



CITY OF SIGNAL HILL

2175 Cherry Avenue ◆ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
June 22, 2021

*** * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * ***
*** *RE: CORONAVIRUS COVID-19* ***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, June 22 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54957 to conduct public employee performance evaluations.

Titles: City Manager and Department Heads

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

- (5) RECESS TO CLOSED SESSION
- (6) RECONVENE REGULAR MEETING – 7:00 P.M.
- (7) PLEDGE OF ALLEGIANCE
- (8) CLOSED SESSION REPORT
- (9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA
- (10) COMMUNITY ANNOUNCEMENTS
- (11) PRESENTATIONS
 - a. Mayor Wilson will present a proclamation recognizing May 22 as Harvey Milk Day and the month of June as Lesbian, Gay, Bisexual, Transgender, and Questioning Pride Month.
 - b. Signal Hill Petroleum will make a presentation in recognition of the 100th anniversary of oil discovery in Signal Hill.
 - c. Staff will make a presentation about SB 1383 requirements regarding statewide organics recycling collection and associated rate increases for residential and commercial services.
 - d. City Manager will make a presentation about COVID-19-related community updates.

(12) ORDINANCES

a. City Council Stipends and Benefits and City Clerk and City Treasurer Stipends

Summary: After a review of City Council, City Clerk, and City Treasurer stipends at the May 27, 2021 Fiscal Year 2021-22 Budget Workshop, Council directed staff to prepare the required ordinances updating City Council, City Clerk, and City Treasurer stipends. In addition, staff has prepared an ordinance updating health benefits for the City Council and memorializing in a single document all benefits that the City Council receives to promote administrative efficiency and accuracy.

Recommendations: 1. Waive further reading and introduce an ordinance adjusting compensation for City Council Members in accordance with State law. 2. Waive further reading and introduce an ordinance adjusting compensation for City Clerk and City Treasurer in accordance with State law. 3. Waive further reading and introduce an ordinance authorizing an increase in health benefits for Council Members and ratifying previously authorized benefits.

(13) PUBLIC HEARINGS

- a. Resolution Ordering the Levy and Collection of Assessments for Landscape and Lighting Maintenance District No. 1 for Fiscal Year (FY) 2021-22**

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on June 11, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on or before June 11, 2021.

Summary: Landscape and Lighting Maintenance District No. 1 (LLMD) was formed in 1992 to pay for the maintenance of common landscaped areas within the California Crown Tract. Tonight, as part of the proceedings to renew the levy and collect special assessments for the LLMD, staff is proposing the FY 2021-22 assessment to be the FY 2020-21 assessment plus a 2.2% Consumer Price Index (CPI) adjustment increase in the assessment as permitted by prior approvals and applicable law.

Recommendation: Waive further reading and adopt a resolution ordering the levy and collection of assessments, which will be adjusted annually by the CPI, for LLMD for FY 2021-22.

- b. Resolution Amending the Uniform Schedule of City Service Fees and Charges**

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on June 4 and June 11, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on June 4, 2021.

Summary: On May 27, 2021, the City Council reviewed the proposed updates to the City's Uniform Schedule of Service Fees and Charges as part of the Budget Workshop. Based on the information presented, the City Council directed staff to update existing fees and charges and proceed with a public hearing to consider adoption of the City's amended Uniform Schedule of Service Fees and Charges.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2019-08-6335, amending the Uniform Schedule of Fees.

- c. Ordinance Amending Title 3 Revenue and Finance – Chapter 3.20 Purchasing**

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on June 11, 2021; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on or before June 11, 2021.

Summary: The City Council will consider an amendment to the Signal Hill Municipal Code Title 3 Revenue and Finance revising Chapter 3.20 Purchasing. The purpose of the ordinance is to incorporate those updates as directed by the City Council at the Purchasing and Contracting Workshop held during the City Council meeting of April 27, 2021. The proposed updates will streamline the City's purchasing system, thereby reducing the administrative burden and cost associated with purchasing and contracting activities while ensuring open and fair competition and competitive pricing.

Recommendations: 1. Waive further reading and introduce an ordinance amending the City's Purchasing Ordinance as set forth in Title 3 of the Signal Hill Municipal Code. 2. Receive and file the 2021 Purchasing and Contract Guidelines for internal use.

