



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 28, 2021

**\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\***  
**\*\*\*RE: CORONAVIRUS COVID-19\*\*\***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE  
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA  
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

**To view or listen to the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, September 28 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54957 to conduct public employee performance evaluations.

Titles: City Manager and Department Heads

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

a. Hammer Sui, California Department of Transportation (Caltrans) Metro Liaison (District 7), will provide a presentation regarding the Clean California Program and community engagement opportunities for the State beautification enhancements proposed along the I-405 Freeway corridor between Atlantic Ave. and Lakewood Blvd. Two virtual community engagement meetings, one in English and one in Spanish, are tentatively scheduled for Monday, October 4 from 5:30 p.m. to 7:00 p.m.

b. City Manager will make a presentation about COVID-19-related community updates.

(12) PUBLIC HEARING

a. Introduction of an Ordinance Granting a Franchise to Tesoro SoCal Pipeline Company, LLC

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on September 17, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on September 17, 2021.

Summary: Tesoro Pipeline Company, LLC (Tesoro) is requesting the renewal of its pipeline franchise to continue operating its pipelines, appurtenances, and other facilities within the City's rights-of-way. At the Council meeting of September 14, 2021, the City Council adopted a resolution declaring its intent to grant a 15-year franchise to Tesoro and set a public hearing for September 28, 2021. Staff has prepared an ordinance for Council consideration.

Recommendation: Waive further reading and introduce an ordinance granting to Tesoro SoCal Pipeline Company, LLC and the interests, rights, privileges, and duties to lay and use pipes and appurtenances for transmitting and distributing oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys, and places, as the same now or may hereafter exist, within this City.

(13) CITY MANAGER REPORTS

a. Future Agenda Item Consideration – Designating June 2 as Ron Settles Day of Remembrance

Summary: Mayor Wilson requested the placement of a discussion item regarding the designation of June 2 as Ron Settles Day of Remembrance on a future agenda.

Recommendation: Provide direction to staff regarding the placement of the requested item on a future agenda.

b. Contract Services Agreement with True North Research, Inc. for Professional Services to Conduct a Community Survey

Summary: The City Council will consider entering into a Contract Services Agreement with True North Research, Inc. (True North) to conduct a community survey. The purpose of the survey is to determine public opinions around a variety of topics, including city services and programs. The survey will also address issues related to diversity, equity, and inclusion – including quality of life, representation, access, and belonging.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement with True North to conduct a community survey, for a term of three years and a not-to-exceed amount of \$50,000, in a form approved by the City Attorney.

c. Approval of a Memorandum of Understanding with the City of Long Beach for Cost Sharing of Street Improvements for the Spring Street Bicycle Lane Gap Closure Project

Summary: In June 2016, the City was awarded a Federal Active Transportation Program Cycle 3 grant by the Caltrans Transportation Commission for the Spring Street Bicycle Lane Gap Closure Project. The competitive grant prioritized projects that provided multi-jurisdictional mobility benefits that encourage cycling and walking. The proposed project includes improvements on Spring Street, a multi-jurisdictional arterial that is shared between the Cities of Signal Hill and Long Beach. The City of Signal Hill will serve as the lead agency and staff is proposing to enter into a Memorandum of Understanding (MOU) to memorialize the City of Long Beach's contribution and their respective roles and responsibilities.

Recommendation: Authorize the City Manager to execute all documents necessary to enter into an MOU, including any subsequent amendments, with the City of Long Beach, for construction cost sharing for an amount not-to-exceed \$502,000 for street improvements within Long Beach's right-of-way on Spring Street between Atlantic Avenue and Junipero Avenue.

d. Continuance of the Proclamation of the Existence of a Local Emergency in response to COVID-19 and Findings Related to AB 361 Exempting the City from Brown Act Teleconferencing Rules

Summary: The City Council will receive a report from the City Manager as the Director of Emergency Services on the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19. The City Council will also consider whether to continue to hold virtual meetings of all City legislative bodies, as allowed by new state law, Assembly Bill (AB) 361.

Recommendations: 1. Receive and file report regarding the continuance of the existence of a local emergency in response to COVID-19. 2. Direct all City legislative bodies to continue to hold meetings virtually and determine that such meetings are exempt from the Brown Act teleconferencing rules based on the following findings set forth in AB 361: a. There is a Statewide state of emergency in effect in response to the COVID-19 pandemic; and b. State or local officials have imposed or recommended measures to promote social distancing. 3. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency and, if appropriate, make findings to continue to hold virtual meetings of City bodies pursuant to AB 361.

e. Verification of Quorum for Meetings of November 23, 2021 and December 28, 2021

Summary: Staff is seeking verification whether a quorum will be present for the regular City Council meetings of November 23, 2021 due to potential scheduling conflicts with the fall holiday season and December 28, 2021 due to potential scheduling conflicts with the winter holiday season.

Recommendation: Determine whether a quorum of the City Council will be present for the regular meeting of November 23, 2021 and the regular meeting of December 28, 2021.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Waive Fees for Use of City Facility

Summary: Staff has received a request from the Signal Hill Chamber of Commerce for a fee waiver for the use of the Signal Point Terrace for their annual "Meet the City" luncheon on October 28, 2021, from 10:30 a.m. to 2:00 p.m.

Recommendation: Approve waiver of fees for facility rental contingent upon the Los Angeles County Department of Public Health guidance for private events.

b. Resolution Amending Conflict of Interest Code

Summary: Government Code Section 87300 et. seq. requires local governments to review their conflict of interest code to determine its accuracy or make amendments. It is necessary to amend the City's Conflict of Interest Code to update the list of designated employees to be consistent with the City Council-approved Personnel Summary. It is also necessary to update the disclosure categories for designated employees to appropriately identify those that should be captured in the Category 3 (Management Positions).

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2020-09-6590, amending the Conflict of Interest Code for the City of Signal Hill.

c. Contract Amendment Register Dated September 28, 2021

Summary: The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy: funds have been authorized as part of the adopted fiscal year Operating Budget; staff are satisfied with the goods/services received to date; and City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration. The amendment was prepared in a form approved by the City Attorney and is included as an attachment.

Recommendation: Authorize the Contract Amendment Register dated September 28, 2021.

d. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

e. Warrant Register Dated September 28, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 28, 2021.

f. Minutes of the Following Meeting

Regular Meeting of September 14, 2021.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

- a. Mayor Wilson and Council Member Woods will report on their attendance at the California Contract Cities Annual Municipal Seminar on September 16-18, 2021.

COUNCIL MEMBER WOODS  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER COPELAND  
VICE MAYOR JONES  
MAYOR WILSON

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 12, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.