



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
July 27, 2021

* * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * *
* *RE: CORONAVIRUS COVID-19* *

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, July 27 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code section 54956.9(d)(2).
Conference with legal counsel – anticipated litigation.
Significant exposure to litigation.

Number of potential cases: 1

- (4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS
- (5) RECESS TO CLOSED SESSION
- (6) RECONVENE REGULAR MEETING – 7:00 P.M.
- (7) PLEDGE OF ALLEGIANCE
- (8) CLOSED SESSION REPORT
- (9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA
- (10) COMMUNITY ANNOUNCEMENTS
- (11) PRESENTATIONS
 - a. Accounting Manager Jonathan Orozco will make a presentation on the MyCivic Utilities App and the future roll-out of the MyCivic Citizen Engagement App.
 - b. City Manager will make a presentation about COVID-19-related community updates.
- (12) PUBLIC HEARING
 - a. Introduction of an Ordinance Amending the Signal Hill Municipal Code to Adjust the Low Income Water Discount Rate

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on July 16, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on or before July 16, 2021.

Summary: The City Council will consider adopting an ordinance amending the Signal Hill Municipal Code to adjust the low income water discount rate.

Recommendation: Waive further reading and introduce an ordinance amending Signal Hill Municipal Code Section 13.04.130, removing sub-section E and establishing Section 13.04.131: Low Income Water Discount and updating maximum household income set by the State Department of Housing and Community Development – State Income Limits that are effective July of every year and adjust the discount amount applied to those residents that meet the low income standard set forth in Section 13.04.131.

(13) CITY MANAGER REPORTS

a. Fiscal and Economic Analysis of Cannabis Businesses

Summary: The City Council directed staff to hire Harris & Associates to complete a fiscal and economic analysis of cannabis businesses. Harris & Associates will provide a presentation of the report and findings.

Recommendation: Provide direction to staff.

b. Manual of Procedural Guidelines Workshop

Summary: At the May 27, 2021 Budget Workshop, the City Council requested staff prepare an agenda item to review the current Manual of Procedural Guidelines, last adopted in 2017.

Recommendation: Provide staff with direction.

c. Centennial Celebration Committee

Summary: In anticipation of the City's 100th anniversary of incorporation on April 22, 2024, the Council will consider selecting two Council Members to serve on the Centennial Celebration Committee along with Community Services staff.

Recommendation: Select two Council Members to serve on the Centennial Celebration Committee.

d. Future Agenda Item Consideration – Renaming of View Park to Remembrance Park

Summary: Vice Mayor Jones requested the placement of a discussion item regarding the renaming of View Park to Remembrance Park and the inclusion of features highlighting important events, groups, and individuals in Signal Hill history on a future agenda.

Recommendation: Provide direction to staff regarding the placement of the requested item on a future agenda.

e. Resolution Adopting an Electronic Signature Policy

Summary: The City Council will consider a resolution adopting an electronic signature policy in accordance with the Uniform Electronic Transactions Act under California Civil Code section 1633.1 et seq., utilizing electronic signatures to the fullest extent allowed by law without compromising security.

Recommendation: Waive further reading and adopt a resolution adopting an electronic signature policy and authorizing the use of electronic signatures.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Side Letter of Agreement with the Signal Hill Police Officers' Association

Summary: Representatives from the Signal Hill Police Officers' Association (SHPOA) and the City have met and conferred in good faith and reached the Side Letter of Agreement to implement an administrative correction in the current Memorandum of Understanding adopted between the City of Signal Hill and the SHPOA. A resolution approving the Agreement is presented for City Council consideration.

Recommendation: Waive further reading and adopt a resolution approving and adopting a Side Letter of Agreement between the City of Signal Hill and the SHPOA.

b. Contract Amendment Register Dated July 27, 2021

Summary: The Contract Amendment Register is a listing of proposed contract amendments eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy: funds have been authorized as part of the adopted fiscal year Operating Budget; staff are satisfied with the goods/services received to date; and City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration. The amendment was prepared in a form approved by the City Attorney.

Recommendation: Authorize the Contract Amendment Register dated July 27, 2021.

c. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

d. Warrant Register Dated July 27, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 27, 2021.

e. Minutes of the Following Meeting

Regular Meeting of July 13, 2021.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, August 10, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.