



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
January 25, 2022

\* \* \* THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES. \* \* \*

Consistent with Government Code Section 54953, this City Council Meeting will be held via video/teleconference only and will not be physically open to the public. Council Members and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom.

There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the

telephone keypad.

**To view and participate:**

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, January 25, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

**(1) CALL TO ORDER – 7:00 P.M.**

**(2) ROLL CALL**

MAYOR JONES  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

**(3) PLEDGE OF ALLEGIANCE**

**(4) PUBLIC BUSINESS FROM THE FLOOR AND PUBLIC COMMENT PERIOD ON ITEMS ON THE AGENDA AND NOT ON THE AGENDA EXCEPT THOSE RELATED TO PUBLIC HEARINGS (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

**(5) COMMUNITY ANNOUNCEMENTS**

**(6) PRESENTATIONS**

- a. MAYOR JONES WILL INTRODUCE A VIDEO IN RECOGNITION OF NATIONAL LAW ENFORCEMENT APPRECIATION DAY ON JANUARY 9, 2022.
- b. NANCY PFEFFER, EXECUTIVE DIRECTOR OF THE GATEWAY CITIES COUNCIL OF GOVERNMENTS TOGETHER WITH COLLEEN DOAN, COMMUNITY DEVELOPMENT DIRECTOR, AND DAVID PERZYNSKI, COMMUNITY REPRESENTATIVE OF THE SUSTAINABLE CITY COMMITTEE WILL PRESENT THE COUNCIL WITH THE 2021 SILVER ENERGY ACTION AWARD FROM THE GATEWAY CITIES COUNCIL OF GOVERNMENTS.
- c. CITY MANAGER WILL MAKE A PRESENTATION ABOUT COVID-19-RELATED COMMUNITY UPDATES.

**(7) PUBLIC HEARING**

- a. PUBLIC HEARING - RESOLUTION APPROVING THE PROPOSED USE OF FISCAL YEAR (FY) 2022-23 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091(a)(4) on January 7, 2022; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on January 7, 2022.

The City Council will conduct a public hearing and consider proposed uses for the City's FY 2022-23 Community Development Block Grant (CDBG) funding allocation. The Los Angeles County Development Authority (LACDA) estimates the City will receive approximately \$107,502 to use on CDBG projects and programs. Staff is proposing to allocate the funding for two purposes - continuation of the City's Food Distribution Program and the installation of Americans with Disabilities Act (ADA) Rubberized Play Surfacing at Discovery Well Park. Staff is also proposing to utilize the remaining \$7,367 allocation of CDBG-Coronavirus Aid, Relief, and Economic Security (CDBG-CV) Act funding for the City's Food Distribution Program. If approved, the City Council is required to adopt a resolution affirming the new projects.

Recommendations:

1. Adopt the following resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE CITY'S PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR FISCAL YEAR 2022-23

2. Approve the CDBG estimated allocation for FY 2022-23 in the amount of \$107,502, the CDBG-CV Act unexpended allocations of \$7,367, and the proposed expenditures of these allocations.

**(8) CITY MANAGER REPORTS**

- a. SMALL BUSINESS SURVEY RESULTS & COVID-19 MICROBUSINESS RECOVERY GRANT

Summary:

The City Council will consider establishing a one-time COVID-19 Microbusiness Recovery Grant Program.

Recommendation:

Authorize City staff to implement and begin accepting applications for the COVID-19 Microbusiness Recovery Grant Program.

- b. RESCHEDULING STREET VACATION PUBLIC HEARING - SIGNAL HILL BUSINESS PARK

Summary:

Xebec Realty, as the authorized agent for Signal Hill XC, LLC, has received approval to develop a light industrial business park which includes a street vacation of the portion of E. 21st Street between Walnut Avenue and Gundry Avenue for the creation of a private drive aisle. At its meeting of November 9, 2021, the City Council adopted a Resolution of Intent to Vacate. As the applicant has not yet submitted all required securities, adoption of a new Resolution of Intent to Vacate is required as well as rescheduling of the public hearing to February 22, 2022.

