



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 12, 2023

Meetings begin at 6:30 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:30 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:30 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, September 12, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 6:30 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN  
VICE MAYOR WOODS  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.  
SIGNIFICANT EXPOSURE TO LITIGATION.

NUMBER OF POTENTIAL CASES: 1

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA  
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

**(10) COMMUNITY ANNOUNCEMENTS****(11) PRESENTATIONS**

- a. MAYOR HANSEN WILL PRESENT A PROCLAMATION TO SIGNAL HILL RESIDENT ROBERT CANO IN RECOGNITION OF THE 30TH ANNUAL LONG BEACH QFILMS FESTIVAL.
- b. THE DIVERSITY COALITION COMMITTEE WILL PROVIDE A PRESENTATION ON THE UPCOMING CULTURAL FESTIVAL ON SATURDAY, SEPTEMBER 23, 2023.
- c. CHIEF ROBERTSON WITH THE LOS ANGELES COUNTY FIRE DEPARTMENT WILL PROVIDE A GENERAL OVERVIEW OF FIRE SERVICES, CALLS, AND RESPONSE TIMES FOR FIRE STATION 60 IN SIGNAL HILL.
- d. THE FINANCE DIRECTOR WILL INTRODUCE DANIEL BASULTO, ACCOUNTANT FOR THE CITY OF SIGNAL HILL.

**(12) CITY MANAGER REPORT**

- a. VERIFICATION OF QUORUM FOR FUTURE CITY COUNCIL MEETINGS

Summary:

Staff is seeking verification whether a quorum will be present for the regular City Council meetings of November 28, 2023 and December 26, 2023, due to potential scheduling conflicts with the holiday seasons. Additionally, City Council will discuss holding only one meeting in the months of July and August when vacations often occur due to the summer holiday season, and determine if a quorum will be met for the meetings of July 9, 2024, and August 13, 2024.

Recommendation:

Determine whether a quorum of the City Council will be present for the regular meetings of November 28, 2023, December 26, 2023, July 9, 2024, and August 13, 2024.

**(13) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 12, 2023

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the

following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date; and
- City Manager reviewed and approved each amendment for streamlined processing.

The contract amendments being presented for City Council consideration are as follows:

Cyrun Inc: Provides the Police Department Records Management Software (RMS) and Computer Aided Dispatch Software. Amendment No. 4 adds the additional service of the RIPA Module allowing for data collection per AB 953 regulations, extends the term by one year through August 23, 2024, and revises the not-to-exceed contract amount to \$603,000.00.

HdL Companies: Business License Tax Operations Management services. Amendment No. 1 extends the term by two years through September 21, 2025

Recommendation:

Authorize the Contract Amendment Register dated September 12, 2023.

- b. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE OHIO AVENUE STREET REHABILITATION FROM HILL STREET TO SKYLINE DRIVE (PROJECT NO. 90.23003) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH PALP, INCORPORATED DBA EXCEL PAVING COMPANY

Summary:

Excel Paving Company (EPC) completed the work for the Ohio Avenue Street Rehabilitation from Hill Street to Skyline Drive Project ("Project") to the satisfaction of the Public Works Department and in accordance with the project plans and specifications. Staff is recommending final acceptance of the work performed by EPC and issuance of final payment.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLANS AND SPECIFICATIONS FOR THE OHIO AVENUE STREET REHABILITATION PROJECT FROM HILL STREET TO SKYLINE AVENUE (PROJECT NO. 90.23003) IN THE CITY OF SIGNAL HILL, IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN EXCEL PAVING COMPANY AND THE CITY OF SIGNAL HILL

- c. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE WATER SERVICES AND VALVE REPLACEMENTS PHASE II PROJECT (PROJECT NO. 95.23008) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH T.E. ROBERTS, INC.

Summary:

T.E. Roberts, Incorporated (TER) completed work for the Water Services and Valve Replacements Phase II Project ("Project"), to the satisfaction of the Public Works Department and in accordance with the project plans and specifications. Staff is recommending final acceptance of the work performed by TER and issuance of final payment.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLANS AND SPECIFICATIONS FOR THE 2022-2023 WATER SERVICES AND VALVE REPLACEMENTS PHASE II PROJECT (PROJECT NO. 95.23008) IN THE CITY OF SIGNAL HILL, IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN T.E. ROBERTS, INCORPORATED, AND THE CITY OF SIGNAL HILL

- d. RESOLUTION IMPLEMENTING NO OVERNIGHT PARKING ON ONE BLOCK OF CRESTON AVENUE AND WALNUT AVENUE AND AMENDING OVERNIGHT PARKING RESTRICTIONS ON A SEGMENT OF TEMPLE AVENUE

Summary:

The City Council will consider adopting a resolution to implement no overnight parking from 10:00 p.m. to 5:00 a.m. on Creston Avenue and Walnut Avenue to address resident and business concerns of illegal activities, littering, and recreational or commercial vehicles parked for longer than 72 hours, among other concerns. Additionally, the resolution will amend the hours of existing no overnight parking restrictions on Temple Avenue adjacent to Discovery Well Park to 10:00 p.m. to 5:00 a.m. to match the hours of operation of the park.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, IMPLEMENTING OVERNIGHT PARKING RESTRICTIONS BETWEEN THE HOURS OF 10:00 P.M. AND 5:00 A.M. ON CRESTON AVENUE FROM WALNUT AVENUE TO THE EASTERLY TERMINUS, ON WALNUT AVENUE FROM 32ND STREET TO THE SOUTHERLY CITY LIMIT

AND AMENDING NO OVERNIGHT PARKING HOURS TO 10:00 P.M. TO 5:00 A.M. ON TEMPLE AVENUE FROM PANORAMA DRIVE TO HILL STREET

- e. WARRANT REGISTER DATED SEPTEMBER 12, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated September 12, 2023.

- f. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of August 22, 2023.

Recommendation:

Approve the meeting minutes.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WILSON  
COUNCIL MEMBER JONES  
COUNCIL MEMBER COPELAND  
VICE MAYOR WOODS  
MAYOR HANSEN

- a. VICE MAYOR WOODS WILL REPORT ON HER ATTENDANCE AT THE CALIFORNIA CONTRACT CITIES FALL SUMMIT SEPTEMBER 8-10, 2023.

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, September 26, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner.

Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.