



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**  
March 23, 2021

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on March 23, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

**CALL TO ORDER – 6:01 P.M.**

**ROLL CALL**

PRESENT: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: MAYOR WILSON

**CLOSED SESSION**

a. A closed session was held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: 3177 California Avenue, Signal Hill (Target site)

Agency negotiators: City Manager and interim City Attorney

Negotiating parties: City of Signal Hill and Signal Hill Petroleum

b. A closed session was held pursuant to Government Code Section 54957 to conduct public employee performance evaluations.

Titles: All Department Directors

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:02 P.M.**

Council Member Woods left closed session at 6:40 p.m. and returned at 6:49 p.m.

## **RECONVENE REGULAR MEETING AT 7:05 P.M.**

Vice Mayor Jones asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

## **ROLL CALL**

PRESENT: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: MAYOR WILSON

## **PLEDGE OF ALLEGIANCE**

Vice Mayor Jones led the audience in the Pledge of Allegiance.

## **VICE MAYOR'S ANNOUNCEMENT**

Vice Mayor Jones announced he will call upon Council Members, City Clerk, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

## **CLOSED SESSION REPORT**

Interim City Attorney reported there was no reportable action taken for closed session items.

## **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

## **COMMUNITY ANNOUNCEMENTS**

Vice Mayor Jones made the following announcements:

Notice of Vacancies for Civil Service, Parks and Recreation, and Planning Commissions. Each vacancy is for a full four-year term. Apply online at City website by Thursday, April 15 at 4:30 p.m. To serve as a Commissioner, you must be a U.S. citizen, 18 years of age or older, and a registered voter and

resident of the City at least 29 days prior to the date of appointment. Each member shall continue to reside in the City for the duration of the term of office. Call (562) 989-7305 for more information.

Visit [myturn.ca.gov](https://myturn.ca.gov) to sign up for notifications when it is your turn or to schedule an appointment to receive your COVID-19 vaccination. You may also check with your healthcare provider or pharmacy. Los Angeles County offers a vaccination helpline at (833) 540-0473 for information and to schedule limited appointments.

Diversity Coalition Committee (DCC) meetings are held the second Wednesday of each month. The next DCC meeting will be held virtually on Wednesday, April 14 at 6:00 p.m. The DCC has also formed three subcommittees – the Facilitation Subcommittee, the Education Subcommittee, and the Continuous Improvement Subcommittee. All are welcome to attend. Participation instructions can be found on the meeting agenda on the City website.

Spring-Tacular Community Scavenger Hunt is open to all Signal Hill residents from April 1 to April 30. Download a grid from City website to play, grids can be entered for a prize to [comservices@cityofsignalhill.org](mailto:comservices@cityofsignalhill.org) by April 30. Call (562) 989-7330 for more information.

Virtual Book Club on Thursday, April 15 from 3:30 p.m. to 4:30 p.m. The selection is *Deacon King Kong*. Books will be available for pick-up at the Library during curbside pickup hours. Call (562) 989-7323 for more information.

Virtual Youth Art Exhibit from March 10 to April 10 on the Community Services Facebook page. Call (562) 989-7330 or email [comservices@cityofsignalhill.org](mailto:comservices@cityofsignalhill.org) for questions and art exhibit link.

Fairy Garden Kit available for pick-up starting Monday, March 29 for residents age 55 and older. A virtual gathering on how to make your garden will be held on April 28 from 1:30 p.m. to 2:30 p.m. Call (562) 989-7330 to reserve a kit or for more information.

All-City Socially Distanced Mayor's Clean-Up on Saturday, April 24. Sign up at [tiny.cc/cleancitygreencity](https://tiny.cc/cleancitygreencity) and upload a photo of yourself participating in the event to be featured at a future City Council meeting. A limited number of grabbers, gloves, and trash bags are available for pick up. Call (562) 989-7340 for questions and to make an appointment for supplies pick-up.

## **PRESENTATIONS**

- a. Vice Mayor Jones led a moment of silence and read a proclamation in recognition of fallen victims of COVID-19 and our Healthcare Heroes.

Vice Mayor Jones introduced Melody Perez, Assistant Manager of Kaiser's Signal Hill Medical Office and Dr. Deborah Leveille from American University of Health Sciences (AUHS).

Ms. Perez and Dr. Leveille thanked City Council for the recognition; spoke about their organizations' work during the pandemic; thanked the community for their support; and encouraged the public to get vaccinated and continue to follow COVID-19 health guidelines.

Vice Mayor Jones commented on AUHS' student presentations at previous City Council meetings and thanked Ms. Perez and Dr. Leveille for attending the meeting.

- b. Vice Mayor Jones presented a proclamation to Community Services Director on behalf of Signal Hill Library staff in recognition of National Library Week, April 4-10, 2021.

Community Services Director thanked City Council for the recognition and spoke about the Library programs.

Council Member Copeland thanked the Library staff and asked a question regarding Library reopening.

Community Services Director addressed the question posed by Council Member Copeland.

Council Member Copeland thanked Kaiser and AUHS for their contribution to the community.

- c. Community Services Director presented a quarterly review of the Long Beach Animal Care Services.
- d. City Manager made a presentation about COVID-19-related community updates.

## **ORDINANCES**

- a. Adoption of Urgency Ordinance Amendment 21-01 and Introduction of Ordinance 21-02 Amending Title 15 of the Signal Hill Municipal Code Adding Chapter 15.42 Floodplain Management

City Manager presented the staff report.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods asked a question regarding the ordinances.

City Manager addressed the question posed by Council Member Woods.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Urgency Ordinance No. 2021-03-1508-U amending Title 15, Buildings and Construction of the Signal Hill Municipal Code by adding Chapter 15.42, relating to flood damage prevention and floodplain management; waive further reading and introduce Ordinance No. 2021-03-1508 amending Title 15, Buildings and Construction of the Signal Hill Municipal Code by adding Chapter 15.42, relating to flood damage prevention and floodplain management; and authorize staff to submit the Floodplain Management ordinance to the Federal Emergency Management Agency.

Interim City Attorney read the title of Urgency Ordinance No. 2021-03-1508-U, entitled:

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING TITLE 15, BUILDINGS AND CONSTRUCTION OF THE SIGNAL HILL MUNICIPAL CODE BY ADDING CHAPTER 15.42, RELATING TO FLOOD DAMAGE PREVENTION AND FLOODPLAIN MANAGEMENT

Interim City Attorney read the title of Ordinance No. 2021-03-1508, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING TITLE 15, BUILDINGS AND CONSTRUCTION OF THE SIGNAL HILL MUNICIPAL CODE BY ADDING CHAPTER 15.42, RELATING TO FLOOD DAMAGE PREVENTION AND FLOODPLAIN MANAGEMENT

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

## **CITY MANAGER REPORTS**

### **a. City Council Mayoral Rotation**

City Manager presented the staff report.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

City Council discussed the mayoral rotation.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to approve the proposed mayoral rotation schedule.

The following vote resulted:

AYES: VICE MAYER JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

### **b. 2020 General Plan Annual Progress Report**

City Manager introduced Community Development Director, Planning Intern, Associate Planner, and Economic Development Manager who presented the staff report.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

Council Member Copeland and Vice Mayor Jones thanked staff for the thorough report.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER COPELAND to authorize staff to submit the General Plan Annual Progress Report to the Governor's Office of Planning and Research, and to the State Department of Housing and Community Development.

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

c. Resolution Approving a List of Projects Funded by Safe, Clean Water Program – Measure W for Fiscal Year 2021-22

City Manager introduced Public Works Contracts Manager who presented the staff report.

Council Member Woods and Council Member Copeland asked questions regarding Measure W.

Public Works Contracts Manager addressed the questions posed by Council Member Woods and Council Member Copeland.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods asked questions regarding Measure W.

Public Works Contracts Manager addressed the questions posed by Council Member Woods.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to waive further reading and adopt Resolution No. 2021-03-6609 approving the list of projects and programs for Fiscal Year 2021-22 to be funded by Safe, Clean Water Program – Measure W Funds.

