



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
February 23, 2021**

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on February 23, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

**CALL TO ORDER – 6:01 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER COPELAND

**CLOSED SESSION**

a. A closed session was held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: 3177 California Avenue, Signal Hill (Target site)

Agency negotiators: City Manager and interim City Attorney

Negotiating parties: City of Signal Hill and Signal Hill Petroleum

b. A closed session was held pursuant to Government Code Section 54957 to conduct public employee performance evaluations.

Titles: All Department Directors

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:03 P.M.**

Council Member Copeland entered closed session at 6:08 p.m.

## **RECONVENE REGULAR MEETING AT 7:13 P.M.**

Mayor Wilson asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

## **ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: NONE

## **PLEDGE OF ALLEGIANCE**

Mayor Wilson and members of Camp Fire USA Horizon Club led the audience in the Pledge of Allegiance.

Mayor Wilson invited the members of Camp Fire USA Horizon Club to introduce themselves.

Chloe Bricker, Nate Noriega, Natalie Waller, and Nicolas Gonzalez of the Camp Fire USA Horizon Club introduced themselves and thanked City Council for inviting them to celebrate Camp Fire USA's 111<sup>th</sup> Birthday.

## **CLOSED SESSION REPORT**

Interim City Attorney reported there was no reportable action taken for closed session items.

## **MAYOR'S ANNOUNCEMENT**

Mayor Wilson announced he will call upon Council Members, City Treasurer, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

## **CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Deputy City Manager read a letter from Signal Hill resident Autrilla Gillis regarding distance learning programs into the record (letter is attached to original minutes and available in the City Clerk's Office).

Scott Wilcox, Signal Hill resident, commented on Discovery Well Park.

Mayor Wilson addressed Mr. Wilcox's comment.

## **COMMUNITY ANNOUNCEMENTS**

Mayor Wilson made the following announcements:

Signal Hill residents 65 and older may contact Brenda Caloca with Los Angeles County Supervisor Janice Hahn's office for COVID-19 vaccine appointment assistance at (562) 256-1920 or via email at [bcaloca@bos.lacounty.gov](mailto:bcaloca@bos.lacounty.gov).

Diversity Coalition Committee (DCC) meetings are held the second Wednesday of each month. The next DCC meeting will be held virtually on Wednesday, March 10 at 6:00 p.m. DCC subcommittees are held as follows:

- Facilitation Subcommittee meetings are held the first Thursday of each month at 6:00 p.m.
- Education Subcommittee meetings are held the last Friday of each month at 6:00 p.m.
- Continuous Improvement Subcommittee meetings are held the last Monday of each month at 6:00 p.m.

All are welcome to attend. Participation instructions can be found on the meeting agenda on the City website.

Happy Birthday Dr. Seuss! Signal Hill Library will provide free goodie bags for pickup March 2 through March 4, from 2:00 p.m. to 5:00 p.m. Library cardholders can call (562) 989-7323 to reserve a goodie bag beginning February 23.

Residents can share feedback and give input to help refine the community's goals related to parks, recreation, and facility improvements over the next 10 years. Join the Parks and Recreation Commission Meeting virtually on Wednesday, March 17 at 6:00 p.m. Feedback can be given during the meeting or through an electronic survey no later than 4:00 p.m. on March 17. Residents wishing to submit comments can email [comservices@cityofsignalhill.org](mailto:comservices@cityofsignalhill.org). Call 562-989-7330 for the survey link or meeting ID and passcode.

Virtual Book Club on Thursday, March 18 from 3:30 p.m. to 4:30 p.m. The book selection is *The Book Woman of Troublesome Creek*. Books will be available for pick-up at the Library during curbside pickup hours. Call (562) 989-7323 for more information.

## **PRESENTATIONS**

- a. Mayor Wilson read a proclamation in recognition of Camp Fire USA's 111<sup>th</sup> Birthday.

Vice Mayor Jones congratulated and thanked Camp Fire USA Long Beach.

Mayor Wilson commented on the Camp Fire USA Long Beach facility.

- b. Mayor Wilson presented a proclamation to Alonzo Duncan, who accepted the proclamation on behalf of Naomi Rainey-Pierson Erdmann, President of the National Association for the Advancement of Colored People (NAACP) in recognition of African American History Month.

City Council thanked Mr. Duncan and commented on the recognition of African American History Month.

- c. City Manager made a presentation about COVID-19-related community updates.

City Council commented and asked questions regarding the presentation.

City Manager addressed the questions posed by City Council.

## **CITY MANAGER REPORTS**

- a. Schedule for Appointments to the Planning Commission, Parks and Recreation Commission, and Civil Service Commission

City Manager presented the staff report.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Council discussed the interview dates and directed staff return with new proposed interview dates to the March 9 City Council meeting.

- b. Fiscal Year 2020-21 Mid-Year Budget Review

City Manager introduced Finance Director who presented the staff report.

City Council asked questions regarding the mid-year budget.

Finance Director and City Manager addressed the questions posed by City Council.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Council thanked Finance Department for the thorough report and commented on the proposed mid-year budget adjustments and local businesses' resiliency during the COVID-19 pandemic.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HANSEN to waive further reading and adopt Resolution No. 2021-02-6605 authorizing mid-year budget appropriations and amending the Fiscal Year 2020-21 Annual Operating and Capital Budget; and waive further reading and adopt Resolution No. 2021-02-6606 rescinding Resolution No. 2020-06-6571, and approving and adopting the revised annual appropriations limit for Fiscal Year 2020-21.

Interim City Attorney read the title of Resolution No. 2021-02-6605, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING MID-YEAR BUDGET APPROPRIATIONS AND AMENDING THE FISCAL YEAR 2020-21 ANNUAL OPERATING AND CAPITAL BUDGET

Interim City Attorney read the title of Resolution No. 2021-02-6606, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, RESCINDING RESOLUTION NO. 2020-06-6571, AND APPROVING AND ADOPTING THE REVISED ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR JONES  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

c. COVID-19 Face Covering Awareness Campaign

City Manager presented the staff report.

Mayor Wilson asked a question regarding the campaign components.

City Manager addressed the question posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

City Council discussed and identified the desired campaign components and directed staff return with cost estimates of the desired campaign components to the March 9 City Council meeting.

d. Amendments to Contract Services Agreements for Extension of On-Call City Engineer, City Traffic Engineer, City Survey, and Geotechnical Services

City Manager introduced Public Works Director who presented the staff report.

Mayor Wilson and Council Member Woods asked questions regarding the contract amendments.

Public Works Director addressed the questions posed by Mayor Wilson and Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

Council Member Woods and Mayor Wilson thanked Public Works Director and commented on the contract amendments.

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR JONES to authorize the City Manager to execute the following Agreements and staff to use prior encumbered funds in subsequent fiscal years: 1. Amendment No. 5 with Ardurra for on-call City Engineer services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$325,000 for a new not-to-exceed contract amount of \$1,252,839. 2. Amendment No. 2 with Zimmerman for on-call City Traffic Engineer services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$325,000 for a new not-to-exceed contract amount of \$1,034,000. 3. Amendment No. 1 with KDM for on-call City Surveyor services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$65,000 for a new not-to-exceed contract amount of \$125,000. 4. Amendment No. 1 with Albus & Associates for on-call Geotechnical Engineering services extending the term of the contract by three years and three months through June 30, 2024 and increasing the contract amount by \$65,000 for a new not-to-exceed contract amount of \$125,000.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR JONES  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

## **CONSENT CALENDAR**

a. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

b. Warrant Register Dated February 23, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated February 23, 2021.

c. Minutes of the Following Meeting

Regular Meeting of February 9, 2021.

Recommendation: Approve.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR JONES  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods commented on the preparation of the City's 100<sup>th</sup> year anniversary celebration.

Council Member Hansen encouraged residents who are eligible for the COVID-19 vaccine to register for an appointment.

Council Member Copeland announced The Rock Club Music is the Remedy's Conquer Signal Hill 5k Virtual Run/Walk on February 27 and 28. Visit [musicistheremedy.org](http://musicistheremedy.org) to register and for more information.

Vice Mayor Jones commented on the United States flag at half-staff in honor of the 500,000 Americans lost to COVID-19 and the Healthcare Heroes commemorative flag.

Vice Mayor Jones and Mayor Wilson commented on COVID-19 vaccination resources.

Mayor Wilson requested staff look into establishing a Mayor's Fund for homelessness and commented on the NAACP commemorative flag.

Council Member Hansen read a statement in memory of longtime Signal Hill resident Dr. Joseph Hughes.

### **ADJOURNMENT**

It was moved by VICE MAYOR JONES and seconded by COUNCIL MEMBER COPELAND to adjourn tonight's meeting in memory of longtime Signal Hill resident Dr. Joseph Hughes. The next regular meeting of the Signal Hill City Council will be held on Tuesday, March 9, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES:      MAYOR WILSON  
                 VICE MAYOR JONES  
                 COUNCIL MEMBER COPELAND  
                 COUNCIL MEMBER HANSEN  
                 COUNCIL MEMBER WOODS

NOES:      NONE

ABSENT:      NONE

ABSTAIN:      NONE

MAYOR WILSON adjourned the meeting at 9:25 p.m.

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EDWARD H.J. WILSON  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK