



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
April 11, 2023

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](https://www.zoom.us) on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, April 11, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

**(1) CALL TO ORDER – 7:00 P.M.**

**(2) ROLL CALL**

MAYOR HANSEN  
VICE MAYOR WOODS  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

**(3) PLEDGE OF ALLEGIANCE**

**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA  
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

**(5) COMMUNITY ANNOUNCEMENTS**

**(6) PRESENTATIONS**

- MAYOR HANSEN WILL PRESENT A PROCLAMATION TO BEN KITCHENS IN RECOGNITION OF EARNING THE RANK OF EAGLE SCOUT.
- THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A PRESENTATION HIGHLIGHTING SIGNAL HILL PUBLIC LIBRARY PROGRAMMING IN CELEBRATION OF NATIONAL LIBRARY WEEK, APRIL 23 - 29, 2023.
- MAYOR HANSEN WILL PRESENT A PROCLAMATION TO THE POLICE DEPARTMENT DISPATCHERS/JAILERS IN RECOGNITION OF NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK, APRIL 9-15, 2023.

**(7) CITY MANAGER REPORTS**

## a. APPOINTMENT OF CITY CLERK

Summary:

An open recruitment was held to seek residents who are interested in filling the unexpired term of City Clerk. All applicants have been invited to attend tonight's City Council meeting and will be offered an opportunity to address the City Council regarding their qualifications for appointment.

Recommendation:

Conduct interviews and make an appointment to fill the office of City Clerk until November, 2024, at which time an election will be held to fill the remaining two years of the City Clerk vacancy.

## b. 2023-2028 STRATEGIC PLAN WORK SESSION

Summary:

Representatives from Moss Adams LLP (Moss Adams) will conduct a work session on the 2023-2028 Strategic Plan to obtain input from the City Council and the community.

Recommendation:

Provide input on the mission, vision, and values for the Strategic Plan.

**(8) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

## a. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE 2022-2023 SLURRY SEAL PROGRAM (PROJECT NO. 90.23003) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH AMERICAN ASPHALT SOUTH, INC.

Summary:

American Asphalt South, Inc. (AASI) has completed work for the 2022-2023 Slurry Seal Program (Project No. 90.23003) to the satisfaction of the Public Works Department and in accordance with the project plans and specifications. Staff is recommending final acceptance of the work performed by AASI and issuance of final payment.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,

CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLANS AND SPECIFICATIONS FOR THE 2022-2023 SLURRY SEAL PROGRAM (PROJECT NO. 90.23003) IN THE CITY OF SIGNAL HILL, IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN AMERICAN ASPHALT SOUTH, INC. AND THE CITY OF SIGNAL HILL

b. REQUEST TO WAIVE FEES FOR USE OF CITY FACILITY AND WAIVE THE PROHIBITION OF ALCOHOL AT CITY FACILITIES

Summary:

The Signal Hill Community Foundation (SHCF) is proposing to host a fundraising event on Friday, May 12, 2023, benefitting the City of Signal Hill community. SHCF is requesting a waiver of the fees for the use of the Signal Point Terrace, with the option to utilize the Community Room as a backup in the event of inclement weather, and permission to provide alcoholic beverages at the event.

Recommendation:

Approve waiver of the fees for use of the Signal Point Terrace and the use of the Community Room (as a backup in the event of inclement weather); City staff costs; use of equipment; and waiver of the prohibition of alcohol at City facilities.

c. CONTRACT SERVICES AGREEMENT WITH ROGERS ANDERSON MALODY & SCOTT, LLP (RAMS) FOR PROFESSIONAL INDEPENDENT AUDITING SERVICES

Summary:

The City Council will consider approving a Contract Services Agreement with Rogers Anderson Malody & Scott, LLP (RAMS) for professional independent auditing services.

Recommendation:

Authorize the City Manager to enter into a Contract Services Agreement with RAMS as the independent certified public accounting firm to audit the financial statements of the City of Signal Hill and its component units, in the amount of \$154,810, for an initial three-year term with an option to extend the term for two additional one-year terms, in a form approved by the City Attorney.

d. WARRANT REGISTER DATED APRIL 11, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated April 11, 2023.

## e. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of March 28, 2023 and Special Meeting of April 4, 2023.

Recommendation:

Approve the meeting minutes.

**(9) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WILSON

COUNCIL MEMBER JONES

COUNCIL MEMBER COPELAND

VICE MAYOR WOODS

MAYOR HANSEN

**(10) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, April 25, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.