



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
July 09, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate at 7:00 p.m.:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California, and 42 Baka Road, Madison, Maine.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, July 9, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) CALL TO ORDER – 7:00 P.M.

(2) ROLL CALL

MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES

(3) PLEDGE OF ALLEGIANCE

**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) COMMUNITY ANNOUNCEMENTS

(6) PRESENTATIONS

a. MAYOR WOODS WILL PRESENT A PROCLAMATION TO THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT STAFF IN RECOGNITION OF JULY AS “PARKS MAKE LIFE BETTER” MONTH.

(7) PUBLIC HEARINGS

a. PUBLIC HEARING - RESOLUTION CONFIRMING THE DIAGRAM AND ASSESSMENT FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 AND LEVYING ASSESSMENTS ON ASSESSABLE LOTS AND PARCELS FOR FISCAL YEAR 2024-25

Summary:

The City formed Landscape and Lighting Maintenance District (LLMD) in 1992 to fund the cost of maintenance of common landscaped areas within the California Crown Tract. The California Crown Tract boundaries are located south of East Hill Street, north of East 19th Street, west of Temple Avenue, and east of North Orizaba Way. Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the LLMD. The proposed resolution declares the City Council's intention to levy and collect the proposed assessments. The total proposed assessment for all California Crown Tract lots for FY 2024-25 is \$102,465.58. The proposed annual assessment for basic lots is \$1,035.87, representing a ten percent increase of \$94.17. The proposed annual assessment for landscape easement lots is \$1,391.15, representing a ten percent increase of \$126.47. Property owners approved the proposed assessments within the LLMD through the last Proposition 218 hearing that occurred on June 14, 2022.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems and processes to increase the effectiveness and efficiency of city services.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 AND LEVYING ASSESSMENTS ON ASSESSABLE LOTS AND PARCELS FOR FISCAL YEAR 2024-25

(8) CITY MANAGER REPORTS

a. PUBLIC WORKS SERVICES AGREEMENT FOR ON-CALL CITY ENGINEERING SERVICES, GENERAL ENGINEERING DESIGN, PROJECT MANAGEMENT AND CONSTRUCTION MANAGEMENT SERVICES

Summary:

The City Council will consider authorizing the City Manager to execute twenty-five (25) on-call Professional Consultant Services Agreements with qualified firms to provide City Engineer and various professional engineering services on an on-call basis, for a not-to-exceed amount of \$100,000 each. Importantly, staff would note the contract authority limit for each proposed contract is intended to provide the City with the opportunity to use one or more of the firms identified as qualified to perform services. The contract authority limits are not intended to align with the budgetary authority for each service; staff monitors spending associated with each contract to ensure expenditures remain within the City Council's approved budget allocation.

The professional engineering services are divided into the following categories:

- City Engineer Services
- General Civil Engineering Services
- City Traffic Engineering Services
- Geotechnical Engineering and Material Testing Services
- Land Surveying Services
- Structural Engineering Services
- Landscape Architecture Services
- Water Engineering Services
- Program and Project Management Services

- Construction Management and Construction Inspection Services

The Public Works Department is responsible for providing reliable, well-maintained public facilities and essential services to residents and the business community. The responsibilities include the design, construction, and maintenance of all City facilities, including the water system, streets, traffic signals, parks and buildings. The Public Works Department utilizes on-call engineering support services to provide engineering related services necessary to carry out the projects in the Capital Improvement Program and routine departmental engineering support. The projects benefit the community, thereby accomplishing annual goals as defined by the City Council in the approved annual Operating Budget. If approved by City Council, each contract will be effective July 10, 2024, for a three-year term, for an annual not-to-exceed amount of \$100,000.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Transtech Engineers, Incorporated, to provide City Engineer services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
2. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with KPFF Consulting Engineers (KPFF) for as-needed General Civil Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
3. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Kreuzer Consulting Group (KCG) for as-needed General Civil Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
4. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Michael Baker International, Incorporated (MBI) for as-needed General Civil Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City

Attorney.

5. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Willdan Engineering (Willdan) for as-needed General Civil Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
6. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with General Technologies and Solutions, LLC (GTS) for City Traffic Engineering services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
7. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Linscott, Law, & Greenspan, Engineers (LLG) for City Traffic Engineering services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
8. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with W.G. Zimmerman Engineering, Incorporated for City Traffic Engineering services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
9. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Associated Soils Engineering, Incorporated (ASE) for as-needed Geotechnical Engineering and Material Testing Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
10. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Shannon & Wilson for as-needed Geotechnical Engineering and Material Testing Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
11. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Coast Surveying, Incorporated for as-needed Land Surveying Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
12. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with KDM Meridian (KDM) for as-needed Land Surveying Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
13. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Myers Houghton & Partners, Incorporated (MHP) for as-needed Structural Engineering Services for a not-to-exceed amount of

\$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.

14. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Architerra Design Group (Architerra) for as-needed Landscape Architecture Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
15. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with David Voltz Design Landscape Architects, Incorporated (David Voltz) for as-needed Landscape Architecture Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
16. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with RJM Design Group, Incorporated (RJM) for as-needed Landscape Architecture Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
17. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with SWA Group (SWA) for as-needed Landscape Architecture Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
18. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with MCM Management Company (MCM) for as-needed Water Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
19. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with SA Associates (SA) for as-needed Water Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
20. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Cumming Management Group, Incorporated (Cumming) for as-needed Program and Project Management Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
21. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Project Partners for as-needed Program and Project Management Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.

22. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Psomas for as-needed Program and Project Management Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
23. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with FCG Consultants, Incorporated (FCG) for as-needed Construction Management and Construction Inspection Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
24. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Interwest Consulting Group (Interwest) for as-needed Construction Management and Construction Inspection Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
25. Authorize the City Manager to enter into a three-year Professional Consultant Services Agreement with Z&K Consultants, Incorporated (Z&K) for as-needed Construction Management and Construction Inspection Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.

b. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO FEBRUARY 2024 WINTER STORMS AND REAFFIRMING EMERGENCY CONDITIONS REQUIRING EMERGENCY ACTION TO COMPLETE EMERGENCY REPAIRS AT PANORAMA PROMENADE AND MOLINO AVENUE AND 20TH STREET

Summary:

The City Council will consider authorizing the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. At the February 27, 2024, meeting, the City Council authorized the City Manager to extend the proclamation of the existence of a local emergency. The City Council adopted a Resolution, by a four-fifths vote, declaring authority to the City Manager or his designee, pursuant to Public Contract Code Sections 20168 and 22050, to enter into an emergency public works contract. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated, for a not-to-exceed amount of four hundred thirty-one thousand nine hundred ten dollars (\$431,910), for emergency work pertaining to the Panorama Promenade Trail and the Molino Avenue and 20th Street slope immediate repair projects.

The City Council subsequently adopted resolutions, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. The City Council will

consider adopting a Resolution authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. Staff requests the City Council authorize the City Manager to extend proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff recommends the City Council, by a four-fifths vote, reaffirm the emergency continues to exist and, therefore, the emergency contract work must continue to be done without a public bidding process.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days.
2. Adopt a resolution, by four-fifths vote, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING THE NEED TO CONTINUE THE EMERGENCY CONTRACTING AUTHORITY DELEGATED TO THE CITY MANAGER, OR HIS DESIGNEE(S), PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050

(9) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. WAIVE THE READING OF ORDINANCES IN FULL AND AUTHORIZE READING BY TITLE ONLY

Summary:

The recommended action waives reading of ordinances in full and authorizes reading by title only. The purpose of this item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of items on the agenda.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Waive the reading of all ordinances. Wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

b. ADOPTION OF ORDINANCE NO. 2024-06-1548, APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF SIGNAL HILL AND EDCO, FOR CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF SIGNAL HILL PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65864 ET SEQ

Summary:

At the June 11, 2024, City Council meeting, the City Council introduced Ordinance No. 2024-06-1548. Ordinance No. 2024-06-1548 is now presented for second reading and adoption.

EDCO Recycling and Waste Transfer Facility (Facility), requested to amend the Development Agreement and Facility Operations Agreement, and to modify Condition of Approvals (COA) of CUP 09-01 to allow an increase to the maximum permitted volume of waste that may be processed per day from 1,500 tons per day (tpd) to 2,500 tpd. Staff negotiated an updated Development Agreement wherein EDCO pays additional host fees commensurate with the increased tonnage.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the city's long-term financial stability and resilience.

Goal No. 3 Economic & Downtown Development: Improve the local economy, support local businesses, and create a vibrant downtown core.

Recommendation:

Adopt Ordinance No. 2024-06-1548, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF SIGNAL HILL AND EDCO, FOR CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF SIGNAL HILL PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65864 ET SEQ

c. ADOPTION OF ORDINANCE NO. 2024-06-1549 APPROVING ZONING ORDINANCE AMENDMENT 24-02, AMENDING CHAPTER 20.58 SIGNS OF TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE FOR CONSISTENCY WITH STATE AND FEDERAL LAWS BY REMOVING LANGUAGE PERTAINING TO SIGN CONTENT, ELECTION SIGNS, PUBLIC INFORMATION SIGNS, AND ADDING REGULATIONS FOR TEMPORARY NON-COMMERCIAL SIGNS, CITYWIDE; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA

Summary:

The City Council introduced Ordinance No. 2024-06-1549 at its regular meeting on Tuesday, June 11, 2024; the Ordinance is ready for a second reading and adoption. The primary purpose of Ordinance 2024-06-1549 is to amend Chapter 20.58 Signs of Title 20, pertaining to sign standards to be consistent with current case law.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Adopt Ordinance No. 2024-06-1549, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 24-02, AMENDING CHAPTER 20.58 SIGNS OF TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE FOR CONSISTENCY WITH STATE AND FEDERAL LAWS BY REMOVING LANGUAGE PERTAINING TO SIGN CONTENT, ELECTION SIGNS, PUBLIC INFORMATION SIGNS, AND ADDING REGULATIONS FOR TEMPORARY NON-COMMERCIAL SIGNS, CITYWIDE; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA.

d. CONTRACT AMENDMENT REGISTER DATED JULY 9, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- The City Manager reviewed and approved each amendment for streamlined processing.

There are two contract amendments being presented for City Council consideration as follows:

- 1) Bureau Veritas Technical Assessments Limited Liability Corporation: Professional consulting services for a term of six months from the date established in the notice to proceed, with the original agreement term from January 10, 2024 through July 10, 2024. The proposed First Amendment would extend the term by 90 calendar days through October 8, 2024.
- 2) KOA Corporation: Professional engineering and design services. The proposed Third Amendment would extend the term by 180 calendar days through January 7, 2025.

Strategic Plan Goal(s):

Goal No.1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated July 9, 2024.

e. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

f. WARRANT REGISTER DATED JULY 9, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated July 9, 2024.

g. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of June 11, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(10) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR WILSON
MAYOR WOODS

(11) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 23, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.