



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
December 13, 2022

*** * * Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the City Council, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the City Council, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. * * ***

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, December 13, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) CALL TO ORDER – 6:00 P.M.**(2) ROLL CALL**

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 REGARDING PUBLIC EMPLOYEE APPOINTMENT.

TITLE: CHIEF OF POLICE

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 REGARDING PUBLIC EMPLOYEE APPOINTMENT.

TITLE: DEPUTY CITY MANAGER

- (4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**
- (5) **RECESS TO CLOSED SESSION**
- (6) **RECONVENE REGULAR MEETING – 7:00 P.M.**
- (7) **PLEDGE OF ALLEGIANCE**
- (8) **CLOSED SESSION REPORT**
- (9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**
- (10) **COMMUNITY ANNOUNCEMENTS**
- (11) **PRESENTATIONS**

- a. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A PRESENTATION ON THE TREE LIGHTING CEREMONY THAT TOOK PLACE ON WEDNESDAY, NOVEMBER 30, 2022.
- b. THE POLICE ADMINISTRATIVE SUPPORT SERVICES MANAGER WILL PRESENT A QUARTERLY REPORT ON POLICE ACTIVITY AND PERSONNEL. THE REPORT INCLUDES FOUR SECTIONS THAT WILL BE HIGHLIGHTED AND EXPLAINED DURING THE PRESENTATION.
- c. THE CITY ATTORNEY WILL PROVIDE A PRESENTATION ON ASSEMBLY BILL 2449 - OPEN MEETINGS: LOCAL AGENCIES: TELECONFERENCES.

(12) CERTIFICATION OF ELECTION RESULTS

- a. RESOLUTION CERTIFYING THE CANVASS OF THE NOVEMBER 8, 2022 GENERAL MUNICIPAL ELECTION

Summary:

The Los Angeles County Registrar-Recorder/County Clerk has certified the results of the November 8, 2022 General Municipal Election. The City Council will adopt a resolution reciting this fact.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW

(13) NEWLY ELECTED OFFICIALS TAKE OFFICE**a. SWEARING-IN OF NEWLY ELECTED OFFICIALS**Summary:

The newly elected members of the Signal Hill City Council, City Clerk, and City Treasurer will be sworn into office.

Recommendation:

Have the newly elected officers sworn in as members of the City Council, City Clerk, and City Treasurer.

(14) CITY COUNCIL REORGANIZATION**a. CITY COUNCIL REORGANIZATION**Summary:

The City Council will reorganize by selecting a new Mayor and Vice Mayor.

Recommendations:

1. Reorganize by selecting a new Mayor and Vice Mayor.
2. The newly appointed Mayor will present a proclamation to outgoing Mayor Jones.

(15) ORDINANCE**a. INTRODUCTION OF ORDINANCE AMENDMENT 22-01 AMENDING TITLE 15 OF THE SIGNAL HILL MUNICIPAL CODE (SHMC) REVISING REGULATIONS FOR BUILDINGS AND CONSTRUCTION**Summary:

The City Council will consider an Ordinance Amendment to the SHMC revising regulations for Buildings and Construction. The primary purpose of the ordinance is to adopt the 2022 editions of the California Building Standards Code by reference.

Recommendations:

1. Introduce an ordinance, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ORDINANCE AMENDMENT 22-01, AMENDING TITLE 15 OF THE SIGNAL HILL MUNICIPAL CODE ENTITLED BUILDINGS AND CONSTRUCTION

2. Authorize staff to submit the Buildings and Construction Code Ordinance to

the California Building Standards Commission.

3. Schedule a public hearing for January 10, 2023 to adopt the Ordinance.

(16) CITY MANAGER REPORTS

- a. CITY MANAGER EMPLOYMENT AGREEMENT - CARLO TOMAINO

Summary:

As a result of the City Council's recruitment for the position of City Manager, the City received over 60 applications from interested candidates. Following interviews with finalist candidates on November 9 and 16, 2022, the Council identified Mr. Carlo Tomaino as the preferred candidate. As a follow-up to subsequent discussions, an Employment Agreement with Mr. Tomaino has been prepared by the City Attorney and is presented for Council review and approval at tonight's meeting.

Recommendation:

Approve the City Manager Employment Agreement between Carlo Tomaino and the City of Signal Hill.

- b. RESOLUTION ESTABLISHING ANNUAL SALARY FOR CITY MANAGER AND RESOLUTION ADOPTING A CITY-WIDE SALARY SCHEDULE

Summary:

Based on the appointment of the new City Manager, revisions to the Management Resolution and the resolution establishing the approved City Manager annual salary in the city-wide Salary Schedule are necessary as required by the Signal Hill Municipal Code and the California Public Employees' Retirement System (CalPERS).

