



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
November 9, 2021

*** * * THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES. * * ***

Consistent with Government Code Section 54953, this City Council Meeting will be held via video/teleconference only and will not be physically open to the public. Council Members and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom.

Meetings begin at 5:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 5:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.

- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 5:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, November 9 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 5:00 P.M.

(2) ROLL CALL

MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54957 to conduct public employee appointment.

Title: Public Works Director

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. City Manager will make a presentation about Long Beach Unified School District Redistricting 2021.
- b. City Manager will make a presentation about COVID-19-related community updates.

(12) PUBLIC HEARINGS

a. Signal Hill Business Park

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on October 29, 2021; notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on October 29, 2021; and notice was mailed to property owners within a 300' radius of the sites on October 29, 2021.

Summary: Xebec Realty, as the authorized agent for Signal Hill XC, LLC, is proposing the development of a light industrial business park consisting of nine one-story concrete tilt-up buildings, ranging in height from 30 feet 6 inches to 34 feet, and totaling 151,075 square feet of building area (Project). Included in the Project is a request to vacate a portion of E. 21st Street between Walnut Avenue and Gundry Avenue for the creation of a private drive aisle, and significant street

improvements along Walnut Avenue, Gaviota Avenue, Gundry Avenue, and Alamitos Avenue. The Project also includes installation of a soil vapor extraction system, required by the Los Angeles Regional Water Quality Control Board (LARWQCB) for ongoing soils remediation.

Recommendations: 1. Waive further reading and adopt a resolution adopting a Second Recirculated Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program under the California Environmental Quality Act for an industrial park and approving the Project. 2. Waive further reading and adopt a resolution approving General Plan Amendment 21-01, to amend the General Plan Land Use Element and the Generalized Land Use Map to reclassify an approximate 2.56-acre portion of an 8.69-acre site at 2040 Walnut Avenue from “3.3, Commercial Office” to “4.1, Light Industrial”, contingent on the City Council’s adoption of the Second Recirculated Mitigated Negative Declaration for the Project. 3. Waive further reading and introduce an ordinance approving Zoning Ordinance Amendment 21-02, amending the Official Zoning Map to change an approximate 2.56-acre portion of an 8.69-acre site at 2040 Walnut Avenue from Commercial Office (CO) to Light Industrial (LI), contingent on the City Council’s adoption of the Second Recirculated Mitigated Negative Declaration for the Project. 4. Waive further reading and adopt a resolution declaring its intent to vacate a 15,684 square-foot section of E. 21st Street located between Walnut Avenue and Gundry Avenue (Street Vacation No. 2021-01), pursuant to California Streets and Highways Code Section 8300 et seq., excepting and reserving rights for public utilities, and directing the clerk to set a date, time and place for public hearing and to publish and post required notices.

b. Resolutions Adopting the Urban Water Management Plan and Water Shortage Contingency Plan

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on October 22 and 29, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on October 22, 2021.

Summary: The City Council will consider adopting the Urban Water Management Plan and Water Shortage Contingency Plan. Under Assembly Bill 797, the City is mandated to assess the long-term reliability of its water sources once it is determined to serve more than 3,000 urban connections.

Recommendations: 1. Waive further reading and adopt a resolution adopting the 2020 Urban Water Management Plan. 2. Waive further reading and adopt a resolution adopting the 2020 Water Shortage Contingency Plan. 3. Direct the City Manager or designee to submit the 2020 Urban Water Management and 2020 Water Shortage Contingency Plans to the Department of Water Resources.

(13) CITY MANAGER REPORTS

a. Appointment of Interim Chief of Police

Summary: The Chief of Police position, a critical, key executive-level position responsible for managing operations of the Signal Hill Police Department, is currently vacant following the recent retirement of Chief Christopher Nunley. The City will be actively recruiting for a new Chief of Police beginning November 10, 2021 and Captain Brian Leyn is currently serving as the acting Chief of Police. To ensure continuity of operations and to provide the necessary leadership to the Signal Hill Police Department during this transitional time, the City Council will consider appointing Carl D. Charles to serve as the Interim Chief of Police until a permanent Chief of Police is selected.

