



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
September 26, 2023

REVISED

Meetings begin at 6:30 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:30 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:30 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter

meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, October 10, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) CALL TO ORDER – 6:30 P.M.

(2) ROLL CALL

MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT A PUBLIC EMPLOYEE PERFORMANCE EVALUATION.

TITLE: DEPARTMENT HEADS

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)

(10) COMMUNITY ANNOUNCEMENTS**(11) PRESENTATION**

- a. CITY LIBRARIAN CHARLES HUGHES WILL PROVIDE A PRESENTATION ABOUT LIBRARY PROGRAMS COMMEMORATING NATIONAL HISPANIC HERITAGE MONTH.

(12) PUBLIC HEARING

- a. PUBLIC HEARING TO CONSIDER AN AMENDMENT TO CONDITIONAL USE PERMIT 00-05 FOR AN EXISTING SELF-STORAGE FACILITY AT 2901 EAST PACIFIC COAST HIGHWAY, AMENDING EXISTING AND ADDING NEW CONDITIONS OF APPROVAL AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15301

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on September 15, 2023; mailed to property owners and residents within a 300' radius of the subject site on September 15, 2023; and posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on September 15, 2023.

Chis Mata, the authorized agent on behalf of the property owner, Signal Hill Self Storage LP, is requesting an amendment to Conditional Use Permit 00-05 to modify existing and add new conditions of approval for an existing self-storage facility located at 2901 East Pacific Coast Highway within Area 2 of SP-10, Pacific Coast Highway Specific Plan zoning district.

Recommendation:

Adopt a resolution approving the amendment to Conditional Use Permit 00-05 for the existing self-storage facility, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AMENDMENTS TO CONDITIONAL USE PERMIT 00-05 FOR AN EXISTING SELF-STORAGE FACILITY AT 2901 EAST PACIFIC COAST HIGHWAY WITHIN AREA 2 OF SP-10, PACIFIC COAST HIGHWAY SPECIFIC PLAN AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15301

(13) CITY MANAGER REPORTS**a. ADOPTION OF 2023-2028 SIGNAL HILL STRATEGIC PLAN****Summary:**

The City's Strategic Plan guides the City's vision and goals, serving to accomplish the community's long-term vision, priorities, and objectives, while enabling coordinated efforts among departments. The Strategic Plan also establishes clear benchmarks and performance metrics for accountability that track important milestones and assess the efficacy of programs. The 2023-2028 Strategic Plan, developed with feedback from various community stakeholder groups, establishes the strategic framework that will enable the completion of important objectives. To further focus these efforts, each City Department developed specific workplans that highlight the work each Department and Division will carry out over the next year. Staff will update the Strategic Plan on an annual review cycle to align with the budget adoption process to promote accountability and enable the City Council to reprioritize goals as necessary. Staff recommends adopting the 2023-2028 Strategic Plan substantially in the form presented.

Recommendation:

Adopt the 2023-2028 Signal Hill Strategic Plan substantially in the form presented.

b. PUBLIC WORKS CONTRACT WITH CJ CONCRETE CONSTRUCTION INC. FOR THE FISCAL YEAR 2023-2024 SIDEWALK REPAIR PROJECT (PROJECT NO. 90.24007)**Summary:**

The City Council will consider entering into a Public Works Contract with CJ Concrete Construction Incorporated for the construction of the Sidewalk Repair Project (Project No. 90.24007). This Project is performed annually to improve safe path of travel for pedestrians and is performed in accordance with the City's Sidewalk Inspection Program.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with CJ Concrete Construction Inc. for construction of the Sidewalk Repair Project (Project No. 90.24007), for a term of 30 working days, a not-to-exceed contract amount of \$64,581.00, and in a form approved by the City Attorney.
2. Authorize a project contingency of \$15,419.00 and up to a 30-working day term extension to be utilized by the Public Works Director for additional scope of work to be performed on adjacent streets during construction.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. **CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 26, 2023**

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date; and
- City Manager reviewed and approved each amendment for streamlined processing.

The contract amendment being presented for City Council consideration is as follows:

W.G. Zimmerman Engineering, Inc.: On-call engineering services. Amendment No. 4 increases compensation by \$64,800. The revised total not-to-exceed amount is \$1,248,800.

Recommendation:

Authorize the Contract Amendment Register dated September 26, 2023.

b. **SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT**

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

c. **WARRANT REGISTER DATED SEPTEMBER 26, 2023**

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated September 26, 2023.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 12, 2023.

Recommendation:

Approve the meeting minutes.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR WOODS
MAYOR HANSEN

- a. COUNCIL MEMBER JONES WILL REPORT ON HIS ATTENDANCE AT THE LEAGUE OF CALIFORNIA CITIES ASSOCIATION ANNUAL CONFERENCE SEPTEMBER 20-22, 2023.

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 10, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.