



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
November 14, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Director of Parks, Recreation and Library Services at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Thursday, November 14, 2024. Written comments will be provided electronically to the Parks & Recreation Commission and attached to the meeting minutes. Written comments will not be read into the record.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR ANHORN
VICE CHAIR EDWARDS
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

COMMISSIONER KISS-LEE

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) DISCUSSION ITEM(S)

a. SIGNAL HILL PUBLIC LIBRARY INTERNET AND ELECTRONIC INFORMATION USE POLICY

Summary:

The Signal Hill Public Library (Library) opened in 2019. At that time, policies and procedures for the use of the internet and electronic information use were established and implemented based on available information, industry trends, and the anticipated use. Since the library's opening, there have been significant changes and updates to industry policies due to evolving and technological advances, including the enhancement of internet resources to provide users with more comprehensive access to information. Additionally, the rise in mobile device usage has prompted libraries to adapt their services, ensuring they meet the needs of patrons who rely on smartphones and tablets for information. Furthermore, the widespread availability of wireless internet access (Wi-Fi) has become a standard practice within the industry, improving connectivity for all library visitors and facilitating a more efficient and interactive experience.

Staff worked with the City Attorney's Office and updated the Signal Hill Public Library Internet and Electronic Information Use Policy (Policy) to reflect the industry standard changes and include language that helps to protect the access of information, particularly for minors. The Policy provides internet access while ensuring compliance with local, state and federal laws, and ensures the public maintains access to information and resources.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file.

b. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for November 2024 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review nominations for November 2024 and select nominee(s) to recognize for Pet of the Month.

c. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

The Director's Report provides updates on activity and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and/or other programs and services.

Strategic Plan Goal(s):

Goal No. 4 Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

(6) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. FEE WAIVER REQUEST FOR SIGNAL HILL HISTORICAL SOCIETY BOARD MEETINGS IN 2025 AND JANUARY 2026

Summary:

The Signal Hill Historical Society (SHHS), a Signal Hill based non-profit organization, submitted a fee waiver request for the use of the Signal Hill Public Library Learning Center (Learning Center) on the second Thursday of the month in 2025 and January 2026, from 5:00 p.m. to 7:00 p.m.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the SHHS request for a waiver of fees to the Learning Center on one Thursday a month in 2025 and one day in January 2026 from 5:00 p.m. to 7:00 p.m.

b. FEE WAIVER REQUEST FOR FRIENDS OF SIGNAL HILL LIBRARY BOARD MEETINGS IN 2025

Summary:

The Friends of Signal Hill Library (FOSHL), a Signal Hill based non-profit, submitted a fee waiver request for the use of the Signal Hill Public Library Learning Center (Learning Center) on the second Tuesday of every other month in 2025 from 5:00 p.m. to 7:00 p.m.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the FOSHL request for a waiver of fees to use the Learning Center on the second Tuesday of every other month in 2025 from 5:00 p.m. to 7:00 p.m.

c. FEE WAIVER REQUEST FOR 69TH ASSEMBLY DISTRICT FOR A SENIOR SCAM AWARENESS EVENT

Summary:

Staff received a request from the office of 69TH Assemblymember Josh Lowenthal for a fee waiver to use the Signal Hill Public Library Community Room (Community Room) for a Senior Scam Awareness event on Monday, November 18, 2024 from 9:00 a.m. to 12:30 p.m.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review and approve a waiver of fees for use of the Community Room on

Monday, November 18, 2024 from 9:00 a.m. to 12:30 p.m.

d. FACILITY USE POLICY WAIVER FOR RENTAL ON MARTIN LUTHER KING HOLIDAY WEEKEND 2025

Summary:

Staff received a request for use of the Signal Point Terrace on Saturday, January 18, 2025 during the Martin Luther King, Jr. holiday weekend. In the most recent version of the Community Services Facility Permit Policy from 2021, reservations are not permitted on holidays or holiday weekends.

The request is for a private rental and would generate revenue for the City, as fees would not be waived.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review and approve a waiver of the policy to allow permitting a rental for the weekend of Saturday, January 18, 2025.

e. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

f. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of October 16, 2024.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(7) COMMISSION NEW BUSINESS

COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI
COMMISSIONER KISS-LEE
VICE CHAIR EDWARDS
CHAIR ANHORN

(8) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on Thursday, December 12, 2024, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.