(14) CITY MANAGER REPORTS

- a. Resolution Adopting the Annual Operating and Capital Budget for Fiscal Year 2021-22 and Resolution Establishing the Annual Appropriations Limit for Fiscal Year 2021-22

Summary: The City Council will consider adopting the second year of a biennial budget for Fiscal Year (FY) 2021-22. The City Council reviewed the proposed FY 2021-22 (Year 2) Operating and Capital Budget (Operating Budget) at a budget workshop held on May 27, 2021. The Operating Budget, as presented, is structurally balanced per City policy. In addition, the City Council will consider a resolution adopting the annual appropriations limit for FY 2021-22 known as the Gann limit.

Recommendations: 1. Waive further reading and adopt a resolution adopting the Annual and Operating Capital Budget for FY 2021-22. 2. Waive further reading and adopt the resolution approving and adopting the Annual Appropriations Limit for FY 2021-22.

CALL THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER

ROLL CALL

CHAIR WILSON
VICE CHAIR JONES
MEMBER COPELAND
MEMBER HANSEN
MEMBER WOODS

b. Resolution Adopting Investment Policy

Summary: The City's Investment Policy is intended to provide guidelines for the prudent investment of the City's available resources and outline the policies for maximizing the efficiency of the City's cash management process. The ultimate goal of an Investment Policy is to enhance the economic status of the City while protecting its pooled cash. In accordance with California Government Code Section 53646(a), an annual rendering of the City's Investment Policy shall be presented to the City Council for consideration. There are no changes to the Investment Policy proposed at this time.

Recommendations: City Council: Waive further reading and adopt a resolution adopting its Investment Policy for public funds. Successor Agency: Waive further reading and adopt a resolution adopting its Investment Policy for public funds.

RECESS THE CITY COUNCIL AS SUCCESSOR AGENCY

c. Resolution Approving Memorandum of Understanding with the Signal Hill Police Officers' Association

Summary: Representatives from the Signal Hill Police Officers' Association and the City have completed negotiations on a successor Memorandum of Understanding (MOU). Staff has prepared a resolution approving the MOU for City Council consideration.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2017-10-6232, approving an MOU pursuant to the California Meyers-Milias-Brown Act by and between the City of Signal Hill and the Signal Hill Police Officers' Association.

d. Resolution Approving Memorandum of Understanding with the Signal Hill Employees' Association

Summary: Representatives from the Signal Hill Employees' Association and the City have completed negotiations on a successor Memorandum of Understanding (MOU). Staff has prepared a resolution approving the MOU for City Council consideration.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2017-11-6239 approving an MOU pursuant to the California Meyers-Milias-Brown Act by and between the City of Signal Hill and the Signal Hill Employees' Association.

e. Resolution Establishing Salary Adjustments for City Manager and Management Personnel

Summary: Salaries and benefits for management personnel are tied to the Signal Hill Employees' Association (SHEA) Memorandum of Understanding (MOU) to be considered as a separate item on this evening's agenda. Staff has prepared a resolution aligning the Management Resolution with the provisions included in the recently negotiated SHEA MOU.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2020-06-6573, revising management salary ranges to update the salary for the City Manager and management personnel and to correspond with changes to the SHEA MOU.

f. Resolution Adopting a City-Wide Pay Schedule

Summary: The City Council will consider approving and adopting a City-wide pay schedule as required by the California Public Employees' Retirement System (CalPERS) reflecting the implementation of the 2021-2024 Police Officers' Association Memorandum of Understanding (MOU), the 2021-2024 Signal Hill Employees' Association MOU, and the Department Heads' and Managers' Resolution.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2020-06-6572, approving and adopting a City-wide pay schedule as required by the California Public Employees' Retirement System (CALPERS).

g. Agreement for City Attorney Legal Services with Best Best & Krieger Attorneys at Law

Summary: The City Council is the appointing authority for the City Attorney to serve as the legal advisor for the City, including the City Council, Successor Agency, Housing Authority, City Manager, departments, and any other affiliated entities. The City Council will consider a resolution approving a contract between the City and Best Best & Krieger LLP (BB&K) for the provision of City Attorney services.

Recommendations: 1. Waive further reading and adopt a resolution approving an agreement for City Attorney Legal Services with BB&K, Attorneys at Law for the provision of City Attorney services. 2. Authorize the Mayor to execute an Agreement for City Attorney Legal Services with BB&K.

h. Resolution Approving Year Two Participation in the Los Angeles Urban County Permanent Local Housing Allocation Grant Program

Summary: Los Angeles County (County) was granted Year One funding from the State's five-year Permanent Local Housing Allocation (PLHA) grant program in

2020. Los Angeles County Development Authority (LACDA) was assigned to facilitate and oversee implementation of funded activities. In accordance with their Urban County Agreement with LACDA, the City chose to participate in the PLHA program through their option to request local funds for alternate local activities related to implementation of the 6th Cycle Housing Element, as well as in the County's selected Eviction Defense Program. Due to the short time frame for approvals, the PLHA State officials will consider the City's request for 2020 Year One funds of \$65,482 and 2021 Year Two fund request for \$101,780. Staff is recommending City Council approve the resolution for the Year Two funds.

Recommendation: Waive further reading and adopt a resolution approving Year Two of participation in the Los Angeles Urban County PLHA grant program by authorizing submittal of a request for eligible alternate activities and execution of a contract for funding from the County of Los Angeles to accelerate future housing production.

i. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

Summary: The City Council will receive a report from the City Manager as the Director of Emergency Services on the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19.

Recommendation: Receive and file report.

(15) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Amendment No. 2 to Contract Services Agreement with Bear Communications, Inc. for Radio Services

Summary: The City Council will consider Amendment No. 2 to the Contract Services Agreement with Bear Communications, Inc. (Bearcom) to provide police radio system maintenance and repair. Amendment No. 2 extends the term by one year through June 30, 2022, and increases the contract amount by \$23,301.72 for a new total not-to-exceed amount of \$155,135.88.

Recommendation: Authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement with Bearcom to provide service support to maintain and repair the police radio system, extending the term by one year through June 30, 2022, and increasing the contract amount by \$23,301.72 for a new total not-to-exceed amount of \$155,135.88, in a form approved by the interim City Attorney.

b. Fiscal Year 2021-22 Proposition A Transportation Programs and Amendments to Contract Services Agreements

Summary: The City receives Proposition A revenues to be utilized for transportation-related programs. A request for funding must be submitted on an annual basis to the Los Angeles County Metropolitan Transportation Authority for all new and ongoing projects.

The City will be submitting funding requests for the following ongoing projects: Dial-A-Lift, Dial-A-Taxi, and Fixed Route Bus services. Accordingly, staff has prepared one-year amendments to the Contract Service Agreements with Global Paratransit, Inc., Long Beach Public Transportation Company (Long Beach Transit), and Administrative Services Cooperative, Inc.

Recommendations: 1. Authorize the City Manager to submit a request to the Los Angeles County Metropolitan Transportation Authority for Fiscal Year (FY) 2021-22 Proposition A Transportation Programs based upon the estimated funding appropriation of \$211,444. 2. Authorize the City Manager to execute Amendment No. 5 to the Contract Services Agreement between the City, Global Paratransit, Inc. and Long Beach Public Transportation Company in the amount of \$44,935 for the Dial-A-Lift subsidy, in a form approved by the City Attorney. 3. Authorize the City Manager to execute Amendment No. 5 to the Contract Services Agreement between the City and Long Beach Public Transportation Company in the amount of \$51,824 for the Fixed Route Bus Services, in a form approved by the City Attorney. 4. Authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement between the City and ASC in the amount of \$15,000 to provide Dial-A-Taxi services, in a form approved by the City Attorney.

c. Fiscal Year 2021-22 Children's Health Services Amendments to Contract Services Agreements

Summary: Historically, the City Council has partnered with Miller Children's and Women's Hospital and the Children's Clinic to serve uninsured/underinsured children of low-income Signal Hill families who are faced with life altering and serious illnesses. To continue providing supplemental funding for these services, staff has prepared amendments to the existing Contract Services Agreements.

Recommendations: 1. Authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney. 2. Authorize the City Manager to execute Amendment No. 4 to the Contract Services Agreement between the City and The Children's Clinic, in an amount not to exceed \$5,000, in a form approved by the City Attorney.

d. Right-of-Entry Permit for Signal Hill Petroleum, LLC

Summary: The City Council will consider authorizing the City Manager to execute a Right-of-Entry permit between the City of Signal Hill and Signal Hill Petroleum, LLC for a one-year term for ingress and egress to the former Majestic golf site for pre-development activities.

Recommendation: Authorize the City Manager to execute a Right-of-Entry permit between the City of Signal Hill and Signal Hill Petroleum, LLC in a form approved by the City Attorney.

e. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

f. Warrant Register Dated June 22, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated June 22, 2021.

g. Minutes of the Following Meetings

Regular Meeting of June 8, 2021 and Special Meeting of June 9, 2021.

Recommendation: Approve.

(16) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(17) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, July 13, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.