



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
September 28, 2021

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on September 28, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 6:03 P.M.

ROLL CALL

PRESENT: VICE MAYOR JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: MAYOR WILSON
COUNCIL MEMBER COPELAND

CLOSED SESSION

a. A closed session was held pursuant to Government Code Section 54957 to conduct public employee performance evaluations.

Titles: City Manager and Department Heads

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:04 P.M.

Council Member Copeland entered closed session at 6:06 p.m.

RECONVENE REGULAR MEETING AT 7:06 P.M.

Vice Mayor Jones asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

ROLL CALL

PRESENT: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: MAYOR WILSON

PLEDGE OF ALLEGIANCE

Vice Mayor Jones led the audience in the Pledge of Allegiance.

MAYOR'S ANNOUNCEMENT

Vice Mayor Jones announced he will call upon Council Members, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

CLOSED SESSION REPORT

City Attorney reported on the closed session item. There was no reportable action taken.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

COMMUNITY ANNOUNCEMENTS

Vice Mayor Jones made the following announcements:

All residents ages 12 and older are eligible for the COVID-19 vaccine. Make an appointment online at myturn.ca.gov or check with your healthcare provider or pharmacy. Residents ages 12-17 can only receive the Pfizer vaccine, must have a parent/guardian present, and bring proof of age such as a birth certificate or school ID. Those age 16-17 may bring a signed consent form in lieu of an adult.

At the end of August, the Metropolitan Water District of Southern California declared a water supply alert. This is in response to extreme drought conditions throughout the State. For water-saving tips and rebates, visit bewaterwise.com.

California Department of Transportation (Caltrans) I-405 Beautification Community Meetings, one in English and one in Spanish, on Monday, October 4 from 5:30 p.m. to 7:30 p.m. For additional information including the meeting links please email D7CleanCA@dot.ca.gov or call (213) 897-3656.

Senator Lena Gonzalez is hosting the Signal Hill Community Meeting on Thursday, September 30 from 6:00 p.m. to 7:00 p.m. Call (562) 256-7921 for meeting link and additional information.

Ghostly Gus Scavenger Hunt beginning Friday, October 1. The scavenger hunt bingo grid and full contest rules are available on the City website. Win prizes for creating a horizontal, vertical, or black-out on the bingo grid through Friday, October 29. Call (562) 989-7330 for additional information.

First Friday Book Club on Friday, October 1 at 11:30 a.m. in the Library Community Room. Pre-registration is required to receive a copy of the book. Call (562) 989-7323 or visit the Library to register and for additional information.

Active Adult Social Club on Tuesday, October 5 at 10:00 a.m. in the Library Community Room. Movie snacks will be served at this free event. Call (562) 989-7330 for additional information.

Scary Movie Night on Saturday, October 16 at 7:00 p.m. at the Library patio. For adults 18 and over only. Tickets are available for \$5. Call (562) 989-7323 or visit the Library to register and for additional information.

Library Fitness Programs – Sunset Yoga every Tuesday from 6:30 p.m. to 7:30 p.m. and Mindfulness & Meditation every Wednesday from 3:00 p.m. to 4:00 p.m. now through the end of October. Pre-registration and masks are required. Register by visiting the Library or by calling (562) 989-7323.

Library Programs for Pre-School Children – Story Time for babies and toddlers on Wednesdays at 10:00 a.m. and for Pre-Schoolers on Fridays at 10:00 a.m. A new Spanish Story Time will be held on the second Monday of every month at 12:30 p.m. For additional information, please visit the Library website or call (562) 989-7323.

Active Adult Social Club for 55 and over will be held each Tuesday in October at 10:00 a.m.: October 5 is a morning movie in the Library Community Room; October 12 is Bingo in the Library Community Room; October 19 is Chair Yoga on the Library Terrace; and October 26 is Social Hour in the Library Community Room.

Halloween Carnival on Saturday, October 30 from 2:00 p.m. to 5:00 p.m. at Signal Hill Park. Wristbands are required for all activities (ages 1+). Pre-sale wristbands are \$4, available from October 1 to October 29 at the Community Services Office, the Youth Center, and the Signal Hill Public Library. Wristbands can be purchased at the event for \$5 each. Call (562) 989-7330 for additional information.

Fall Mayor's Clean-Up sponsored by the Sustainable City Committee on Saturday, October 30 from 9:00 a.m. to 11:00 a.m. at the Signal Hill Community

Center. Youth participants will receive a free wrist band for the Halloween Carnival. Call (562) 989-7340 for additional information.

PRESENTATIONS

- a. Hammer Sui, Caltrans Metro Liaison (District 7), provided a presentation regarding the Clean California Program and community engagement opportunities for the State beautification enhancements proposed along the I-405 Freeway corridor between Atlantic Avenue and Lakewood Boulevard.

Council Member Copeland and Council Member Woods asked questions regarding the presentation.

Mr. Sui and City Manager addressed the questions posed by Council Member Copeland and Council Member Woods.

- b. City Manager made a presentation about COVID-19-related community updates.

Council Member Copeland asked a question regarding the presentation.

City Manager addressed the question posed by Council Member Copeland.

PUBLIC HEARING

- a. Introduction of an Ordinance Granting a Franchise to Tesoro SoCal Pipeline Company, LLC

Vice Mayor Jones read the form of notice.

City Manager introduced Public Works Contracts Manager who presented the staff report.

