



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**
September 14, 2021

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on September 14, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 6:02 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND

ABSENT: COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

CLOSED SESSION

a. A closed session was held pursuant to Government Code Section 54957 to conduct public employee performance evaluations.

Titles: City Manager and Department Heads

b. A closed session was held pursuant to Government Code Section 54956.9(d)(2). Conference with legal counsel – anticipated litigation.
Initiation of litigation.

Number of potential cases: 1

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:03 P.M.

Council Member Woods entered closed session at 6:12 p.m.

Council Member Hansen entered closed session at 6:14 p.m.

RECONVENE REGULAR MEETING AT 7:01 P.M.

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Wilson led the audience in the Pledge of Allegiance.

Mayor Wilson and Council Member Hansen reminded the public about the California Gubernatorial Recall Election.

MAYOR'S ANNOUNCEMENT

Mayor Wilson announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

CLOSED SESSION REPORT

City Attorney reported on closed session items. There was no reportable action taken.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

Deputy City Manager read a letter from Joseph Holiday, Signal Hill resident, regarding the Heritage Square development plans (letter is attached to original minutes and available in the City Clerk's Office).

COMMUNITY ANNOUNCEMENTS

Mayor Wilson made the following announcements:

All residents ages 12 and older are eligible for the COVID-19 vaccine. Make an appointment online at myturn.ca.gov or check with your healthcare provider or pharmacy. Residents ages 12-17 can only receive the Pfizer vaccine, must have a parent/guardian present, and bring proof of age such as a birth certificate or school ID. Those age 16-17 may bring a signed consent form in lieu of an adult.

Customer alert from Long Beach Transit – Fare collection will resume on Sunday, September 19. Fares were suspended in March 2020 due to COVID-19. Single-ride fare will continue at \$1.25. Promotional discount passes are available thru March 2022 at RideLBT.com/fares.

September is Library Card Sign-Up Month – Adults and children that sign-up for a Signal Hill Library Card during the month of September will receive a free Black Bear Diner certificate. To sign-up for a new Library card, please visit the Library or call (562) 989-7323.

Hounds on the Hill on Saturday, September 18 from 10:00 a.m. to 12:00 p.m. at the Signal Hill Dog Park. Call (562) 989-7330 for additional information.

Library Fitness Programs – Sunset Yoga every Tuesday from 6:30 p.m. to 7:30 p.m. and Mindfulness & Meditation every Wednesday from 3:00 p.m. to 4:00 p.m. now through the end of October. Pre-registration and masks are required. Register by visiting the Library or by calling (562) 989-7323.

Library Programs for Pre-School Children – Story Time for babies and toddlers on Wednesdays at 10:00 a.m. and for Pre-Schoolers on Fridays at 10:00 a.m. A new Spanish Story Time will be held on the second Monday of every month at 12:30 p.m. For more information, please visit the Library website or call (562) 989-7323.

Active Adult Social Club for 55 and over will be held each Tuesday in October: October 5 is early access to the Library at 11:00 a.m. in the Library Community Room; October 12 is Bingo at 10:00 a.m. in the Library Community Room; October 19 is Chair Yoga at 10:00 a.m. on the Library Terrace; and October 26 is Social hour at 10:00 a.m. in the Library Community Room.

Help us rename the View Park – Send name suggestions to renameviewpark@cityofsignalhill.org by September 30, 2021. Visit the City website for more information.

The Diversity Coalition Committee meetings are held at 6:00 p.m. the second and fourth Wednesday of each month. The Continuous Improvement, Education, and Facilitation Subcommittees will now hold discussions during the second monthly meeting of the Diversity Coalition Committee until further notice.

The Los Angeles County Sanitation Districts recognized the following businesses in Signal Hill as “Good Corporate Citizens” for compliance with wastewater discharge requirements: Axis Petroleum Company, City of Signal Hill, Oil Operators, Inc., R.D. Mathis Company, Shell Oil Products U.S., and Tesoro Logistics Operations LLC-Hathaway Terminal.

