



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
August 09, 2022

*** * * Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the City Council, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the City Council, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. * * ***

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, August 9, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.**(2) ROLL CALL**

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8, CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

PROPERTY: HERITAGE SQUARE PROPERTIES LOCATED AT 2435-2461,
2475, 2485 GARDENA AVENUE
AGENCY NEGOTIATORS: INTERIM CITY MANAGER AND CITY ATTORNEY
NEGOTIATING PARTIES: CITY OF SIGNAL HILL AND SIGNAL HILL

PETROLEUM

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 REGARDING PUBLIC EMPLOYEE APPOINTMENT.

TITLE: CITY MANAGER

- c. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 REGARDING PUBLIC EMPLOYEE APPOINTMENT.

TITLE: CHIEF OF POLICE

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR AND PUBLIC COMMENT PERIOD ON ITEMS ON THE AGENDA AND NOT ON THE AGENDA EXCEPT THOSE RELATED TO PUBLIC HEARINGS (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **COMMUNITY ANNOUNCEMENTS**

(11) **PRESENTATIONS**

- a. THE CITY'S COMMUNITY SERVICES DIRECTOR WILL PROVIDE AN UPDATE ON THE INAUGURAL "CELEBRATE DIVERSITY BREAKFAST" HELD ON TUESDAY, JULY 19, 2022 AT THE SIGNAL HILL LIBRARY - SIGNAL POINT TERRACE AND MAYOR JONES WILL PRESENT THE DIVERSITY COALITION COMMITTEE MEMBERS WITH CERTIFICATES OF RECOGNITION.
- b. MAYOR JONES WILL PRESENT A PROCLAMATION TO JUDIE JACOBUS IN RECOGNITION OF HER 12 YEARS OF VOLUNTEER SERVICE WITH THE SIGNAL HILL POLICE DEPARTMENT.
- c. THE POLICE DEPARTMENT'S MANAGEMENT ASSISTANT WILL MAKE A PRESENTATION ABOUT THE RECENT NATIONAL NIGHT OUT EVENT ON AUGUST 2, 2022.
- d. THE CITY'S ECONOMIC DEVELOPMENT MANAGER WILL PROVIDE A PRESENTATION OF THE FINAL TWO GRANT RECIPIENTS FOR THE COVID-19 MICROBUSINESS RECOVERY GRANT PROGRAM.

- e. THE CITY'S PUBLIC WORKS DIRECTOR WILL PROVIDE A PRESENTATION REGARDING THE STATUS OF THE PAVEMENT MANAGEMENT PROGRAM INCLUDING CURRENTLY ONGOING PROJECTS - SPRING STREET OVERLAY AND CITY-WIDE SLURRY SEAL.

(12) PUBLIC HEARING

- a. PUBLIC HEARING - CONDITIONAL USE PERMIT 22-01 TO OPERATE AN ALCOHOLIC BEVERAGE MANUFACTURING ESTABLISHMENT (MICROBREWERY) WITH TASTING ROOM AT 2698 ST. LOUIS AVENUE IN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091 (a)(4) on July 29, 2022; was mailed to property owners within a 300-foot radius of the subject property on July 29, 2022; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on July 29, 2022.

The applicant, Vince Quitugua with Three Chiefs Brewing, as authorized agent on behalf of the property owner ESSEQUE LLC, is seeking approval of a conditional use permit to operate an alcoholic beverage manufacturing establishment (microbrewery) with a tasting room in a vacant building at 2698 St. Louis Avenue in the Commercial Industrial (CI) zoning district.

Recommendation:

Adopt a resolution approving Conditional Use Permit 22-01, to allow operation of an alcoholic beverage manufacturing establishment with tasting room, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 22-01 A REQUEST TO OPERATE AN ALCOHOLIC BEVERAGE MANUFACTURING ESTABLISHMENT (MICROBREWERY) WITH TASTING ROOM AT 2698 ST. LOUIS AVENUE IN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT

(13) CITY MANAGER REPORT

- a. PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH LAND CM CORP FOR GRANT WRITING AND SUPPORT SERVICES

Summary:

The City Council will consider entering into a Professional Consultant Services Agreement with Land CM Corp (Land CM) for grant writing services and authorization for a budget appropriation of \$55,000 for the Fiscal Year 2022-23 Operating Budget.

Recommendations:

1. Authorize the Interim City Manager to enter into a Professional Consultant Services Agreement with Land CM to provide Grant Writing and Support Services, for a term of one year and a not-to-exceed contract amount of \$50,000, plus standard contingencies of up to a 180-day term extension and/or up to \$5,000 in a form approved by the City Attorney.
2. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,
CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING
BUDGET APPROPRIATIONS FOR FISCAL YEAR 2022-23

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. **CONTRACT AMENDMENT REGISTER DATED AUGUST 9, 2022**

Summary:

The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration. The amendment was prepared in a form approved by the City Attorney.

Recommendation:

Authorize the Contract Amendment Register dated August 9, 2022.

b. **CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO COVID-19 AND FINDINGS RELATED TO AB 361 EXEMPTING THE CITY FROM BROWN ACT TELECONFERENCING RULES**

Summary:

The City Council will consider the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19. The City Council will also consider whether to continue to

hold virtual meetings of all City legislative bodies, as allowed by Assembly Bill (AB) 361.

Recommendations:

1. Receive and file report regarding the continuance of the existence of a local emergency in response to COVID-19.
2. Direct all City legislative bodies to continue to hold meetings virtually and determine that such meetings are exempt from the Brown Act teleconferencing rules based on the following findings set forth in AB 361:
 - a. There is a Statewide state of emergency in effect in response to the COVID-19 pandemic; and
 - b. State or local officials have imposed or recommended measures to promote social distancing.
3. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency and, if appropriate, make findings to continue to hold virtual meetings of City legislative bodies pursuant to AB 361.

c. WARRANT REGISTER DATED AUGUST 9, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated August 9, 2022.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of July 26, 2022.

Recommendation:

Approve the meeting minutes.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER WILSON
COUNCIL MEMBER COPELAND
VICE MAYOR HANSEN
MAYOR JONES

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, August 23, 2022, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.