Recommendations:

1. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2022-07-6697 REVISING MANAGEMENT SALARY RANGES TO ESTABLISH THE SALARY FOR CITY MANAGER

2. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2022-07-6698, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

- c. FUTURE AGENDA ITEM CONSIDERATION - PREPARATION OF A REPORT

FROM THE CITY ATTORNEY AND THE POLICE DEPARTMENT RELATED TO THE CITY'S LEGAL AUTHORITY AND AVAILABLE RESOURCES TO ADDRESS ISSUES RELATED TO HOMELESSNESS IN SIGNAL HILL

Summary:

At the City Council meeting of October 25, 2022, Vice Mayor Hansen requested and Mayor Jones seconded the placement of a discussion item regarding the following for a future agenda:

Preparation of a report from the City Attorney and the Police Department related to the City's legal authority and the available resources to address issues related to homelessness in Signal Hill.

Recommendation:

Provide direction to staff regarding the placement of the requested item on a future agenda.

- d. FOLLOW UP REPORT ON THE WORK OF THE DIVERSITY COALITION COMMITTEE (DCC) INCLUDING SUGGESTIONS FOR ITS PERMANENT STATUS AND ONGOING MISSION

Summary:

At the City Council meeting of September 27, 2022, the Council directed staff to prepare a follow-up report on the work of the DCC including suggestions for its permanent status and ongoing mission around Signal Hill Diversity, Equity, and Inclusion Goals. This report provides background information and outlines options for Council consideration to further advance the work of the DCC in FY 2023-24 and beyond.

Recommendations:

- 1. Receive and file the staff report.
- 2. Provide further direction as deemed appropriate.
- e. 2023 COMMEMORATIVE FLAG DISPLAY SCHEDULE

Summary:

The City Council will consider adopting the 2023 Commemorative Flag Display Schedule by resolution.

Recommendation:

Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE 2023 COMMEMORATIVE FLAG DISPLAY SCHEDULE

(17) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. AGREEMENT FOR DESIGN SERVICES WITH MOFFATT & NICHOL (M&N) FOR STRUCTURAL ENGINEERING SERVICES FOR THE CITY'S FUEL STATION CANOPY REPLACEMENT AND AUTHORIZATION FOR STANDARD CONTINGENCIES

Summary:

The City Council will consider entering into an Agreement for Design Services with M&N to prepare final structural engineering design and construction documents for the replacement of the fuel station canopy at the Public Works yard located at 2175 28th Street.

Recommendations:

1. Authorize the Interim City Manager to enter into an Agreement for Design Services with M&N to prepare final structural engineering design and construction documents for the replacement of the City's fuel station canopy, in a form approved by the City Attorney. The term of the Agreement shall be from December 19, 2022 to May 8, 2023 with a not-to-exceed contract amount of \$58,863.
 2. Authorize standard contingencies of 10% (\$5,886) and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines, to be utilized if approved by the Public Works Director.
- b. CONTRACT SERVICES AGREEMENT WITH COLUMBIA TELECOMMUNICATIONS CORPORATION, DBA CTC TECHNOLOGY AND ENERGY (CTC), FOR HIGH-SPEED BROADBAND INTERNET AT THE SIGNAL HILL PUBLIC LIBRARY (LIBRARY)

Summary:

The City Council will consider entering into a new Contract Services Agreement with CTC, for high-speed broadband internet at the Library.

Recommendation:

Authorize the Interim City Manager to enter into a two-year agreement with three additional one-year extension options with CTC for high-speed broadband internet at the Library for a not-to-exceed amount of \$70,000 for the initial two-year term of the contract, in a form approved by the City Attorney (Attachment).

- c. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO COVID-19 AND FINDINGS RELATED TO

AB 361 EXEMPTING THE CITY FROM BROWN ACT TELECONFERENCING RULES**Summary:**

The City Council will consider the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19. The City Council will also consider whether to continue to hold virtual meetings of all City legislative bodies, as allowed by Assembly Bill (AB) 361.

Recommendations:

1. Receive and file report regarding the continuance of the existence of a local emergency in response to COVID-19.
 2. Direct all City legislative bodies to continue to hold meetings virtually and determine that such meetings are exempt from the Brown Act teleconferencing rules based on the following findings set forth in AB 361:
 - a. There is a Statewide state of emergency in effect in response to the COVID-19 pandemic; and
 - b. State or local officials have imposed or recommended measures to promote social distancing.
 3. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency and, if appropriate, make findings to continue to hold virtual meetings of City legislative bodies pursuant to AB 361.
- d. **CONTRACT AMENDMENT REGISTER DATED DECEMBER 13, 2022**

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration - Allied Universal Security Services provides after-hours security patrol for City parks. The amendment is for a one-year term extension and a new not-to-exceed amount, prepared in a form approved by the City Attorney.

Recommendation:

Authorize the Contract Amendment Register dated December 13, 2022.

e. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

f. WARRANT REGISTER DATED DECEMBER 13, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated December 13, 2022.

g. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of November 8, 2022 and Special Meetings of November 9 and November 16, 2022.

Recommendation:

Approve the meeting minutes.

(18) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBERS

VICE MAYOR

MAYOR

(19) ADJOURNMENT

Tonight's meeting will be adjourned to the special meeting of the Signal Hill City Council to be held on Monday, December 19, 2022 at 5:30 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755. There will be no regular meeting of the Signal Hill City Council on Tuesday, December 27, 2022. The next regular meeting of the Signal Hill City Council will be held on Tuesday, January 10, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.