Recommendation:

Adopt a Resolution of Intent to Vacate, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENT TO VACATE A 15,684 SQUARE-FOOT SECTION OF E. 21ST STREET LOCATED BETWEEN WALNUT AVENUE AND GUNDRY AVENUE (STREET VACATION NO. 2021-01), PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE SECTION 8300 ET SEQ., EXCEPTING AND RESERVING RIGHTS FOR PUBLIC UTILITIES, AND DIRECTING THE CLERK TO RESCHEDULE A DATE, TIME AND PLACE FOR PUBLIC HEARING AND TO PUBLISH AND POST REQUIRED NOTICES

## c. 2022 PRIORITIZATION AND IMPLEMENTATION PLAN

Summary:

Staff will present the 2022 Prioritization and Implementation Plan (PIP) from Community Services Department for City Council consideration. The PIP will be incorporated into the Environmental Resources Element of a future General Plan Amendment.

Recommendation:

Approve the PIP.

## d. AMENDMENT TO THE CITY SOCIAL MEDIA POLICY

Summary:

The City's Social Media Policy was last approved on July 2, 2013. In response to recent legislation and in coordination with the City Attorney, staff prepared an amended Policy for Council consideration.

Recommendation:

Approve the amended Social Media Policy.

## e. AUTHORIZATION FOR USE OF INSTAGRAM AND TWITTER SOCIAL MEDIA SITES

Summary:

The City Council will consider authorizing the utilization of Instagram as a public outreach tool for the City, Community Services Department and the Police Department, and Twitter for the City, which provides two-way communication.

Recommendations:

1. Authorize the City, Community Services Department and the Police Department to utilize Instagram as a public outreach tool.
2. Authorize the City to use Twitter as a public outreach tool.

f. AMENDMENTS TO THE CITY ELECTRONIC MAIL AND INTERNET USAGE POLICIES

Summary:

The City's Electronic Mail Policy was last approved on September 24, 2007. The City's Internet Usage Policy was last approved on May 31, 2000. To update both policies, staff worked with the City Attorney to prepare amendments for Council consideration.

Recommendations:

1. Approve the amended Electronic Mail Policy.
2. Approve the amended Internet Usage Policy.

g. 6TH CYCLE HOUSING ELEMENT UPDATE

Summary:

Community Development Director will provide an update on the City's progress on the completion of the 6th Cycle Housing Element Update (HEU).

Recommendation:

Receive and file.

h. CANNABIS UPDATE

Summary:

State law allows delivery of cannabis, but the City currently does not allow any other cannabis businesses. Since 2017, the City Council has considered allowing commercial cannabis businesses.

Recommendations:

The following alternative recommendations are provided for the City Council's consideration:

1. Provide direction to staff on the components to be included in a ballot measure for the November 2022 election regarding cannabis operations and cannabis taxing structure; or
2. Provide direction to staff to present at the Parks and Recreation Commission and the Planning Commission, as well as host a series of community workshops, highlighting the proposed buffer map and desired components to be included in a ballot measure for the November 2022 election regarding cannabis operations and cannabis taxing structure; or
3. Provide direction to staff to return with additional information prior to commencing with preparation of a potential ballot measure for the November 2022 election regarding cannabis operations and cannabis taxing structure; or
4. Provide direction to staff to cease preparation of a potential ballot

measure for the November 2022 election regarding cannabis operations and cannabis taxing structure; or

5. Provide staff with other direction.

i. **AMENDED EMPLOYMENT AGREEMENT - CITY MANAGER**

Summary:

The City Council conducted its annual review of the City Manager and will consider an amendment to the Employment Agreement.

Recommendation:

Approve the Second Amendment to the Employment Agreement for City Manager, in a form approved by the City Attorney.

**(9) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. **SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT**

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

b. **WARRANT REGISTER DATED JANUARY 25, 2022**

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register, and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated January 25, 2022.

## c. MINUTES OF THE FOLLOWING MEETING

Summary:

Regular Meeting of January 11, 2022.

Recommendation:

Approve.

**(10) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS

COUNCIL MEMBER WILSON

COUNCIL MEMBER COPELAND

VICE MAYOR HANSEN

MAYOR JONES

**(11) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, February 8, 2022, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.