At the end of August, the Metropolitan Water District of Southern California declared a water supply alert. This is in response to extreme drought conditions throughout the State. For water-saving tips and rebates, visit bewaterwise.com.

Vice Mayor Jones announced a Signal Hill Community Foundation fundraiser on October 7, 2021. Visit signalhillcommunityfoundation.org for more information.

Cecilia Fidora, Signal Hill resident, commented on energy conservation.

PRESENTATIONS

- a. Community Services Manager made a presentation about the recent Concerts in the Park series.

City Treasurer and Mayor Wilson commented on the Concerts in the Park and thanked the volunteers and staff.

- b. City Manager made a presentation about COVID-19-related community updates.

ORDINANCE

- a. Second Reading and Adoption of Ordinance No. 2021-08-1526 Adopting Senate Bill 1383 and Ordinance No. 2021-08-1527 Amending the Exclusive Franchise Agreement with EDCO

City Manager presented the staff report.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to waive further reading and adopt Ordinance No. 2021-08-1526 adding Chapter 8.11 to Title 8 of the Signal Hill Municipal Code relating to organic waste disposal reduction; and waive further reading and adopt Ordinance No. 2021-08-1527 approving the Amended and Restated Solid Waste Hauling Services Agreement with EDCO Disposal Corporation d.b.a. Signal Hill Disposal and adopting solid waste charges.

City Attorney read the title of Ordinance No. 2021-08-1526, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA ADDING CHAPTER 8.11 TO TITLE 8 OF THE SIGNAL HILL MUNICIPAL CODE RELATING TO ORGANIC WASTE DISPOSAL REDUCTION

City Attorney read the title of Ordinance No. 2021-08-1527, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE AMENDED AND RESTATED SOLID WASTE HAULING SERVICES AGREEMENT WITH EDCO DISPOSAL CORPORATION D.B.A. SIGNAL HILL DISPOSAL AND ADOPTING SOLID WASTE CHARGES

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CITY MANAGER REPORTS

- a. Approval of a Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority for Preparation of Design Documents for the Willow Street Corridor – Walnut Avenue to Cherry Avenue Congestion Relief Project

City Manager introduced Public Works Contracts Manager who presented the staff report.

Council Member Woods asked a question regarding the Project.

Public Works Contracts Manager addressed the question posed by Council Member Woods.

Council Member Copeland commented on the Project.

Mayor Wilson invited the public to comment on the agenda item.

Douglas, Signal Hill resident, commented and asked questions regarding the Project.

Public Works Contracts Manager addressed the questions posed by Douglas.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to authorize the City Manager to execute all documents necessary to enter into a Memorandum of Understanding with Los Angeles County Metropolitan Transportation Authority, including any subsequent amendments, for the preparation of Project Approval and Environmental Document and Plans, Specifications and Estimates for the Willow Street Corridor Project.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Resolution of Intent to Grant a Pipeline Franchise to Tesoro SoCal Pipeline Company, LLC

City Manager introduced Public Works Contracts Manager who presented the staff report.

City Council asked questions regarding the franchise agreement and pipelines.

City Attorney, Public Works Contracts Manager, and City Manager addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

Scott Lewis and David Parola, Tesoro SoCal Pipeline Company, LLC and Marathon Petroleum Corporation representatives, thanked the City for the opportunity and addressed an earlier question posed by Council Member Woods.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2021-09-6635 declaring its intention to grant a franchise to Tesoro SoCal Pipeline Company, LLC and the interests, rights, privileges, and duties to lay and use pipes and appurtenances for transmitting and distributing oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys, and places, as the same now or may hereafter exist, within this

City; and set a public hearing for September 28, 2021.

City Attorney read the title of Resolution No. 2021-09-6635, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A FRANCHISE TO TESORO SOCAL PIPELINE COMPANY, LLC AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. 1800 E. Spring Street – Deposit and Reimbursement Agreement Between the City of Signal Hill and SJS Long Beach, LLC

City Manager introduced Economic Development Manager who presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

Mayor Wilson commented on the agreement.

