



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
June 19, 2012

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 1st and 3rd Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 a.m., 2:00 p.m., and 7:00 p.m. every day on Charter Communications Channel 3, and Verizon FiOS Channel 38.

Meetings commence at 6:00 p.m. with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting commencing at 7:00 pm. There is a period for public comment on closed session matters at 6:00 p.m. prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall commence at 7:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and Library on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The mayor will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The purpose of the card is to ensure speakers are correctly identified in the minutes. However, completion of a speaker card is voluntary, and is not a requirement to address the council. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR HANSEN
VICE MAYOR NOLL
COUNCIL MEMBER FORESTER
COUNCIL MEMBER WARD
COUNCIL MEMBER WILSON

(3) CLOSED SESSION ITEMS

a. A closed session will be held pursuant to Government Section 54956.9(b)(3)(A), potential litigation in an undisclosed matter.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) PRESENTATION(S)

a. 2nd Quarter Sustainability Award

Summary: Mayor Hansen will present the 2nd Quarter Sustainability Award to Signal Hill Petroleum for their “sustainable energy production” efforts, including their use of recycled water injection methods to recover oil and the production of natural gas and electricity produced from natural gas, used to power their oil field equipment.

b. Mayor’s Cleanup Volunteers

The Community Development and Community Services Departments hosted a Mayor’s Cleanup event on April 28, 2012, to paint the Alvarado Elementary School fence along Cherry Avenue. Staff will give a presentation and Mayor Hansen will present a certificate of thanks to the primary volunteer group.

c. *Parks Make Life Better! Month*

Mayor Hansen will present a proclamation to the Community Services Department in recognition of July as *Parks Make Life Better! Month*.

(11) ORDINANCE(S)

- a. Adoption Of Ordinance No. 2012-06-1448, Granting Nonexclusive Towing and Storage Franchises To Mr. C's Towing, Inc. and Kruger Towing, Inc.

Summary: Ordinance No. 2012-06-1448 was introduced at a regular meeting of the City Council held on June 5, 2012 and is now presented for second reading and adoption. Mr. C's Towing, Inc. and Kruger Towing, Inc. were the only towing and vehicle storage service providers that successfully completed the recent Request for Qualifications (RFQ) process engaged by City staff to identify the most qualified towing and vehicle storage service providers.

Recommendation: Waive further reading and adopt Ordinance No. 2012-06-1448 granting nonexclusive towing and storage franchises to Mr. C's Towing, Inc., and Kruger Towing, Inc.

(12) PUBLIC HEARING(S)

- a. Economic Development Assistance Agreement and Regional Sales Tax Sharing Agreement Between the City of Long Beach and City of Signal Hill

Summary: The City Council will consider entering into an Economic Development Assistance Agreement with Office Depot, the City of Long Beach and LBSH Parcel 1, LLC. The Council will also consider entering into a Sales Tax Sharing Agreement with the City of Long Beach and affirming the Memorandum of Understanding adopted by the Spring Street Corridor Joint Powers Authority relative to these agreements.

Recommendations: 1) The City Council should adopt the resolution entering into an economic development assistance program with Office Depot and regional tax sharing agreement with the city of Long Beach. 2) Authorize the Mayor to execute the Tax Sharing Agreement and the City Manager to execute the Economic Development Assistance Agreement for Tax Rebate subject to City Attorney approval as to form.

- b. Public Hearing – Resolution Ordering the Levy Of Assessments Within Landscape and Lighting Maintenance District No. 1 For Fiscal Year 2012-13

Summary: Landscape and Lighting Maintenance District No. 1 was formed in 1992 to pay for the maintenance of common landscaped areas within the California Crown neighborhood. The City Council must annually initiate proceedings to renew the levy and collection of special assessments that pay for the maintenance of the common areas within the District. This resolution declares the Council's order to levy and collect assessments for the District.

Recommendation: Waive further reading and adopt the resolution ordering the levy and collection of assessments for Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2012-2013.

(13) CITY MANAGER REPORTS

- a. Extension of Contract Services Agreement with Proscape Landscaping, Inc. For Landscape and Lighting Maintenance District No. 1 (LLMD#1) Landscape Maintenance Services

Summary: In 2008, the City entered into a contract services agreement with Proscape Landscaping, Incorporated to provide landscape maintenance services for the Landscape and Lighting Maintenance District No. 1. A second amendment to the Contract Services Agreement is being proposed to provide a one-year contract extension.

Recommendation: Authorize the City Manager to amend the Contract Services Agreement for landscape maintenance services for LLMD#1, in a form approved by the City Attorney, for a one-year term, with a contract amount of \$29,180.

- b. Resolution Adopting the Annual Operating and Capital Budget for Fiscal Year 2012-2013

Summary: The City Council reviewed the proposed FY 2012-13 Operating and Capital Budget at a study session held on May 29, 2012. The Council will consider a resolution adopting the Operating and Capital Budget for FY 12-13.

Recommendation: Waive further reading and adopt the resolution adopting the operating and capital budget for fiscal year 2012-2013.

- c. Resolution Adopting 2012-13 Appropriations Limit

Summary: Staff has calculated the Annual Appropriations Limit for 2012-13 to be \$57,030,484. This resolution adopts a tax revenue limit, which can be appropriated by the City during Fiscal Year 2012-13.

Recommendation: Waive further reading and adopt the resolution approving and adopting the annual appropriations limit for the Fiscal Year 2012-13.

- d. Resolution Amending the Uniform Schedule of City Services Fees and Charges

Summary: The City considers adjusting or adding special service fees and charges to better reflect the cost of performing special services, with the adoption of the budget each June. This report outlines various changes suggested to the special service fees.

Recommendation: Waive further reading and adopt the resolution amending Resolution No. 2011-10-5921, amending the uniform schedule of fees.

RECONVENE SUCCESSOR AGENCY

e. 2008 Property Acquisition Program – Amended and Restated Loan Agreement

Summary: The City and the Signal Hill Redevelopment Agency entered into a property acquisition program loan agreement on March 18, 2008 to finance the Agency's Property Acquisition Program, Phase II. The City and the Successor Agency will consider establishment of new repayment terms pursuant to State Law.

Recommendation: The City Council and Successor Agency should direct staff to establish new repayment terms for the 2008 Property Acquisition Program Loan, subject to the approval of the Oversight Board.

RECESS SUCCESSOR AGENCY

f. Purchase Of Automated Staff Scheduling Software

Summary: Staff is seeking authorization to purchase automated staff scheduling software.

Recommendations: 1) Authorize the Police Department to purchase Kronos Telestaff software, an automated public safety scheduling program in an amount not to exceed \$20,000; 2) approve a \$20,000 budget appropriation from the Asset Forfeiture Fund–Fund Balance Reserves to Account No. 001.332.545.510.

g. Award of Contract for the Electric Sign at the Civic Center Project, No. 676

Summary: On May 29, 2012, the City received bids for the Electric Sign at the Civic Center Project, No. 676. Staff is recommending an award of contract to San Pedro Sign Company.

Recommendation: Authorize the City Manager to award a contract for the Electric Sign at the Civic Center Project, No. 676, in a form approved by the City Attorney, to San Pedro Sign Company in the amount of \$37,308.

h. Annual Meeting With City Commissioners

Summary: Typically, following adoption of the City budget, the City Council, City Manager, and Directors meet with the City Commissioners to provide an overview of the City budget and other highlights. Staff is recommending a date of July 31, 2012.

Recommendation: Set a meeting date and time to meet with the City Commissioners to discuss the FY 2012-13 Budget and other highlights.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a council member or member of the audience for discussion.

- a. Resolution Declaring Final Acceptance of the Energy Efficient Pump Motors Project, No. 621

Summary: Weber Water Resources CA LLC, has completed the Energy Efficient Pump Motors Project, No. 621, in conformance with the plans and specifications to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Weber Water Resources CA LLC.

Recommendation: Waive further reading and adopt the resolution declaring work to be completed in conformance with the plans and specifications for the Energy Efficient Pump Motors Project, No. 621, in the City of Signal Hill, in accordance with the contract entered into between Weber Water Resources CA LLC, and the City of Signal Hill.

- b. Contract Services Agreement with Willdan Engineering for Community Development Block Grant Services

Summary: City Council will consider approval of a one-year Contract Services Agreement renewable for two additional one-year extensions with Willdan Engineering to provide Community Development Block Grant (CDBG) administrative services.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement, in a form approved by the City Attorney, between the City of Signal Hill and Willdan Engineering in the amount not to exceed \$8,655 to provide CDBG administrative services for a term of one year, renewable for two additional one-year extensions.

- c. Award of Contract for the Maintenance Painting 2012 Project, No. 354

Summary: On June 11, 2012, the City received bids for the Maintenance Painting 2012 Project, No. 354. Staff is recommending an award of contract to C. T. Georgiou Painting Company.

Recommendation: Authorize the City Manager to award a contract for the Maintenance Painting 2012 Project, No. 354, in a form approved by the City Attorney, to C. T. Georgiou Painting Company, in the amount of \$20,550.

d. 2012 Conflict of Interest Code Biennial Notice

Summary: The Political Reform Act requires every local government agency to review its conflict of interest code biennially. No later than October 1 of each even-numbered year, each department must submit to the City Council a notice indicating whether or not an amendment is necessary.

Recommendation: 1) Direct the City Clerk to notify all City departments and advisory bodies that have previously adopted conflict of interest codes of the biennial review requirements for such conflict of interest codes; and 2) Require all departments and advisory bodies that have previously adopted conflict of interest codes to review such conflict of interest codes and report to the City Council any amendments or report that no amendments are necessary, no later than October 1, 2012.

e. FY 2012-2013 Contract Agreements for Proposition A Transportation Programs

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation related programs. Agreements have been prepared for Long Beach Public Transportation Company to provide Fixed Route and Dial-A-Lift services, and Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendations: 1) Authorize the City Manager to execute an Agreement between the City and Long Beach Public Transportation Company in the amount of \$29,462 for Fixed Route Bus Subsidy in a form approved by the City Attorney; 2) Authorize the City Manager to execute an Agreement between the City and Long Beach Public Transportation Company in the amount of \$5,500 for Dial-A-Lift Subsidy in a form approved by the City Attorney; and 3) Authorize the City Manager to execute an Agreement between the City and Administrative Services Cooperative in the amount of \$17,000 to provide Dial-A-Lift Taxi services in a form approved by the City Attorney.

f. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and its former Redevelopment Agency as of the date shown on the report. Funds in the former Signal Hill Redevelopment Agency will be transferred to the Signal Hill Successor Agency upon completion of final audit.

Recommendation: Receive and file.

g. Warrant Register Dated June 19, 2012

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 19, 2012.

h. Minutes of the Following Meeting(s)

Regular Meeting of the City Council, June 5, 2012.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER FORESTER
COUNCIL MEMBER WARD
COUNCIL MEMBER WILSON
VICE MAYOR NOLL

- a. Government Code Section 53232.3 requires that if a local agency reimburses members of a legislative body for actual and necessary expenses incurred in the performance of official duties, they shall provide a brief report on the meeting attended at the expense of the local agency at the next regular meeting of the legislative body. Council Member Noll will report on his attendance at the Revenue & Taxation Policy Committee meeting in Sacramento on June 14, 2012.

MAYOR HANSEN

(16) ADJOURNMENT

Tonight's meeting is adjourned in memory of Mark Sjoblom, former employee of the City of Signal Hill. The next regular meeting of the Signal Hill City Council is Monday, July 9, 2012 at 7:00 p.m., to be held in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.