



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
January 10, 2023

A Regular Meeting of the Signal Hill City Council was held in-person and via video/teleconference on January 10, 2023 pursuant to the provisions of Government Code Section 54953 (as amended by AB 361).

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

PRESENT: MAYOR TINA HANSEN
 VICE MAYOR LORI WOODS
 COUNCIL MEMBER ROBERT COPELAND
 COUNCIL MEMBER KEIR JONES
 COUNCIL MEMBER EDWARD WILSON

ABSENT: NONE

(3) CLOSED SESSION

a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 REGARDING PUBLIC EMPLOYEE APPOINTMENT.

TITLE: INTERIM CHIEF OF POLICE

b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS.

AGENCY DESIGNATED REPRESENTATIVES: INTERIM CITY MANAGER AND CITY ATTORNEY

EMPLOYEE ORGANIZATION: SIGNAL HILL POLICE OFFICERS ASSOCIATION

c. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE

SECTION 54957.6, CONFERENCE WITH LABOR NEGOTIATORS.

AGENCY DESIGNATED REPRESENTATIVES: INTERIM CITY MANAGER
AND CITY ATTORNEY
EMPLOYEE ORGANIZATION: SIGNAL HILL EMPLOYEES' ASSOCIATION

d. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
SIGNIFICANT EXPOSURE TO LITIGATION.

NUMBER OF POTENTIAL CASES: 1

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

(5) RECESS TO CLOSED SESSION – 6:02 P.M.

(6) RECONVENE REGULAR MEETING – 7:07 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

City Attorney reported on closed session items. There was no reportable action taken.

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATION

a. SWA GROUP, INC. AND CITY STAFF WILL PRESENT AN UPDATE ON THE STREET TREE MASTER PLAN AND RESULTS OF THE COMMUNITY SURVEY.

The Public Works Director, Jeremy Klemic with SWA Group, Inc., and Associate Engineer presented agenda item 11(a).

(12) PUBLIC HEARING

a. PUBLIC HEARING - ADOPTION OF ORDINANCE NO. 2022-12-1542 AMENDING TITLE 15 OF THE SIGNAL HILL MUNICIPAL CODE ENTITLED BUILDINGS AND CONSTRUCTION

Mayor Hansen opened the public hearing at 7:42 p.m.

There was no public comment.

Mayor Hansen closed the public hearing at 7:43 p.m.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER JONES to adopt Ordinance No. 2022-12-1542 by reference and authorize staff to submit the Buildings and Construction Code Ordinance to the California Building Standards Commission.

Ordinance No. 2022-12-1542, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ORDINANCE AMENDMENT 22-01, AMENDING TITLE 15 OF THE SIGNAL HILL MUNICIPAL CODE ENTITLED "BUILDINGS AND CONSTRUCTION"

The following vote resulted:

AYES:	MAYOR HANSEN VICE MAYOR WOODS COUNCIL MEMBER COPELAND COUNCIL MEMBER JONES COUNCIL MEMBER WILSON
NOES:	NONE
ABSENT:	NONE
ABSTAIN:	NONE

(13) CITY MANAGER REPORTS

a. COUNCIL APPOINTMENTS TO VARIOUS ORGANIZATIONS

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to adopt Resolution No. 2023-01-6719 as amended.

Resolution No. 2023-01-6719, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2022-01-6658, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

The following vote resulted:

AYES:	MAYOR HANSEN VICE MAYOR WOODS COUNCIL MEMBER COPELAND COUNCIL MEMBER JONES COUNCIL MEMBER WILSON
NOES:	NONE

ABSENT: NONE
ABSTAIN: NONE

b. REPORTS ON DEVELOPMENT IMPACT FEES FOR FISCAL YEAR (FY) 2021-22, FY 2020-21, AND FY 2019-20

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR WOODS to receive and file the annual financial report findings relating to the Traffic Impact Fees, Park and Recreation Impact Fees, and the Water System Impact Fees required under the California Mitigation Act (AB 1600) and based on the findings reported, reaffirm the necessity of continuing to collect and accumulate unexpended impact fees under the Government Code section 66001(d).

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. ANNUAL REVIEW OF INSTITUTIONAL PERMITS

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER JONES to adopt Resolution No. 2023-01-6720.

