES: COMMISSIONER PARKER  
COMMISSIONER VIRGA  
VICE CHAIR VILLANUEVA

NOES: NONE

ABSENT: COMMISSIONER HEFFRON

ABSTAIN: CHAIR STRICHART

#### **COMMISSION AGENDA – NEW BUSINESS**

Commissioner Virga welcomed Commissioner Parker to the Sustainable City Committee. Commissioner Virga and Chair Strichart discussed the positive actions that have occurred as a result of the Committee.

## **ADJOURNMENT**

It was moved by Vice Chair Villanueva, seconded by Commissioner Virga, to adjourn to a Regular Meeting of the Civil Service Commission to be held on Wednesday, July 7, 2010 at 5:30 p.m. in the Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The motion carried unanimously.

Chair Strichart adjourned the meeting at 5:38 p.m.

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Steve Strichart  
Chair

Attest:

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Mary Gilmore  
Commission Secretary