



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

### MINUTES OF A REGULAR MEETING SIGNAL HILL PARKS AND RECREATION COMMISSION June 21, 2023

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in-person in the Council Chambers and via video/teleconference on June 21, 2023.

(1) **CALL TO ORDER – 6:03 P.M.**

(2) **ROLL CALL**

PRESENT: CHAIR TIM ANHORN  
VICE CHAIR PAM DUTCH HUGHES  
COMMISSIONER KIRAN GIDWANI  
COMMISSIONER CAROLINE KISS-LEE  
ABSENT: COMMISSIONER ANDREW ZACHARIAS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

(6) **DISCUSSION ITEM(S)**

- a. OATH OFFICE FOR NEWLY APPOINTED COMMISSIONER KIRAN GIDWANI
- b. COMMISSION REORGANIZATION

Commission Secretary called for nominations for Chair.

Commissioner Anhorn nominated Commissioner Kiss-Lee for Chair.

Commission Secretary closed the nominations for Chair.

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to nominate Commissioner Kiss-Lee to serve as Chair.

The following vote resulted:

AYES: CHAIR KISS-LEE  
COMMISSIONER ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

The meeting was turned over to Chair Kiss-Lee, who opened the nominations for Vice Chair.

Commissioner Dutch Hughes nominated Commissioner Zacharias for Vice Chair, due to his absence he was unable to accept the nomination.

Chair Kiss-Lee nominated Commissioner Anhorn for Vice Chair.

Commission Secretary closed the nominations for Vice Chair.

It was moved by CHAIR KISS-LEE and seconded by COMMISSIONER DUTCH HUGHES, to nominate Commissioner Anhorn to serve as Vice Chair.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

c. SELECTION OF COMMISSION REPRESENTATIVE AND ALTERNATE TO THE SUSTAINABILITY CITY COMMITTEE

It was moved by CHAIR KISS-LEE and seconded by VICE CHAIR ANHORN, to nominate Commissioner Gidwani as the representative for the Parks and Recreation Commission and Commissioner Dutch Hughes as the alternate.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

d. PARK ASSIGNMENTS

It was moved by COMMISSIONER GIDWANI and seconded by COMMISSIONER DUTCH HUGHES, to assign and approve parks for each commissioner as follows: Commissioner Gidwani assigned Sunset View Park and Hilltop Park; Chair Kiss-Lee assigned Discovery Well Park and Panorama Promenade; Vice Chair Anhorn assigned Heritage Point Park and Calbrisas Park; Commissioner Dutch Hughes assigned Raymond Arbor Park and Hillbrook Park; and Commissioner Zacharias assigned Signal Hill Park and Signal Hill Dog Park.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

e. CONSIDERATION TO UPDATE MEETING TIMES FOR THE JULY AND AUGUST 2023 PARKS AND RECREATION COMMISSION MEETINGS

It was moved by VICE CHAIR ANHORN and seconded by COMMISSIONER CHAIR DUTCH HUGHES, to approve.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

f. PET OF THE MONTH NOMINATIONS

It was moved by VICE CHAIR ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to vote Laide and Miss Lady as the June Pet of the Month.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

g. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by VICE CHAIR ANHORN and seconded by COMMISSIONER CHAIR DUTCH HUGHES, to received and file.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: COMMISSIONER ZACHARIAS

ABSTAIN: NONE

(7) **CONSENT CALENDAR**

a. IN THE NEWS

b. REVIEW OF COMMISSION REVOLVING OBJECTIVES

c. APPROVAL OF MEETING MINUTES

It was moved by CHAIR ANHORN and seconded by VICE CHAIR DUTCH HUGHES, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI

NOES: NONE  
ABSENT: COMMISSIONER ZACHARIAS  
ABSTAIN: NONE

**(8) COMMISSION NEW BUSINESS**

Commissioner Dutch Hughes reminded the Commission the new police chief will be sworn in at 2:00 p.m. on June 29th at the Signal Hill Library.

Vice Chair Anhorn stated the trail owned by Signal Hill Petroleum, linking Creston Drive to the end of Legion Drive, is in need of maintenance. He also reminded the community Heritage Point Park is a passive park which has no play equipment.

Chair Kiss-Lee reported the three connected slides at Discovery Well Park are very hot, asked staff to look into getting shade for those slides.

**(9) ADJOURNMENT**

It was moved by VICE CHAIR ANHORN and seconded by COMMISSIONER GIDWANI to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, July 19, 2023, at 5:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: CHAIR KISS-LEE  
VICE CHAIR ANHORN  
COMMISSIONER DUTCH HUGHES  
COMMISSIONER GIDWANI  
  
NOES: NONE  
  
ABSENT: COMMISSIONER ZACHARIAS  
  
ABSTAIN: NONE

CHAIR KISS-LEE adjourned the meeting at 6:55 p.m.

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CAROLINE KISS-LEE  
CHAIR

Attest:

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YVETTE E. AGUILAR  
COMMISSION SECRETARY