Interim City Attorney read the title of Resolution No. 2021-03-6609, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE LIST OF PROJECTS AND PROGRAMS FOR FISCAL YEAR 2021-22 TO BE FUNDED BY SAFE, CLEAN WATER PROGRAM – MEASURE W FUNDS

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

d. Authorize Solicitation of a Request for Proposals to Provide City Attorney Services

Interim City Attorney recused himself and left the meeting at 8:21 p.m. due to a conflict of interest.

City Manager presented the staff report.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to issue a Request for Proposals for City Attorney services.

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

Interim City Attorney returned to the meeting at 8:24 p.m.

e. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

City Manager presented the staff report.

Council Member Woods asked questions regarding COVID-19-related funding and expenditures.

City Manager addressed the questions posed by Council Member Woods.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HANSEN to receive and file the staff report.

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

## **CONSENT CALENDAR**

a. Professional Consultant Services Agreement with John L. Hunter & Associates, Inc. to Provide Environmental Engineering Services

Summary: The City Council will consider approving a Professional Consultant Services Agreement with John L. Hunter & Associates, Inc. (JLHA) to provide environmental engineering services to administer the City's Industrial Waste Permit Program and state-mandated stormwater quality programs. The term of the agreement is for three years and one month with a not-to-exceed contract amount of \$335,000, with the option to extend the term by three additional years.

Recommendation: Authorize the City Manager to enter into a Professional Consultant Services Agreement with JLHA for environmental engineering services for a term of three years and one month through June 30, 2024, and a not-to-exceed contract amount of \$335,000, with the option to extend the term by

three additional years, in a form approved by the interim City Attorney.

b. Amendment No. 2 to Contract Services Agreement with Michael Baker International for Environmental Report Preparation Services

Summary: The City Council will consider Amendment No. 2 to the Contract Services Agreement with Michael Baker International, to accommodate increases in the scope of services required for preparation and circulation of the environmental report pursuant to the California Environmental Quality Act (CEQA) for a proposed light industrial development project on 8.7 acres located at 2020 Walnut Avenue.

Recommendation: Authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement with Michael Baker International to provide additional environmental services for a proposed light industrial project extending the term by six months through October 25, 2021, and increasing the contract by \$34,271, for a new total not-to-exceed contract amount of \$165,657, in a form approved by the interim City Attorney.

c. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

d. Warrant Register Dated March 23, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 23, 2021.

e. Minutes of the Following Meeting

Regular Meeting of March 9, 2021.

Recommendation: Approve.

Council Member Copeland requested pulling Consent Calendar item (a).

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to approve Consent Calendar items (b) through (e).

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

a. Professional Consultant Services Agreement with John L. Hunter & Associates, Inc. to Provide Environmental Engineering Services

City Manager presented the staff report.

Council Member Copeland asked questions regarding the agreement.

City Manager addressed the questions posed by Council Member Copeland.

Vice Mayor Jones invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to enter into a Professional Consultant Services Agreement with John L. Hunter & Associates, Inc. for environmental engineering services for a term of three years and one month through June 30, 2024, and a not-to-exceed contract amount of \$335,000, with the option to extend the term by three additional years, in a form approved by the interim City Attorney.

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

## **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods read an article written by Franklin Sims honoring the late Candace Yamagawa, a longtime community volunteer; and announced that a celebration of life event is being planned for Saturday, April 10 and additional details will be announced later.

Council Member Hansen commented on the recent shooting in Atlanta and racism towards the Asian community; and asked to also adjourn tonight's meeting in remembrance of the victims in the recent Atlanta and Boulder shootings.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting in remembrance of longtime community volunteer Candace Yamagawa and the victims in the Atlanta and Boulder shootings. The next regular meeting of the Signal Hill City Council will be held on Tuesday, April 13, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: MAYOR WILSON

ABSTAIN: NONE

VICE MAYOR JONES adjourned the meeting at 8:38 p.m.

---

KEIR JONES  
VICE MAYOR

Attest:

---

CARMEN R. BROOKS  
CITY CLERK