



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
August 10, 2021

* * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * *
* *RE: CORONAVIRUS COVID-19* *

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, August 10 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code section 54956.9(d)(1), conference with legal counsel regarding existing litigation.

Number of cases: 1

Case Name: Mike Bubalo Construction Co., Inc. v. The City of Signal Hill
Case Number: Los Angeles Superior Court, Case No. 20STCV43549

- (4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS
- (5) RECESS TO CLOSED SESSION
- (6) RECONVENE REGULAR MEETING – 7:00 P.M.
- (7) PLEDGE OF ALLEGIANCE
- (8) CLOSED SESSION REPORT
- (9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA
- (10) COMMUNITY ANNOUNCEMENTS
- (11) PRESENTATIONS
 - a. Los Angeles County Tax Assessor Jeff Prang will update City Council and residents on how COVID-19 has affected the structure of the Assessor's office, market rates, and property values; Property Tax Cost Savings Programs; Proposition 19 – the implementation and the impact; Decline In Value; and the 2021 Assessment Roll and the statistics for the City of Signal Hill.
 - b. City Manager will make a presentation about COVID-19-related community updates.
- (12) ORDINANCE
 - a. Second Reading and Adoption of Ordinance No. 2021-07-1525 Amending the Signal Hill Municipal Code to Adjust the Low Income Water Discount Rate

Summary: Ordinance No. 2021-07-1525 was introduced at the City Council meeting of July 27, 2021, and is now presented for second reading and adoption.

Recommendation: Waive further reading and adopt Ordinance No. 2021-07-1525, amending Signal Hill Municipal Code section 13.04.130, removing sub-section e and establishing section 13.04.131: Low Income Water Discount and updating maximum household income set by the State Department of Housing and Community Development – State Income Limits that are effective July of every year and adjust the discount amount applied to those residents that meet the low income standard set forth in section 13.04.131.

(13) PUBLIC HEARING

a. Two-Year Extension of Conditional Use Permit 97-03 for Seven Consolidated Drill Sites Owned and Operated by Signal Hill Petroleum, Inc.

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on July 30, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on July 30, 2021.

Summary: Signal Hill Petroleum, Inc. (SHP) has a Conditional Use Permit (CUP) for seven consolidated drill sites. The CUP allows oil and gas production at the seven sites, as well as storage, processing, and transport of products. SHP has agreed to a two-year extension to allow them to continue their oil production activities uninterrupted, while preparations for a long-term extension continue.

Recommendation: Approve a two-year extension of CUP 97-03, for seven existing oil and gas drilling sites allowing oil and gas production at the seven sites, by adopting Resolution No. 2021-08-xxxx approving a two-year extension of CUP 97-03, for seven existing oil and gas drilling sites with oil and gas storage, processing, transport operations, and a gas turbine facility, with an expiration date of July 30, 2023.

(14) CITY MANAGER REPORT

a. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

Summary: The City Council will receive a report from the City Manager as the Director of Emergency Services on the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19.

Recommendation: Receive and file report.

(15) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Waive Fees for Use of City Facility and Waive the Prohibition of Alcohol at City Facilities

Summary: The Signal Hill Community Foundation (SHCF) is hosting a fall fundraising event on Thursday, October 7, 2021. SHCF is requesting a waiver of

fees for the use of the Signal Hill Public Library Signal Point Terrace as well as seeking permission to provide alcoholic beverages at the event.

Recommendation: Waive fees for use of the facility and waive the prohibition of alcohol at City facilities.

b. Contract Services Agreement for On-Call Executive Recruitment Services

Summary: The City Council will consider retaining the services of Bob Hall and Associates to provide on-call executive recruitment services.

Recommendations: 1. Authorize the City Manager to enter into a Contract Services Agreement with Bob Hall and Associates to provide on-call executive recruitment services for an initial term of three years and a not-to-exceed contract amount of \$60,000 in a form approved by the City Attorney. 2. Approve a budget adjustment appropriating \$60,000 from the City's General Fund for Contract Services – General (Account No. 100-46-5400).

c. Contract Amendment Register Dated August 10, 2021

Summary: The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy: funds have been authorized as part of the adopted fiscal year Operating Budget; staff are satisfied with the goods/services received to date; and City Manager has reviewed and approved each amendment for streamlined processing.

Two contract amendments are being presented for City Council consideration. The amendments were prepared in a form approved by the City Attorney.

Recommendation: Authorize the Contract Amendment Register dated August 10, 2021.

d. Warrant Register Dated August 10, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated August 10, 2021.

e. Minutes of the Following Meeting

Regular Meeting of July 27, 2021.

Recommendation: Approve.

(16) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(17) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, August 24, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.