



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
October 24, 2023

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, October 24, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS.

AGENCY DESIGNATED NEGOTIATORS: MAYOR AND CITY MANAGER
EMPLOYEE ORGANIZATION: SIGNAL HILL POLICE OFFICERS' ASSOCIATION

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
SIGNIFICANT EXPOSURE TO LITIGATION.

NUMBER OF POTENTIAL CASES: 2

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **COMMUNITY ANNOUNCEMENTS**

(11) **PRESENTATIONS**

- a. MAYOR HANSEN WILL PRESENT CERTIFICATES TO THE GRADUATES OF THE SIGNAL HILL LEADERSHIP ACADEMY.
- b. THE DIVERSITY COALITION COMMITTEE WILL PROVIDE AN UPDATE ON THE CULTURAL FESTIVAL WHICH TOOK PLACE ON SATURDAY, SEPTEMBER 23, 2023.

- c. THE SIGNAL HILL HISTORICAL SOCIETY WILL PROVIDE A PRESENTATION ON ITS FUNDING PLAN AND PROPOSAL FOR A PUBLIC ARTWORK INSTALLATION AT HERITAGE POINT PARK.
- d. CHIEF ROBERTSON WITH THE LOS ANGELES COUNTY FIRE DEPARTMENT WILL PROVIDE A GENERAL OVERVIEW OF FIRE SERVICES, CALLS, AND RESPONSE TIMES FOR FIRE STATION 60 IN SIGNAL HILL.
- e. THE PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR WILL INTRODUCE THE NEW MANAGEMENT ASSISTANT, ALYSSA CHRISTENSON.
- f. CITY LIBRARIAN CHARLES HUGHES WILL PROVIDE A PRESENTATION ABOUT LIBRARY PROGRAMS COMMEMORATING NATIVE AMERICAN HERITAGE MONTH.

(12) ORDINANCES

- a. INTRODUCTION OF AN ORDINANCE TO REDESIGN THE CITY SEAL

Summary:

The City of Signal Hill was incorporated in April 1924. To recognize the City's upcoming centennial milestone, the City Council formed the Centennial Celebration Committee (Committee) in January 2022. The Committee collectively desired to propose a redesign of the current City seal. As such, staff is proposing a redesigned City seal for City Council consideration and introduction of an Ordinance to effectuate the adoption of the new City seal as required by the Signal Hill Municipal Code (SHMC).

Recommendations:

- 1.) Review and approve the redesigned proposed City Seal; and,
- 2.) Introduce an ordinance, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SECTION 1.02.010 AND SECTION 1.02.020 OF CHAPTER 1.02 OF THE SIGNAL HILL MUNICIPAL CODE RELATING TO THE CITY SEAL.

Strategic Plan Goal(s):

- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

(13) CITY MANAGER REPORTS**CALL THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER****ROLL CALL****a. RESOLUTIONS AMENDING THE CITY'S INVESTMENT POLICY****Summary:**

The City Council, also acting as the City Council as Successor Agency (Successor Agency), will consider amending the City's Investment Policy to provide greater diversification of the City's investment portfolio and update the policy to conform to recent legislative changes. To provide greater investment diversification, City Council will consider approving a resolution authorizing the City of Signal Hill to join with other public agencies as a Shareholder of the California Asset Management Trust, a joint powers authority (JPA), to invest in shares of the Trust also known as California Asset Management Program (CAMP). Shareholders may choose to join as an Investor or a Participant; both receive the same investment results, but only Participants are members of the JPA. The City Council will also consider authorizing an update to the investment policy language due to recent legislative changes. In addition, the City Council as Successor Agency will consider amending a companion policy addressing Successor Agency funds.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendations:

A. City Council to adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING ITS INVESTMENT POLICY FOR PUBLIC FUNDS

B. Successor Agency to adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL AS SUCCESSOR AGENCY OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING ITS INVESTMENT POLICY FOR PUBLIC FUNDS

C. Approve the authorization to allow the City of Signal Hill to join as a participating shareholder of the California Asset Management Trust, a joint powers authority, to invest in shares of the Trust also known as CAMP.

RECESS THE CITY COUNCIL AS SUCCESSOR AGENCY

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH BUREAU VERITAS TECHNICAL ASSESSMENTS LLC FOR THE PREPARATION OF A FACILITIES MASTER PLAN

Summary:

The City Council will consider authorizing the City Manager to enter into a Professional Consultant Services Agreement with Bureau Veritas Technical Assessments LLC (BVTA) to prepare the City's first Facilities Master Plan (FMP) for a cost of \$50,937.05; authorize the Public Works Director to approve a term extension of up to 6 months; and utilize contingency of \$25,000 for the preparation of updated as-built facility system drawings. The FMP aims to conduct a thorough evaluation of the City's facilities and develop a concise set of objectives, policies, and routine maintenance schedules across all City facilities. The goal is to ensure the longevity and optimal condition of City facilities, including mechanical and electrical systems. This proposed plan would assist the Public Works Building Maintenance Division with identifying and prioritizing major repairs necessary to maintain City facilities at a desired service level. If approved by City Council, the work would begin in November 2023 and be completed by May 2024.

Strategic Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Authorize the City Manager to enter into a Professional Consultant Services agreement with BVTA for the preparation of the Facilities Master Plan, for a term of six-months and a not-to-exceed contract amount of \$50,937.05, in a form approved by the City Attorney; and
 2. Authorize the Public Works Director to utilize a project contingency of \$25,000 and approve up to a 90-calendar day term extension, for the preparation of updated as-built drawings of all system components for each facility.
- b. AMENDMENT TO MASTER AGREEMENT WITH WELLS FARGO BANK, N.A. FOR TREASURY MANAGEMENT SERVICES

Summary:

The City Council will consider entering into an amended Master Agreement with

Wells Fargo Bank, N.A. (Wells Fargo) for the City's treasury management services with an expiration date of October 2, 2028 to lock in lower service fee pricing through the stated term.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the City Manager, or designee, to enter into an amended Master Agreement with Wells Fargo Bank, N.A. for treasury management services and related fees, retroactive to October 1, 2023, and expiring on October 2, 2028, in a form approved by the City Attorney.

c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

d. WARRANT REGISTER DATED OCTOBER 24, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated October 24, 2023.

e. APPROVAL OF MEETING MINUTES

Summary:

Special Meeting of October 4, 2023.

Regular Meeting of October 10, 2023.

Recommendation:

Approve the meeting minutes.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR WOODS
MAYOR HANSEN

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, November 14, 2023, at 7:00 p.m.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.