Resolution No. 2023-01-6720, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2023 FOR COLE VOCATIONAL SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA, LLC, LAS BRISAS CHILD CARE CENTER, AND UNLIMITED QUEST

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

d. DESIGN AGREEMENT WITH SWA GROUP, INC. (SWA) FOR CITYWIDE MEDIAN LANDSCAPE AND IRRIGATION DESIGN SERVICES (PROJECT NO. 90.23006) AND RESOLUTION FOR BUDGET ADJUSTMENT

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER JONES to authorize the City Manager to enter into a Design Services Agreement with SWA to prepare the citywide median design, in a form approved by the City Attorney. The term of the agreement is for six months with a not-to-exceed contract amount of \$174,680; authorize contingencies of \$4,320 and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines, to be utilized if approved by the Public Works Director; and adopt Resolution No. 2023-01-6721.

Resolution No. 2023-01-6721, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2022-23

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. DESIGN AGREEMENT WITH ARCHITERRA DESIGN GROUP (ADG) FOR THE HILLBROOK PARK RENOVATION DESIGN SERVICES (PROJECT NO. 80.23007)

Council Member Wilson left the meeting at 8:35 p.m.

Council Member Wilson rejoined the meeting at 8:38 p.m.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to authorize the City Manager to enter into a Design Services Agreement with ADG to prepare the Hillbrook Park Renovation Design, in a form approved by the City Attorney. The term of the agreement is for six months with a not-to-exceed contract amount of \$145,726; and authorize contingencies of \$4,274 and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines, to be utilized if approved by the Public Works Director.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

f. PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH PROJECT PARTNERS, INC (PROJECT PARTNERS) FOR STAFF AUGMENTATION FOR INTERIM WATER SUPERINTENDENT

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to authorize the City Manager to enter into a Professional Consultant Services Agreement with Project Partners for an Interim Water Superintendent for a six-month term and a not-to-exceed contract amount of \$100,000 in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

g. RESOLUTION AMENDING THE CITY'S COMPENSATION PLAN TO ESTABLISH A MANAGEMENT INCENTIVE PAY PROGRAM

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR WOODS to adopt Resolution No. 2023-01-6722 as amended.

Resolution No. 2023-01-6722, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2022-12-6716 TO ESTABLISH A MANAGEMENT INCENTIVE PAY PROGRAM

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES

NOES: COUNCIL MEMBER WILSON

ABSENT: NONE

ABSTAIN: NONE

(14) CONSENT CALENDAR

a. RESOLUTIONS ACCEPTING THE DEDICATION OF REAL PROPERTY FOR ADDITIONAL PUBLIC RIGHT-OF-WAY AND SIDEWALK EASEMENT

Resolution No. 2023-01-6723, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ACCEPTING THE DEDICATION OF REAL PROPERTY FOR ADDITIONAL PUBLIC RIGHT-OF-WAY FOR STREET PURPOSES AT ASSESSOR PARCELS 7212-008-104 AND 7212-008-105

Resolution No. 2023-01-6724, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ACCEPTING CERTAIN SIDEWALK EASEMENT TO THE CITY OF SIGNAL HILL ON CERTAIN REAL PROPERTY AT ASSESSOR PARCELS 7212-008-104 AND 7212-008-105

b. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO COVID-19 AND FINDINGS RELATED TO AB 361 EXEMPTING THE CITY FROM BROWN ACT TELECONFERENCING RULES

c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

d. WARRANT REGISTER DATED JANUARY 10, 2023

e. APPROVAL OF MEETING MINUTES

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(15) COUNCIL AGENDA--NEW BUSINESS

a. COUNCIL MEMBER JONES WILL REPORT ON HIS ATTENDANCE AT THE SCHEDULED INSTALLATION OF CONGRESSMAN ROBERT GARCIA TO THE UNITED STATES CONGRESS.

Council Member Jones reported on his attendance at the scheduled installation of Congressman Robert Garcia to the United States Congress.

Council Member Copeland wished everyone a Happy New Year.

Mayor Hansen welcomed the new City Manager and thanked the interim City Manager; and wished her twins a happy 18th birthday.

(16) ADJOURNMENT

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, January 24, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR HANSEN adjourned the meeting at 8:57 p.m.

TINA L. HANSEN
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK