



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 27, 2022

\* \* \* Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the City Council, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the City Council, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. \* \* \*

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, September 27, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

**(1) CALL TO ORDER – 6:00 P.M.****(2) ROLL CALL**

MAYOR JONES

VICE MAYOR HANSEN

COUNCIL MEMBER COPELAND

COUNCIL MEMBER WILSON

COUNCIL MEMBER WOODS

**(3) CLOSED SESSION**

a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT DEPARTMENT HEAD EVALUATIONS.

b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.  
SIGNIFICANT EXPOSURE TO LITIGATION.

NUMBER OF POTENTIAL CASES: 2

- (4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**
- (5) **RECESS TO CLOSED SESSION**
- (6) **RECONVENE REGULAR MEETING – 7:00 P.M.**
- (7) **PLEDGE OF ALLEGIANCE**
- (8) **CLOSED SESSION REPORT**
- (9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**
- (10) **COMMUNITY ANNOUNCEMENTS**
- (11) **PRESENTATION**
  - a. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A BRIEF OVERVIEW OF THE HOUNDS ON THE HILL EVENT THAT TOOK PLACE ON SATURDAY, SEPTEMBER 17, 2022.
- (12) **PUBLIC HEARING**
  - a. PUBLIC HEARING - 6TH CYCLE HOUSING ELEMENT UPDATE (HEU)
    - Summary:**

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091 (a)(4) on September 16, 2022; was mailed to property owners and residents within a 300-foot radius of the four housing inventory sites on or before September 16, 2022; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on or before September 16, 2022.
    - The City Council will review and adopt the 2021-2029 General Plan 6th Cycle HEU. The deadline for submittal of the document to the State Department of Housing and Community Development (HCD) is October 15, 2022. Adoption of the HEU will put the City in compliance with State housing laws, focus the City's efforts on specific sites for housing development, establish programs to affirmatively further fair housing, and put the City in a more advantageous position when applying for state and federal funds.

**Recommendations:**

1. Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT 22-01 TO ADOPT THE 2021-2029 6TH CYCLE HOUSING ELEMENT UPDATE

2. Authorize the Community Development Director to transmit the 2021-2029 6th Cycle HEU to the HCD.

**(13) CITY MANAGER REPORTS**

- a. CONTRACT SERVICES AGREEMENT WITH SWAGIT PRODUCTIONS, LLC (SWAGIT)

Summary:

The City Council will consider entering into a new Contract Services Agreement with Swagit to provide remote video streaming services of Council meetings, including closed captioning in English and Spanish.

Recommendation:

Authorize the Interim City Manager to enter into a one-year Agreement with an additional one-year extension with Swagit to purchase and install video hardware and broadcast system and streaming video services for a not-to-exceed amount of \$111,900, in a form approved by the City Attorney.

- b. FUTURE AGENDA ITEM CONSIDERATION - CITY COUNCIL DIRECTION FOR A FOLLOW UP REPORT FROM THE DIVERSITY COALITION COMMITTEE INCLUDING SUGGESTIONS FOR ITS PERMANENT STATUS AND ONGOING MISSION

Summary:

At the City Council meeting of September 13, 2022, Mayor Jones requested and Vice Mayor Hansen seconded the placement of a discussion item regarding the following for a future agenda:

Preparation of a status report from the Diversity Coalition Committee, including suggestions for its permanent status and ongoing mission for providing accountability and feedback around Signal Hill Diversity, Equity, and Inclusion Goals.

Recommendation:

Provide direction to staff regarding the placement of the requested item on a future agenda.

**(14) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 27, 2022

Summary:

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The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

Three Change Orders are being presented for City Council consideration. The requested funds are within the amount authorized by City Council at the time of award.

Recommendation:

Authorize the Contract Amendment Register dated September 27, 2022.

b. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

c. WARRANT REGISTER DATED SEPTEMBER 27, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register, and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated September 27, 2022.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 13, 2022.

Recommendation:

Approve the meeting minutes.

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**(15) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR JONES

**(16) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 11, 2022, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.