



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
October 11, 2022

**\* \* \* Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the City Council, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the City Council, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. \* \* \***

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

### **To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, October 11, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

**(1) CALL TO ORDER – 7:00 P.M.****(2) ROLL CALL**

MAYOR JONES  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

**(3) PLEDGE OF ALLEGIANCE****(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA  
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)****(5) COMMUNITY ANNOUNCEMENTS**

**(6) PRESENTATIONS**

- a. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A PRESENTATION ABOUT LIBRARY PROGRAMS COMMEMORATING NATIONAL HISPANIC HERITAGE MONTH.
- b. THE CITY CLERK WILL PROVIDE A PRESENTATION REGARDING THE NOVEMBER 8, 2022 GENERAL MUNICIPAL ELECTION.

**(7) CITY MANAGER REPORTS**

- a. APPOINTMENT TO THE PARKS AND RECREATION COMMISSION

Summary:

At the September 13, 2022 City Council meeting, the Council directed staff to reach out to the list of Parks and Recreation Commission candidates the Council interviewed on April 26, 2022 to inquire as to their interest in being considered to fill a recent vacancy on the Parks and Recreation Commission. Tonight, the Council will appoint one Parks and Recreation Commissioner from those candidates who confirmed their interest to serve the unexpired term through May 31, 2023.

Recommendation:

Appoint one Commissioner to the Parks and Recreation Commission to serve the unexpired term through May 31, 2023.

- b. FINAL REPORT OF ORGANIZATIONAL ASSESSMENT OF THE POLICE DEPARTMENT

Summary:

As part of the Fiscal Year 2021-22 budget adoption, City Council allocated \$50,000 to retain a firm to complete an organizational assessment of the Signal Hill Police Department. Matrix Consulting Group (Matrix) was selected to complete the assessment.

The study was recently completed by Matrix. Representatives from Matrix will present an overview of their findings.

Recommendations:

- 1. Receive and file the Final Report - Organizational Assessment of the Police Department, dated September 27, 2022.
- 2. Provide staff with direction as deemed appropriate.

- c. PUBLIC WORKS CONTRACT WITH RUIZ CONCRETE AND PAVING INC. FOR THE SIDEWALK REPAIR PROJECT (PROJECT NO. 90.23007)

Summary:

The City Council will consider entering into a Public Works Contract with Ruiz Concrete and Paving Inc. for the construction of the Sidewalk Repair Project (Project No. 90.23007).

Recommendations:

1. Authorize the Interim City Manager to enter into a Public Works Contract with Ruiz Concrete and Paving Inc. for construction of the Sidewalk Repair Project (Project No. 90.23007), for a term of 45 working days and a not-to-exceed contract amount of \$60,783.00 in a form approved by the City Attorney.
  2. Authorize a project contingency in the amount of \$19,217.00 for a total construction budget of \$80,000.00 and authorize the Public Works Director to utilize the contingency for additional scope of work to be performed on adjacent streets during construction.
  3. Authorize up to a 30-working day term extension to accommodate additional scope of work to be utilized if approved by the Public Works Director.
- d. VERIFICATION OF QUORUM FOR MEETINGS OF NOVEMBER 22, 2022 AND DECEMBER 27, 2022

Summary:

Staff is seeking verification whether a quorum will be present for the regular City Council meetings of November 22, 2022 due to potential scheduling conflicts with the fall holiday season and December 27, 2022 due to potential scheduling conflicts with the winter holiday season.

Recommendation:

Determine whether a quorum of the City Council will be present for the regular meeting of November 22, 2022 and the regular meeting of December 27, 2022.

**(8) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO AUTOMATED LICENSE PLATE READER (ALPR) DATA SHARING AGREEMENTS

Summary:

The City Council will consider authorizing the Chief of Police to enter into ALPR data sharing agreements with other law enforcement county, state, or federal agencies with the understanding that the data shared or obtained will be for official law enforcement purposes only and in full compliance with the City's ALPRs Policy and the Civil Code.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING THE CHIEF OF POLICE, OR HIS/HER DESIGNEE TO ENTER INTO LICENSE PLATE DATA SHARING AGREEMENTS WITH VARIOUS LAW ENFORCEMENT AGENCIES, AND/OR COUNTY, STATE, OR FEDERAL PROSECUTORS' OFFICES THROUGH THE UNITED STATES

- b. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE 2022 SLURRY SEAL PROGRAM (PROJECT NO. 90.23003) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH MISSION PAVING AND SEALING, INC. (MISSION PAVING)

Summary:

Mission Paving has completed work for the 2022 Slurry Seal Program (Project No. 90.23003)(Project) to the satisfaction of the Public Works Department and in accordance with the project plans and specifications. Staff recommends final acceptance of the work performed by Mission Paving and issuance of final payment.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLANS AND SPECIFICATIONS FOR 2022 SLURRY SEAL PROGRAM (PROJECT NO. 90.23003) IN THE CITY OF SIGNAL HILL, IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN MISSION PAVING AND SEALING, INC. AND THE CITY OF SIGNAL HILL

- c. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO COVID-19 AND FINDINGS RELATED TO AB 361 EXEMPTING THE CITY FROM BROWN ACT TELECONFERENCING RULES

Summary:

The City Council will consider the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19. The City Council will also consider whether to continue to hold virtual meetings of all City legislative bodies, as allowed by Assembly Bill (AB) 361.

Recommendations:

1. Receive and file report regarding the continuance of the existence of a local emergency in response to COVID-19.
  2. Direct all City legislative bodies to continue to hold meetings virtually and determine that such meetings are exempt from the Brown Act teleconferencing rules based on the following findings set forth in AB 361:
    - a. There is a Statewide state of emergency in effect in response to the COVID-19 pandemic; and
    - b. State or local officials have imposed or recommended measures to promote social distancing.
  3. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency and, if appropriate, make findings to continue to hold virtual meetings of City legislative bodies pursuant to AB 361.
- d. WARRANT REGISTER DATED OCTOBER 11, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated October 11, 2022.

- e. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 27, 2022.

Recommendation:

Approve the meeting minutes.

**(9) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR JONES

**(10) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 25, 2022, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.