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR JONES to approve a Deposit and Reimbursement Agreement between the City of Signal Hill and SJS Long Beach, LLC and authorize the City Manager to execute said agreement.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

d. Consideration of Personnel Adjustments for Fiscal Year 2021-22

City Manager presented the staff report.

City Council and City Clerk asked questions regarding the proposed personnel adjustments.

City Manager addressed the questions posed by City Council and City Clerk.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

Mayor Wilson requested staff keep track of a running total of budget appropriations.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to waive further reading and adopt Resolution No. 2021-09-6636 amending the adopted budget and authorizing budget appropriations and amendment of the personnel summary by department for Fiscal Year 2021-22; and waive further reading and adopt Resolution No. 2021-09-6637 amending salary ranges for hourly, part-time employees previously adopted by Resolution Number 2020-12-6598, establishing the classification and salary range of Permit Technician and repealing all other resolutions and portions of resolutions in conflict herewith.

Resolution No. 2021-09-6636, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS AND AMENDMENT OF THE PERSONNEL SUMMARY BY DEPARTMENT FOR FISCAL YEAR 2021-22

Resolution No. 2021-09-6637, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SALARY RANGES FOR HOURLY, PART-TIME EMPLOYEES PREVIOUSLY ADOPTED BY RESOLUTION NUMBER 2020-12-6598, ESTABLISHING THE CLASSIFICATION AND SALARY RANGE OF PERMIT TECHNICIAN AND REPEALING ALL OTHER RESOLUTIONS AND PORTIONS OF RESOLUTIONS IN CONFLICT HEREWITH

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CONSENT CALENDAR

- a. Agreement for Professional Services for Community Development Block Grant and Permanent Local Housing Allocation Administration with Michael Baker International, Inc.

Summary: The City Council will consider awarding a contract to Michael Baker International, Inc. (MBI) for Community Development Block Grant (CDBG) and Permanent Local Housing Allocation (PLHA) consultant services.

Recommendation: Authorize the City Manager to enter into an Agreement for Professional Services with MBI for administration of the City's CDBG and PLHA programs with an initial term of two years with three optional one-year extensions for an annual contract amount of \$25,000, with a 10% contingency of \$2,500, and a total not-to-exceed amount of \$55,000, in a form approved by the City Attorney.

- b. Side Letters of Agreement with the Signal Hill Police Officers' Association and the Signal Hill Employees' Association

Summary: On June 22, 2021, the City Council adopted Resolution Nos. 2021-06-6622 and 2021-06-6623 to adopt the Memorandum of Understanding (MOU)

between the City of Signal Hill and the Signal Hill Police Officers' Association and the MOU between the City of Signal Hill and the Signal Hill Employees' Association. Since that time, staff has identified clerical errors regarding the start date for increased health benefits that need to be updated for both MOUs. The administrative corrections will be made through side letters of agreement.

Recommendations: 1. Waive further reading and adopt Resolution No. 2021-09-6638 approving and adopting a Side Letter of Agreement between the City of Signal Hill and the Signal Hill Police Officers' Association. 2. Waive further reading and adopt Resolution No. 2021-09-6639 approving and adopting a Side Letter of Agreement between the City of Signal Hill and the Signal Hill Employees' Association

c. Warrant Register Dated September 14, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 14, 2021.

d. Minutes of the Following Meeting

Regular Meeting of August 24, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Woods reported that she will be attending the California Contract Cities Annual Municipal Seminar on September 16-18, 2021.

Council Member Hansen commented on the recall election and City website announcements.

Council Member Copeland thanked City staff and City of Long Beach for a well-organized September 11 anniversary event.

Vice Mayor Jones reported that he and Council Member Hansen met to discuss the Manual of Procedural Guidelines; and that he will be attending the League of California conference on September 22-23, 2021.

Mayor Wilson thanked City staff for a well-organized September 11 anniversary event and commented on the event; and reported that he will be attending the California Contract Cities Annual Municipal Seminar on September 16-18, 2021.

ADJOURNMENT

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, September 28, 2021, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR WILSON adjourned the meeting at 8:28 p.m.

EDWARD H.J. WILSON
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK