



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CIVIL SERVICE COMMISSION MEETING
June 04, 2025

The City of Signal Hill appreciates your attendance. Citizen interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month.

Meetings begin at 5:45 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Commission Secretary at pahumada@cityofsignalhill.org not later than 4:30 p.m. on Wednesday, June 4, 2025. Written comments will be provided electronically to the Civil Service Commission and attached to the meeting minutes. Written comments will not be read into the record.

Civil Service Commissioner Members are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 5:45 P.M.**

(2) **ROLL CALL**

VICE CHAIR PHILLIPS
COMMISSIONER ARZATE
COMMISSIONER GENGENBACHER
COMMISSIONER GHEBREZGHI

COMMISSIONER GRIGGS

(3) PLEDGE OF ALLEGIANCE

The Vice Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

(5) COMMUNITY ANNOUNCEMENTS

(6) DISCUSSION ITEM(S)

a. OATH OF OFFICE FOR NEWLY APPOINTED CIVIL SERVICE COMMISSIONERS

Summary:

At the April 22, 2025 City Council meeting, the City Council reappointed Diana Phillips to the Civil Service Commission and newly appointed Commissioners Jennifer Arzate and Maria Gengenbacher. Accordingly, Commissioners Arzate and Gengenbacher will take the Oath and assume their duties.

Recommendation:

Receive and file the administration of the Oath of Office for Commissioner Arzate and Commissioner Gengenbacher conducted by the Secretary to the Civil Service Commission.

b. CIVIL SERVICE COMMISSION REORGANIZATION

Summary:

Annually at this time, the Commission selects members to serve one-year terms as Chair and Vice Chair. Commission Secretary will call for nominations for Chair, and once seated the Chair will call for nominations for Vice Chair to serve the 2025/26 term of office.

Recommendation:

Proceed with the reorganization according to the standard procedures.

c. SELECTION OF THE SUSTAINABLE CITY COMMITTEE CIVIL SERVICE COMMISSION REPRESENTATIVE AND ALTERNATE

Summary:

The Civil Service Commission is asked to appoint a representative and an

alternate in accordance with the rules of the Sustainable City Committee (SCC). Alternate attendance at SCC meetings is welcomed but only required when the representative is unable to attend.

Commissioner Diana Phillips is currently the representative for the Commission and the alternate is Commissioner Julie Doi.

Recommendation:

Select a representative and an alternate for the SCC.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. APPROVAL OF MEETING MINUTES

(8) COMMISSION NEW BUSINESS

VICE CHAIR PHILLIPS
COMMISSIONER ARZATE
COMMISSIONER GENGENBACHER
COMMISSIONER GRIGGS
COMMISSIONER GHEBREZGHI

(9) ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, July 2, 2025, at 5:45 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Patricia Ahumada, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.