Vice Mayor Jones opened the public hearing at 7:52 p.m.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

Vice Mayor Jones closed the public hearing at 7:53 p.m.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to waive further reading and introduce Ordinance No. 2021-09-1528 granting to Tesoro SoCal Pipeline Company, LLC and the interests, rights, privileges, and duties to lay and use pipes and appurtenances for transmitting and distributing oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys, and places, as the same now or may hereafter exist, within this City.

City Attorney read the title of Ordinance No. 2021-09-1528, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING TO TESORO SOCAL PIPELINE COMPANY, LLC AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

CITY MANAGER REPORTS

a. Future Agenda Item Consideration – Designating June 2 as Ron Settles Day of Remembrance

City Manager presented the staff report.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to table this agenda item to the October 12, 2021 City Council meeting.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

b. Contract Services Agreement with True North Research, Inc. (True North) for Professional Services to Conduct a Community Survey

City Manager presented the staff report.

Vice Mayor Jones invited the True North representative to speak.

Timothy McLarney, President of True North, thanked City Council and introduced the company.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

Council Member Copeland thanked Mr. McLarney and commented on the agreement.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to authorize the City Manager to enter into a Contract Services Agreement with True North to conduct a community survey, for a term of three years and a not-to-exceed amount of \$50,000, in a form approved by the City Attorney.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

c. Approval of a Memorandum of Understanding (MOU) with the City of Long Beach for Cost Sharing of Street Improvements for the Spring Street Bicycle Lane Gap Closure Project

City Manager introduced Public Works Contracts Manager who presented the staff report.

Council Member Woods asked questions regarding the MOU.

Public Works Contracts Manager and City Manager addressed the questions posed by Council Member Woods.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to execute all documents necessary to enter into an MOU, including any subsequent amendments, with the City of Long Beach, for construction cost sharing for an amount not-to-exceed \$502,000 for street improvements within Long Beach's right-of-way on Spring Street between Atlantic Avenue and Junipero Avenue.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

d. Continuance of the Proclamation of the Existence of a Local Emergency in response to COVID-19 and Findings Related to AB 361 Exempting the City from Brown Act Teleconferencing Rules

City Manager presented the staff report.

City Council asked questions regarding the proclamation continuance.

City Manager addressed the questions posed by City Council.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

Council Member Hansen commented on virtual meetings.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to receive and file report regarding the continuance of the existence of a local emergency in response to COVID-19; direct all City legislative bodies to continue to hold meetings virtually and determine that such meetings are exempt from the Brown Act teleconferencing rules based on the following findings set forth in AB 361: a) there is a Statewide state of emergency in effect in response to the COVID-19 pandemic, and b) State or local officials have imposed or recommended measures to promote social distancing; and

direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the State-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency and, if appropriate, make findings to continue to hold virtual meetings of City bodies pursuant to AB 361.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

e. Verification of Quorum for Meetings of November 23, 2021 and December 28, 2021

City Manager presented the staff report.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

City Council discussed whether a quorum of the City Council will be present for the regular meetings of November 23, 2021 and December 28, 2021.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to cancel the regular meetings of November 23, 2021 and December 28, 2021.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

CONSENT CALENDAR

a. Waive Fees for Use of City Facility

Summary: Staff has received a request from the Signal Hill Chamber of Commerce for a fee waiver for the use of the Signal Point Terrace for their annual “Meet the City” luncheon on October 28, 2021, from 10:30 a.m. to 2:00 p.m.

Recommendation: Approve waiver of fees for facility rental contingent upon the Los Angeles County Department of Public Health guidance for private events.

b. Resolution Amending Conflict of Interest Code

Summary: Government Code Section 87300 et. seq. requires local governments to review their conflict of interest code to determine its accuracy or make amendments. It is necessary to amend the City’s Conflict of Interest Code to update the list of designated employees to be consistent with the City Council-approved Personnel Summary. It is also necessary to update the disclosure categories for designated employees to appropriately identify those that should be captured in the Category 3 (Management Positions).

Recommendation: Waive further reading and adopt Resolution No. 2021-09-6640 amending Resolution No. 2020-09-6590, amending the Conflict of Interest Code for the City of Signal Hill.

c. Contract Amendment Register Dated September 28, 2021

Summary: The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City’s Purchasing Policy: funds have been authorized as part of the adopted fiscal year Operating Budget; staff are satisfied with the goods/services received to date; and City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration. The amendment was prepared in a form approved by the City Attorney and is included as an attachment.

Recommendation: Authorize the Contract Amendment Register dated September 28, 2021.

d. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

e. Warrant Register Dated September 28, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 28, 2021.

f. Minutes of the Following Meeting

Regular Meeting of September 14, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to approve the Consent Calendar.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Woods reported on her attendance at the California Contract Cities Annual Municipal Seminar on September 16-18, 2021; requested staff gather data on rental assistance program and COVID-19 assistance that the City offers; and requested staff promote the Caltrans I-405 Beautification Community Meetings on October 4, 2021.

Council Member Hansen commented on Long Beach Unified School District's COVID-19 statistics.

Vice Mayor Jones announced a Signal Hill Community Foundation fundraiser on October 7, 2021, visit www.ilovesignalhill.org for more information; and commented on September 28 as Good Neighbor Day.

ADJOURNMENT

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 12, 2021, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

VICE MAYOR JONES adjourned the meeting at 8:28 p.m.

KEIR JONES
VICE MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK