



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL**

July 13, 2021

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on July 13, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 6:01 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER COPELAND

CLOSED SESSION

a. A closed session was held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: 1925 E. 21st Street, Signal Hill, APN: 7215-013-006

Agency negotiators: City Manager and City Attorney

Negotiating parties: City of Signal Hill and Carol Churchill

Under negotiation: Price and terms of payment for acquisition

b. A closed session was held pursuant to Government Code Section 54956.9(d)(1), conference with legal counsel regarding existing litigation.

Number of cases: 1

Case Name: Mike Bubalo Construction Co., Inc. v. The City of Signal Hill

Case Number: Los Angeles Superior Court, Case No. 20STCV43549

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

Matt, a member of the audience, made a comment unrelated to closed session.

RECESS TO CLOSED SESSION AT 6:03 P.M.

RECONVENE REGULAR MEETING AT 7:05 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER COPELAND

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager announced that a local power outage prevented the meeting from being broadcast live on the City's website and the cable channels and provided meeting participation options.

PLEDGE OF ALLEGIANCE

Mayor Wilson led the audience in the Pledge of Allegiance.

MAYOR'S ANNOUNCEMENT

Mayor Wilson announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

CLOSED SESSION REPORT

City Attorney reported on closed session items. There was no reportable action taken.

CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

Deputy City Manager read a letter from two Signal Hill residents regarding a noise complaint related to maintenance activities at the Library (letter is attached to original minutes and available in the City Clerk's Office).

Alex Rothwell, Community Relations Manager of Signal Hill Petroleum, commented on Movies in the Park.

COMMUNITY ANNOUNCEMENTS

Mayor Wilson made the following announcements:

All residents age 12 and older are eligible for the COVID-19 vaccine. Make an appointment online at myturn.ca.gov or check with your healthcare provider or pharmacy. Residents ages 12-17 can only receive the Pfizer vaccine, must have a parent/guardian present, and bring proof of age such as a birth certificate or school ID. Those age 16-17 may bring a signed consent form in lieu of an adult.

Signal Hill Public Library is open for regular business hours. Hours are Monday, Tuesday, Thursday: 12:00 p.m. to 8:00 p.m.; Wednesday, Friday, Saturday: 10:00 a.m. to 5:00 p.m.; and closed Sunday. Call (562) 989-7323 for more information.

Summer Food Program available through August 27, 2021. Free lunch for children ages 1 through 18, Monday through Friday from 11:00 a.m. to 12:00 p.m. at the Signal Hill Youth Center. Call (562) 989-7330 for more information.

Concerts in the Park series starts Wednesday, July 14 at 6:30 p.m. in Signal Hill Park. Call (562) 989-7330 for more information.

Paint and Sip Night on Thursday, July 15 at 6:00 p.m. at the Library Zinnia Courtyard. Call (562) 989-7323 to register and for more information.

Gaming Truck Day on Saturday, July 17 from 12:30 p.m. to 4:30 p.m. at the Library parking lot. Call (562) 989-7323 to register and for more information.

Teen Book Tastings on Wednesdays, July 21 and August 4 from 2:30 p.m. to 3:30 p.m. at the Library Zinnia Courtyard. Call (562) 989-7323 to register and for more information.

View Park Ground Breaking Ceremony on Saturday, July 24 at 9:00 a.m. at 1901 E. Creston Avenue. Call (562) 989-7330 for more information.

Movies in the Park on Monday, July 26 and Saturday, August 14 at Signal Hill Park. Movies begin at dusk and activities start at 6:30 p.m. Call (562) 989-7330 for more information.

National Night Out and Concerts in the Park on Tuesday, August 3 at 6:30 p.m. at Signal Hill Park.

Library Birthday Celebration on Tuesday, August 10 at the Library. Activities throughout the day and an evening reception recognizing former Mayor Lori Woods and Mayor Robert Copeland from 8:00 p.m. to 9:00 p.m. Call (562) 989-7330 to register and for more information.

Drought conditions are back. Visit SaveOurWater.com for water conservation tips.

The Water Replenishment District will start accepting artwork submissions for its

Student Art Calendar Contest from July to November 2021. Student artists in grades K-6 are eligible to enter. Winners will receive prizes and have their artwork published in the 2022 Water Awareness Calendar. For more information visit www.wrd.org/studentartcontest or contact Jenn Swart at jswart@wrd.org.

PRESENTATIONS

- a. Mayor Wilson presented a proclamation to the Parks and Recreation Commission Chair, Tim Anhorn, in recognition of July as Parks Make Life Better!© Month.

Parks and Recreation Commission Chair Anhorn thanked City Council for the recognition and commented on the View Park Ground Breaking Ceremony.

- b. City Manager made a presentation about COVID-19-related community updates.

Mayor Wilson commented on COVID-19 cases.

ORDINANCES

- a. Second Reading and Adoption of Ordinance No. 2021-06-1521 and Ordinance No. 2021-06-1522 Adjusting Compensation for City Council Members, City Clerk, and City Treasurer and Ordinance No. 2021-06-1523 Authorizing an Increase in Health Benefits for Council Members and Ratifying Previously Authorized Benefits

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to waive further reading and adopt Ordinance No. 2021-06-1521 adjusting compensation for City Council Members in accordance with State law; waive further reading and adopt Ordinance No. 2021-06-1522 adjusting compensation for City Clerk and City Treasurer in accordance with State law; and waive further reading and adopt Ordinance No. 2021-06-1523 authorizing an increase in health benefits for Council Members and ratifying previously authorized benefits.

City Attorney read the title of Ordinance No. 2021-06-1521, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADJUSTING COMPENSATION FOR CITY COUNCIL MEMBERS IN ACCORDANCE WITH STATE LAW

City Attorney read the title of Ordinance No. 2021-06-1522, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADJUSTING COMPENSATION FOR CITY CLERK AND CITY TREASURER IN ACCORDANCE WITH STATE LAW

City Attorney read the title of Ordinance No. 2021-06-1523, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING AN INCREASE IN HEALTH BENEFITS FOR COUNCIL MEMBERS AND RATIFYING PREVIOUSLY AUTHORIZED BENEFITS

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

b. Second Reading and Adoption of Ordinance No. 2021-06-1524 Amending the City's Purchasing Ordinance

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Ordinance No. 2021-06-1524 amending the City's Purchasing Ordinance as set forth in Title 3 of the Signal Hill Municipal Code.

City Attorney read the title of Ordinance No. 2021-06-1524, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE CITY'S PURCHASING ORDINANCE AS SET FORTH IN TITLE 3 OF THE SIGNAL HILL MUNICIPAL CODE

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

CITY MANAGER REPORTS

a. Manual of Procedural Guidelines Workshop

City Council and City Manager discussed forming a subcommittee and moving this item to the July 27 City Council meeting.

Council Member Hansen commented on the Manual of Procedural Guidelines.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR JONES to move this item to the July 27 City Council meeting.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

b. Future Agenda Item Consideration – Centennial Celebration Committee

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to place the Centennial Celebration Committee on the July 27 City Council meeting agenda.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

CONSENT CALENDAR

a. Resolution Amending Records Retention Schedule

Summary: Annual review of the Records Retention Schedule has been completed. The changes to the Records Retention Schedule have been submitted by the City Clerk, approved by the City Attorney and now require City Council approval. This action would amend the Records Retention Schedule for the Administration, City Clerk, Community Development, Community Services, Economic Development, Finance, Personnel and Public Works departments.

Recommendation: Waive further reading and adopt a resolution amending the City's Records Retention Schedule previously adopted by Resolution No. 2020-10-6594, and repealing all prior resolutions.

b. Contract Amendment Register Dated July 13, 2021

Summary: The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

All amendments have been prepared in a form approved by the City Attorney.

Recommendation: Authorize the Contract Amendment Register dated July 13, 2021.

c. Warrant Register Dated July 13, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 13, 2021.

d. Minutes of the Following Meetings

Adjourned Regular Meeting of May 27, 2021 and Regular Meeting of June 22, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Hansen asked a question regarding the power outage.

City Manager and Vice Mayor Jones addressed the question posed by Council Member Hansen.

Mayor Wilson commented on Concerts in the Park.

ADJOURNMENT

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL

MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 27, 2021, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR JONES
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

MAYOR WILSON adjourned the meeting at 7:53 p.m.

EDWARD H.J. WILSON
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK