



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, CA 90755-3799

AGENDA

REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

JUNE 2, 2021

5:30 P.M.

*** * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * ***
*** *RE: CORONAVIRUS COVID-19* ***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council, Agency and Commissions with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month or as required, as determined by the Commission Chair. There is a public comment period at the beginning of the regular meeting as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website at www.cityofsignalhill.org and at City Hall, the Library, Reservoir Park and Discovery Well Park.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To listen to the meeting:

- Call (408) 638-0968 (audio only) and enter meeting ID: 876-3205-3163, press # when prompted to provide participant ID, and enter passcode: 568009. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate:

- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 876-3205-3163 and passcode: 568009 when prompted; or

- Download the app from the app store if you are using a smart phone and enter meeting ID: 876-3205-3163 and passcode: 568009 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Commission Secretary at hr@cityofsignalhill.org not later than 4:30 p.m. on Wednesday, June 2 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

Civil Service Commissioner Members are compensated \$75.00 per meeting.

CALL TO ORDER AND ROLL CALL OF MEMBERS

VICE CHAIR GONZALEZ
COMMISSIONER GHEBREZGHI
COMMISSIONER GRIGGS
COMMISSIONER PATTERSON

PLEDGE OF ALLEGIANCE

The Vice Chair will lead the audience in reciting the Pledge of Allegiance.

PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

COMMUNITY ANNOUNCEMENTS

DISCUSSION ITEMS

1) Swearing In of the Newly Appointed Civil Service Commissioners

Summary: At its April 29, 2021 adjourned regular meeting, the City Council appointed Julianne Doi, Daritza Gonzalez, and Paul Patterson to four-year terms

(terms to expire on May 31, 2025) on the Civil Service Commission. Accordingly, the three Commissioners will take the Oath of Office and assume their duties.

Recommendation: Administer the Oath of Affirmation or Allegiance to the newly appointed Civil Service Commissioners.

2) Civil Service Commission Reorganization

Summary: Annually at this time, the Commission selects members to serve one-year terms as Chair and Vice Chair. Commission Secretary will call for nominations for Chair, and once seated the Chair will call for nominations for Vice Chair to serve the 2021/22 term of office.

Recommendation: Proceed with the reorganization according to the standard procedures.

3) Selection of the Sustainable City Committee Civil Service Commission Representative and Alternate

Summary: For the past two years, Daritza Gonzalez has served as Civil Service Commission representative on the Sustainable City Committee (SCC) and Ronald Griggs has served as the alternate. Pursuant to SCC rules, the two-year terms for both members expire on June 30, 2021. Accordingly, the Commission is asked to consider nominations and select a representative and alternate.

Recommendation: Select a representative and an alternate to attend quarterly SCC meetings.

CONSENT CALENDAR

Items of a routine nature may be approved by the Commission in a single motion by adoption of the Consent Calendar. An item may be removed from the Consent Calendar for separate discussion and/or action.

1) Certification of Eligibility List – Accounting Manager

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

2) Certification of Eligibility List – Police Recruit – Academy Enrolled

Summary: The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation: Approve.

3) Minutes of the Regular Meeting of May 5, 2021

Recommendation: Approve.

COMMISSION AGENDA – NEW BUSINESS

COMMISSIONERS

VICE CHAIR

CHAIR

ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, July 7, 2021, at 5:30 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

CERTIFICATION

I, Sylvia Soong, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park and at Reservoir Park 72 hours in advance of this meeting.

SYLVIA SOONG
COMMISSION SECRETARY

DATE

