



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
March 23, 2021

*** * *GOVERNOR'S EXECUTIVE ORDER N-29-20* * ***
*** *RE: CORONAVIRUS COVID-19* ***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE
GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN
REQUIREMENTS OF THE RALPH M. BROWN ACT AND WILL BE HELD VIA
VIDEO/TELECONFERENCE**

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, March 23 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WILSON
VICE MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A closed session will be held pursuant to Government Code Section 54956.8, conference with real property negotiators.

Property: 3177 California Avenue, Signal Hill (Target site)
Agency negotiators: City Manager and interim City Attorney
Negotiating parties: City of Signal Hill and Signal Hill Petroleum

- b. A closed session will be held pursuant to Government Code Section 54957, to conduct department head evaluations.

Titles: All Department Directors

- (4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS
- (5) RECESS TO CLOSED SESSION
- (6) RECONVENE REGULAR MEETING – 7:00 P.M.
- (7) PLEDGE OF ALLEGIANCE
- (8) CLOSED SESSION REPORT
- (9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA
- (10) COMMUNITY ANNOUNCEMENTS
- (11) PRESENTATIONS

- a. Mayor Wilson will introduce Assistant Manager Melody Perez from Kaiser Permanente and Dr. Deborah Leveille from American University of Health Sciences and present a proclamation in recognition of fallen victims of COVID-19 and our Healthcare Heroes.
- b. Mayor Wilson will present a proclamation to the Signal Hill Library staff in recognition of National Library Week, April 4-10, 2021.
- c. Community Services Director will present a quarterly review of the Long Beach Animal Care Services.
- d. City Manager will make a presentation about COVID-19-related community updates.

(12) ORDINANCES

- a. Adoption of Urgency Ordinance Amendment 21-01 and Introduction of Ordinance 21-02 Amending Title 15 of the Signal Hill Municipal Code Adding Chapter 15.42 Floodplain Management

Summary: The City Council will consider an amendment to the Signal Hill Municipal Code adding Chapter 15.42, Floodplain Management to Title 15, Buildings and Construction, to meet the minimum standards and requirements of the Federal Emergency Management Agency for compliance with the National

Flood Insurance Program. Two ordinances are proposed for the Council's consideration: An urgency ordinance adopted pursuant to Government Code section 36937(b) that would take effect immediately upon adoption, and introduction of an ordinance that would require a first and second reading.

Recommendations: 1. Waive further reading and adopt an urgency ordinance amending Title 15, Buildings and Construction of the Signal Hill Municipal Code by adding Chapter 15.42, relating to flood damage prevention and floodplain management. 2. Waive further reading and introduce an ordinance amending Title 15, Buildings and Construction of the Signal Hill Municipal Code by adding Chapter 15.42, relating to flood damage prevention and floodplain management. 3. Authorize staff to submit the Floodplain Management ordinance to the Federal Emergency Management Agency.

(13) CITY MANAGER REPORTS

a. City Council Mayoral Rotation

Summary: Annually the City Council reorganizes by selecting a new Mayor and Vice Mayor. Due to the consolidation of the City's local election with the General Election in even-numbered years, the annual rotation now occurs in December. The most recent annual rotation occurred at the City Council meeting of December 8, 2020. Council Member Hansen has requested a discussion regarding setting a recommended or proposed mayoral rotation schedule for future years.

Recommendation: Discuss establishing a recommended mayoral rotation schedule and provide direction to staff.

b. 2020 General Plan Annual Progress Report

Summary: Government Code Section 65400 mandates that all cities submit to their legislative bodies an annual progress report on the status of the General Plan and the progress of its implementation. In addition, the City is required to submit the annual progress report to the Governor's Office of Planning and Research, and to the State Department of Housing and Community Development.

Recommendation: Authorize staff to submit the General Plan Annual Progress Report to the Governor's Office of Planning and Research, and to the State Department of Housing and Community Development.

c. Resolution Approving a List of Projects Funded by Safe, Clean Water Program – Measure W for Fiscal Year 2021-22

Summary: The City Council will consider adopting a resolution to incorporate a list of projects and programs funded by the Safe, Clean Water Program – Measure W for Fiscal Year 2021-22.

Recommendation: Waive further reading and adopt a resolution approving the list of projects and programs for Fiscal Year 2021-22 to be funded by Safe, Clean Water Program – Measure W Funds.

d. Authorize Solicitation of a Request for Proposals to Provide City Attorney Services

Summary: The City Council will consider authorizing staff to issue a Request for Proposals (RFP) for City Attorney services.

Recommendation: Authorize the City Manager to issue an RFP for City Attorney services.

e. Continuance of the Proclamation of the Existence of a Local Emergency in Response to COVID-19

Summary: The City Council will receive a report from the City Manager as the Director of Emergency Services on the continuance of the proclamation of the existence of a local emergency in response to the current public health crisis related to COVID-19.

Recommendation: Receive and file report.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Professional Consultant Services Agreement with John L. Hunter & Associates, Inc. to Provide Environmental Engineering Services

Summary: The City Council will consider approving a Professional Consultant Services Agreement with John L. Hunter & Associates, Inc. (JLHA) to provide environmental engineering services to administer the City's Industrial Waste Permit Program and state-mandated stormwater quality programs. The term of the agreement is for three years and one month with a not-to-exceed contract amount of \$335,000, with the option to extend the term by three additional years.

Recommendation: Authorize the City Manager to enter into a Professional Consultant Services Agreement with JLHA for environmental engineering services for a term of three years and one month through June 30, 2024, and a not-to-exceed contract amount of \$335,000, with the option to extend the term by three additional years, in a form approved by the interim City Attorney.

b. Amendment No. 2 to Contract Services Agreement with Michael Baker International for Environmental Report Preparation Services

Summary: The City Council will consider Amendment No. 2 to the Contract Services Agreement with Michael Baker International, to accommodate increases in the scope of services required for preparation and circulation of the environmental report pursuant to the California Environmental Quality Act (CEQA) for a proposed light industrial development project on 8.7 acres located at 2020 Walnut Avenue.

Recommendation: Authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement with Michael Baker International to provide additional environmental services for a proposed light industrial project extending the term by six months through October 25, 2021, and increasing the contract by \$34,271, for a new total not-to-exceed contract amount of \$165,657, in a form approved by the interim City Attorney.

c. Schedule of Investments and Monthly Transaction Report

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation: Receive and file.

d. Warrant Register Dated March 23, 2021

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 23, 2021.

e. Minutes of the Following Meeting

Regular Meeting of March 9, 2021.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR JONES
MAYOR WILSON

(16) ADJOURNMENT

Tonight's meeting will be adjourned in memory of longtime community volunteer Candace Yamagawa. The next regular meeting of the Signal Hill City Council will be held on Tuesday, April 13, 2021, at 7:00 p.m. via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