Recommendations: 1. Determine an interim assignment to the vacant position of Chief of Police is a necessity for the secure, ongoing operations of the Police Department and that the position of Chief of Police requires specialized skills. 2. Appoint Carl D. Charles to a limited-term appointment as Interim Chief of Police to end on the date immediately preceding the date on which the permanent replacement for the vacant position of Chief of Police commences his or her employment or, if earlier, the date that this appointment is terminated by the City Council or Carl D. Charles, as being in the best interest of the City and the Police Department. 3. Authorize the City Manager or designee to enter into an employment agreement with Carl D. Charles as Interim Chief of Police. 4. Waive further reading and adopt a resolution appointing Carl D. Charles as the interim Chief of Police under Government Code Section 21221(h).

b. Designating June 2 as Ron Settles Day of Remembrance and Related Memorial Signage

Summary: The City Council will consider the following items: (1) the designation of June 2 as Ron Settles Day of Remembrance, and (2) the placement of a sign at the specific location where Ron Settles was stopped for a traffic violation.

Recommendations: Provide direction to staff.

c. Budget Adjustment Status Report

Summary: The City Council will receive the budget adjustment status report for the Fiscal Year 2021-22.

Recommendation: Receive and file the report.

d. Consideration of Public Works Reorganization and Personnel Adjustments

Summary: The City Council will consider adopting a revised Personnel Summary updating the Public Works Department contained in the Fiscal Year 2021-22

Operating Budget to reflect the following changes: (1) a reorganization at the Public Works City Yard in recognition of two upcoming retirements, and (2) reclassifying the part-time Engineering Management Assistant to full-time. The proposed updates would be effective January 1, 2022, and the Public Works City Yard updates are contingent upon the commencement of both scheduled retirements. The updates will ensure the City retains the appropriate knowledge, skills, and capacity to continue to provide quality municipal services to the community.

Recommendations: 1. Waive further reading and adopt a resolution amending the adopted personnel summary by department for Fiscal Year 2021-22 reflecting updates to the Public Works Department. 2. Waive further reading and adopt a resolution amending the adopted budget and authorizing budget appropriations for Fiscal Year 2021-22.

e. Display of Commemorative Flags

Summary: Per Resolution No. 2021-10-6442, the City Council will consider the display of commemorative flags for the upcoming year.

Recommendations: 1. Consider the list of commemorative flags to be displayed for calendar year 2022. 2. Direct staff to return to a future City Council meeting with a resolution memorializing the commemorative flags to be displayed for calendar year 2022. 3. Discuss the potential purchase of the commemorative flags to be displayed for 2022 and provide staff direction.

CALL THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER

ROLL CALL

CHAIR WILSON
VICE CHAIR JONES
MEMBER COPELAND
MEMBER HANSEN
MEMBER WOODS

f. Resolution Amending the Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings

Summary: The City Council and City Council as Successor Agency will consider a resolution amending various provisions of the Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings.

Recommendation: Waive further reading and adopt a joint resolution of the City Council and City Council as Successor Agency amending the Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings.

RECESS THE CITY COUNCIL AS SUCCESSOR AGENCY

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Amendment to Update the Hourly, Part-Time Salary Schedule

Summary: The City Council will consider an amendment to the part-time salary resolution that will update hourly, part-time salary ranges to comply with the California Fair Wage Act of 2016 and pay range adjustments of classifications to market median based on the City-wide salary surveys conducted earlier this year. The updated schedule will be effective January 1, 2022, the first day of the 2022 bi-weekly pay period.

Recommendations: 1. Waive further reading and adopt a resolution amending salary ranges for hourly, part-time employees previously adopted by Resolution Number 2021-09-6637 to comply with the California Fair Wage Act of 2016 and repealing all prior resolutions. 2. Waive further reading and adopt a resolution amending the adopted budget and authorizing budget appropriations for Fiscal Year 2021-22.

b. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19 and Findings Related to AB 361 Exempting the City from Brown Act Teleconferencing Rules

Summary: The City Council will consider the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19. The City Council will also consider whether to continue to hold virtual meetings of all City legislative bodies, as allowed by Assembly Bill (AB) 361.

Recommendations: 1. Receive and file report regarding the continuance of the existence of a local emergency in response to COVID-19. 2. Direct all City legislative bodies to continue to hold meetings virtually and determine that such meetings are exempt from the Brown Act teleconferencing rules based on the following findings set forth in AB 361: a. There is a Statewide state of emergency in effect in response to the COVID-19 pandemic; and b. State or local officials have imposed or recommended measures to promote social distancing. 3. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency and, if appropriate, make findings to continue to hold virtual meetings of City legislative bodies pursuant to AB 361.

c. Warrant Register Dated November 9, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated November 9, 2021.

d. Minutes of the Following Meeting

Regular Meeting of October 26, 2021.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, December 14, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda. There will be no regular meeting of the Signal Hill City Council on Tuesday, November 23, 2021.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.