



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
May 14, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

**To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, May 14, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

**(1) CALL TO ORDER – 7:00 P.M.**

**(2) ROLL CALL**

MAYOR WOODS  
VICE MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

**(3) PLEDGE OF ALLEGIANCE**

**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA  
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

**(5) COMMUNITY ANNOUNCEMENTS**

**(6) PRESENTATIONS**

- a. THE ADMINISTRATIVE SERVICES OFFICER/DEPUTY FINANCE DIRECTOR WILL INTRODUCE SIAMLU COX, DEPUTY FINANCE DIRECTOR FOR THE CITY OF SIGNAL HILL.
- b. MAYOR WOODS WILL PRESENT A PROCLAMATION TO THE OUTSTANDING OLDER AMERICAN AWARDEE IN RECOGNITION OF OLDER AMERICAN MONTH.
- c. MAYOR WOODS WILL PRESENT A PROCLAMATION IN RECOGNITION OF NATIONAL POLICE WEEK, MAY 12-18, 2024.

**(7) CITY MANAGER REPORTS**

- a. PROPOSED STATE ROUTE 405 AND EAST ORANGE AVENUE GATEWAY MONUMENT MAINTENANCE AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION

Summary:

On April 9, 2024, staff presented the design and preliminary agreement details of the Gateway Monument Maintenance Agreement with Caltrans to the City Council as part of an update to the City's Capital Improvement Plan. The City Council instructed staff to finalize the agreement for review and approval. The agreement outlines the City's maintenance responsibilities for the proposed monument sign, focusing on routine and emergency maintenance to preserve its structural integrity and visual appeal. The City Council will consider authorizing the City Manager to execute a Gateway Monument Maintenance Agreement with the State of California Department of Transportation (Caltrans). This agreement outlines the City's responsibilities regarding the maintenance of a

proposed Gateway Monument located at State Route 405 and East Orange Avenue.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Authorize the City Manager to enter into the Maintenance Agreement with Caltrans, in a form approved by the City Attorney.

**(8) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE SIDEWALK REPAIR PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH CJ CONSTRUCTION INCORPORATED

Summary:

The Project is part of the City's ongoing efforts to repair and replace sidewalks throughout the community. This Project included approximately 4,653 square feet of damaged sidewalks and driveways along with one new ADA access ramp, removal and replacement of curb and gutter, and a driveway. CJ Construction Incorporated (CJ) completed work for the Sidewalk Repair Project (Project No. 90.24007) to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by CJ.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR SIDEWALK REPAIR PROJECT (PROJECT NO. 90.24007), IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN CJ CONSTRUCTION INCORPORATED AND THE CITY OF SIGNAL HILL

- b. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL

EMERGENCY IN RESPONSE TO FEBRUARY 2024 WINTER STORMS AND REAFFIRMING EMERGENCY CONDITIONS REQUIRING EMERGENCY ACTION TO COMPLETE EMERGENCY REPAIRS AT PANORAMA PROMENADE AND MOLINA AVENUE AND 20TH STREET

Summary:

The City Council will consider authorizing the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. At the February 27, 2024, meeting, the City Council authorized the City Manager to extend the proclamation of the existence of a local emergency. The City Council adopted a Resolution, by a four-fifths vote, declaring authority to the City Manager or his designee, pursuant to Public Contract Code Sections 20168 and 22050, to enter into an emergency public works contract. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated, for a not-to-exceed amount of four hundred thirty-one thousand nine hundred ten dollars (\$431,910), for emergency work pertaining to the Panorama Promenade Trail and the Molino Avenue and 20th Street slope immediate repair projects.

At its March 12 and March 26, April 9, and April 23 2024, meetings, the City Council adopted a resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. The City Council will consider adopting a Resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. Based on the continuing impacts of the February 2024 winter storm damage, staff requests the City Council authorize the City Manager to extend proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff recommends that the City Council, by a four-fifths vote, reaffirm that the emergency continues to exist and, therefore, the emergency contract work must continue to be done without a public bidding process.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days.
2. Adopt a resolution, by four-fifths vote, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING THE NEED TO CONTINUE THE EMERGENCY CONTRACTING AUTHORITY DELEGATED TO THE CITY MANAGER, OR HIS DESIGNEE(S), PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050

- c. EAST BURNETT STREET HISTORICAL DISTRICT PEDESTRIAN AND BIKE ENHANCEMENT PROJECT; ACTIVE TRANSPORTATION PROGRAM (ATP) - CYCLE 6 GRANT FUNDING

Summary:

In June 2022, the Public Works Department submitted the ATP Cycle 6 application for program funding for the East Burnett Street Historical District Pedestrian and Bike Enhancement Project. The project includes the installation of sidewalks between Gaviota Avenue and Cherry Avenue, Class 2 Bike Lane between Walnut Avenue and Dawson Avenue, and related roadway amenities/improvements. The proposed active transportation improvements offer safe, popular, and healthier modes of travel along this street. The grant amount approved by Caltrans as part of the ATP program for the East Burnett Street Historical District Pedestrian and Bike Enhancement Project is \$2,785,000. The City Council will consider entering into a Master Agreement with the Department of Transportation (Caltrans) for the proposed project. Staff recommends the City Council adopt a resolution authorizing the City Manager and/or the Public Works Director to execute all necessary documents to receive and expend ATP Cycle 6 grant funds.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and Improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Authorize the City Manager and/or Public Works Director to enter into a Master Agreement with the Department of Transportation for project funding in the amount of \$2,785,000 for the construction of East Burnett

## Street Historical District Pedestrian and Bike Enhancement Project.

2. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING THE CITY MANAGER AND/OR PUBLIC WORKS DIRECTOR TO EXECUTE ALL NECESSARY DOCUMENTS TO RECEIVE AND EXPEND ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 6 AWARDED GRANT FUNDS FOR THE E. BURNETT STREET HISTORICAL DISTRICT PEDESTRIAN AND BIKE ENHANCEMENT PROJECT

- d. PROPOSED PUBLIC WORKS CONTRACT WITH SDC ENGINEERING INCORPORATED FOR CITYWIDE STREET TREE PLANTING

Summary:

The City initiated a Citywide Street Tree Planting Project to enhance the urban landscape and promote environmental sustainability. On April 5, 2024, the City posted a Notice Inviting Bids (NIB) for the FY 2023-2024 Citywide Street Tree Planting Project. Staff determined SDC Engineering to be the lowest responsive and responsible bidder after conducting reference checks on the company's listed projects and verified that SDC Engineering is licensed to perform the work under this contract.

The City Council will consider entering into a Public Works Contract with SDC Engineering Incorporation, (SDC), for the Citywide Street Tree Planting Project. This project consists of planting 200 trees at various locations throughout the City, adhering to the latest planting guidelines and recommendations in the Street Tree Master Plan. The scope of work includes tree watering and maintenance for a term of six months after planting is completed.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system and recreational spaces.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with SDC Engineering Incorporated, for a term of six months, not-to-exceed contract of \$120,137.58, in a form approved by the City Attorney.
2. Authorize the Public Works Director to approve a maximum 30-calendar day extension to accommodate changes or unforeseen conditions.

- e. CONTRACT AMENDMENT REGISTER DATED MAY 14, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

There is one contract amendment being presented for City Council consideration are as follows:

John L Hunter & Associates - Professional environmental engineering consulting services to administer the City's Industrial Waste Program and state-mandated stormwater quality programs. The proposed second amendment would extend the term for an additional 3 years. There is no proposed change to the compensation.

Strategic Plan Goal(s):

Goal No.1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated May 14, 2024.

Fiscal Impact:

Funds have been authorized as part of the adopted 2023-2024 Operating Budget.

f. WARRANT REGISTER DATED MAY 14, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated May 14, 2024.

## g. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of April 23, 2024.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

**(9) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER JONES  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER COPELAND  
VICE MAYOR WILSON  
MAYOR WOODS

**(10) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, May 28, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.