



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
July 11, 2023

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, July 11, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. MAYOR HANSEN AND MEMBERS OF THE SUSTAINABLE CITY COMMITTEE WILL PRESENT THE AWARD TO REPRESENTATIVES FROM EDCO FOR THE INSTALLATION OF ITS NEW CARDBOARD BAILING SYSTEM, WHICH INCREASES CAPACITY AND EFFICIENCY.
- b. THE CITY MANAGER WILL INTRODUCE WAYNE BYERLEY, CHIEF OF POLICE FOR THE CITY OF SIGNAL HILL.
- c. CHIEF BYERLEY WILL INTRODUCE AND SWEAR IN HEBER MENDOZA, NEW POLICE OFFICER FOR THE CITY OF SIGNAL HILL.

- d. PUBLIC WORKS DEPARTMENT STAFF AND THE CITY'S DESIGN CONSULTANT, SWA CONSULTANTS, WILL PRESENT DESIGN CONCEPTS FOR THE CITYWIDE MEDIAN LANDSCAPE AND IRRIGATION DESIGN PROJECT.

(7) CITY MANAGER REPORTS

- a. PUBLIC WORKS CONTRACT WITH HARDY & HARPER, INC. (H&H) FOR THE PALM DRIVE PAVEMENT REHABILITATION PROJECT FROM OBISPO AVE. TO E. WILLOW ST. (PROJECT NO. 90.24003)

Summary:

The City Council will consider entering into a Public Works Contract with Hardy & Harper, Incorporated (H&H) for construction of the Palm Drive Pavement Rehabilitation Project from Obispo Avenue to East Willow Street (Project No. 90.24003). The Project includes the following elements:

- Approximately 49,700 square feet of asphalt pavement repair employing a combination of reconstruction and grind/overlay;
- Removal and replacement of approximately 600 square feet of damaged sidewalk and driveways;
- Removal and replacement of approximately 450 linear feet of curb and gutter;
- Restoration of traffic striping and markings; and
- Upgrade of three curb ramps to comply with the American Disabilities Act.

Funds are available as designated in the FY 2023-24 Capital Improvement Program (CIP) Budget for Pavement Management, utilizing funding from Measure R (County), Measure M, Proposition C, and Road Maintenance and Rehabilitation Act (RMRA). Expenditures for this Project will be allocated initially towards Measure R, Measure M, and Proposition C to prioritize funds consistent with expenditure deadlines.

Subject to City Council approval of the contract award, staff would issue a Notice to Proceed and begin coordinating with the contractor. Staff anticipates the project would begin construction in August 2023 and anticipates project completion in November 2023.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with H&H for construction of the Palm Drive Pavement Rehabilitation Project from Obispo Avenue to East Willow Street (Project No. 90.24003), for a term of 50 working days and a not-to-exceed contract amount of \$774,000 in a form approved by the City Attorney.
2. Authorize the Public Works Director to utilize a contingency of up to 10%

(\$77,400) to accommodate additional scope of work in the event of changed or unforeseen conditions, for a total construction budget of \$851,400.

b. **POLICY DIRECTION REGARDING PROPOSED AMENDMENTS TO THE SIGNAL HILL MUNICIPAL CODE (SHMC)**

Summary:

City staff and the City Attorney's office have been working to identify portions of the Signal Hill Municipal Code (SHMC) that could be updated to conform with State law and best practices. While this review has focused on provisions related to code enforcement, additional areas of the SHMC have also been identified for improvement, including housing and building ordinances, use of public facilities, and the City's sign ordinance. Staff is requesting City Council policy direction regarding areas in which staff should focus its efforts and bring back as code amendments for potential adoption at a future meeting.

Recommendation:

Staff recommends the City Council consider changes to the SHMC in the areas discussed below and provide direction regarding next steps. If the City Council wishes to proceed with changes to the SHMC in any of the areas discussed below, City staff will come back with an ordinance or further staff report, as applicable, for City Council consideration.

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. **THIRD AMENDMENT TO AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF SIGNAL HILL AND SHUSTER ADVISORY GROUP, LLC**

Summary:

At its meeting of December 12, 2017, the City Council entered into a Contract Services Agreement with Shuster Advisory Group, LLC (formerly SFG Retirement Plan Consulting, LLC) for investment advisor and fiduciary services for the City's 457(b) Deferred Compensation Plan and 401(a) Defined Contribution Plan. Since June 11, 2019, Shuster Advisory Group has been serving as the sole fiduciary for the City's 457(B) and 401(A) plans. Shuster Advisory Group, LLC (Shuster) is requesting a not to exceed 3% cost of living adjustment to its annual compensation, starting on August 1, 2023. City Council approval of the proposed Third Amendment to the agreement is required for the compensation structure to be modified.

Recommendation:

Authorize the City Manager to execute Amendment No. 3 to the Contract

Services Agreement between the City of Signal Hill and Shuster for a cost of living adjustment to its annual compensation, limited to a not-to-exceed adjustment of 3%, in a form approved by the City Attorney.

- b. RESOLUTION APPROVING THE 2022 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO 2022-06-1535

Summary:

On September 30, 2021, Governor Newsom signed into law Assembly Bill (AB) 481, which went into effect on January 1, 2022, and added California Government Code Sections 7070 through 7075 relating to the funding, acquisition, and status and inventory of military equipment by local law enforcement agencies. The bill required law enforcement agencies seeking to fund or acquire new military equipment or continue use of any military equipment acquired prior to January 1, 2022, to draft a military equipment use policy and obtain approval from its governing body via adoption of an ordinance. AB 481 also requires law enforcement agencies to present an annual report to their governing body on the status and inventory of the equipment. The City Council will consider approving the 2022 Military Equipment Annual Report and a resolution, renewing Ordinance No. 2022-06-1535 in accordance with Assembly Bill 481.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE 2022 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO. 2022-06-1535, IN ACCORDANCE WITH ASSEMBLY BILL 481

- c. CONTRACT AMENDMENT REGISTER DATED JULY 11, 2023

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

Two contract amendments are being presented for City Council consideration:

- 1) Michael Baker International, Inc. provides on-call water engineering consulting services. The amendment increases the compensation of the

on-call agreement by \$9,592 to make revisions to project plans and provide additional bidding support services for the 33rd Street Water Main Replacement Project.

- 2) DISC Solutions, Inc. provides professional consulting services to support the City's Diversity Coalition Committee. The amendment increases the compensation amount by \$36,000 and extends the term to June 30, 2024.

Recommendation:

Authorize the Contract Amendment Register dated July 11, 2023

d. WARRANT REGISTER DATED JULY 11, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated July 11, 2023.

e. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of June 27, 2023.

Recommendation:

Approve the meeting minutes.

(9) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR WOODS
MAYOR HANSEN

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 25, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be

presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.