



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CIVIL SERVICE COMMISSION MEETING
June 07, 2023

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month or as required, as determined by the Commission Chair. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website at www.cityofsignalhill.org and at City Hall, the Library, Reservoir Park and Discovery Well Park.

To listen and participate:

- Call (408) 638-0968 (audio only) and enter meeting ID: 876-3205-3163, press # when prompted to provide participant ID, and enter passcode: 568009. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate:

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 876-3205-3163 and passcode: 568009 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 876-3205-3163 and passcode: 568009 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may

also submit your comment, limited to 250 words or less, to the Interim Commission Secretary at gchavez@cityofsignalhill.org not later than 4:30 p.m. on Wednesday, June 7, 2023 and your comment will be read into the record.

- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

Civil Service Commissioner Members are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 5:30 P.M.**

(2) **ROLL CALL**

CHAIR DOI
VICE CHAIR GRIGGS
COMMISSIONER GHEBREZGHI
COMMISSIONER PATTERSON
COMMISSIONER PHILLIPS

(3) **PLEDGE OF ALLEGIANCE**

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) **PUBLIC BUSINESS FROM THE FLOOR**

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **DISCUSSION ITEMS**

- a. SWEARING IN OF THE NEWLY APPOINTED CIVIL SERVICE COMMISSIONERS

Summary:

At the April 25, 2023 City Council meeting, the City Council reappointed Ayda Ghebrezghi and Ronald Griggs to the Civil Service Commission each for a four-year term (May 31, 2027). At the May 23, 2023 City Council Meeting, the City Council appointed Diana Phillips to the Civil Service Commission for the unexpired term (May 31, 2025). Accordingly, the three Commissioners will take the Oath of Office and assume their duties.

Recommendation:

Administer the Oath or Affirmation of Allegiance to the newly appointed Civil Service Commissioners.

- b. CIVIL SERVICE COMMISSION REORGANIZATION

Summary:

Annually at this time, the Commission selects members to serve one-year terms as Chair and Vice Chair. Commission Secretary will call for nominations for Chair, and once seated the Chair will call for nominations for Vice Chair to serve the 2023/24 term of office.

Recommendation:

Proceed with the reorganization according to the standard procedures.

- c. SELECTION OF THE SUSTAINABLE CITY COMMITTEE CIVIL SERVICE COMMISSION REPRESENTATIVE AND ALTERNATE

Summary:

For the past two years, Julie Doi has served as Civil Service Commission representative on the Sustainable City Committee (SCC) and Daritza Gonzalez (resigned from the Civil Service Commission on April 11, 2023) has served as the alternate. Pursuant to SCC rules, the two-year terms for both members expire on June 30, 2023. Accordingly, the Commission is asked to consider nominations and select a representative and alternate.

Recommendation:

Select a representative and an alternate to attend quarterly SCC meetings.

(7) **CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

- a. CERTIFICATION OF ELIGIBILITY LIST - WATER SYSTEMS SUPERINTENDENT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

- b. CERTIFICATION OF ELIGIBILITY LIST - WATER MAINTENANCE WORKER I/II

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

c. CERTIFICATION OF ELIGIBILITY LIST - POLICE OFFICER (LATERAL)

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

d. CERTIFICATION OF ELIGIBILITY LIST - POLICE RECRUIT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

e. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of May 3, 2023.

Recommendation:

Approve the meeting minutes.

(8) COMMISSION NEW BUSINESS

COMMISSIONERS
VICE CHAIR
CHAIR

(9) ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, July 5, 2023, at 5:30 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Grissel Chavez, Interim Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.